

**FEBRUARY 25, 2014
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY FEBRUARY 25, 2014 AT 7:00 P.M.

CALL TO ORDER

Mayor Grunch called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro Tem Gene Towne, Commissioners Laura Sansom, Tom Neidhamer and Derek Gaylord

Staff: Cindy Grice, Michael Cain, Andy Kovolski, Jeff Gaither, Dennis Amesbury, Barb Brooks, Hugh Conklin

Others: There were 8 citizens in attendance, including representatives from the Petoskey News Review and the Charlevoix County News.

**MOMENT OF SILENCE FOR
JEAN TALBOYS**

Mayor Grunch called for a moment of silence in memory of Jean Talboys who passed away this past week.

**CHECK PRESENTATION
OF GRANT AWARD FROM
THE GRAND TRAVERSE
BAND**

George Antoine of the Grand Traverse Band generously presented members of the Boyne Area Free Clinic a check for \$50,000. Funds will be earmarked for medical diagnosis and testing equipment.

**CONSENT AGENDA
MOTION**

2014-02-016

Moved by Sansom
Second by Gaylord

2014-02-016A

Approval of the corrected January 28, 2014 City Regular City Commission meeting minutes as presented

2014-02-016B

Approval of the February 11, 2014 City Regular City Commission meeting minutes as presented

2014-02-016C

Approval of the February 13, 2014 Joint Board and City Commission meeting minutes as presented

Ayes: 5

Nays: 0

Absent: 0

Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

Correspondence from Mr. William Beeman of Pearl Street was received and filed.

CITY MANAGERS REPORT

City Manager Cain reported:

- We had our first overnight hangar rental on Saturday February 15.
- The State received bids for Pleasant / Division Street. All bids came in within 7% of the engineers estimate with Reith Riley construction being the low bidder.
- The first food truck meeting was earlier tonight at 6 pm.

The January, 2014 Financial Statement was received and filed.

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

Consideration to award the contract for the City Facilities Architectural Services project to Environment Architects of Traverse City in the amount of \$25,860

**City Facilities Architectural
Service Proposal**

City Manager Cain discussed the proposals for Architectural services for City facilities received. Seven were received, department heads met and reviewed the proposals and individually ranked them. Those rankings were combined to develop a group ranking. After that ranking, cost portions of the bids were opened ranging from \$21,750 to \$91,645. Based on the evaluations and rankings and costs, 4 firms were selected to come in for interviews that were attended by the full City Commission. The department heads met following the interviews and unanimously had the consensus of Environment Architects. Reasons for the recommendation include quality of services previously provided to the City, public participation plan, team assembled for the project, previous experience with similar projects, potential whole site benefits and price. Their references have been very positive.

Citizens Comments: None

Staff Comments: Elaine Keiser stated she reviewed the cost proposal from Environment Architects and under line item Phase 3, there are no costs attributed to it. It doesn't add up and she noted \$2,065 that didn't get totaled in.

Board Deliberation: Commissioner Sansom said she thinks any of the four would do a fine job. After final analysis, Environment Architects public interaction was noticeable at the Pavilion project. They paid a lot of attention to detail. The final project was impressive for the short amount of time. This needs to be done right, quickly visualized. This group seems to do that. She wants to make sure this building is not too similar to the pavilion plan. She feels they are environmentally conscious. An amount of enthusiasm is important to sell this to the community and she agrees with the recommendation.

Commissioner Gaylord said looking at the proposal, regarding the pavilion project, he has concerns that Environment Architects are able to separate the focus of the pavilion project to move forward with the City facilities project. He also referenced the pavilion project information gathered, was that information shared with other vendors. City facilities are one of the top goals, not the Veterans Park Pavilion. He is concerned they are looking at this as one big campus project. The RFT would consider the view shed and layout, waterfront master plan. The fact they are involved with the other gives him pause. We shouldn't take this lightly for the citizens. What is their advantage? The one firm that, to him is the best representative of this project and jumped to the top, is Elaine Keiser. She spoke of energy savings features. Her ability to breakdown the cost phase showed an actual cost breakdown. We should be penny wise and pound foolish. Looking at the difference in hours estimated for the project, you have to look that they're not going to give the full time needed. Commissioner Gaylord added that he contacted Elaine's references and got great feedback. Elaine will look for ways we can utilize things here and formulate a plan. He also spoke with Glen Catt regarding the mechanical engineer that Elaine has planned to use for this

project and it is someone Elaine brought to her team that already has their fingerprint on Boyne City, thru the One Water project. He added he looked at the pavilion project that was fast tracked through.

