

**DECEMBER 11, 2012
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY DECEMBER 11, 2012 AT 7:00 PM

CALL TO ORDER

Mayor Pro-Tem Gene Towne called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro-Tem Gene Towne, Commissioners Derek Gaylord, Laura Sansom and Tom Neidhamer

Staff: Andy Kovolski, Scott McPherson, John LaMont, Michael Cain, Hugh Conklin, Jeff Gaither, Dennis Amesbury, Barb Brooks and Cindy Grice

Others: There were 6 citizens in attendance, including representatives from the Petoskey News Review and the Charlevoix County News

CONSENT AGENDA

2012-12-149

Moved by Towne
Second by Gaylord

2012-12-149A

Approval of the November 27, 2012 regular City Commission meeting minutes as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

MOMENT OF SILENCE

Mayor Grunch called for a moment of silence in memory of John Harris, a retired City staff member who passed away this past week.

**CITY MANAGER MICHAEL
CAIN 10 YEAR
ANNIVERSARY**

Mayor Grunch congratulated City Manager Cain on his ten years with the City of Boyne City.

CITIZENS COMMENTS

Carol McGinty provided Commissioners with further information on the United Nation's Agenda 21 and her concerns regarding it.

CORRESPONDENCE

None

CITY MANAGERS REPORT

City Manager Michael Cain reported:

- The local road task force will be meeting next week in Charlevoix to plan funding usage
- Charlevoix County Board of Commissioner Chair Joel Evans discussed with me about being on the CCE board and invited me to attend their next meeting
- Joann Smith has announced her retirement effective Friday, December 21. Joann has been a great asset and ambassador of the City.
- Thank you to the City Commission then and now for these past ten years of working together. Together we can build a better Boyne.

Draft Minutes of the November 1, 2012 Main Street Board Meeting, the November 1, 2012 Parks and Recreation Board Meeting, of the November 8, 2012 Main Street Board Retreat, the November 14, 2012 Main Street Program Annual Evaluation, and the November 19, 2012 Planning Commission Meeting were received and filed.

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

Scott McPherson stated we are still waiting for information from Kirtland prior to the Planning Commission's meeting next week.

Kirtland Update

Consideration to approve an amendment to the Engineering contract with C2AE for Design Engineering Services to include Options 1 and 2 in the amount of \$4,850 and authorize the City Manager to sign the required documents.

**Douglas Street Engineering
Services Amendment**

Public Works Superintendent Andy Kovolski discussed the original scope of work for the Douglas Street. Since that time, there are a few options that we may want to consider outside of the original scope of the project. These options would significantly change the original cope enough to warrant the original engineering contract to include their engineering costs. Options were provided as followed: 1) Add a sidewalk to one side of the street; 2) close the block of Douglas Street from Cedar Street north to Pleasant Street to allow for a larger park area and possibly a storm water treatment system; 3) Rain garden or subsurface storm water infiltration area like the one under Sunset Park, located in the park area at Douglas and Cedar Streets and 4) Storm water treatment unit located either in the project area or possible at the discharge at Peninsula Beach.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Gaylord stated the sidewalk follows the model we've been using and considers that an improvement for the citizens. It is cheaper to do that when we are doing the street construction. Commissioner Sansom said she would be more in favor of blocking the street off creating green space.

2012-12-150
Moved by Towne
Second by Sansom

MOTION

To approve an amendment to the Engineering contract with C2AE for Design Engineering Services to include Options 1 and 2 in the amount of \$4,850 and authorize the City Manager to sign the required documents.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Consideration to approve a motion opting out of the requirements of PA 152 of 2011 for the coming year and authorize the City Manager and City Clerk/Treasurer to submit the required paperwork

Insurance Opt Out

City Manager Cain discussed PA 152 of 2011 that deals with employer paid health insurance. We need to take action each year on this matter in order to remain in compliance with the act. The state law provides us with 3 options. Adopt a hard total dollar cost cap that the city would pay equal to set limits, adopt an 80/20% cost split between the City and employee, have the City Commission, by a 2/3rd vote opt out of options 1 or 2 for one year. This year, it is being recommended that we take option 3 and opt out of this program for the coming year since it gives us the most flexibility in dealing with our own employees and does not limit us to options 1 or 2. We currently share the health care coverage costs by 80% city and 20% employee.

Staff comments: None

Citizens Comments: None

Board Deliberation: All Commissioners are in agreement with the recommendation.

2012-12-151

Moved by Towne
Second by Gaylord

To approve a motion opting out of the requirements of PA 152 of 2011 for the coming year and authorize the City Manager and City Clerk/Treasurer to submit the required paperwork.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Priority Health Insurance
HSA 2013 Funding Levels
for Non Union Employees**

Consideration to approve funding HSA's for eligible non-union employees participating in the City's Priority Health HSA plan for 2013 at the \$1,500 and \$3,000 levels as presented.

City Manager Cain discussed the HSA funding levels for the bargaining units for 2013. For 2013, the funding HSA's for eligible union employees participating in the City's Priority Health HSA plan is \$1,500 for a single and \$3,000 for family and two person policy. At this time, it is recommended that we approve the funding for the eligible non-union employees the same as the union employee levels.

Staff Comments: None

Citizens Comments: None

Board Deliberation: All are in agreement.

