



OUR MISSION

“Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.”

BOARD MEETING

January 5, 2017 – 8:30 A.M. Boyne City City Hall

1. CALL MEETING TO ORDER AND ROLL CALL
2. READING AND APPROVAL OF MINUTES – November 3, 2016 regular meeting, December 29, 2016 special meeting
3. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)
4. CORRESPONDENCE
5. MAIN STREET COMMITTEE REPORTS
 - A. Boyne Thunder Disbursement Check Presentation
6. MAIN STREET DIRECTOR’S REPORT
7. UNFINISHED BUSINESS
 - A. Executive Director hiring update
 - B. Other
8. NEW BUSINESS
 - A. Board Member Nominations and Approvals
 - B. Approval of John McClorey and Mary Brower to Farmer’s Market Committee
 - C. Housing Task Force Members
 - D. Boyne Thunder Payout Allocation
 - E. Design Committee recommendation to support application to the Historic Marker Program
 - F. 2017 Meeting Schedule - reschedule July?
 - G. February 16th & 17th, 2017 Accreditation Visit
 - H. 2017 Main Street Now Conference – May 1-3, 2017 Pittsburgh
 - I. Other
9. GOOD OF THE ORDER
10. ANNOUNCEMENTS
 - Design Meeting Monday, January 9th, 5:30 p.m. – Library
 - Marketing Committee Meeting Tuesday, January 10th, 9:00 a.m. – Country Now & Then

- Organization Committee Meeting Tuesday, January 10th, 4:00 p.m. - Harbor House Publishers
- Joint Board & Committee Meeting Tuesday, January 17th, 6:00 p.m. – City Hall
- Economic Development /Team Boyne Meeting Friday, January 20th, 9:00 am - Library
- Boyne Thunder Meeting Thursday, January 26th, 2017, 5:00 p.m. - Library
- Main Street Board Meeting Thursday, February 2nd, 2017 8:30 a.m. - City Hall

11. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334



Approved: _____

Meeting of
November 3, 2016

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING
HELD ON THURSDAY NOVEMBER 3, 2016 at 8:30 AM CITY HALL, 364 NORTH
LAKE STREET

Call to Order

Chair Pat O'Brien called the meeting to order at 8:35 a.m.

Roll Call

Present: Jodie Adams, Chris Bandy, Robin Lee Berry, Michael Cain, Michelle
Cortright, Pat O'Brien, Rob Swartz

Meeting
Attendance

Absent: Don Ryde, Ben Van Dam

City Staff: Recording Secretary Jane Halstead, Assistant Planning/Zoning
Administrator Patrick Kilkenny

Public: Bob Alger, Jim Baumann

Excused Absences

Don Ryde, Ben Van Dam

Approval of Minutes
MOTION

Cortright moved, Adams seconded, PASSED UNANIMOUSLY to approve the
October 6, 2016 minutes with amendments.

Citizens Comments

Jim Baumann thanked everyone for coming to the Business Expo held on
Wednesday, November 2nd.

Correspondence

None.

Committee Reports

The Organizational Committee did not meet last month.

Robin Lee Berry of the Design Committee stated there is no date set for the
installation of The Last River Draw yet. Cain added that the pier which holds the
sculpture was being installed in the river this week.

Patrick Kilkenny said that the holiday lighting is finished. Additional trees were
lighted this year and overall more lights were added. Garland and snowflakes will go
up by mid-November.

The Design Committee will be reviewing the revised design of the dumpster
enclosure for Stigg's Brewery. The proposed larger dumpster enclosure will be
shared with the Grain Train. O'Brien and Cortright asked if other businesses in the
area could share the dumpster as well?

Jim Baumann indicated that Team Boyne again discussed the lack of a laundromat
in town. He said that several parties have looked into investing in one but cannot
find a way to make it profitable. Mike Cain said that Glen Catt has a serious party
who is looking into it.

Manager's Report

None

Old Business

Cain stated that 2 rounds of interviews were held in the search for a new Main Street Executive Director. None of the applicants were a perfect fit and the position is being re-advertised and will remain open until filled. Boyne has an advanced Main Street Program and experience with the economic development component is critical.

The Organization Committee is taking applications for board members.

