



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.cityofboynecity.com

Phone 231-582-6597
Fax 231-582-6506

BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, March 13, 2018 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the February 27, 2018 City Commission regular meeting minutes as presented
 - B. Approval of the recommendation to appoint Greg Vadnais to fill the remainder of Daryl Parrish's term on the Parks & Recommendation Board for a term expiring December 31, 2019
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Correspondence from the State of Michigan Department of Licensing and Regulatory Affairs regarding the transfer of ownership of the Class C & SDM License from Jega Catering, Inc. to Boyne River Inn, Inc.
 - B. Correspondence from the Health Department of Northwest Michigan regarding denial of grant request
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. Approved Minutes of the February 6, 2018 Main Street Meeting
 - B. Draft Minutes of the February 6, 2018 Parks & Recreation Commission Meeting
 - C. Draft Minutes of the February 19, 2018 Historical Commission Meeting (cancelled)
 - D. Draft Minutes of the February 19, 2018 Planning Commission Meeting
 - E. Draft Minutes of the February 21, 2018 Historical Commission Meeting
 - F. Draft Minutes of the February 22, 2018 Airport Board Meeting
8. OLD BUSINESS

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

9. NEW BUSINESS

- A. 2017 Planning Report
Presentation of Annual Planning Department Report by Planning Director Scott McPherson
- B. Recreation Grant Recommendation
Consideration to approve the recommendation to apply for a Michigan Natural Trust Fund Grant and a Recreation Passport Grant from the Michigan Department of Natural Resources; schedule a public input session at the March 27, 2018 Commission Meeting and authorize the City Manager and Clerk/Treasurer to sign the required documents
- C. Rubbish Collection Program / Dumpster Services
Consideration to approve a contract with American Waste for dumpster services and the Rubbish Collection as proposed and authorize the City Manager to execute the required documents
- D. State Historic Tax Credits Resolution of Support
Consideration to approve a resolution in support of Senate Bill 469 and House Bill 5178 that would reinstate the State Historic Tax Credits
- E. Cedar Street
Consideration to approve a contract with Soils and Structure for soil borings in the amount of \$2,400 and authorize the City Manager to execute the required documents
- F. Fire Department Turn Out Gear
Consideration to approve the purchase of four sets of fire gear from Fire-Dex in the amount of \$9,040 and authorize the City Manager to execute the documents
- G. Property Donation
Consideration to accept the bequest of Dorothy R. Deboer as presented and authorize the City Manager and/or City Clerk/Treasurer to take the necessary steps to accept the property
- H. FYE 2019 Budget Presentation
Presentation of proposed FYE 2019 City Budget by City Manager Michael Cain
- I. Request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The City Commission Budget Work Session is scheduled for Tuesday, March 20, 2018 at 8:00 a.m., with back up date of Thursday, March 22, 2018
- The next regular City Commission meeting is scheduled for Tuesday, March 27, 2018 at Noon

12. ADJOURNMENT



Scan QR code or go to
www.cityofboyne.com
click on Boards & Commissions for complete
agenda packets & minutes for each board

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334

**FEBRUARY 27, 2018
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY FEBRUARY 27, 2018

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch and Commissioners Hugh Conklin and Sally Page

Absent: Commissioner Dean Solomon

Staff: Cindy Grice, Michael Cain, Scott McPherson, Patrick Kilkenny, Michele Hewitt, Syrina Dawson, Kevin Spate, Andy Kovolski, Kelsie King-Duff

Others: There were 6 citizens in attendance including representatives from the Petoskey News Review and Charlevoix County News

**EXCUSE
COMMISSIONER
SOLOMON
MOTION**

2018-02-013
Moved by Neidhamer
Second by Page

To excuse Commissioner Dean Solomon from attending today's meeting.

Ayes: 4
Nays: 0
Absent: 1, Commissioner Solomon
Motion carried

**CONSENT AGENDA
MOTION**

2018-02-014
Moved by Conklin
Second by Grunch

Approval of the February 8, 2018 Joint Board and City Commission meeting minutes as presented
Approval of the February 13, 2018 City Commission regular meeting minutes as presented

Ayes: 4
Nays: 0
Absent: 1, Commissioner Solomon
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- With the current milder weather, construction is continuing on the Pavilion project.
-

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

The January 2018 Financial Statement was received and filed.

**Lake Charlevoix's
Association
Demonstration Garden**

Consideration to approve the placement of a Demonstration Garden at a proposed location in Sunset Park and authorize the City Manager to execute the project.

Public Works Superintendent Andy Kovolski introduced the Demonstration Garden proposed along the lakeshore on city owned property. Their specific area of interest is the west end of Sunset Park, from the mouth of the Boyne River south 220 feet. This would be close to where the sidewalk along the lakeshore and the one along the north side of Water Street intersect. This will be built by local landscape companies voluntarily.

Staff Comments: None

Citizens Comments: Members of the Lake Charlevoix Association discussed the project. Kecia Freed said she thinks the project sounds like a fantastic idea. Michele Hewitt commented about people using that area for fishing.

Board Discussion: Commissioner Conklin had questions about who was in charge of the project and who would be responsible to maintain it. All Commissioners are in agreement with the project.

MOTION

2018-02-15
Moved by Page
Second by Grunch

To approve the placement of a Demonstration Garden at a proposed location in Sunset Park and authorize the City Manager to execute the project

Ayes: 4
Nays: 0
Absent: 1, Commissioner Solomon
Motion carried

**Museum Phase II
Concept Design**

Consideration to approve the recommendation of the Boyne City Historical Commission to approve funding for the Museum Phase II Concept Design of the Museum with Projects Arts and Ideas in the amount of \$16,400 and authorize the City Manager to execute the documents.

Michele Hewitt discussed the request to approve a contract with Joe Hines of Project Arts & Ideas for Phase II concept designs. The Historical Commission approved the recommendation.

+

Staff Comments: None

Citizens Comments: Kecia Freed of the Heritage Center Board said this is the second half of the ongoing Heritage Center project.

Board Discussion: All Commissioners are in agreement with the recommendation

MOTION

2018-02-016
Moved by Conklin
Second by Grunch

To approve the recommendation of the Boyne City Historical Commission to approve funding for the museum Phase II Concept Design of the Museum with Projects Arts and Ideas in the amount of \$16,400 and authorize the City Manager to execute the documents

Ayes: 4

Nays: 0

Absent: 1, Commissioner Solomon

Motion carried

**GFOA AWARD FOR FYE
2017**

Clerk/Treasurer Cindy Grice announced that the City of Boyne City has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award for fiscal year ending 2017. This is the second year in a row and certainly an affirmation of the teamwork and dedication of the Commissioners and staff to continually strive to meet the high standards Boyne City deserves.

**North Lake Street
Engineering**

Consideration to approve a contract with C2AE for engineering North Lake Street Mill and Fill engineering in the amount of \$13,500 and authorize the City Manager to execute the documents

Public Works Superintendent Andy Kovolski discussed the proposed mill and fill project proposed for North Lake Street from State Street north to where the concrete curb and gutter ends by the north end of the Open Space property. This project is funded by State and Federal funding and we are required to utilize MDOT Local Agency Program guidelines and bidding.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in agreement with the proposal.

MOTION

2018-02-017

Moved by Conklin

Second by Page

To approve a contract with C2AE for engineering North Lake Street Mill and Fill engineering in the amount of \$13,500 and authorize the City Manager to execute the documents

Ayes: 4

Nays: 0

Absent: 1, Commissioner Solomon

Motion carried

**Ordinance Amendments
First Reading**

Consideration of first reading to review proposed ordinance amendments and schedule a second reading for April 10, 2018

Planning Director Scott McPherson said as directed by the Planning Commission planning staff has developed draft amendments to address the issue of minimum dwelling sizes. Amendments to the definition of dwelling, the schedule of regulations and additional language to the TRD, WRD and RED districts is being proposed.

Proposed amendments for the definition of dwelling, Article III, Article IV, Article V and Article XX have been provided. Proposed additions are shown in *italics* and proposed deletions are shown with ~~strikethrough~~. The proposed amendment to the dwelling definition eliminates several of the qualitative minimum standards that are included in the definition such as the minimum dwelling width, foundation requirements and eave overhang. Some of these standards were either relocated into the design requirements for the Rural Estate District (RED) in section 3.40(H), the Traditional Residential District (TRD) section 4.40(A)(7) or Waterfront Residential District (WRD) section 5.40(A)(6) or incorporated into the schedule of regulations section 20.10. The changes to the design requirement sections in the residential district incorporated the requirements for the foundation, 1 foot overhang, and the prohibition of exposed towing mechanism, wheels or undercarriage. The proposed amendment to section 20.10, schedule of regulation included that addition of a minimum dwelling size width category with the inclusion of a minimum 24' width requirement for the RED, TRD and WRD districts. As discussed the minimum width for a single family dwelling located in the Multi-Family Residential District (MFRD) would be eliminated by this proposed amendment. To address the issue that was brought up by the Planning Commission in regards to lot size for a single family dwelling in the MFRD, a change is being proposed to section 2.30 note g. The current note g stipulates that: "Apartments shall comply with the applicable standards for the MFRD listed in Section 20.10. Single family detached dwellings shall comply with the applicable standards for the TRD listed in Section 20.10. All other uses shall comply with the applicable standards for the CBD listed in Section 20.20."

Staff sees several issues that should be addressed and is proposing several amendments to note g as follows:

~~"Apartments shall comply with the applicable standards for the MFRD listed in Section 20.10. Single family detached dwellings shall comply with the applicable *height, and setback*, standards for the TRD listed in Section 20.10. All other uses shall comply with the applicable standards for the CBD listed in Section 20.20."~~

The elimination of the first sentence that requires apartments in the MFRD meet the standards of Section 20.10 is being proposed as this stipulation is redundant. Apartments in the MFRD are required to meet the standards of 20.10 regardless of this statement. However, it is noted that in the Minimum Lot per Unit column of the MFRD district does not include a minimum area, only reference to note g is currently in the column. So while the current lot in the MFRD would have a minimum width of 100', there is not a minimum lot area, unless the property is being used for a single family dwelling. To address this oversight a minimum lot area of 21,780 square feet for a MFRD lot is being proposed.

The second proposed amendment to note g is the addition of the language that single family dwellings are subject to the *lot, height and setback standards* of section 20.10. This stipulation would require that single family dwellings in the MFRD must meet the TRD lot requirements of 50 width, area of 5,445 square feet, setbacks of front yard 10', sides yard minimum 5' total of 15', rear yard 15' and maximum height of 2.5 stories or 30 feet.

The third proposed change to note g is to eliminate the last sentence that stipulates all other uses (meaning anything but apartments and single family dwellings) comply with the standards for the CBD district listed in section 20.20. It should be noted that the only standards in section 20.20 for the CBD district are a minimum height of 3.5 stories or 45 feet, which is 1 story or 10 feet higher than permitted in the MFRD. The CBD district does not require any setbacks and permits 100% lot coverage. This stipulation does seem consistent with the MFRD district and its deletion is being proposed.

Some of the proposed changes relocate existing standards to other section of the ordinance that are more appropriate. The proposed changes would have the regulatory effect is the change establishing a minimum lot area for the MFRD, the elimination of the minimum dwelling width for a single family dwelling located in the MFRD district, and elimination of the provision that allows uses other than apartments and single family district to comply with the CBD requirements in section 20.20.

It is recommended the first reading of the proposed ordinance amendments be held today second reading scheduled for April 10, 2018.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with moving forward with a second reading.

2018-02-018

Moved by Conklin

Second by Page

MOTION

To approve the first reading to review proposed ordinance amendments and schedule a second reading for April 10, 2018

Ayes: 4

Nays: 0

Absent: 1, Commissioner Solomon

Motion carried

Good of the Order

None

ADJOURNMENT

Motion by Mayor Neidhamer seconded by Mayor Pro-Tem Grunch to adjourn the Regular City Commission meeting of Tuesday, February 27, 2018 at 1:06 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER *Mc*

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT *A/K*

DATE: 3/9/18

RE: PARKS BOARD APPOINTMENT

At their meeting of March 8th the Parks and Recreation commission reviewed the application of Greg Vadnais to fill the remainder of former member Daryl Parrish's term. This term expires on December 31, 2019.