Commissioner Gaylord discussed after looking at the total number of hours and said we are only dealing with an \$11 / hour difference. He can assure us the City fire trucks need to be in a proper location. He is confident that Elaine could deliver that project and is comfortable recommending her for the project.

Mayor Pro-Tem Towne said he agrees somewhat. He felt three of the firms would do a good job and then he looked at how staff rated the firms. He agrees Elaine Keiser would be okay for the job, but is okay with Environment Architects.

Commissioner Neidhamer said he appreciates being involved. He agrees with Elaine's firm, but to be fair, there are other firms that are equally as good, passionate and creative. Environment Architects is familiar with how the city works. What is there is a combination of the two projects that could happen. It's out there. It is important that Environment Architects brought in C2AE, they're a known quantity. It is a good dovetail of two difference firms. He appreciated how Environment Architects talked about budgeting and financing. Let's do have a budget. That approach made sense to him. With the fact that five department heads picked Environment Architects, he is comfortable with that recommendation noting that numbers 2 and 3 were darn close. All had resumes, staff, experience and process that we couldn't go wrong with.

Mayor Grunch said in order to sell this, get it appropriated; it's going to have to have support from the citizens. A 30 to 40 year municipal bond ties both projects together. When he left the meeting, he felt Elaine Keiser's presentation was the best way to go. Even going in with a low bid, he doesn't see how that could do this project. Part of Environment Architect was a five day intense charrette, but to complete a project in 45 days would leave out a lot of our population. We shouldn't be in a rush to complete the process. He feels something is missing in Environment Architects proposal and recommends Elaine Keiser.

City Manager Cain said with staff, Environment Architects was the only one with all first or second choice.

Commissioner Gaylord said as far as input, he added that Elaine serviced 12 years as a planning commissioner and understands the value of taxpayer money. Follow the evidence. Our job is to save money thru design, staffing and making sure citizens receive the best response. If we did go with Elaine and not Environment Architects, he's confident that we will get an efficient, well designed facility.

Commissioner Neidhamer said all seven applicants have good resumes and successes. He's equally confident that of 8 department heads, 6 say Environment Architects was number one. They did so for a reason and he's going to trust his department staff. He said he's not disagreeing with Commissioner Gaylord's comments about Elaine Keiser. He knows her firm, will have an efficient cost effective building design. He thinks Environment Architects can work fast, just as equally as you can work in details. Both systems work.

Commissioner Gaylord said he goes back to the amount of hours and details. How many of staff met with Environment Architects. Does that lead to more comfortable? He added he's sure it played a role in the ranking discussion.

Mayor Grunch said he believes the pay me now or pay me later situation is here. Maybe we need to invite the two firms back as ask the hard questions. Commissioner Neidhamer said the proposal guarantees we get details.

2014-02-017
 Moved by Neidhamer
 Second by Towne

To award the contract for the City Facilities Architectural Services project to Environment Architects of Traverse City in the amount of \$25,860

Ayes: 3
 Nays: 2, Mayor Grunch, Commissioner Gaylord
 Absent: 0
 Motion carried

Consideration to approve a grant application to the Charlevoix County Community Foundation for \$1,000 to support a summer music series at the Boyne City Farmers Market.

**Charlevoix County
 Community Foundation
 Farmers Market Grant
 Application**

Main Street Program Director Hugh Conklin discussed the application the Boyne City Farmer's Market is interested in applying to the Charlevoix County Community Foundation for a \$1,000 grant to help fund a music series for the 2014 outdoor Farmers Market season. The "Eats & Beats Music Series" will feature a 13 week program of local musicians playing each Saturday at the market June through August from 10 am to noon. This project meets the Foundation's grant making criteria. The Farmer's market will match the \$600 additional needed through sponsorships of their own funds.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All are in support.