New Business

Bob Alger reviewed the financial statement from Boyne Thunder with the board. The event was very successful with revenue increasing due to increased sponsorships and bar revenues. Because revenues have increased, the Boyne Thunder Committee is proposing reinvestment in the event with the construction of a new T dock for the marina. The new dock would provide additional space for 8 to 10 boats. Boyne Thunder would provide \$30,000 to \$35,000 toward the project and is requesting Main Street contribute \$8,000 to the project. The Committee discussed the fact that the improvement to the dock would be a benefit for the entire boating season, not just for Boyne Thunder weekend.

MOTION

Swartz moved, Bandy seconded PASSED UNANIMOUSLY to allocate up to \$8,000 for the T Dock improvement at the F. Grant Moore Municipal Marina.

Michael Cain reviewed the City of Boyne City Financial Statements which pertain to Main Street for the year ended April 30, 2016.

The accreditation visit from MEDC is currently scheduled for February 16th and 17th, 2017.

Good Of The Order

- Freshwater Art Gallery will host a concert with Steve Poltz on November 18th.
- Robin Lee Berry wanted people to be aware that she, and others, have had their belongings stolen out of vehicles while parked in town. She also stated there is an increase in heroin use in the area.
- Michael Cain was pleased with the recent Housing Summit. It was a great first step in dealing with the local housing issue.
- We should know by the end of December if we received any grant money for the open space, pavilion or fishing pier projects. Cain indicated there was stiff competition for funds.
- City Commissioners toured the new facilities project. Project is on schedule and provides beautiful views.
- Many thanks to Jim Baumann for his hard work and dedication as the Executive Director of the Boyne Area Chamber of Commerce. There is a retirement party Friday, November 4th at the Pine Lake Lodge at 4:30.
- Cortright stated that the Dirt Artisans trail builders had a great experience working on the trails at Avalanche. Their Boyne City experience ranked near the top of all their trail building projects.

- The Michigan Mountain Bike Association is putting together a proposal to host the International Mountain Bike Association Festival next year.
- Chris Bandy stated that Earlier Than The Bird is November 19th and Buy Local Saturday is November 26th.

**ADJOURNMENT
MOTION**

Cortright moved, Swartz seconded to adjourn the November 3, 2016 of the Boyne City Main Street Board at 10:05 a.m.

Jane Halstead, Recording Secretary

DRAFT



Approved: _____

Meeting of
December 29, 2016

MINUTES OF THE SPECIAL BOYNE CITY MAIN STREET BOARD MEETING HELD ON THURSDAY, DECEMBER 29, 2016 at 11:00 AM CITY HALL, 364 NORTH LAKE STREET

Call to Order

Chair Pat O'Brien called the meeting to order at 11:00 a.m.

Roll Call

Present: Jodie Adams, Michael Cain, Michelle Cortright, Pat O'Brien, Don Ryde, Rob Swartz, Ben Van Dam

Meeting Attendance

Absent: Chris Bandy, Robin Lee Berry

City Staff: Recording Secretary Jane Halstead

Public: Three

Excused Absences

Chris Bandy, Robin Lee Berry

Old Business

The Main Street Board met to discuss the Main Street Executive Director position and interview candidate Kelsie King-Duff from the City of Allegan. This was Kelsie's third interview. Previously she interviewed with the search committee once via Skype and once in person. At the conclusion of the interview, Kelsie left the room and the board discussed the candidate with the consensus being to present Kelsie with an offer of employment. The specifics of the offer were reviewed by the board and agreed on.

MOTION

Cortright moved, Adams seconded to authorize Michael Cain and the hiring committee to enter negotiations with Kelsie King-Duff regarding the Main Street Executive Director position.

Adjournment
MOTION

Cortright moved, Van Dam seconded to adjourn the December 29, 2016 of the Boyne City Main Street Board at 12:30 p.m.

Jane Halstead, Recording Secretary

CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (231) 582-6597 DEC 05 2016

RECEIVED



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: Rebecca Harris
Address: 623 Forest Park LN
Telephone: 231-330-2704 (daytime) _____ (evening)
Email: bsharris@charter.net
Occupation: Retired from HarborHouse Publishers & Farm Market Management

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input checked="" type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

as a longtime resident and recent downtown property owner, I would like to be involved in shaping the future of Boyne City.