RECOMMENDATION:

It is the recommendation of the Parks and Recreation for the City Commission to appoint Greg Vadnais to fill the remainder of Daryl Parish's term expiring on December 31, 2019.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Any other option as determined by the City Commission

CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (231) 582-6597



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: GREG VADNAIS

Address: 717 1st St. Boyne City

Telephone: 989-350-3587 (daytime) _____ (evening)

Email: vadnaisg@gmail.com

Occupation: Landman

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

I have lived in Boyne for 10 years and am
interested in helping out. Have contacts in MNRTF.
 (Nat. Rec. Trust Fund)

Other community or civic service activities:

Signature 

Date 12/7/17



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

March 9, 2018

Boyne River Inn, Inc.
Julie Mann
(eandjmann@yahoo.com)



RID # 1802-02209 **Reference/Transaction: Transfer Ownership Class C & SDM license from Jega Catering, Inc.**

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Boyne River Inn, Inc.
Business address and phone number: 229 Water St, Boyne City 49712

- Home address and phone number of partner(s)/subordinates:**
1. **Edwin Mann: 309 W Upright St Apt A, Charlevoix 49720 C-(231) 373-0912**
 2. **Julie Mann: 309 W Upright St Apt A, Charlevoix 49720 C-(231) 373-2554**
 3. **Tami Bur: 17701 Fewin Rd, Interlochen 48643 C-(231) 275-2158**
 4. **Linda Elchinger: 180 Kellogg Blvd E #1209, St Paul MN 55101 C-(651) 399-3106**
 5. **Judith Mann: 13308 Novotny Rd, Charlevoix 49720**

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office: **Escanaba District Office (906) 786-5553**

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: Boyne City Clerk (cgrice@boynecity.com)



March 1st, 2018

Dear Michael Cain,

Thank you for submitting a proposal to the Health Department of Northwest Michigan in response to the Request for Proposals (RFP) *Building Healthy Communities Greenspace Improvement Projects to Increase Physical Activity*. We regret to inform you that your proposal was not recommended for funding by the review panelists. Please know that this was not an easy decision for us to make, as the proposals were competitive; we were only able to fund nine projects.

All thirty-one proposals we reviewed showed a high level of commitment to their communities and a sincere desire to increase access to physical activity opportunities for their residents. In alignment with the intent of the RFP, we selected applicants that best demonstrated their community's need for improved physical activity access; proposed substantial enhancements to their greenspace through infrastructure, policy, and educational changes that will encourage current and new participants to use the greenspace for physical activity; and provided convincing evidence of their capacity to implement greenspace enhancements within the grant period.

We understand the application process was challenging and appreciate the time you spent working on your proposal. While your agency will not receive funding from the Health Department of Northwest Michigan for greenspace improvements, we would be happy to provide consultation on the adoption or enforcement of the following enhancements and health-related policies:

- Universal accessibility of parks and trails
- Tobacco-free (including electronic devices) policy
- Alcohol-free policy
- Complete-streets policy
- Gender identity and sexual orientation non-discrimination policy
- Shade-planning for sun safety policy
- Healthy meetings in the workplace policy

Please feel free to reach out for assistance on any of these greenspace improvements. If your agency is interested in implementing or expanding a health- or safety- related initiative not listed and believe a partnership with the Health Department could advance your efforts, I would be happy to work with you.

We are grateful to have learned about the mission and efforts of your agency, and wish you great success in future endeavors.

Sincerely,

Kirstyn Horan, B.S.
 Community Health Coordinator
 Health Department of Northwest Michigan
k.horan@nwhealth.org
 (231) 348-5362

Administrative Office
 220 W. Garfield Ave.
 Charlevoix, MI 49720
 231 547 6523
 231 547 6238 - fax

209 Portage Dr.
 Bellaire, MI 49615
 231 533 8670
 231 533 8450 - fax

205 Grove St.
 Mancelona, MI 49659
 231 587 5052
 231 587 5313 - fax

3434 M-119, Suite A
 Harbor Springs, MI 49740
 231 347 6014
 231 347 2861 - fax

95 Livingston Blvd.
 Gaylord, MI 49735
 989 732 1794
 989 732 3285 - fax

Dental Clinics North
Administrative Office
 220 W. Garfield Ave.
 Charlevoix, MI 49720
 231 547 6523
 231 547 6238 - fax

Hospice of Northwest
Michigan
 220 W. Garfield Ave.
 Charlevoix, MI 49720
 800 551 4140
 231 547 1164 - fax

Northern Michigan
Regional Lab
 95 Livingston Blvd.
 Suite D
 Gaylord, MI 49735
 989 732 1794
 989 732 3285 - fax





Approved: 316/18 *JA*

Meeting of
February 6, 2018

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING
HELD ON TUESDAY, FEBRUARY 6, 2018 at 8:30 AM CITY HALL, 319 NORTH
LAKE STREET

Call to Order

Chair Michelle Cortright called the meeting to order at 8:30 a.m.

Michelle Cortright and Patrick Little were installed as members of the Main Street Board for four year terms ending 1/18/2022.

Roll Call

Present: Chris Bandy, Robin Berry, Michael Cain, Michelle Cortright, Patrick Little, Pat O'Brien, Rob Swartz

Meeting Attendance

Absent: Becky Harris, Don Ryde

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny, Main Street Assistant Ingrid Day

Public: Two

Excused Absences
MOTION

Cain moved, O'Brien seconded, **PASSED UNANIMOUSLY** to excuse Don Ryde.

Approval of Minutes
MOTION

Swartz moved, Cain seconded, **PASSED UNANIMOUSLY** to approve the January 9, 2018 minutes as presented.

Swartz moved, Cortright seconded, **PASSED UNANIMOUSLY** to approve the January 15, 2018 minutes as presented.

Citizens Comments

Ashley Cousens of the Chamber of Commerce stated they are hosting a Business Killers Workshop tonight at the Boyne City Tap Room. Business After Hours is scheduled for February 15th at the Boyne City Tap Room. The Chamber will be announcing their new office manager soon.

Correspondence

None.

Committee Reports

Organization Committee

Organization Committee agenda items will be addressed later in this meeting.

Promotions Committee

Chocolate Covered Boyne is this weekend.

Design Committee

The Design Committee did not meet this month.

Economic Vitality/Team Boyne

Team Boyne is putting work plans together and assigning leaders for each group.

Marketing

The Board discussed possibly combining the Promotions and Marketing Committees.

Boyne Thunder

Going well. General registration opens March 1st

Farmer's Market

Missy Jollette is off to a great start. Vendor applications are out so it is a busy time of year.

Director's Report

Received and filed.

Cortright thanked Kelsie and Ingrid for putting together a Board of Directors Training Handbook.

Unfinished Business

Board Positions

The Organization Committee recommended the appointment of Michelle Cortright as Chair for a 1 year term and Chris Bandy as Vice-Chair for a 1 year term.

MOTION

Swartz moved, Cain seconded, PASSED UNANIMOUSLY to approve the appointment of Michelle Cortright and Chris Bandy as Chair and Vice-Chair of the Main Street Board, respectively, for 1 year terms.

There was discussion regarding the sub-committees. Ideally, there will be a liaison from the Board on each committee but not as Chair. Sub Committees will determine the chair positions on their own.

Boyne Thunder Disbursements 2018

The Organization Committee recommended that the 2018 allocation remain the same as in 2017 and that a revised Letter of Agreement be entered into and enforced with all parties for 1 year. The Organization Committee also recommended that future Boyne Thunder distribution be determined by fall of 2018.

The Board had some discussion regarding the language used in the Letter of Understanding. The history of the event was also discussed. King-Duff will provide the Organization Committee with past Boyne Thunder minutes.

Patrick Little left the meeting prior to the motion.

MOTION

Cain moved, Bandy seconded, PASSED UNANIMOUSLY to approve that the 2018 Boyne Thunder allocation remain the same as 2017 and a revised Letter of Agreement be entered into and enforced with all parties for 1 year as recommended by the Organization Committee.

MOTION

Bandy moved, Cain seconded, PASSED UNANIMOUSLY (O'Brien was absent from this vote) to approve the Organization Committees recommendation to determine future Boyne Thunder distributions by fall of 2018.

New Business

Work Plan Approval

Kelsie King-Duff provided work plans for the various Main Street Committees. These are required yearly for Michigan Main Street and the National Main Street Center.

MOTION

Cain moved, O'Brien seconded, PASSED UNANIMOUSLY to approve the 2018 Committee work plans as presented.

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- Albert Lee will be performing at Freshwater Art Gallery on February 10th.
 - The Joint Board & Commission meeting is Thursday, February 8th.
 - Significant progress is being made on the Pavilion.
 - Thank you to Becky Harris for donating her Farmer's Market Manager salary to the Pavilion construction.
 - A Community-Wide Calendar would be wonderful. This topic has been discussed in Market Committee and discussion will continue.
 - Thank you to Robin Berry for providing a record player to Michelle Cortright to listen to a family album.
 - Cortright passed out a flyer "Life Factors for Longevity" from Stanford University.
 - Local Flavor is partnering with the Boyne Arts Collective to feature local artist's work. There will be an artist painting there on Saturday at 10:00 a.m. On February 17th Local Flavor will host a story hour as well.
-

Adjournment
MOTION

Cain moved, O'Brien seconded, PASSED UNANIMOUSLY to adjourn the Boyne City Main Street Board meeting of February 6, 2018 at 9:50 a.m.


Jane Halstead, Recording Secretary



Approved:

**Meeting of
February 6, 2018**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 6:00 P.M. AT CITY HALL ON THURSDAY, FEBRUARY 6, 2018.

Call to Order

Meeting was called to order by Board Vice Chair Bowman at 5:00 p.m.

Roll Call

Present: Mike Sheean, Lisa Alexander, Hugh Conklin, Diane Sterling, Jo Bowman and Gow Litzenburger

Absent: Tom Smith

Meeting Attendance

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: one

**Approval of Minutes
MOTION

Bowman moved, Litzenburger seconded, Passed Unanimously, a motion approving the January 11, 2018 meeting minutes as presented.

**Citizens Comments
(on non-agenda items)**

None

Director's Report

Kovolski reported that the Avalanche activities have been going well when the weather cooperates and he has been working on the upcoming fiscal budget proposal. Commissioner Conklin inquired about what or if the City's policy is dealing with dangerous conditions at Avalanche. He stated that Petoskey's Winter Sports Park closes their park when the conditions are hazardous. The board discussed placing some signs up at the base of the hill stating the sledding hill is closed due to ice (or whatever the reason). Kovolski also reported that the fat tire bike event went well and they appeared to have a good turnout.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports – Alexander reported that the trails at Avalanche had been extremely icy for a while but they are better now that there is a little snow cover on them again.

Park User Groups – Ridge Run Dog Park representative Melissa Casper gave an update and overview of the proposed agility area project. Jodi Adams had provided some suggestions for specific equipment and the group also proposes a storage shed at the park. She reported that it has been quite icy but is still heavily used.

Unfinished Business Park Project Updates

MParks (grant) – Pavilion: Kovolski stated that the Water/Wastewater Superintendent Mark Fowler is fine with the shade structure going up near the 1910 Waterworks building and they will discuss the best location in the spring. **Dog Park Fitness Trail:** Trail is completed within the small and large areas and gate installed. In the spring the concrete pad and benches will be installed to complete the project and close out the grant. **Open Space Acquisition:** The City is working through the DNR's process and will likely not close on it until sometime in the spring. **Veterans Park Kayak Rack & Launch:** Launch was installed and starting getting use right away, the donated rack is still be manufactured and should be installed in the spring. **Riverside Park:** Nothing really was done before winter so it will be the first project to start in the spring. **Boyne City / Charlevoix Trail:** There's been a few issues with the engineering firm and the County is proposing to wait until 2019 to apply for another round of MDNR grant funds so they can get a better handle on the project. There are some concerned partners involved who think this would be a mistake and are working the County to resolve any issues or concerns. **Boyne Valley Trail:** Everything is in place to move forward; however MDOT has required some additional engineering to be completed for Phase II. This has presented a little wrinkle in the plan to bid it out as a spring project but the trail committee and municipalities are working through it. **Marina Expansion:** Phase I of the new floating wave attenuator / breakwall will be installed this year. It is a small portion of a large wave attenuator and will not add any actual boat slips but boats could tie up to it broadside for some extra docking.

