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BOYNE CITY LOCAL DEVELOPMENT FINANCE AUTHORITY

Monday, July 13, 2015-following the EDC meeting at **City Hall**, 319 N Lake St, Boyne City, MI 49712

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
Excused Absences
3. **READING AND APPROVAL OF MINUTES**
Approval of the June 1, 2015 meeting minutes
4. **HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)**
5. **CORRESPONDENCE**
6. **REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES**
7. **UNFINISHED BUSINESS**
 - a. Award of Bid
 - Drainage Improvements—MDC Contracting of Charlevoix for \$327,322
 - b. Other
8. **NEW BUSINESS**
 - a. Other
9. **GOOD OF THE ORDER**
10. **ANNOUNCEMENT**
The next regular meeting is scheduled for August 10, 2015
11. **ADJOURNMENTS**

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance:

Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, Michigan 49712. (231) 582-0334



Approved: _____

**MEETING OF
June 1, 2015**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE
AUTHORITY MEETING DULY CALLED AND HELD ON MONDAY, JUNE 1, 2015**

CALL TO ORDER

Chair Gillett called the meeting to order at 12:19 p.m.

ROLL CALL

Present: Kelly Bellant, Michael Cain, Michelle Cortright, Pete Friedrich, Todd Fewins,
Josette Lory and Ralph Gillett
Absent: Pat Anzell

**MEETING
ATTENDANCE**

Staff: DPW Supervisor Andy Kovolski, City Treasurer/Clerk Cindy Grice and
Recording Secretary Lisa Schrock
Public: One

EXCUSED ABSENCES

Friedrich moved, Bellant seconded PASSED UNANIMOUSLY to excuse Pat Anzell

MOTION

**APPROVAL OF
MINUTES**

Cain moved Cortright seconded, PASSED UNANIMOUSLY to approve the November 10,
2014 minutes as presented.

MOTION

UNFINISHED BUSINESS

Drainage Update: Kevin Makarewicz an Engineer from C2AE, updated the board about
his meeting with Friends of Boyne about the output of drainage into the river. Kevin spoke
about the storm flow for a slow discharge into the river and how new businesses could
connect into the storm drain system which would make the vacant lots more valuable.

MOTION

Gillett moved Lory seconded PASSED UNANIMOUSLY to authorize C2AE to put out a
bid for improved drainage in the business park as presented.

MOTION

Friedrich moved Fewins seconded PASSED UNANIMOUSLY to accept the proposal for
engineering cost from C2AE for drainage in the business park, including the increase of
\$9,700.

IMI Drainage Easement Request: City Manager Cain discussed the potential future
growth needs for IMI and their need to get a portion of their previously donated Lot 5 back.
DTE has a pipe/gas line easement through this lot. C2AE came up with a plan to assist IMI
with their drainage issues.

MOTION

Cortright moved Fewins seconded passed unanimously to allow Lory and Friedrich to
abstain due to their employment at IMI.

MOTION

Cortright moved Fewins seconded passed unanimously to authorize the City Manager to
execute an easement as presented for the concept of a storm retention pond, non exclusive,
to allow for IMI's future growth.

Lexamar Site Maintenance: Bellant discussed the tree planting that is taking place, trailers are being removed and new parking spaces are being constructed. There are currently 800 people employed there, 240 are temps.

FYE 2016 budget: City Manager passed out and briefly discussed the FYE 2016 budget.

NEW BUSINESS

Election of Officers:

MOTION

Cortright moved Lory seconded PASSED UNANIMOUSLY to approve Gillett as Chair, Bellant as Vice Chair and Friedrich as Secretary.

NEXT MEETING

The next meeting of the Local Development Finance Authority is scheduled for Monday, July 13, 2015.

ADJOURNMENT

The June 1, 2015 Local Development Finance Authority meeting was adjourned at 1:43 p.m.