2012-12-152

Moved by Neidhamer
Second by Towne

To approve funding HSA's for eligible non-union employees participating in the City's Priority Health HSA plan for 2013 at the \$1,500 and \$3,000 levels as presented Clerk/Treasurer to submit the required paperwork

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Cardiac Monitor Replacement

Consideration to approve to purchase a refurbished Philips MRx monitor defibrillator as described in the quote with shipping not to exceed \$9,940.00 from DXE Medical of Brentwood, Tennessee or from another vendor should an equivalent become available at a lower price

EMS Director John Lamont discussed the 10 year old LifePak 12 that has failed. It would cost \$4,000 to repair the unit. After research, the best course of action is to purchase a refurbished replacement unit. The proposed plan is a Philip MRx monitor defibrillator capable of all the functions our current monitor has, plus Bluetooth for transmission of data to the hospital. We received a quote with shipping not to exceed \$9,940.00 from DXE Medical of Brentwood, Tennessee for a refurbished Philip MRx monitor defibrillator.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Mayor Pro-tem Towne said this is a piece of life saving equipment and supports the recommendation. Commissioner Gaylord inquired about the cost of the unit Boyne Valley has and was informed \$24,000 and no grant funds were received to purchase it. We are also to drop our T1 line. Commissioner Sansom inquired of the age of the refurbished unit and could we get a better deal if we got two units? John LaMont informed her it is 31 months old and we could look into that. Commissioner Neidhamer said he supports the recommendation and we need the tools to do the job.

2012-12-153

Moved by Gaylord

Second by Towne

To approve to purchase a refurbished Philips MRx monitor defibrillator as described in the quote with shipping not to exceed \$9,940.00 from DXE Medical of Brentwood, Tennessee or from another vendor should an equivalent become available at a lower price

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration to approve the purchase of three new computers from Marcor Technologies for an amount not to exceed \$2,478.79 which includes installation and hardware warranties and authorize the City Manager to execute the documents.

Computer Replacements / Upgrades

Executive Assistant Barb Brooks presented a replacement plan for some of our oldest computers of which two are insufficient to run all of the current accounting and tax software, some are around 8 years old. We do plan to reuse some of these computers in areas with less demand or as an upgrade to some older computers. Proposed is a plan to purchase a new front office computer, a new computer for the planning director and a laptop for the City Manager.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Gaylord said 8 years is an eternity in the computer world and agrees the presented prices are good ones. All other Commissioners support the proposal.

2012-12-154

Moved by Sansom
Second by Gaylord

To approve the purchase of three new computers from Marcor Technologies for an amount not to exceed \$2,478.79 which includes installation and hardware warranties and authorize the City Manager to execute the documents.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration to authorize the City Manager to sign all documents related to the 2012 Placemaking Micro-Grant for eight functional "art" bike racks for downtown Boyne City

Northwest Michigan Council of Governments Placemaking Grant Award

Main Street Program Manager Hugh Conklin discussed the \$1,500 Placemaking Micro Grant from the Northwest Michigan Council of Governments for eight functional art bicycle racks to be located throughout the downtown district. The budget for the eight racks is \$3,960. Main Street is committed to fund \$1,250 and the remainder will come from other grant opportunities or additional funds from the Main Street program.

Staff Comments: None

Citizens Comments: Carol McGinty inquired where do the funds for this grant come from thru the NW Mich Council of Governments? The City's new assistant planner, Leslie Meyers stated these funds are received thru Grand Vision and funds from the Kellogg Foundation to the NW Mich Council of Governments. Kevin McGinty

stated that Mrs. McGinty specifically mentioned in previous notes that NW Mich Council of Governments was designated as the first pilot program of ICKLEI. Based on this, due diligence should be spent by the Commission on the relationship with NWMCG and ICKLEI.

Board Deliberation: Commissioner Neidhamer said he is in support, biking is huge, it's a place-making amenity and he is in full support. Mayor Pro-Tem Towne said he supports this. Commissioner Gaylord said he talked with a few people and shared the design and the actual designs are slightly excessive. Utilitarian styling would be more appropriate. The size and scale is excessive. Commissioner Sansom said the bike racks are public art and maybe the design should be a little more utilitarian. Mayor Grunch also supports the place making grant. Plans are in place.

2012-12-155

Moved by Towne

Second by Neidhamer

To authorize the City Manager to sign all documents related to the 2012 Placemaking Micro-Grant for eight functional "art" bike racks for downtown Boyne City

Ayes: 4

Nays: 1, Commissioner Gaylord

Absent: 0

Motion carried

DIG Grant Update

DIG Grant Update

City Manager Cain stated about a month ago we were informed that the Michigan Economic Development Corporation was accepting Notices of Intents for an upcoming round of Downtown Improvement Grants. The information we received appeared to indicate that although we would get a lower score due to the DIG we received this year for the South Park Street project, we might still be eligible for funding. In further communications received from the MEDC representative, it was indicated that due to last year's grant, we would not be eligible for any funding. At this time, it is recommended that we not file a Notice of Intent.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioners are in agreement. Commissioner Gaylord said it is his belief we will see grants start to contract.

Consideration to approve the 2013 City Commission meeting schedule as presented with all meetings to be held at Boyne City Hall, 319 North Lake Street

**2013 City Commission
Meeting Schedule**

Staff Comments: None

Citizens Comments: None

Board Deliberation: All are in agreement with the schedule as presented.

2012-12-156

Moved by Towne

Second by Gaylord

To approve the 2013 City Commission meeting schedule as presented with all meetings to be held at Boyne City Hall, 319 North Lake Street

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Good of the Order

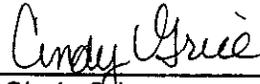
Mayor Pro-Tem Towne said he is hearing good comments on the lights downtown. Commissioner Gaylord asked new assistant Planner Leslie Meyers where she stands on UN's Agenda 21 and she said she is not taking a stand eitherway.

ADJOURNMENT

Moved by Mayor Pro-Tem Towne, seconded by Commissioner Sansom to adjourn the regular City Commission meeting of December 11, 2012 at 8:30 p.m.



Ron Grunch
Mayor



Cindy Grice
Clerk / Treasurer