2014-02-018
 Moved by Towne
 Second by Sansom

MOTION

To approve a grant application to the Charlevoix County Community Foundation for \$1,000 to support a summer music series at the Boyne City Farmers Market

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Consideration to support and endorse the 2014 Boyne Thunder event to be held July 9 – 13, 2014, support the application to the Liquor Control Commission for a special license for the sale of beer, wine and spirits on the premises; and authorize City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward.

Boyne Thunder Resolution of Support

Main Street Program Director Hugh Conklin discussed the Boyne Thunder event planned for July 11 -12, 2014 and the events and activities involved. In its 10 years, Boyne Thunder has grown to be a signature event for Boyne City. The event has raised more than \$300,000 for Camp Quality and more than \$100,000 for the Main Street Program. Last year, Main Street also partnered with Challenge Mountain and it raised more than \$8,000 for the organization. Challenge Mountain will be a partner again this year.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Mayor Pro-Tem Towne said Boyne Thunder has raised a lot of money for a great cause. All other Commissioners agree and are in support.

2014-02-019

Moved by Sansom

Second by Gaylord

MOTION

To support and endorse the 2014 Boyne Thunder event to be held July 9 – 13, 2014, support the application to the Liquor Control Commission for a special license for the sale of beer, wine and spirits on the premises; and authorize City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration to officially declare the week of March 9 – 16, 2014 to be "Boyne City Irish Heritage Week".

Irish Heritage Week

Main Street Program Director Hugh Conklin discussed the upcoming Irish Heritage Fest. It originally began as a single evening event, and was extended to a multi day celebration now in its seventh year.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Neidhamer said it sounds like one more thing we do well with good volunteers. All other Commissioners are in agreement and in support

2014-02-020
 Moved by Grunch
 Second by Sansom

To officially declare the week of March 9 – 16, 2014 to be "Boyne City Irish Heritage Week".

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Barb Brooks discussed the overall summary of the goal setting, including results from the January 9 public input meeting and the online survey. She has since broken down the online responses by demographics. The reports from the online input all include how they graded the City on progress of past goals, whether they feel the goals listed are a high or low priority or should be removed from the list. The public meeting report includes all of the same information, but is not broken down by demographics.

Goal Setting Summarized Information

This information is for review to be able to have further in depth discussion at a future meeting. The information is also available on our website. City Manager Cain added the Commissioner have a chance to review this before it's adopted.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Gaylord thanked Barb and everyone else for this. Mayor Pro-Tem Towne thanked Barb and said we should revisit this a little more often.

Consideration of dates to travel to and receive guests from the City of Frankenmuth. After discussion of presented dates, Commissioners decided to have representatives from the City of Frankenmuth in Boyne City on July 13th and 14th and representatives from the City of Boyne City in Frankenmuth on June 15 and 16th for Mayor's Exchange and directed staff to make the arrangements.

Mayors Exchange Dates

Commissioner Sansom said to keep up the good work on snow removal.

GOOD OF THE ORDER

2014-02-021
 Moved by Grunch
 Second by Gaylord

CLOSED SESSION

To approve the request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:11 p.m.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

2014-02-022
Moved by Grunch
Second by Gaylord

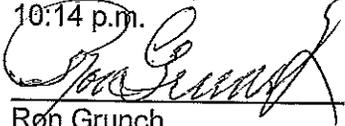
RETURN TO OPEN
SESSION

To return to open session at 10:13 p.m.

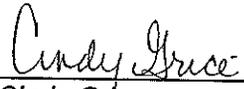
Ayes: 5
Nays: 0
Absent: 0
Motion carried

Moved by Mayor Grunch, seconded by Mayor Pro-Tem Towne to adjourn
the regular City Commission meeting of Tuesday, February 25, 2014 at
10:14 p.m.

ADJOURNMENT



Ron Grunch
Mayor



Cindy Grice
Clerk / Treasurer