



Approved:

**Meeting of
February 6, 2018**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 6:00 P.M. AT CITY HALL ON THURSDAY, FEBRUARY 6, 2018.

Call to Order

Meeting was called to order by Board Vice Chair Bowman at 5:00 p.m.

Roll Call

Present: Mike Sheean, Lisa Alexander, Hugh Conklin, Diane Sterling, Jo Bowman and Gow Litzenburger

Absent: Tom Smith

Meeting Attendance

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: one

**Approval of Minutes
MOTION

Bowman moved, Litzenburger seconded, Passed Unanimously, a motion approving the January 11, 2018 meeting minutes as presented.

**Citizens Comments
(on non-agenda items)**

None

Director's Report

Kovolski reported that the Avalanche activities have been going well when the weather cooperates and he has been working on the upcoming fiscal budget proposal. Commissioner Conklin inquired about what or if the City's policy is dealing with dangerous conditions at Avalanche. He stated that Petoskey's Winter Sports Park closes their park when the conditions are hazardous. The board discussed placing some signs up at the base of the hill stating the sledding hill is closed due to ice (or whatever the reason). Kovolski also reported that the fat tire bike event went well and they appeared to have a good turnout.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports – Alexander reported that the trails at Avalanche had been extremely icy for a while but they are better now that there is a little snow cover on them again.

Park User Groups – Ridge Run Dog Park representative Melissa Casper gave an update and overview of the proposed agility area project. Jodi Adams had provided some suggestions for specific equipment and the group also proposes a storage shed at the park. She reported that it has been quite icy but is still heavily used.

Unfinished Business Park Project Updates

MParks (grant) – Pavilion: Kovolski stated that the Water/Wastewater Superintendent Mark Fowler is fine with the shade structure going up near the 1910 Waterworks building and they will discuss the best location in the spring. **Dog Park Fitness Trail:** Trail is completed within the small and large areas and gate installed. In the spring the concrete pad and benches will be installed to complete the project and close out the grant. **Open Space Acquisition:** The City is working through the DNR's process and will likely not close on it until sometime in the spring. **Veterans Park Kayak Rack & Launch:** Launch was installed and starting getting use right away, the donated rack is still be manufactured and should be installed in the spring. **Riverside Park:** Nothing really was done before winter so it will be the first project to start in the spring. **Boyne City / Charlevoix Trail:** There's been a few issues with the engineering firm and the County is proposing to wait until 2019 to apply for another round of MDNR grant funds so they can get a better handle on the project. There are some concerned partners involved who think this would be a mistake and are working the County to resolve any issues or concerns. **Boyne Valley Trail:** Everything is in place to move forward; however MDOT has required some additional engineering to be completed for Phase II. This has presented a little wrinkle in the plan to bid it out as a spring project but the trail committee and municipalities are working through it. **Marina Expansion:** Phase I of the new floating wave attenuator / breakwall will be installed this year. It is a small portion of a large wave attenuator and will not add any actual boat slips but boats could tie up to it broadside for some extra docking.

New Business

Sunset Park Shoreline Demonstration Proposal

Gow Litzenger (in the absence of Nancy Cunningham) spoke on behalf of the Lake Charlevoix Association regarding a proposal to install natural landscape gardens along the shoreline of Sunset Park. All of the plantings would be native to the area and remain low to preserve the lake view. The idea is to have local landscapers each design, install and maintain (for a minimum of 3 years) an area along the shoreline. There will be 9 plots with each plot being 15' x 24'. There was some discussion regarding the amount of maintenance and who would do it after 3 years. The general consensus of the board was that we want to be good stewards of Lake Charlevoix and this is a unique idea. **Bowman moved, Alexander seconded, PASSED UNANIMOUSLY** a motion to recommend to the City Commission approval of the proposal as presented.

****MOTION**

Healthy Communities Grant

The City received an announcement after our last meeting regarding a grant opportunity from the Health Department of Northwest Michigan to apply for up to a \$15,000 in grant funds for a recreational project. With the short turnaround time and parameters of the grant, staff discussed this internally and decided to apply for approximately \$10,000 to purchase and install 15 bike racks in our parks and trailheads where bike racks are not present or lacking. Commissioner Conklin stated he would like to see benches along our non-motorized path on Division and Front Streets. The consensus of the board was to ask for half the amount of bike racks and add benches.

Veterans Park Pavilion Bathroom Proposal

Board members were concerned that this project was being put in front of the rivermouth bathroom renovations which was their top priority for upcoming improvements and budget. The board wants to see something done at the river mouth bathrooms as it is right downtown, used by many visitors and reflects poorly on our community. **Litzenburger moved, Bowman seconded, PASSED (4:2)** to recommend approval of the contract for the Veterans Park pavilion restroom renovation.

Next Meeting

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, March 1, 2018 at 5 pm at City Hall

Adjournment

The February 6, 2018 meeting of the Parks and Recreation Board was adjourned at 6:52 p.m.

Barb Brooks, Recording Secretary

draft