



Approved: 9/25/14

MEETING OF
August 25, 2014

RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD HELD August 25, 2014

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff, Ed Hennessy
Bud Chipman*, Leon Jarema* Rod Cortright*

Absent:, Jim Kozlowski* Larry Trumble*

**Ex Officio Members*

ATTENDANCE

Citizens: Brian Harrington, Mike Sheean, Laura Gray

Staff: Airport Manager/City Manager, Michael Cain

APPROVAL OF MINUTES
MOTION

Sutliff moved Hennessy seconded PASSED UNANIMOUSLY to approve the **June 26, 2014** minutes as written.

CORRESPONDENCE

NONE

COMMITTEES/REPORTS

NONE

UNFINISHED BUSINESS

A. Hangar Inquires/Leasing/Inspections:

Currently, all City owned hangars are under long term lease. Hangar inspections will likely take place in the Spring of 2015.

B. Airport Terminal Improvements: Laura Gray

Laura Gray from pluntree interiors reviewed her Scope of Work and Budget report with the board (*see attachment*). The board will continue to review this planning for future terminal upgrading. The wants to thank Laura Gray for her consul and advice.

C. Roof Repair:

Michael Cain reported on the project to repair the terminal roof and he will direct the city staff to go forward with replacing the roof prior to winter.

D. Other – ACIP Update: (*see attachment*)

The Airport Capital Improvement Plan was approved by the City Commission and has been submitted to the State for review. A State response will be forthcoming.

NEW BUSINESS

A. Resignation of Roger Reynolds: (*see attached*)

A letter of resignation from the Airport Board by Roger Reynolds was presented by Chair Schmidt. After discussion, **Sutliff moved, Hennessy seconded, PASSED UNANIMOUSLY** to recommend to the City Commission to accept this resignation.

B. Richard Bouters term expiring 8/24/2014/Applications for term that expired 8/24/2014:

The board reviewed and discussed applications for the two terms on the airport board. **Sutliff moved, Hennessy seconded, PASSED UNANIMOUSLY** to recommend to the City Commission that Richard Bouters and Brian Harrington be appointed to the three year terms, ending August 24, 2017

C. Estimates for Crack Sealing Services:

Estimates for Crack Sealing at the Airport were submitted by Northern Driveway Services & Applied Pavement Markings (*see attached*).

These were reviewed and discussed by the board and will be researched by the city with the goal of having the work done prior the winter.

D. Drag Race Update:

Since the Boyne City Police Department has discontinued their sponsorship of the Labor Day Drag Race, a group has formed and will sponsor a race on August 31, 2014 at the Airport. The Airport will be closed from 12:00pm Saturday, August 30, 2014 until 8:00pm Sunday, August 31, 2014. Official notifications have been posted for the closure.

E. Trail Project Update:

Mike Sheean for the Trail Committee gave an update regarding the bike trail from Boyne City to Boyne Falls. This trail will be in 3 Phases with Phase Two, Boyne City to Dam Rd. in 2016. The Airport Terminal will be a Trail Head and the board will research renovations and costs require for this project.

GOOD OF THE ORDER

ANNOUNCEMENTS

NEXT MEETING

**ADJOURNMENT
MOTION**

F. Other:

*Rod Cortright discussed the need to improve WiFi service at the Airport and Michael Cain will check into options.

*Fuel price is \$5.62 per gallon as of August 25, 2014.

*Safety Seminar, Tuesday, September 16, 2014 at 6:00pm at the Airport Terminal.

*The next regular Airport Advisory Board meeting is scheduled for **Thursday, September 25, 2014 at 5:30pm** in the Airport Terminal.

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:35pm**.

Richard L. Bouters-Secretary