New Business

Sunset Park Shoreline Demonstration Proposal

Gow Litzenger (in the absence of Nancy Cunningham) spoke on behalf of the Lake Charlevoix Association regarding a proposal to install natural landscape gardens along the shoreline of Sunset Park. All of the plantings would be native to the area and remain low to preserve the lake view. The idea is to have local landscapers each design, install and maintain (for a minimum of 3 years) an area along the shoreline. There will be 9 plots with each plot being 15' x 24'. There was some discussion regarding the amount of maintenance and who would do it after 3 years. The general consensus of the board was that we want to be good stewards of Lake Charlevoix and this is a unique idea. **Bowman moved, Alexander seconded, PASSED UNANIMOUSLY** a motion to recommend to the City Commission approval of the proposal as presented.

****MOTION**

Healthy Communities Grant

The City received an announcement after our last meeting regarding a grant opportunity from the Health Department of Northwest Michigan to apply for up to a \$15,000 in grant funds for a recreational project. With the short turnaround time and parameters of the grant, staff discussed this internally and decided to apply for approximately \$10,000 to purchase and install 15 bike racks in our parks and trailheads where bike racks are not present or lacking. Commissioner Conklin stated he would like to see benches along our non-motorized path on Division and Front Streets. The consensus of the board was to ask for half the amount of bike racks and add benches.

Veterans Park Pavilion Bathroom Proposal

Board members were concerned that this project was being put in front of the rivermouth bathroom renovations which was their top priority for upcoming improvements and budget. The board wants to see something done at the river mouth bathrooms as it is right downtown, used by many visitors and reflects poorly on our community. **Litzenburger moved, Bowman seconded, PASSED (4:2)** to recommend approval of the contract for the Veterans Park pavilion restroom renovation.

Next Meeting

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, March 1, 2018 at 5 pm at City Hall

Adjournment

The February 6, 2018 meeting of the Parks and Recreation Board was adjourned at 6:52 p.m.

Barb Brooks, Recording Secretary

draft

BOYNE CITY HISTORICAL COMMISSION

Minutes of February 19, 2018

7:00 pm
City Hall

CALL TO ORDER: 7:05 PM

PRESENT: Barden, Hewitt, Dawson, Alexander.

ABSENT: Kelts, Sansom and Raycraft

GUEST: Monica Kroondyk, Kecia Freed, Gow Litzenburger, Tamara Weidlich and Tom Bernardin.

No Quorum

Barden gave an update from the Boyne Heritage Center Board.

Next Meeting: Special Meeting February 21, 2018 7:30 am.

Adjourned: 8:00

Approved: _____

**Meeting of
February 19, 2018**

Record of the proceedings of the Boyne City Planning Commission regular meeting held at Boyne City Hall, 319 North Lake Street, on Monday February 19, 2018 at 5:00 pm.

Call to Order

Vice Chair Place called the meeting to order at 5:00 p.m.

Roll Call

Present: Jason Biskner, George Ellwanger, Tom Neidhamer, Aaron Place, Jeff Ross and Joe St. Dennis
Absent: Ken Allen, Chris Frasz and Jim Kozlowski

**Excused Absences
Motion

2018-02-19-02
St. Dennis moved, Biskner seconded, PASSED UNANIMOUSLY, a motion to excuse the absence of Allen, Frasz and Kozlowski.

Meeting Attendance

City Officials/Staff: Planning and Zoning Administrator Scott McPherson and Recording Secretary Pat Haver

Public Present: 2

**Consent Agenda
Motion

2018-02-19-03
Ross moved, Neidhamer seconded, PASSED UNANIMOUSLY, a motion to approve the Planning Commission minutes from January 15, 2018 as presented.

**Citizen comments on
Non-Agenda Items**

None

**Reports of Officers,
Boards and Standing
Committees
2017 Planning Report**

The 2017 annual planning report was included in the agenda packet; this report is mandated by the Planning Enabling Act and is presented to you for your review and input.

**Unfinished Business
Comments on M – 75
Corridor Plan**

The purpose of the joint meeting last month was to discuss the draft M-75 corridor improvement plan with the officials from Wilson and Boyne Valley Townships. After the meeting, Wilson Township had a couple suggestions they would like to see incorporated into the plan. They would like a third lane implemented for turning and they were not in favor of the concept of the access/service drive; maybe shared parking would be a better way to handle. A suggestion from this board included carrying the City's downtown character out to the city limits. At the city's recent Joint Boards and Commission meeting, possibly looking at preferred entrance and exits for truck traffic at the Business Park entrances. Planning Director McPherson will make sure the suggestions are forwarded to the meetings facilitators from MEDC.

New Business

Planning Director McPherson reviewed his staff report that was included in the agenda packet. At the January meeting staff was directed to develop some draft amendment language to address the issue of minimum dwelling sizes, amendments to the definition of a dwelling, the schedule of regulations and therefore, additional and/or amended language to the TRD, WRD, RED and MFRD districts is being proposed. In the staff report, proposed items to be removed have been ~~stricken through~~; items to be added are in *italics*.

**Public Hearing
Amendments to Article
II, Article III, Article IV,
Article V and Article XX
of the**

Boyer City Zoning Ordinance

A public hearing was scheduled for tonight and opened at 5:15 pm.

Ted Macksey - Jefferson Street Developer – In the MFRD is the 100 ft. lot size going to revert to the TRD zoning, which is 50 foot lot width?

McPherson – For a single family dwelling which is now allowed, minimum lot size will not change, however, can reduce the width of the building to accommodate for smaller houses.

Macksey – At our last meeting I thought we discussed density and allowing single family homes; a 100 ft. lot will reduce density. In trying to keep costs down, building narrow houses for single family on a smaller envelope, would give us the ability for higher density with a 50 ft. lot size.

McPherson – Currently can put up to 10 units per acre, coverage was reduced further due to the conditional zoning granted on the Macksey property. Lot coverage and density are two different things. The board also had discussions about higher density and the way to accomplish it. If you shrink the width and square footage, logically you would reduce the lot coverage, right?

McPherson – We can strike the proposed word ~~lot~~ in Section 20.30 item g keeping words *height and setback standards* to allow for the smaller width residences. This would apply to any lots in MFRD that would be available for development or re-development.

With no further comments the Public Hearing closed at 5:33 pm

2018-2-19-7A

After additional board discussion, **motion by Ellwanger, seconded by Ross, PASSED UNANIMOUSLY** to recommend approval to the City Commission the proposed amendment language to Article II, III, IV, V and XX; as proposed with discussed modifications to 20.30 item g.

Review Capital Improvement Plan 2018 - 2023

****Motion**

Planning Director McPherson reviewed the 2018 – 2023 CIP Plan that was included in the agenda packet. The 6 year layout is being shown as projections for 2018 through 2023 with 2017 information included for comparison. The board reviewed this plan and indicated that it was well put together. After board discussion, **motion by Ellwanger seconded by Neidhamer, PASSED UNANIMOUSLY**, to recommend to the City Commission acceptance of the CIP as presented.

Staff Report

- St. Dennis inquired about bike racks for the front of the building; are there any plans and if so, when will they be put in. Neidhamer said 24 racks have been ordered at a cost of \$10,000 so will be installed this spring.

Good of the Order

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, March 19, 2018 at 5:00 p.m.

Adjournment

****Motion**

2018-02-19-10

St. Dennis moved Biskner seconded, PASSED UNANIMOUSLY a motion to adjourn the February 19, 2018 meeting at 5:51 p.m.

Vice Chair Aaron Place

Recording Secretary Pat Haver

Special Meeting

BOYNE CITY HISTORICAL COMMISSION

Minutes of February 21, 2018

7:30 am
City Hall

CALL TO ORDER: 7:35 AM

PRESENT: Hewitt, Dawson, Alexander and Raycraft.

ABSENT: Kelts, Sansom.

GUEST: None

Approval to contract Joe Hines with Project Arts & Ideas for Phase II Concept Design in the amount of \$16,400.00, motioned by Dawson, second by Raycraft, all ayes.

Approval for Boyne Heritage Center Board filing fees for 501C3 for \$420.00, motioned by Raycraft, 2nd by Dawson, all ayes.

Approval to purchase original time clock from the old railroad office from Howard Ball for \$700.00, Dawson motioned 2nd by Alexander, all ayes.

Next Meeting: March 19, 2018 7:00 pm.

Adjourned: 7:56 am



Approved: _____

**MEETING OF
FEBRUARY 22, 2018**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY
AIRPORT ADVISORY BOARD HELD FEBURARY 22, 2018.**

CALL TO ORDER

Chair, Richard Bouters called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Brian Harrington, Richard Wright, Oral Sutliff,
*Jerry Schmidt, *Leon Jarema, *Bud Chipman
Absent: Leon Vercruysee, *Rod Cortright

**Ex Officio Members*

Citizens: Avery Stadt, Brooklyn Fitzpatrick, Katelyn Gabos

Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

None

APPROVAL OF MINUTES

Motion by Harrington Seconded by Sutliff. Passed Unanimously to approve the January 25, 2018 Airport Advisory Board minutes.

CORRESPONDENCE

NONE

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

Leon Jarema snow removal comment, "...they [City of Boyne City Department of Public Works] have done an excellent job of plowing the runway this year especially the turnaround area on the end of the runway. Both sides [of the runway] were cleared."

COMMITTEES

Airport Inspection Plan

Tree/Shrub Removal: On February 19, 2018 Richard Wright met Mr. Burt Moeke at the airport. Mr. Moeke viewed the tree/scrub growth within the 125 foot clear zone of each side of the runway centerline. Mr. Moeke's Rough Order of Magnitude (ROM) estimate to clear that area required three days of work at \$1000 dollars per day. The estimate included completely chipping all cut growth and leaving it on site at each cleared area. Richard commented that he would seek at least one more estimate for the same work.

Water Spigot: City Manager, Michael Cain reported the Drag Race Committee has not convened since the January 25th Airport Advisory Board Meeting. Agreement from the Drag Race Committee to fund the underground spigot housing is pending.

UNFINISHED BUSINESS

Boyne City 2018 Airport Goals

Richard Wright provided a brief presentation regarding the importance of setting goals and goal setting steps. Armed with a weighted scale worksheet reflecting Board Members votes and the relative importance of that member's vote all 26 goals were evaluated for adoption. The goal discussion culminated with all 26 goals adopted for action in 2018. All Board Members agreed some goals are rather simple *go-do* events and some are already underway. Those goals are paired with either a Goal Champion and Team Member or both. The other category included those goals which are important yet require further analysis.

ON GOING or NEAR TERM GOALS (Go-Do):

1. Airport obtain General Utility status by January 1, 2020 (Richard Wright – Champion, Richard Bouters – Team Member)
2. Establish Airport Budget – (Michael Cain, Richard Bouters, Richard Wright)
3. Airport Internet Upgrade (Richard Bouters)
4. Review and Revise Airport Mission Statement (Richard Bouters and Richard Wright – Team Members)
5. Review and Revise Boyne City Emergency Plan (Richard Wright)
6. Develop Airport Ground Traffic Management Plan (Brian Harrington)
7. Airport Snow Plow Training and Protocol (Rod Cortright, pending)
8. Review Overnight Ramp and Tie-Down Fees (Richard Bouters)
9. Comprehensive Review of Drag Race Issues (Michael Cain)
10. Community Involvement (Richard Wright)
11. Obtain Runway Distance Markers (Leon Jarema, Richard Wright)

GOALS REQUIRING FURTHER ANALYSIS

12. Install Weather Reporting Equipment
13. Boyne City Airport Property Management Plan
14. Terminal Improvements – Remodeling
15. Dedicated Airport Manager
16. Airport Master Plan
17. Develop Pavement Master Plan
18. Airport Economic Impact Plan Related to Community
19. Explore Revenue Opportunities
20. Extend The Runway
21. Wildlife Control Plan
22. Recruit Fixed Base Operator (FBO)
23. Recurring Airport Property Inspections – Plan and Execution
24. Drone Involvement
25. Offer Jet Fuel
26. Boyne City Waterfront Float Plane Docking

NEW BUSINESS

Airport Hangar Leases:

Michael Cain reported that of the 13 hangars reverting to Boyne City ownership and operational control hangars A13 and A24 are empty (available). No response was received from the occupants of hangars C23 and C25 regarding change of ownership.

