

**NOVEMBER 27, 2012
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY NOVEMBER 27, 2012 AT NOON

CALL TO ORDER

Mayor Pro-Tem Gene Towne called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Pro-Tem Gene Towne, Commissioners Derek Gaylord and Laura Sansom

Absent: Mayor Ron Grunch and Commissioner Tom Neidhamer

Staff: Andy Kovolski, Scott McPherson, Pat Haver, John LaMont, Michael Cain, Hugh Conklin, Jeff Gaither, Barb Brooks and Cindy Grice

Others: There were 6 citizens in attendance, including representatives from the Petoskey News Review and the Charlevoix County News

**EXCUSE MAYOR GRUNCH
AND COMMISSIONER
NEIDHAMER**

Motion

2012-11-144
Moved by Towne
Second by Sansom

To excuse Mayor Grunch and Commissioner Neidhamer from attending today's meeting.

Ayes: 3
Nays: 0
Absent: 2
Motion carried

CONSENT AGENDA

Motion

2012-11-145
Moved by Sansom
Second by Towne

2012-11-145A
Approval of the November 13, 2012 regular City Commission meeting minutes as presented

Ayes: 3
Nays: 0
Absent: 2
Motion carried

CITIZENS COMMENTS

Carol McGinty provided Commissioners with information regarding the United Nation's Agenda 21 and her concerns regarding it.

CORRESPONDENCE

Correspondence from Richard & Gayle Bouters regarding tree planting was received and filed.

CITY MANAGERS REPORT

City Manager Michael Cain reported:

- An informational pre-design meeting for the Douglas Street storm sewer project was held last week.
- The Ironton Ferry will arrive at our launch ramp next week for winter maintenance

- We have printed our tax bills ourselves for the first time.
- A county wide summit is possibly being scheduled for January 28, 2013.
- CCE is looking for a Charlevoix county city representative to serve on their board.

The October, 2012 Financial Statement was received and filed.

Scott McPherson discussed the Planning Commission's review of issues and data collected by Traverse City's Noise Enforcement officer. The Planning Commission found that those levels set by Traverse City's noise ordinance are not applicable in these circumstances.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Gaylord asked if there were any comments as to the 2nd and 3rd of RSG's proposed fixes? Scott said they were not specifically discussed. They may be cost prohibitive for Kirtland. Commissioner Gaylord asked who is looking for other solutions. Commissioner Sansom asked if there was anything receive regarding stack testing and was informed not yet.

Consideration to approve Lynx Network Group, Inc's proposed METRO Act permit and agreement as presented and authorize the City Manager to sign and return the necessary documents to implement this action as required by State Law.

City Manager Cain discussed the permit application received from Lynx Network Group to allow them to operate and run communications lines, fiber or otherwise in the city's road right of ways. They currently own strands of fiber optic lines previously submitted to MERIT under a separate METRO act agreement. The permits and applications use common language and forms required by the state. The materials submitted appear proper and complete.

Staff Comments: Andy Kovolski said Lynx has been very agreeable and responsive to work with.

Citizens Comments: None

Board Deliberation: Commissioner Sansom inquired about camouflaging the cabinet they will be installing. Commissioner Gaylord asked who verifies the information is correct on the application and was informed that City Manager Mike Cain does.

2012-11-146

Moved by Sansom
Second by Gaylord

To approve Lynx Network Group, Inc's proposed METRO Act permit and agreement as presented and authorize the City Manager to sign and return the necessary documents to implement this action as required by State Law

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Kirtland Update

LYNX Network Permit

McPherson

Ayes: 3
 Nays: 0
 Absent: 2
 Motion carried

Insurance Grant

Consideration to approve a resolution of support to apply for a grant of \$5,000 from the Michigan Township Participating Plan's Risk Reduction Grant Program and authorize the City Manager and/or City Clerk/Treasurer to prepare and sign the necessary documents to apply for and implement the grant as proposed

City Manager Cain discussed the new risk reduction grant program that is being offered by our liability insurance carrier. After consideration, staff feels it would be best to submit a grant to assist with the Fire Department's purchase of a new infra red heat detector camera. This camera was already purchased this summer for \$10,355 and we could ask for the maximum amount of \$5,000 which would be a little less than half of the total price.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Gaylord asked if this is the same type of camera and was told yes, the camera has already been purchased. It is used to determine hot spots in fire situations. Commissioner Sansom inquired how many grants would be issued and we are not sure of that number.

MOTION

2012-11-147
 Moved by Sansom
 Second by Gaylord

To approve a resolution of support to apply for a grant of \$5,000 from the Michigan Township Participating Plan's Risk Reduction Grant Program and authorize the City Manager and/or City Clerk/Treasurer to prepare and sign the necessary documents to apply for an implement the grant as proposed

Ayes: 3
 Nays: 0
 Absent: 2
 Motion carried

Copier Purchase

Consideration to purchase a refurbished color Savin C35335 color copy machine from Dunn's Business Solutions for a total cost of \$2,925 including delivery, setup loading of functions to PC's/server, training of key operators and secondary training on advanced features

Planning Department Assistant Pat Haver discussed the quotes she received to replace our current copier at City Hall. Due to the age of our current copier, it's monthly operational costs and the difficulty of no longer being able to get replacement parts for the major components. During the comparisons, it became apparent to take a closer look at a color copier

that is not only able to print in color images up to 11 x 17, but is also capable of scanning in color, in addition to black and white, while still performing the current functions we have come to rely on.

After researching and receiving quotes, it is determined that our best option is to purchase a used Savin C3535 color copy machine for a total cost of \$2,925 that includes delivery, setup loading of functions to PCs/server, training of key operators and secondary training on advanced features.

City Manager Cain added this machine will replace a laser printer, fax machine and a color scanner/copier along with our existing copier. It will cost less to maintain.

Citizens Comments: None

Staff Comments: None

Board Deliberation: Commissioner Sansom asked if the old equipment will be used for another department. City Manager Cain said there are many possible uses for it. Commissioner Gaylord asked if that is the market price and Pat said, yes, actually under. Commissioner Gaylord added that when we dispose the old unit to make sure the processor is sanitized.

2012-11-148
Moved by Gaylord
Second by Sansom

To purchase a refurbished color Savin C35335 color copy machine from Dunn's Business Solutions for a total cost of \$2,925 including delivery, setup loading of functions to PC's/server, training of key operators and secondary training on advanced features

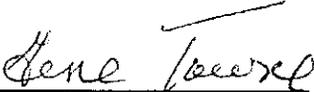
Ayes: 3
Nays: 0
Absent: 2
Motion carried

Good of the Order

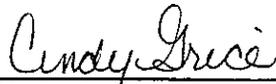
Commissioner Sansom said she has heard good comments on the new tree plantings. Mayor Pro-Tem Towne said he has heard positive comments on the Christmas lights.

ADJOURNMENT

Moved by Mayor Pro-Tem Towne, seconded by Commissioner Sansom to adjourn the regular City Commission meeting of November 27, 2012 at 12:52 p.m.



Mayor Pro-Tem Gene Towne



Cindy Grice
Clerk / Treasurer