Other community or civic service activities:

Serve on the MS Design Committee, other MS initiatives - Art festival & Walkabout, on the Challenge Mtg. bd. of Directors for 2 years.

Signature Rebecca Harris Date Dec 2, 2016

CITY OF BOYNE CITY

319 North Lake Street

Boyne City, MI 49712

(231) 582-6597

RECEIVED
DEC 13 2016



BOARD MEMBER APPLICATION

BY: _____

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: Mike Cartright

Address: 126 Water Street, Boyne City

Telephone: (231) 675-0390 (daytime) & (231) 582-4632 (evening)

Email: mcartright@gmail.com

Occupation: Owner - North Country Cycle Sport

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|--|
| <input type="checkbox"/> Airport Advisory Board | <input checked="" type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input checked="" type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

To help facilitate Boyne's continuous growth that is in keeping with today's high standards.

Other community or civic service activities:

Trail Building, community photographer, working on building a cycling community
Trails built: Boyne School Forest trail & Avonmore.
Goal: to make Boyne a Midwest cycling destination

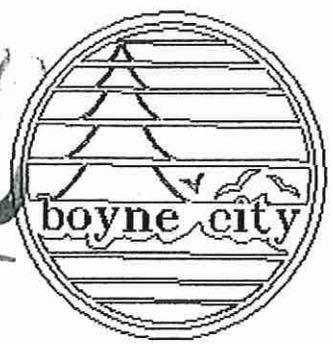
Signature Mike Cartright

Date 12/12/16

CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (231) 582-6597

RECEIVED
DEC 20 2016



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: Lynda Callaway
Address: 1750 W. Old State Rd East Jordan 49727
Telephone: 248 881-2240 (daytime) same (evening)
Email: southboyne@hotmail.com
Occupation: semi-retired

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input checked="" type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

I am a business-building owner and would like to
support the town with continued growth & help with the
wonderful reputation of Boyne City

Other community or civic service activities:

Just retired & moved up to this area a year ago.
Own 209-211 Lake St.

Signature Lynda Callaway

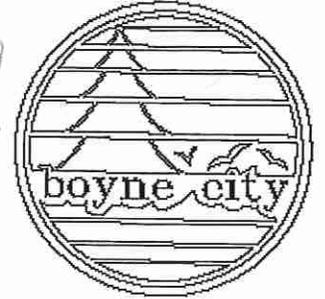
Date 12-20-16

email dated
12/23/16 10:58
am

DEC 27 2016

CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (231) 582-6597



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: ROBERT (ROB) SWARTZ

Address: 1115 Hull St Boyne City MI 49712

Telephone: 231-582-7553(daytime) 231-330-1053 (evening)

Email: robswartz@charter.net

Occupation: FINANCIAL ADVISOR

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input checked="" type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:
WANT TO EXTEND MY TERM ON THE MAIN STREET BOARD TO FURTHER
DEVELOP THE EXECUTIVE DIRECTOR POSITION (AND FIND A NEW EXEC. DIR). HELP WITH
PLANS AND GOALS TO SHAPE THE FUTURE OF BOYNE CITY

Other community or civic service activities:
CREATED + MANAGE THE BOYNE CITY TRIATHLON. VOLUNTEER AT MULTIPLE OTHER
EVENTS. PAST BOYNE THUNDER COMMITTEE AND CHAMBER BOARD

Signature [Handwritten Signature] Date 12-22-16

National Historical Marker

Recommendation to the Main Street Board

The Design Committee recommends that the Main Street Board support application to the Historic Marker Program; designating Boyne City Downtown listed in the National Register of Historic Places and budgeting the cost into the next budget.

The application must be accompanied with a \$250 check. The application and approval process typically takes one year to complete.

We recommend a large marker — dimensions: 42" x 54" high
\$3,900, this amount allows the option for different text each side

Suggested Location from the Design Committee:

Ray Street and Lake, potential on either side.

2017 — Main Street Board Meeting Schedule

January							February							March							April						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
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May							June							July							August						
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September							October							November							December						
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