Michael Cain informed the Airport Advisory Board that the Michael Borta, Manager, QoE Consulting, will attend the Airport Advisory Board meeting on April 26th, 2018.

Richard Bouters relayed that on February 8, 2018 he represented the Boyne City Airport at the City of Boyne City Joint City Commission Meeting. Richard conveyed to all the City Commissioners that Boyne City's Airport Advisory Board is very active and currently is adopting viable goals for 2018. Additionally Richard stressed that the Boyne City Airport is a valuable contributor to the Boyne City economy. Through use of a free airport crew car pilots and passengers are provided the chance to drive to and engage in local shopping, recreation and dining attractions offered by Boyne City. Additionally Richard reported that the Boyne City Airport attracts local air traffic by offering fuel prices at \$4.24 a gallon, the lowest aviation gas price in Northwestern Lower Michigan.

GOOD OF THE ORDER

The Boyne City Airport Aviation Fuel (AvGas) price has remained at \$4.24 per gallon since October 23, 2017.

ANNOUNCEMENTS

None

NEXT MEETING

The next regular Airport Advisory Board meeting is scheduled for **Thursday, March 22, 2018 at 5:30 p.m.** at the Airport Terminal.

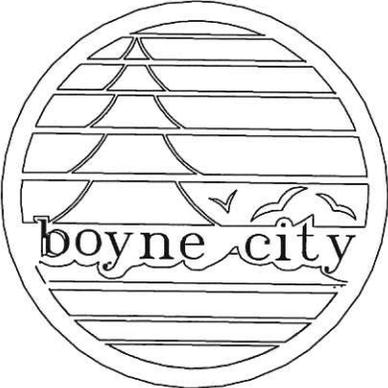
ADJOURNMENT

The meeting was adjourned at **7:23 p.m.** by **Chair, Richard Bouters.**

Richard K. Wright -Secretary_____

CITY OF BOYNE CITY

To: Michael Cain, City Manager
From: Scott McPherson, Planning Director
Date: February 27, 2018 *SM*
Subject: 2017 Planning Report



As required by the Michigan Planning Enabling Act, the attached annual report from the Planning Commission has been prepared and submitted to the City Commission. No official action on the report is required by the Commission.

Boyer City

2017



Planning and Zoning Report

Development Plan Reviews

Boyne City Preschool

The Boyne City Preschool located at 1040 Roosevelt Street submitted an application for sketch plan review for a development plan amendment for a 56 x 26 addition to their existing structure for additional classroom space, kitchen, office space and entry. The property is located in the Traditional Residential District and the existing and proposed use is a principle permitted use in the district. The proposed addition would be located on the north side of the building. The Planning Commission reviewed the proposed plan at its regular meeting in May but could not approve the plan as the proposal did not meet ordinance requirements for parking. The applicant submitted additional plans showing a deferred parking area and requested the planning commission grant a waiver of the parking requirements as provided by section 25.10(B)(3).

The original approved plan provided for a 7 space parking area located in front of the building with a one way circular drive entering on the west and exiting on the east. The current parking and entrance to the site consist of a gravel area north of the existing building to the road with no defined entrance drive. While the proposed plan meets zoning ordinance requirements for building size, setbacks and lot coverage, the proposal eliminated a large portion of the parking area identified on the original approved plan. While the parking area of the previously approved plan is being eliminated with the proposed addition, a paved parking area in the right of way would be developed. This proposal was reviewed by City DPW and staff and was determined acceptable with the provision that an easement for a sidewalk is obtained. As per section 24.10(B)(3) of the Boyne City Zoning Ordinance the Planning Commission waived the development of onsite parking requirements without proof of hardship as a deferred parking area was shown that can be developed if there is a change in use.

Habitat House

Northwest Michigan Habitat for Humanity requested conditional use approval for a two family dwelling at 335 Bailey Street. The property is a vacant parcel in the Traditional Residential District (TRD), parcel number 051-260-023-00. The parcel is comprised of two platted lots. The parcel has 106 feet of frontage on Bailey Street and is 188 feet deep and has a lot area of 19,928. The minimum lot size in the TRD is 50 in width and area of 5,445 square feet. The proposal is to construct a two family structure that will be comprised of two independent dwellings with attached garages that would have a common wall. The site would be accessed by a common driveway and will be served by City water. Each unit would have its own septic tank and drain field. A public hearing was advertised and held and the planning commission approved the conditional use. After the approval was received Habitat for Humanity decided against building the two family dwelling and will be proceeding to split the parcel and construct a detached single family dwelling on each platted lot. They anticipate building both of the homes in the summer of 2018.

Alley Vacation

An application for the vacation of a public way was submitted by Darrel and Marcella Hill 419 E Lincoln Street. They requested the alley located between their two parcels be vacated. The alley is 16.5 wide and 330 feet in length and runs between Lincoln Street and the undeveloped portion of Cedar Street east of Grant Street. The alley is undeveloped and not maintained and contains no infrastructure. There is a steep slope on a significant portion of the alley so it is unlikely that the alley would be developed for access in the future and all of the adjacent property owners have signed a petition in support of the vacation. The proposal was reviewed by City staff and the Planning Commission and no issues or concerns were identified with the request and it was recommended to be vacated. After appropriate notice and hearing the City Commission approved the vacation of the alley as requested.

Ordinances

Day Care Ordinance

During the City's recent 2016 goal setting sessions, affordable housing, child care, and their lack of availability in our area were at the forefront of conversation. Some of Boyne City's major employers have cited concerns regarding affordable housing and day care options as reasons they are understaffed and unable to locate quality members to fill their workforce.

The Boyne City Zoning Ordinance (BCZO) defined Group Day Care Homes as: "a private home in which more than six (6) but not more than twelve (12) children are given care and supervision for periods of less than twenty four (24) hours a day unattended by a parent or legal guardian except children related to an adult member of the family by blood, marriage, or adoption. It includes a home that gives care to an unrelated child for more than four (4) weeks during a calendar year." Section 25.10 Conditional Use Requirements lists the following requirements for a group day care home:

- 1. Sites shall have a minimum lot area of 20,000 square feet.*
- 2. An on-site drive shall be provided for drop-offs and loading. This drive shall be arranged to allow maneuvers without affecting traffic flow on the public street.*
- 3. There shall be a fenced, contiguous open space with a minimum area of 5,000 square feet provided on the same premises as the group day care home. The required open space shall not be located within a required front yard.*

In addition to the City requirements, group day care homes are also licensed and monitored by the State of Michigan which has a much more comprehensive set of rules and requirements. The State has no requirements for minimum lot area for a group day care home and has a minimum requirement of 600 square feet for a play area that can be on the property or within a reasonable walking distance.

Since 2016 the City planning office received two applications for zoning approval for "group child care homes" as required by the Michigan Department of Licensing and

Regulatory Affairs. Both of the requests had to be denied as the parcels did not meet the minimum lot requirements. To develop a new facility a private home must be on a parcel that far exceeds the minimum standards for the district. A typical conforming lot in any residential district ranges from 5,445 to 10,980 square feet. Currently in the City there are 5 existing state licensed group day care facilities. The lot area of these facilities ranges from 8,000 to 17,000 square feet with an average of 13,000 square feet. The City has not received any complaints or had any issues with any of the existing facilities. Clearly, the public purpose supporting the 20,000 square foot minimum lot area requirement for a day care is questionable at best and it has created a barrier for the development of a needed service in the community.

To address this barrier the ordinance was reviewed by the Planning Commission and planning staff was tasked with developing less restrictive zoning ordinance language based on the following recommendations:

- 1) Principal allowed use by right in all the residential districts and in the Central Business District
- 2) No minimum lot size
- 3) Fenced in play area with a minimum size of 1,200 square feet; not to be located in the front building line.

To implement recommendations text amendments were proposed to be added to Article III, Section 3.20 as item J; to Article IV, Section 4.20 as item I, Article V, Section 5.20, item E; Article VI, Section 6.20, item E; Article X, Section 10.20, item CC; and Article XI, Section 11.02, item Q. The proposed ordinance amendments eliminated the minimum lot area requirements and added language to each of the districts that established group day care homes as a principle permitted use with the requirements that the facilities shall have a fenced outdoor play area of at least 1,200 square feet located behind the front building line of the home. The proposed amendments were adopted by the City Commission in February of 2017.

Schedule of Regulations

The Planning Commission was requested by the Zoning Board of Appeals to review and amend Article XX, Section 20.30 note 1. This recommendation was made after the Zoning Board of Appeals was unable to interpret the intent of the section and found the text to be confusing and somewhat contradictory. After review by the Planning Commission it was the recommendation the language be deleted as it could not be specifically determined the intent of the section. The proposed deletion of the language was adopted by the City Commission in January of 2018.

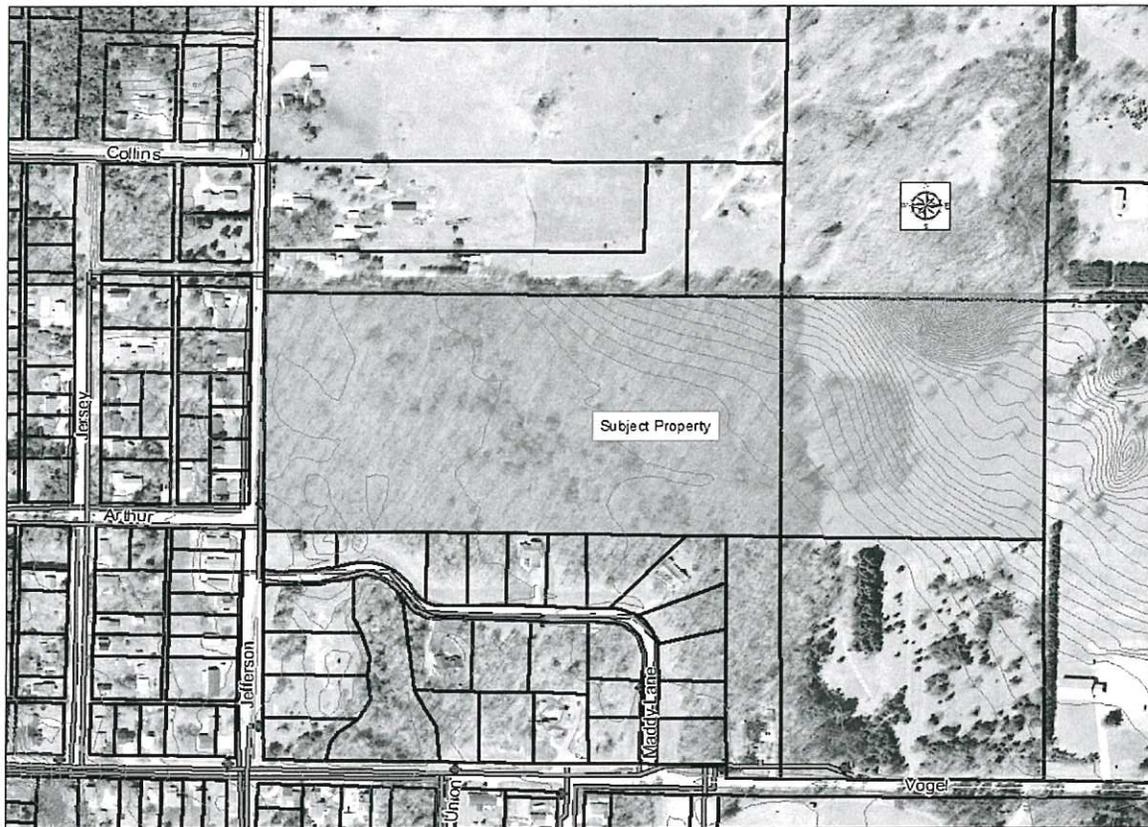
Waterfront Setback

An amendment to Article V was suggested by staff to address an issue of waterfront setbacks being required for parcels in the Waterfront Residential District (WRD) that do not have waterfrontage. There are several locations where this occurs and maps showing the affected locations revealed the adoption of the original ordinance created several nonconformities and most of these would become conforming if the proposed change is

adopted. The proposed change was a text amendment to the WRD district and only the waterfront setback would be changed, all other requirements of the district, including building height and mass, would remain in effect. The amendment added section 5.60 E to Article V. The proposed amendment added a section that stipulated that parcels in the WRD that do not waterfrontage shall have a minimum front yard setback of 10 (ten) feet. The amendment was adopted by the City Commission in January of 2018

Macksey Conditional Zoning

On September 19, 2016 the Planning Commission held a public hearing on a rezoning application submitted by Ted Macksey to rezone parcels 15-051-026-005-00 and 15-051-026-004-15 from Rural Estate District (RED) to Multiple Family Residential District (MFRD). The parcels are located at 600 Jefferson Street. Parcel 026-005-00 is approximately 20 acres with 660' of frontage on Jefferson Street and measures 1,300 feet deep. Parcel 026-004-15 which is adjacent to the east of 026-005-00 is approximately 10 acres and measure 660ft x 660ft.



