



**Meeting of the  
BOYNE CITY  
PARKS AND RECREATION COMMISSION  
Thursday, April 6, 2017  
6:00 p.m. at the  
City Hall**  
(Temporary location: 364 N. Lake St.)



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[www.cityofboynecity.com](http://www.cityofboynecity.com)  
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commissions for complete  
agenda packets & minutes  
for each board*

1. CALL TO ORDER
2. ROLL CALL
  - A. Excuse absence(s)
3. APPROVAL OF MINUTES
  - A. Approval of the March 2, 2017 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
  - A. None
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
  - A. Park Reports
  - B. Dog Park
  - C. Friends of Avalanche
  - D. Avalanche Mountain Bike Trail Project
  - E. Disc Golf
8. UNFINISHED BUSINESS
  - A. FY 2017/18 Budget Update
  - B. Parks Brochure]
  - C. Board Member Vacancy
9. NEW BUSINESS
  - A. Parks Signage Rules or Guidelines as it regards to sponsors /advertisements
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
  - A. Open Space Funding Community Input Work Session is scheduled for Tuesday, April 18 (6:30 at property...moving inside for discussion at 7 p.m. - City Hall)
  - B. Next meeting is scheduled for May 4, 2017
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance:  
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

ATTENDANCE RECORD  
Parks & Recreation Commission  
FY 2016- 2017

Member	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Alexander, Lisa	--	--	--	--	--	--	E	P	P	P	P	
Bowman, Jo	P	P	X	P	P	P	P	P	P	E	P	
Conklin, Hugh	--	--	--	--	P	E	P	P	P	P	P	
Doumanian, Mike	--	--	--	--	--	--	P	P	P	E	P	
Parish, Darryl	P	P	X	P	E	P	A	P	E	P	E	
<del>Patoka, Patrick</del>	<del>P</del>	<del>P</del>	<del>X</del>	<del>P</del>	<del>P</del>	<del>P</del>	<del>P</del>	<del>P</del>	<del>P</del>	<del>E</del>	<del>E</del>	--
Sheean, Mike	P	P	X	P	P	E	P	P	E	P	P	
Smith, Tom	--	--	--	--	--	--	--	--	--	--	--	
<del>Sheets, Marie</del>	<del>P</del>	<del>P</del>	<del>X</del>	<del>P</del>	<del>P</del>	<del>E</del>	<del>A</del>	<del>P</del>	--	--	--	--

P=Present  
A=Absent  
E=Excused

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Approved:

**MEETING OF  
March 2, 2017**

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY  
PARKS AND RECREATION COMMISSION MEETING HELD AT  
6:00 P.M. AT CITY HALL ON MONDAY, MARCH 2, 2017.**

**CALL TO ORDER**

Meeting was called to order by Chair Sheean at 6:00 p.m.

**ROLL CALL**

Present: Mike Sheean, Jo Bowman, Hugh Conklin, Lisa Alexander and Mike Doumanian

Absent: Darryl Parish and Patrick Patoka

**\*\*MOTION**

**Bowman moved, Conklin seconded, PASSED UNANIMOUSLY** to excuse the absence of Parish and Patoka

**MEETING  
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: None

**APPROVAL OF  
MINUTES \*\*MOTION**

**Conklin moved, Bowman seconded, PASSED UNANIMOUSLY**, a motion approving the February 6, 2017 meeting minutes as presented.

**CITIZENS COMMENTS  
(on non-agenda items)**

None

**DIRECTOR'S REPORT**

Avalanche warming house will remain open through the weekend for sledding then close for the season. The rink has been closed for a while due to unseasonably warm temperatures.

**CORRESPONDENCE**

None

**REPORTS OF  
OFFICERS, BOARDS  
AND STANDING  
COMMITTEES**

**Park Inspection Reports -**

- There are more trees down at Avalanche on the paths
- **Dog Park** - The committee's latest fund-raiser brought in over \$500 in donations and are busy planning more activities
- **Avalanche Bike Trail Update** - Discussion regarding signage master plan and signage specifically for the mountain bike trail

**UNFINIHSED  
BUSINESS  
FY 2017/18 Budget  
Discussion**

Kovolski stated that he has not met with the city manager to go over the Parks & Recreation budget.

**Boot Brush Station  
Update and Location**

Brooks updated board members regarding a second station that is being sponsored by the Boyne Valley Lions Club. After discussion, the

general consensus was to place one near the pet waste station at the bottom of the hill and the other near the first tee of the disc golf.

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## NEW BUSINESS

### Parks Brochure / Map

The map example that Parish provided from Oregon was passed around for review. Brooks also supplied an older brochure that was made in house several years ago but hasn't updated, printed or distributed over the last couple years. After looking at both brochures, the board was hoping we could do something in between and asked Kovolski if there would be some funds in the budget for printing costs. Brooks will contact Harbor House Publishing to come up with some cost estimates to bring back to the board.

### Board Member Vacancy

The board reviewed a board member volunteer application submitted from Tom Smith. The vacancy was created when Marie Sheets' term expired in December of 2016 and she chose not to serve another term. The board felt Tom would be a good addition to the board. **Doumanian moved, Alexander seconded, PASSED UNANIMOUSLY** a motion to recommend the City Commission appoint Tom Smith to the Parks and Recreation board for a four (4) year term expiring December 31, 2020.

### \*\*MOTION

### Board Member Resignation

Board member Patrick Patoka submitted a letter of resignation due to his recent change of residence outside of the city limits. Patoka stated he enjoyed his time on the board and if the rule ever changes allowing people outside the city limits, he would serve again. The board thanked Patoka for his service and noted that he will be missed. **Doumanian moved, Alexander seconded, PASSED UNANIMOUSLY** to accept the resignation of Patoka effective at the close of the meeting.

### \*\*MOTION

### GOOD OF THE ORDER

The subject of allowing businesses to advertise on signs in parks came up for discussion; regarding what if any rules or guidelines were in place and who makes that decision. Some of the questions were is there standard rules for all parks, different rules for each park or is it reviewed on a per project basis. Kovolski will research the subject a little more and report back to the board. Conklin stated that it may come up for discussion specifically for the proposed signage for the mountain bike trail as a way to raise money.

### NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, April 6, 2017 at 6 pm at City Hall.

### ADJOURNMENT

The March 2, 2017 meeting of the Parks and Recreation Board adjourned at 6:45 p.m.

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Barb Brooks, Recording Secretary