Pete Friedrich, LDFA Secretary

Lisa Schrock, Recording Secretary

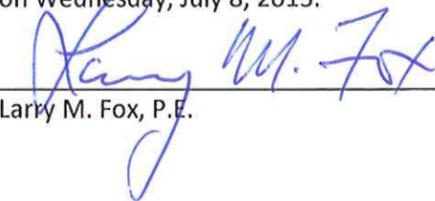


123 West Main Street
Suite 200
Gaylord, MI 49735
P: 989.732.8131
F: 989.732.2714
www.c2ae.com

**Unit Price Bid Tabulation for
Business Park Drainage Improvements Project
Boyne City, Michigan**

#	Item Description	Estimated Quantity		MDC Contracting Charlevoix, MI		Tri County Excavating Habor Springs, MI		Team Elmer's Petoksey, MI	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization (3% max.)	1	Lsum	\$9,750.00	\$9,750.00	\$9,000.00	\$9,000.00	\$10,000.00	\$10,000.00
2	Irrigation Systems, Protect	1	Lsum	\$250.00	\$250.00	\$500.00	\$500.00	\$200.00	\$200.00
3	Traffic Control and Minor Traffic Devices	1	Lsum	\$4,150.00	\$4,150.00	\$27,000.00	\$27,000.00	\$10,000.00	\$10,000.00
4	Subgrade Undercutting, Type II (allowance)	75	Cyd	\$16.00	\$1,200.00	\$10.00	\$750.00	\$10.00	\$750.00
5	Geotextile, Stabilization (allowance)	75	Syd	\$1.00	\$75.00	\$1.00	\$75.00	\$3.00	\$225.00
6	Curb Remove	20	Ft	\$11.00	\$220.00	\$5.00	\$100.00	\$11.00	\$220.00
7	HMA, Remove	400	Syd	\$4.25	\$1,700.00	\$4.00	\$1,600.00	\$4.00	\$1,600.00
8	Exploratory Trenching	50	Ft	\$18.50	\$925.00	\$25.00	\$1,250.00	\$25.00	\$1,250.00
9	Erosion Control, Silt Fence	300	Ft	\$1.60	\$480.00	\$2.00	\$600.00	\$2.00	\$600.00
10	Clearing and Grubbing	1	Lsum	\$5,200.00	\$5,200.00	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00
11	Force Main Relocation-4 inch (allowance)	1	Each	\$850.00	\$850.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00
12	Force Main Relocation-8 inch (allowance)	1	Each	\$1,200.00	\$1,200.00	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00
13	Water Main Relocation (allowance)	1	Each	\$4,200.00	\$4,200.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
14	12" Dia. Storm Sewer	1486	Ft	\$19.50	\$28,977.00	\$30.00	\$44,580.00	\$25.00	\$37,150.00
15	18" Dia. Storm Sewer	219	Ft	\$23.50	\$5,146.50	\$35.00	\$7,665.00	\$30.00	\$6,570.00
16	24" Dia. Storm Sewer	532	Ft	\$37.00	\$19,684.00	\$40.00	\$21,280.00	\$45.00	\$23,940.00
17	30" Dia. Storm Sewer	1090	Ft	\$55.25	\$60,222.50	\$54.00	\$58,860.00	\$75.00	\$81,750.00
18	4' dia. Storm Manhole including Casting	13	Each	\$1,825.00	\$23,725.00	\$1,700.00	\$22,100.00	\$2,500.00	\$32,500.00
19	4' dia. Catch Basin including Casting	7	Each	\$1,915.00	\$13,405.00	\$1,800.00	\$12,600.00	\$2,500.00	\$17,500.00
20	5' dia. Storm Manhole including Casting	3	Each	\$2,535.00	\$7,605.00	\$2,800.00	\$8,400.00	\$3,500.00	\$10,500.00
21	7' dia. Storm Manhole including Casting	2	Each	\$5,625.00	\$11,250.00	\$5,800.00	\$11,600.00	\$6,000.00	\$12,000.00
22	7' dia. Catch Basin including Casting	1	Each	\$6,000.00	\$6,000.00	\$6,300.00	\$6,300.00	\$6,000.00	\$6,000.00
23	Storm Water Treatment Unit (AS-12 w/Internal By-Pass)	1	Each	\$65,000.00	\$65,000.00	\$48,000.00	\$48,000.00	\$60,000.00	\$60,000.00
24	10" 22A Aggregate Base	400	Syd	\$14.50	\$5,800.00	\$15.00	\$6,000.00	\$7.00	\$2,800.00
25	HMA Pavement, MDOT Mixture 5E1 (330#/syd)	95	Ton	\$140.00	\$13,300.00	\$125.00	\$11,875.00	\$140.00	\$13,300.00
26	Concrete Curb & Gutter, Detail D-2 Modified	20	Ft	\$50.00	\$1,000.00	\$30.00	\$600.00	\$25.00	\$500.00
27	Culvert, CI F, 15 inch	20	Ft	\$20.00	\$400.00	\$25.00	\$500.00	\$27.00	\$540.00
28	Culvert End Sections, 15 inch	2	Each	\$160.00	\$320.00	\$125.00	\$250.00	\$175.00	\$350.00
29	Approach, CI II, 6 inch	70	Syd	\$8.50	\$595.00	\$6.00	\$420.00	\$9.00	\$630.00
30	Approach, CI II, 6 inch (21 AA)	695	Syd	\$11.60	\$8,062.00	\$7.80	\$5,421.00	\$9.00	\$6,255.00
31	Shoulder, Class II	135	Syd	\$12.00	\$1,620.00	\$6.00	\$810.00	\$7.00	\$945.00
32	Outlet Headwall	1	Each	\$2,500.00	\$2,500.00	\$1,800.00	\$1,800.00	\$2,500.00	\$2,500.00
33	Rip-Rap, Heavy	40	Syd	\$60.00	\$2,400.00	\$150.00	\$6,000.00	\$80.00	\$3,200.00
34	Mulch Blanket, High Velocity	1725	Syd	\$1.65	\$2,846.25	\$1.65	\$2,846.25	\$1.65	\$2,846.25
35	Restoration 3" Topsoil & Class A Seed	9,865	Syd	\$1.75	\$17,263.75	\$1.73	\$17,066.45	\$1.75	\$17,263.75
Total Bid Amount					\$327,322.00		\$355,848.70		\$380,885.00