The properties to the north are in Evangeline Township and are zoned Rural Residential and being used for single family dwellings. The property to the east is in the City of Boyne City and zoned RED and being used for a church. To the south of the property properties are zoned RED being used for single family dwellings and conditionally zoned MFRD being used for group senior and assisted living. The properties to the west are

zoned Traditional Residential District (TRD) and is being used for single family dwellings. Public sewer and water are located adjacent to the subject property on Jefferson Street. The subject parcel is currently vacant, with majority of the parcel covered with mature forest. On the eastern quarter of the property there is a significant slope and an elevation change of over 40 feet.

After the public hearing the Planning Commission reviewed the amendment criteria of the Boyne City Zoning Ordinance section 2.50 and passed a motion to recommend to the City Commission that the requested zoning change be approved. The application was submitted to the City Commission for a first reading on November 15, 2016. After review and discussion of the application the City Commission passed a motion to schedule second reading for the application on January 10, 2017.

Prior to the second reading it became apparent that there were a variety of questions and concerns being raised by the public about the purpose of the proposed change and all the possible uses that are permitted in the MFRD district. To try and address these concerns the applicant consulted with staff and indicated that a more focused application would be a better option moving forward. Given the fact that a wide variety of uses that could be permitted under the MFRD are not being considered by the developer, a conditional rezoning application appeared to be a more appropriate application in this case. The City Commission concurred with the request and referred the zoning change back to the Planning Commission to allow the applicant to amend the original request to conditionally change the zoning of the property to MFRD. The written offer and conceptual site plan to amend the original request to conditionally change the zoning to MFRD was submitted by the applicant and a public hearing on the condition zoning request was held by the Planning Commission on March 20, 2017.

As per ordinance requirements the Planning Commission considered the criteria of Boyne City Zoning Ordinance section 2.50 in reviewing the request. One of the criteria of the Section is the requirement of traffic impact analysis. As the proposed change could permit a use that generates more than 100 directional trips per peak hour or more than 1,000 trips per day than the majority of uses that could be developed under the current zoning a traffic impact study was required. At the time of the public hearing data was not available for review by the planning commission but was required to be submitted prior to first reading by the City Commission. The developer contracted with Progressive AE and a trip generation comparison was prepared by Peter LaMourie PE. The trip generation calculation prepared by Mr. LaMourie used the assumption of 300 units being constructed on the site. The submitted conditional rezoning offer stipulated a maximum of 212 units would be constructed.

To provide a baseline of existing conditions traffic counts on Jefferson and Vogel streets were completed in September and October. On Jefferson Street traffic counts were collected near the Collins Street intersection for eleven 24 hour periods from September 14-24. During this time the 24 hour traffic counts ranged from 84 to 125 trips heading south with the Average Daily Trips (ADT) of 109 and from 83 to 141 heading north with the ADT of 115. The ADT in both directions over the 11 day period was 224 which

represents between 1.87% and 2.24% of the daily carrying capacity of the street. The peak-hour trips for Jefferson Street during this period was at 3pm on September 19th with 39 trips (14 north, 25 south) which is between 3.54% and 4.33% of the peak hour capacity.

On Vogel Street traffic counts were collected near the Maddy Lane intersection for eight 24 hour periods from October 2-9. During this time the 24 hour traffic counts ranged from 145 to 191 trips heading east with the ADT of 168 and from 88 to 126 heading north with the ADT of 107. The ADT in both directions over the 8 day period was 275 which represents between 2.29% and 2.75% of the daily carrying capacity of the street. The peak-hour for Vogel Street during this period was at 5pm on October 5th with 47 trips (17 east, 30 west) which is between 4.27% and 5.22% of the peak hour capacity.

The conditional rezoning offer and conceptual site plan were provided to the to the DPW, Water and Sewer Department and the Police Department and each of the departments indicated that City had the existing capacity to meets the demands of the proposed development. After completing a findings per ordinance criteria the Planning Commission recommended approval of the conditional zoning and it was approved by the City Commission in April of 2017.

Housing Commission Conditional Zoning

A conditional rezoning application was submitted by Boyne City Housing Commission to rezone parcel 15-051-335-084-40 from Traditional Residential District (TRD) to Multiple Family Residential District (MFRD). The parcel is a 7.81 acres located adjacent on the north side of Deer Meadows and the Boyne City Senior Center. The written offer submitted for the conditional rezoning identified that the proposed uses for the site to include up to 64 two bedroom units and up to 10 single family units. The single family units would be developed on individual sites accessed from Earl Street. The two bedroom units would be accessed at two points by extending Franklin Street from the west and the Deer Meadows driveway from the south. The application generated significant opposition from the surrounding neighbors any many voiced their opposition to the proposed project at the public hearing. Based on the comments received at the public hearing the housing commission decided that the best course of action was to withdraw the application and attempt to address the concerns raised by the neighbors prior to resubmittal of the application.

Plans

M-75 Corridor Plan

Boyne City was one of the first 8 communities that was selected for participation in the Redevelopment Ready Community (RRC) certification program and became the fourth in the State to receive certification. The program is administered by the Michigan Economic Development Corporation (MEDC) and is designed to measure and certify communities that integrate transparency, predictability and efficiency into their daily development practices. By obtaining the RRC its certification the City has become eligible for technical assistance provided by the MEDC. This past year technical assistance was

requested and provided for an access management study of the M-75 corridor and this assistance was completely funded by MEDC. With the increased development pressure occurring on the M-75 S corridor it become apparent that access management planning for this growth was needed. Building from the Partnership's for Change cooperative planning effort completed in 2011, the City of Boyne City, Wilson Township and Boyne Valley Township, again worked together to develop a plan for the corridor. While the Partnership for Change effort included the entire corridor from Boyne City to Boyne Falls, this plan was limited in scope to cover the area from Fall Park road to Moll Drive. This limited scope allowed the plan to provide more in depth analysis and recommendations for access management, pedestrian movement and aesthetics.

Grants

Planning Department staff has developed and/or assisted with the following grant applications.

SAW

Originally submitted 2013, the Storm Water Management and Wastewater (SAW) grant application, prepared with assistance from C2AE, was approved for funding in November 2016. The submitted grant request was for a total estimated project amount of \$749,373.00 of which the City would be required to match 10% totaling \$74,973.00. As force account reimbursements estimated at \$16,412.00 are also grant eligible, the total out of pocket costs to the City are estimated at \$58,526.00. To implement the grant and develop the Wastewater and Stormwater Asset Management Plan and Stormwater Management Plan the City approved a contract for engineering services from C2AE. Grant activity over the past year included the initiation of the inventory and inspection of city sanitary and storm water infrastructure and the acquisition of computer hardware and software. To date approximately \$117,768 of the \$767,608 (15.3%) of the budget has been expended. Anticipated upcoming work for the next year include the completion of asset inventories and data input, sanitary and storm water modeling, collection of LIDAR aerial imagery and topography data, acquisition of additional computer hardware and the televising of sanitary and storm sewers.

MDNR Trust Fund Grant Program Open Space Acquisition

The objective is to purchase the 475 N. Lake Street property for the purpose of improving and expanding recreational opportunities, be good environmental stewards of the land and lake, and preserving open space and lake access for the community in perpetuity for current and future generations to enjoy.

Great Lakes Fishery Trust Public Fishing Pier

The goal of the Access to the Great Lakes Fishery grant program is to improve or create opportunities for shore-based access to fishing for Great Lakes species for use by tribal and/or recreational users.

The GLFT approved the installation of an ADA accessible, public fishing pier in Lake Charlevoix. The pier is approximately 190' in length and located immediately southwest of the mouth of the Boyne River and complimented by existing public restrooms, public parks and parking, and includes a direct connection to the City's Central Business District. The pier allows

anglers of all experience levels and physical abilities to fish safely and conveniently. The pier was constructed with a 50/50 match from Catt Development and the GLFT.

MDNR Trust Fund Grant Program – Trail Extension

The project was approved by the Michigan Department of Natural Resources Trust Fund Grant program and when completed, the path will provide nonmotorized access to two communities, a school, a four-season resort, a future township park, and numerous natural areas. The Trail will provide citizens and visitors alike with a healthy exercise with an alternative to automobile transportation as well as attracting tourists to our area as an additional economic engine for the communities. The Trail will go through Boyne Falls Public School campus and will be close to the Boyne City School and Concord Academy campuses, thereby providing a safer route for students to get to the schools.

There has been significant collaboration to facilitate this trailway. The Boyne Valley Trail Committee was formed to coordinate partnerships that include the City of Boyne City, Boyne Valley Twp., Village of Boyne Falls, Boyne Falls Public School, Boyne Mtn. Resort, Top of MI Trails Council and private property owners.

mParks Building Healthy Communities Grant Program – Avalanche Mountain Park

The mParks BHC program is a coordinated effort to begin changing the culture of health by connecting park professionals and health care providers. Public parks offer access to open natural spaces, playgrounds, and recreational programming that encourage physical activity and overall enjoyment. The City of Boyne City partnered with Michigan State Extension and Boyne Area Rehab on this grant opportunity.

mParks approved the engineering and installation of a new gravel hiking and biking trail system, along with signage, benches, trash receptacles, picnic tables and material to build a pavilion at Avalanche/Waterworks Park.

Coastal and Estuarine Lane Conservation Grant Program – Open Space

The CELCP is administered by the Office for Coastal Management, National Oceanic and Atmospheric Administration, Department of Commerce. The CELCP provides matching funds to state and local governments to purchase, or acquire conservation easements on threatened coastal and estuarine lands.

The City of Boyne City's grant request to the CELCP to assist with acquisition of the Open Space was ultimately denied.

2017 Charlevoix County Parks Millage Appropriations

Funds are appropriated for parks/recreation development projects in Charlevoix County that demonstrate a direct recreational benefit. A primary goal is to distribute funds throughout the county by funding multiple smaller projects (\$10,000 or less) per year.

Peninsula Beach: Approved 200' of Mobi-Mat running from the existing sidewalk to the lake shore. An additional 33' runs parallel to the lake allowing for easy access to the water's edge for people of all abilities. The mat is installed and removed seasonally by the city's park staff.

Riverside Park: Approved a parking area, signage, split rail fencing, picnic tables, trash receptacles, benches, and a kayak rack to provide an inviting space for the public to better utilize as family friendly recreational space.

Marina at Veteran's Park: Approved the installation of a kayak launch, kayak rack, and signage. The launch will be affixed to a short dock section and the storage rack will be bolted to a concrete pad on land. The proximity of the launch and storage rack to the Boyne River provides a great opportunity to enhance an already popular kayaking area. Signage will help to better identify the park and amenities.

GIS Development and Support

As part of its mission the Planning Department continues to develop, maintain, and archive all City GIS data and provide GIS support and services to all City departments. Over the past year hundreds of maps were created and produced in support of other city departments.

Boards and Commissions

Planning Commission

The Planning Commission is currently fully staffed. In March Planning Commissioner Jane McKenzie resigned and in May Chris Frasz and George Ellwanger were reappointed and Jeffery Ross was appointed to fill the seat vacated by Jane McKenzie. To better clarify the process for recommending appointments for the Planning Commission the bylaws were amended to establish and formalize and the process the planning commission will use in making planning commission appointment recommendations to the City Commission.

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) is currently fully staffed. Existing members, Pat Kubesh, Roger Reynolds and Robert Carlile, were reappointed by the City Commission in May. The ZBA heard four variance requests in 2017 and considered one interpretation request. All variances involved setbacks for additions to primary residential structures. Three of the four variance requests were denied by the board and the interpretation request was referred to the Planning Commission for ordinance amendment.

Historic District Commission

The Planning Department has assumed staff support responsibilities for the Historic District Commission. To ensure compliance with all requirements and procedures in the application or the Historic District Ordinance the Planning Staff working with the District Commission developed rules of procedure and definitions of types of work for the district and the definitions and procedures were formally adopted by the Commission.

Department Staffing

There were no changes to department staffing.

Training

Planning staff attended the Michigan Association of Planning Conference. Staff and several commissioners attended the Charlevoix County Planners forum, the Northwest Michigan Housing Summit and the Conditional Rezoning Training Workshop.

Township Partners

The City continues its contractual relationship with Evangeline and Wilson Townships to provide planning and zoning services. This relationship has not only proven to be economically efficient but also has the added benefit increasing communication and cooperation between the municipalities. While each unit of government maintains its autonomy with its own zoning ordinances and master plans, the working relationship between them helps the municipalities mesh their land use goals. It is expected that Boyne City will continue to provide planning and zoning services to the townships in 2018-19

2017 Zoning Permits

Accessory Buildings	14
Residential Additions	13
Commercial Addition	2
Multi Family	0
New Dwellings	5
Total Zoning Permits	33

Permit Fees Collected: \$1,900
Total Project Value: \$2,038,300

Enforcement Activity Jan-Dec 2017

Complaints Received	55
Site Inspections	160
Enforcement Letters Sent	57
Phone Contacts	70
In Person Contacts	25

Dilapidated Structure	3
Junk Cars	15
Junk/Trash	30
Miscellaneous	4
Permit Violation	3
Signs	6
Weeds	25
Yard Sale Signs	40
Total	125

Dangerous Structures

204 S East St.

On May 5, 2017 the Honorable Judge Hayes signed a decision and order denying writ of superintending control in the Chapp's appeal of the hearing officer's decision that the structure at 204 S East St., was a dangerous structure. This decision exhausted the appeal process as provided by the Dangerous Structures and Building Ordinance and the City moved forward with enforcing the hearing officer's order of demolition. While not required by ordinance the City notified the property owner of the City's intention to enforce the order of demolition and provided additional time to July 5, 2017, to voluntarily comply. The owner again refused to comply with the order. As the structure was located in the Central Business District and the owner had given testimony that the structure was used for an office and storage the City had to treat the structure as a commercial structure and was required to do an asbestos investigation and abatement prior to demolition. The City contacted the property owner and requested permission to enter the property and conduct the inspection. The property owner did not give permission to enter the property and a search warrant was obtained and executed on September 7, 2017 for the purposes of completing the asbestos inspection. The asbestos report was received on September 29, 2017 After the results of the asbestos survey were obtained the City prepared and advertised a request for bids to demolish the dangerous structure at 204 S East Street. One bid of \$16,000 was received and the City Commission passed a motion to award the bid on October 24, 2017. The structure was demolished by the contractor on November 2, 2017. A lien for the all costs associated with the demolition was placed on the property and recorded at the Charlevoix County Register of Deeds on January 2, 2018.

303 Front St.

On July 26, 2016 a dangerous building hearing was held for the structure located on the property located at 303 Front St Tax ID 15-051-453-022-00. The building was single family dwelling of unknown age and has been vacant for many years. Due to the removal/disconnection of utilities, age, dilapidation and neglect the structure was found to be a dangerous structure by the hearing officer and an order to repair the structure given. After months of working on the structure the property owner determined the best course of action was to demolish the structure. In July of 2017 the property owner had the structure demolished.

112 Division

In November a dangerous building hearing was scheduled for the structure located on 112 W Division Tax ID 15-051-472-228-30. The structure is single family dwelling of unknown age. The structure is currently vacant and has been vacant for since 2008. Due to the removal/disconnection of utilities, destruction, dilapidation and neglect the structure is uninhabitable. At the hearing the property owner gave testimony that the structural deficiencies of the home make it unrealistic to renovate. The hearing officer made a finding that the building was a dangerous structure and must be demolished.

The property owner concurred with the finding and order and indicated that the property would be demolished in the spring of 2018.

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER *Mc*

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT *AK*

DATE: 3/9/18

RE: RIVERMOUTH BATHROOM PROJECT GRANT APPLICATIONS

Attached to this Memorandum please find an information sheet for Recreation Grant Programs available from the Michigan Department of Natural resources. Of the four programs listed the Michigan Natural Resources Trust Fund and the Recreation Passport Fund have specific references for restroom remodeling and construction. In depth information regarding each grants requirements are included on the attached information sheet.

At their meeting of March 8th the Parks and Recreation commission reviewed this material and agreed with staff that this grant opportunity is worth applying for. It was also discussed whether it would be beneficial to apply for both of the grants to increase our odds of receiving a grant. We are currently checking with State to see we can submit one project to more than one grant program at the same time This would require two separate applications be submitted for funding. It should be noted that at most, we will receive funding from one Grant.

RECOMMENDATION:

It is the recommendation of the Parks and Recreation commission and City Staff that the City Commission approve applying for a Michigan Natural Resources Trust Fund grant and a Recreation Passport Grant from the Michigan Department of Natural Resources; schedule a public input session at the March 27, 2018 City Commission Meeting and authorize the City Manager and the Clerk/Treasurer to sign the required documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Any other option as determined by the City Commission



RECREATION GRANT PROGRAMS

	ELIGIBLE APPLICANTS	PREREQUISITE TO APPLY/MATCH	ELIGIBLE PROJECTS	APPLICATION DEADLINE	MINIMUM AND MAXIMUM GRANT REQUEST AMOUNTS	AWARD RECOMMENDATION DATE	SITE CONTROL REQUIRED FOR DEVELOPMENT PROJECTS
Michigan Natural Resources Trust Fund (MNRTF) 	<ul style="list-style-type: none"> <input type="checkbox"/> State and Local units of government authorized to provide public outdoor recreation. <input type="checkbox"/> Huron-Clinton Metropolitan Authority and Regional Recreation Authorities. <input type="checkbox"/> School Districts that are the primary provider of outdoor recreation for their area. 	<ul style="list-style-type: none"> <input type="checkbox"/> Applicant must have a current, five-year recreation plan that has been approved by the DNR prior to the application deadline. <p>Match – minimum 25%</p>	<ul style="list-style-type: none"> *Acquisition Projects: acquisition of land or specific easements). AND * Development Projects: for public outdoor recreation such as: trails, campgrounds, ball fields, tennis courts and restrooms. 	<p>*April 1</p> <p>Submitted electronically online</p>	<ul style="list-style-type: none"> *Acquisition Projects: no minimum or maximum grant request. *Development Projects: <ul style="list-style-type: none"> <input type="checkbox"/> 15,000 minimum and <input type="checkbox"/> 300,000 maximum grant request. 	<ul style="list-style-type: none"> <input type="checkbox"/> In early December, the MNRTF Board makes final recommendations to the Legislature for funding. 	<p>Private land not eligible. Public land not owned by applicant must have a minimum of 25-year lease and landowner commitment to long-term maintenance and perpetual encumbrance.</p>
Land and Water Conservation Fund (LWCF) 	<ul style="list-style-type: none"> <input type="checkbox"/> State and Local units of government authorized to provide public outdoor recreation. <input type="checkbox"/> Huron-Clinton Metropolitan Authority and Regional Recreation Authorities. <input type="checkbox"/> School Districts that are the primary provider of outdoor recreation for their area. <input type="checkbox"/> Federally-recognized Native American Tribes. 	<ul style="list-style-type: none"> <input type="checkbox"/> Applicant must have a current, five-year recreation plan that has been approved by the DNR prior to the application deadline. <p>Match – 50%</p>	<ul style="list-style-type: none"> *Development Projects (only): for public outdoor recreation such as: trails, picnic areas, beaches, campgrounds, boating access and fishing areas. 	<p>*April 1</p> <p>Submitted electronically online</p>	<ul style="list-style-type: none"> *Development Projects: <ul style="list-style-type: none"> <input type="checkbox"/> 30,000 minimum grant request and <input type="checkbox"/> 300,000 maximum grant request. 	<ul style="list-style-type: none"> The DNR Director announces projects selected for LWCF funding in December. 	<p>Private land not eligible. Applicant must possess sufficient title and adequate legal control of the property.</p>
Recreation Passport (RP) 	<ul style="list-style-type: none"> <input type="checkbox"/> Local units of government authorized to provide public outdoor/indoor recreation. <input type="checkbox"/> Huron-Clinton Metropolitan Authority and Regional Recreation Authorities. <input type="checkbox"/> School Districts, if certain conditions are met. 	<ul style="list-style-type: none"> <input type="checkbox"/> Current annual Capital Improvement Plan (CIP): <p>OR</p> <ul style="list-style-type: none"> <input type="checkbox"/> Approved five-year recreation plan on file with the DNR. <p>Match – minimum 25%</p>	<ul style="list-style-type: none"> *Development Projects (only): for public outdoor and indoor recreation such as: trails, picnic areas, beaches, campgrounds, boating access and fishing areas. Renovation of existing facilities is emphasized. 	<p>*April 1</p> <p>Submitted electronically online</p>	<ul style="list-style-type: none"> *Development Projects: <ul style="list-style-type: none"> <input type="checkbox"/> 7,500 minimum grant request and <input type="checkbox"/> 150,000 maximum grant request. 	<ul style="list-style-type: none"> The DNR Director announces projects selected for Recreation Passport funding in December. 	<p>Private/public lands. If private, applicant must have site control for 20 years for non-structures and 40 years for enclosed structures.</p>
Clean Vessel Act – Boat Pumpout (CVA)  <p>KEEP OUR WATER CLEAN— Use PUMPOUTS</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Public and private boating facilities open to the public. 	<ul style="list-style-type: none"> <input type="checkbox"/> Applicant must agree not to incur any income above \$5 per pumpout. <p>Match – 25%</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Pumpout stations at large boating or mooring facilities with a minimum of 15 slips and upgrading of old pumpout systems. 	<p>*September 15</p> <p>Applications may be considered on an ongoing basis depending on funding.</p>	<p>N/A</p>	<ul style="list-style-type: none"> Approximately 6-8 months following application. 	<p>Applicant must have ownership of the facilities and marina or written agreement from the new owner or lessee to comply with grant provisions throughout the useful life of the pumpout station.</p>

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER *Mc*

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT *AK*

DATE: 3/9/18

RE: American Waste Contract Extension

The city's current contract with American Waste for Dumpster service and also the Rubbish Collection Program will expire on April 30, 2018. They have provide excellent service and rates over the life of the contract. Extending this contract will allow staff to look at other options for providing these services; including a single vendor option for residential customer service in the city limits.