I certify that this is a true and correct tabulation of bids received by the City of Boyne City on Wednesday, July 8, 2015.


Larry M. Fox, P.E.

7/8/2015
Date



July 8, 2015

City of Boyne City
Mr. Michael Cain, Manager
319 N. Lake Street
Boyne City, MI 49712

Re: Business Park Drainage Improvements

Dear Mike and LDFA members:

Three (3) bids for the above project were opened on July 8, 2014; attached is a tabulation of the bids for your information. The low bid was submitted by MDC Contracting of Charlevoix in the amount of \$327,322.00. The second bid was by Tri County Excavating Group of Harbor Springs in the amount of \$355,848.70. The remaining bid was submitted by Team Elmer's of Petoskey in the amount of \$380,885.00.

We feel that the bids are good bids, and reflective of the value of the work. The low bid is approximately 18% below the engineer's estimate of \$400,000, and approximately 8% below the second bid.

We have previously worked with MDC Contracting on multiple projects. Based on our previous experience we believe MDC Contracting is qualified and capable of completing this project.

Based on the bid price and contractor's qualifications in completing the work, we recommend the award of this project to MDC Contracting, the low responsive, responsible bidder, in the amount of \$327,322.00.

Attached is a Notice of Award for your signature upon approval.

Please call if you have any questions.

Very Truly Yours,

C2AE

Larry M. Fox, P.E.
Principal Owner | Project Manager

LMF/kb

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Enclosures

Notice of Award

Date: July , 2015

Project: Business Park Drainage Improvement Project

Owner: City of Boyne City

Owner's Contract No.:

Contract:

Engineer's Project No.: 140078

Bidder: MDC Contracting

Bidder's Address: 05481 US 31 South, Charlevoix, MI 49720

You are notified that your Bid dated July 8, 2015 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Business Park Drainage Improvement Project.

The Contract Price of your Contract is Three hundred, twenty-seven thousand, three hundred and twenty-two &00/100 Dollars (\$327,322.00).

Four (4) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

Four (4) sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner four (4) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:
N/A

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Boyne City
 Owner
 By: _____
 Authorized Signature

 Title

Copy to Engineer