Attached to this memorandum you will find a copy of their contract extension for your review. The prices shown reflect no increase from the existing contract amounts:

Permanent service dumpsters

Cemetery- 1-2 yard dumpster serviced once a week April15th-October for \$55.00 per mo. Waste Water Treatment Center-1-2 yard dumpster serviced once a week for \$55.00 per month

North yard- 2-6 yard dumpsters serviced once a week Oct-May for \$180.00 per mo. 3-6 yard dumpsters serviced twice a week June-Sept for \$540.00 per mo.

Spring and Fall Clean-ups

-2017 Clean-ups billed at \$209.48 per hour per truck with two workers provided by American Waste

-Yardage billed at \$24.00 per yard

RECOMMENDATION:

It my recommendation that the City Commission approve the one year contract extension with American Waste for Dumpster Services and the Rubbish Collection program as presented and authorize the City Manager to sign the required documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Any other option as determined by the City Commission



March 7, 2018

City of Boyne City

Boyne City, MI 49712

To: Andy Kovolski,

It was nice speaking with you to review the past three years of services provided by American Waste. American Waste would like to propose an extension to the 2015 contract for services. As discussed the City of Boyne City has been pleased with the services provided by American Waste. Please see the following proposal:

Permanent service dumpsters

Cemetery- 1-2 yard dumpster serviced once a week April15th-October for \$55.00 per mo.

Waste Water Treatment Center-1-2 yard dumpster serviced once a week for \$55.00 per mo.

North yard- 2-6 yard dumpsters serviced once a week Oct-May for \$180.00 per mo.

3-6 yard dumpsters serviced twice a week June-Sept for \$540.00 per mo.

Spring and Fall Clean-ups

-2017 Clean-ups billed at \$209.48 per hour per truck with two workers provided by American Waste

-Yardage billed at \$24.00 per yard

American Waste would like to extend these same rates for another one year extension on the current contract. The above rates would remain firm for 2018.

Please let me know if you have any questions. I can be reached at 231-564-2553. We look forward to continuing to service the City of Boyne City.

X _____

City of Boyne City

Date-

X _____

American Waste

Date-



To: Michael Cain, City Manager 

From: Kelsie King-Duff, Executive Director

Date: March 7, 2018

Subject: Commission Resolution to Support State Historic Tax Credits

OVERVIEW:

The Michigan Historic Preservation Network has been heavily involved in advocacy work to encourage the reinstatement of the State of Michigan Historic Tax Credit program. As part of their advocacy work the Michigan Impact Coalition was formed. This allows organizations in the State to express support for the reinstatement of the historic tax credit program through the Michigan Historic Preservation Network. The Boyne City Main Street board recently voted to support this advocacy work and added our name to the list of supporting organizations. The Michigan Historic Preservation Network is now asking the City of Boyne City to pass a resolution in support of Senate Bill 469 and House Bill 5178, which would reinstate the State Historic Tax Credits.

RECOMMENDATION:

It is my recommendation the Boyne City City Commission provide a resolution in support of Senate Bill 469 and House Bill 5178 which would reinstate the State Historic Tax Credits.

Michigan Historic Preservation Network—MI Impact
LOCAL RESOLUTION
City of Boyne City
RESOLUTION No. XXXX

**Supporting the Reinstatement of State Historic Tax Credits
Senate Bill 469/ House Bill 5178**

WHEREAS, the historic buildings, neighborhoods and places in Michigan villages, towns and cities distinguish each community and provide character and a sense of place that contribute significantly to the quality of life and the economic benefits enjoyed in and by each community; and

WHEREAS, the preservation and rehabilitation of historic buildings, places and neighborhood contributes to the beauty, character, and economic vitality of Michigan communities; and,

WHEREAS, the labor-intensive nature of historic rehabilitation creates jobs and investment in local businesses and has been proven to generate more economic activity than equivalent investment in new construction; and

WHEREAS, demolition or destruction of historic buildings creates costs to Michigan and its communities by destroying the embodied energy present in each structure and adding significantly to landfills, whose makeup is estimated to be more than 40 percent building materials and waste; and

WHEREAS, development and redevelopment within established villages, townships and cities is encouraged to help fulfill Michigan's goals to Restore Our Cities, Protect Our Environment, and Create More and Better Jobs; and

WHEREAS, many public policies and financial and lending practices and policies create disincentives or barriers to the preservation, renovation and rehabilitation of historic buildings and resources and create a preferential financial environment for new construction; and

WHEREAS, Michigan has measured the economic impacts of the state historic tax credit programs and seen significant positive direct impacts on neighborhood and community revitalization, affordable and market-rate housing preservation and creation, local skilled jobs creation and additional private investment in areas surrounding tax-credit-driven revitalization projects; each \$1.0 of credit issued leverages \$11.37 in direct economic impact. The Michigan HTC, during its twelve-year history has leveraged \$251 million in Federal historic tax credits, and

WHEREAS, the former Michigan Historic Tax Credit has leveraged \$1.46 billion in direct rehabilitation activity and created 36,000 jobs since its enactment in 1999 through its elimination in 2011.

WHEREAS, the Michigan legislature is presently considering Senate Bill 469 and House Bill 5178 that would reinstate an up-to-25 percent investment tax credit for owners of historic residential and commercial properties who substantially rehabilitate their properties,

NOW, THEREFORE, BE IT RESOLVED by the Boyne City City Commission that the City of Boyne City endorses and supports Senate Bill 469 and House bill 5178 and calls upon the Michigan Legislature to pass this important legislation and Governor Snyder to sign it, in order to stimulate appropriate development and redevelopment and protect the historic character and quality of life of our communities.

BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to Representative Triston Cole, Senator Wayne Schmidt, the Senate Finance Committee, Governor Snyder and the Michigan Historic Preservation Network.

Signature

Date

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER 

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT 

DATE: 3/9/18

RE: CEDAR STREET SOIL BORINGS

As you are aware C2AE has begun engineering work for the planned reconstruction of Cedar Street from Lake to Douglas. This project is currently slated to be completed in FYE 19. We currently do not have reliable knowledge of the soils conditions in the project area. Soil Borings would help with proper engineering of the project and also help eliminate any cost overruns on the project.

Bids were requested from Soils and Structures of Traverse City and SME of Grand Rapids. SME declined to submit a bid as the project is too small to warrant sending a crew from Grand Rapids.

Attached to this memorandum you will find a proposal from Soils and Structures for 4 soil borings to be completed in the project area. The cost for this work is \$2,400.00.

RECOMENDATION:

It is my recommendation that the City Commission approve this contract with Soils and Structures for Soil Borings in the amount of \$2,400.00 and authorize the City Manager to sign the required documents. Funds for this work are available in this year's Street Department budget.

OPTIONS:

- That this matter be postponed for additional information or consideration
- That this matter be approved subject to some revision
- Other options as determined by the City Commission



SOILS & STRUCTURES

March 2, 2018

City of Boyne City
319 North Lake Street
Boyne City, Michigan 49712

Attention: Mr. Andy Kovolski

Regarding: Cedar Street
Geotechnical Investigation
Charlevoix County, Michigan

Dear Mr. Kovolski:

Soils & Structures, Inc. is pleased to present a quotation for geotechnical engineering services for the above referenced project.

Geotechnical Services

A total of four (4) test borings are proposed to evaluate the underlying soil conditions for the design and reconstruction of Cedar Street located in Boyne City, Michigan.

Tentatively, test boring depths of ten (10.0) feet are proposed for a total of forty (40.0) feet of drilling and testing. The test boring locations are anticipated to be accessible.

Soil borings will be backfilled with cuttings and/or bentonite chips. Soil borings performed in asphalt or concrete will be patched with appropriate material. Excess cuttings will be disposed on site. We assume no other restoration will be necessary.

Quotation

The proposed fees for the above scope of services are:

❖ Mobilization, Drilling, sampling, and testing per ATSM D 1586	
- Initial 40.0 feet of drilling	\$ 1,700.00
❖ Field Engineering & Miss Dig	\$ 350.00
❖ Laboratory testing and test boring log preparation	\$ 350.00
Total	\$ 2,400.00

Based on the above scope of services the estimated cost of the investigation is **Two Thousand Four Hundred Dollars (\$ 2,400.00)**.



Soils & Structures will stake the test boring locations and contact Miss Dig utility locate service to identify any public utilities in the vicinity prior to mobilizing to the site. The owner is responsible for locating their private utilities. We request that you coordinate with the owner to locate any private utilities on site that are not part of the Miss Dig system. Soils & Structures will not be responsible for damage to unmarked private utilities.

If requested Soils & Structures will contract ground penetrating radar (GPR) service for an additional cost not included in the proposal, to locate private utilities.

We look forward to being of service to you. Please contact our office with any questions you may have.

Sincerely,
Soils & Structures, Inc.

A handwritten signature in black ink that reads "Eric Tourre". The signature is written in a cursive, flowing style.

Eric Tourre
Field Manager
ERT/et

TERMS and CONDITIONS

Project: Cedar Street

Agreement Date: March 2, 2018

The Firm shall perform the services outlined in this agreement for the stated fee arrangement.

Site Access:

Unless otherwise stated, the Firm will have access to the site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.

Dispute Resolution:

Any claims or disputes made during design, construction or post-construction between the Client and Firm shall be submitted to binding arbitration in accordance with the Construction Industry rules of the American Arbitration Association and any arbitration award so granted shall be specifically enforced by any Circuit Court in Michigan. Client and Firm agree to include a similar arbitration agreement with all contracts, subcontractors, sub-consultants, suppliers or fabricators, thereby providing for binding arbitration as the primary method for dispute resolution between all parties.

Billings & Payments:

Invoices for the Firm's services shall be submitted, at the Firm's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 15 days after the invoice date. If the invoice has not been paid within 15 days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

Late Payments:

Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the legal rate) on the then unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification:

The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Firm, his or her officers, directors, employees, agents and sub-consultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties previously named of the services under this agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Firm.

Certification, Guarantees and Warranties:

The Firm shall not be required to execute any document that would result in their certifying, guaranteeing or warranting the existence of conditions whose existence the Firm cannot ascertain.

Limitation of Liability:

In recognition of the relative risks, rewards and benefits of the project to both the Client and the Firm, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed the lesser of 10 x Soils & Structure's fee or \$10,000. Such causes include, but are not limited to; the Firm's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services:

This agreement may be terminated by the Client or the Firm should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

Ownership of Documents:

All documents produced by the Firm under this agreement shall remain the property of the Firm and may not be used by the Client for any other endeavor without the written consent of the Firm. The Client grants the Firm the right to use images of the site or construction related to the Firm's work on the Firm's web page.

319 N. Lake Street
Boyer City, MI 49712

City of Boyer City

Memo

To: Michael Cain *Mc*
From: Boyer City Fire Dept. *D.G.*
Dennis Amesbury, Fire Chief
Date: 3/9/2018
Re: Replace Fire Gear

To purchase 4- sets of Fire- Dex fire gear which includes jacket and bunker pants to replace our older and worn gear for our main interior and attack crews .NFPA requires fire departments to replace fire gear every 10 years and our gear is at that point for most of our men. We have researched and tried other gear, the guys liked how the fire dex gear fit and mobility of this gear. Fire gear from other companies are all close to the same prices. We have dealt with fire dex before and they gave us the best price and service on our purchase and I do have the money in this budget to purchase this gear.

4 sets bunker gear jacket and pants	\$ 2260.00 a set	Total \$ 9040.00
-------------------------------------	------------------	------------------

THANK YOU

Dennis Amesbury

Fire Chief



Quoted By: WEST SHORE SERVICES
Prepared By: Eric Johnson
Address: 6620 Lake Michigan Dr.
 Allendale, MI 49441
Phone: 616-895-4347
Email: ejohnson@westshorefire.com
Quote: Boyne City FD FXR TG71 7-18-17 : shared from
 brucescheck@firedex.com : shared from
 LJones@westshorefire.com
FWID: 59403
Item: FXR Turnout Gear Coat & Pant
Contract: FireWriter 2017

PRODUCT PREVIEW

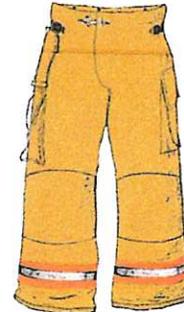


COAT SPECIFICATIONS

Coat Outer Shell: 32" Coat with DRD, 6.5 oz. TECGEN, Gold
 Coat Thermal Liner: (E) 7.4 oz Glide Ice™ 2-Layer
 Coat Moisture Barrier: (F) 5.5oz Stedair® 4000
 Coat Closures: XC40 Zipper / Woven Hook and Loop
 Coat Trim Style: 3" NYC ScotchLite™ Triple Red/Silver

LETTERING

Text: BCFD
 Pos: 2, 3" Scotchlite™ Red/Orange, XL00 - Sewn Direct Lettering
 Text: LASTNAME
 Pos: 9, 3" Scotchlite™ Red/Orange, XL59 - Hanging Patch, 4", 1-Layer Shell,
 Hook & Loop and Snap, No Reflective Trim



COAT REINFORCEMENTS

Knit Wrist Reinforcement: XM01 Long Knit Wrist with Thumb Loop, Nomex® (Black)
 Cuff Reinforcement: Standard Cuff, Shell Material, Main Shell Color
 Shoulder Reinforcement: No Reinforcement
 Elbow Reinforcement: No Reinforcement

This preview is for illustrative purposes only.
 Not all options may be shown in the preview.
 Not all options shown may be to the correct
 scale of the garment and may not be attached
 in the exact location shown.

COAT MIC CLIPS AND STRAPS

XMCLP3 Mic Clip: 1 x 3 Shell
 Left Qty: 1
 XM04 D-Ring on Patch
 Custom Qty: 1
 Custom Placement 1: bottom of Storm flap - Middle of flap.
 XM79 Hook on Patch with Leather Reinforcement
 Right Qty: 1

LETTERING PREVIEW

- 1.
2. BCFD
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
9. LASTNAME

COAT POCKETS

Chest Pocket - Left: (XP842) Radio Pocket 8 x 4 x 2
Hand Pocket - Left: (XP40CM) Full Bellow HW 9 x 9 x 2
Hand Pocket - Right: (XP40CM) Full Bellow HW 9 x 9 x 2

PANT SPECIFICATIONS

Pant Rise: Mid-Rise (Standard for FXR)
Pant Rear Panel: No Rear Panel
Pant Outer Shell: 6.5 oz. TECGEN - Gold
Pant Thermal Liner: (E) 7.4 oz Glide Ice™ 2-Layer
Pant Moisture Barrier: (F) 5.5oz Stedair® 4000
Pant Closures: XC00 Snaps / Hook and D
XCSN Snap at top of closure
Pant Trim Style: 3" around cuffs - ScotchLite™ Triple Red/Silver

PANT SUSPENDERS

SVHC - Sewn Direct Hook and Loop, H-Back, Black Webbing, Padded with Cam Lock (Max Length: 54")

PANT HARNESS

Egress Pocket - Right: (XPEG-MULTI) Egress Pocket: 14"-deep Rope Pocket, Universal Hook Pocket, Universal Descender Cradle, 5.5x8.5" Bellow Pocket (Use with RIT, Sterling, Petzl or CMC)
"Rolled" Flap - 1/2" Foam in Cargo Flap

PANT STRAPS AND OPTIONS

XM58 Takeup Strap: Nomex® Webbing (Select up to 2 on pant free of charge)
Left Qty: 1, Right Qty: 1

PANT POCKETS

Front Pocket - Left: (XP30) Full Bellow 10 x 10 x 2

PANT REINFORCEMENTS

Knee Reinforcement: STS 1-Layer Knee (Foam Encapsulated in Moisture Barrier), Black, PCA (Polymer Coated Aramid), 11" STS
Cuff Reinforcement: DexCuff - Reverse Tapered Cuff, Black, PCA (Polymer Coated Aramid)
Leg and Crotch Reinforcement: No Reinforcement

TPP (Before Washing, NFPA minimum = 35) 47.00 cal/cm ²	THL (NFPA Minimum = 205) 282.00 W/m ²
---	--

**City of Boyne City****MEMO**

Date: March 8, 2018

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Dorothy E. DeBoer Bequest – Donation of Property

Attached is a letter from the attorney representing the estate of Dorothy E. DeBoer. Ms. DeBoer passed away in December and per her will has left the City two pieces of property on the north side of the City, north of Arthur and east of Jersey and west of Jefferson Streets. The lots are unbuildable on their own and look like they were originally planned to be part of an east/west street between Jersey and Jefferson Streets. These lots are 30' wide and when combined with the 30' strip of land we own north of them would provide for our typical 60' wide road right of way.

While we have no immediate plans to develop such a road in this area the addition of these pieces of property would give the City an easier option to do so in the future.

The Department Heads have reviewed the offer and feel that it would be in the City's best interest to accept it. The City would be free to sell the property in the future if it chose to do so.

There would be little to no cost to accept the property. If the City chose to conduct a Phase I environmental assessment the cost is estimated to be about \$1,300.

RECOMMENDATION: That the City Commission accept the bequest of Dorothy R. DeBoer as presented and authorize the City Manager and/or City Clerk/Treasurer to take the necessary steps to accept the property.

Options:

- 1) Postpone the matter for further information or consideration.
- 2) Modify the recommendation.
- 3) Decline the offer.
- 4) Other options as determined by the City Commission.



Jefferson

Jersey

Collins

Viewing Parcel Number: 051-050-904-00

Parcel Details

Property Address:	JEFFERSON ST BOYNE CITY, MI 49712
Owner Information:	DE BOER DOROTHY & PO BOX 303 610 MONROE MANCELONA, MI 49659
Property Class:	402 - Residential - Vacant
School District:	15020 - Boyne City
P.R.E. Percentage:	0%
2017 SEV:	\$4,300
2017 Taxable Value:	\$1,214
2016 SEV:	\$4,300
2016 Taxable Value:	\$1,204

Legal Description

CITY OF BOYNE CITY ASSESSOR'S PLAT OF JERSEY'S ADDITION OUT LOT F, G.

YOUNG, GRAHAM & WENDLING, P.C.

Attorneys at Law
104 E. Forest Home Avenue, P.O. Box 398
Bellaire, Michigan 49615
(231) 533-8635
Facsimile (231) 533-6225
pwendling@upnorthlaw.com

Bryan E. Graham
Peter R. Wendling
Eugene W. Smith
Nicole E. Essad

James G. Young, *Of Counsel*

January 22, 2018

Michael Cain, City Manager
City of Boyne City
319 N. Lake Street
Boyne City MI 49721

SUBJECT: Property owned by Dorothy DeBoer, deceased

Dear Mr. Cain:

Enclosed is a copy of a portion of the Will of Dorothy R. DeBoer. You will note that the Will bequeaths to the City of the Boyne City certain real property. The property at issue has a tax id number of 051-05-904-00. The property consists of Lots F & G in the City of Boyne City Assessor's Plat of Jersey's Addition (parcel information enclosed).

Please let me know at your earliest possible convenience what the City's position is with respect to these parcels. If the City is ready to accept these parcels, my office will execute a deed forthwith to accomplish this. If the City wishes to deny the bequest, please let me know that as well.

Sincerely,


Peter R. Wendling

PRW/tac

Enclosures

cc: Patricia Briggs (w/o enclosures)



Last Will and Testament

OF

DOROTHY R. DEBOER

I, Dorothy R. DeBoer, of the City of Mancelona, Antrim County, Michigan, being of full age, sound mind and disposing memory, do hereby make, publish and declare this to be my LAST WILL AND TESTAMENT, hereby revoking all Wills and Codicils by me at any time heretofore made.

I

I hereby direct that all my just debts, including the expenses of my last illness, my funeral expenses, the expenses of the administration of my estate, and all estate, inheritance and transfer taxes which may be assessed by reason of my death, be paid by my Personal Representative from the corpus of my estate as soon after my decease as practicable.

II

III

I hereby give, devise and bequeath all my right title and interest in the following described real property, to-wit:

Land situated in the City of Boyne City, County of Charelvoix and State of Michigan, to-wit:

Outlots F & G, Assessors Plat of Jersey's Addition, City of Boyne City

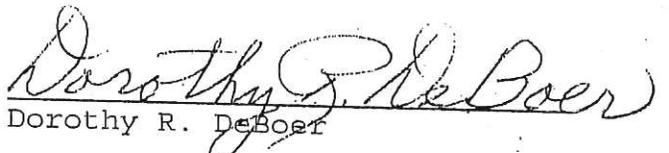
to the City of Boyne City to be its absolutely.

IV

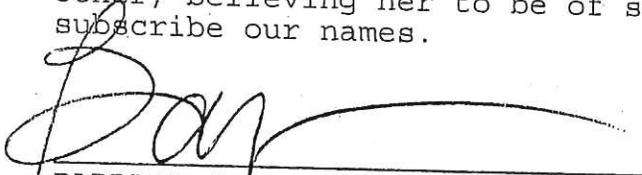
VI

I hereby nominate and appoint Patricia M. Briggs of 610 Monroe St., Mancelona, MI 49659, as my Personal Representative to carry out the terms of this, my LAST WILL AND TESTAMENT. In the event Patricia M. Briggs shall be unable or unwilling to serve as Personal Representative then I nominate Rita C. Churchill of 11904 Silver Creek Dr., Apt. 7, Birch Run, MI 48415, to so act. I give unto my said Personal Representative full power and authority to sell any and all of my property, real, personal or mixed, except as otherwise provided herein, without an order from Probate Court, and request that she be permitted to qualify as such without bond or with nominal bond.

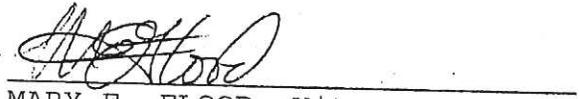
IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of November, A.D. 2003.


 Dorothy R. DeBoer

On the day first above written, Dorothy R. DeBoer of Mancelona, MI, signed in our presence the foregoing instrument, consisting of 2 typewritten pages, and declared the same to be her LAST WILL AND TESTAMENT, and as witnesses thereof we do now, at her request, in her presence, and in the presence of each other, believing her to be of sound mind and memory, hereto subscribe our names.


 BARBARA J. CASPAR, Witness

of 1061 Patrick Drive
 Gaylord, MI 49735


 MARY E. FLOOD, Witness

of 1815 Arrowhead Trail
 Gaylord, MI 49735

Drafted by:

LAW OFFICES OF
 BERNARD J. CASPAR, P.C.
 Bernard J. Caspar
 P.O. Box 1214
 Gaylord, MI 49734-1214
 989-732-6255

March 2018

March 2018							April 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	4	5	6	7	8	9	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28
							29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			March 1 6:00pm Parks & Rec		
5	8:30am Main Street Board mtg.				
12	7:00pm City Commission				
12:00pm EDC/LDFA					Saint Patrick's Day (United States)
19	5:00pm Planning Commission 7:00pm Historical Commission	MML Capital Conference	5:30pm Airport Advisory Board	Boyer City Schools Spring Break	
26	12:00pm City Commission				

April 2018

April 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					April 1 Boyne City Schools Spring Break
2 Boyne City Schools Spring Break	3 5:00pm ZBA	4	5 8:30am Main Street Board mtg. 6:00pm Parks & Rec	6	7
					8
9 7:00pm City Commission	10	11	12	13	14
					15 National Volunteer Week Tax Day (United States)
16 5:00pm Planning Commission	17	18 National Volunteer Week	19	20	21
					22
23 12:00pm City Commission	24	25	26 5:30pm Airport Advisory Board	27	28
					29
30					

May 2018

May 2018							June 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	May 1 5:00pm ZBA	2	3 8:30am Main Street Board mtg. 6:00pm Parks & Rec	4	5 8:00am Buff Up Boyne
7	8 7:00pm City Commission	9	10	11	12
14	15 Marina Open	16	17 5:00pm Historic District	18	19 Mother's Day (United States)
21 5:00pm Planning Commission	22 12:00pm City Commission	23	24 5:30pm Airport Advisory Board	25	26
28 Memorial Day Parade/Events (Uni	29	30	31		