

**NOVEMBER 12, 2013  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY NOVEMBER 12, 2013 AT 7:00 PM

**CALL TO ORDER**

Mayor Grunch called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro Tem Gene Towne, Commissioners Laura Sansom, Tom Neidhamer and Derek Gaylord

Staff: Cindy Grice, Michael Cain, Scott McPherson, Barb Brooks, Hugh Conklin, Jeff Gaither, Dan Meads, Dennis Amesbury and Andy Kovoiski

Others: There were 7 citizens in attendance, including representatives from the Charlevoix County News.

**OATH OF OFFICE**

City Clerk / Treasurer Grice administered the Oath of Office to newly elected City Commissioner, Ron Grunch, Laura Sansom and Gene Towne.

**ELECTION OF MAYOR**

2013-11-149  
Moved by Towne  
Second by Neidhamer

To nominate Ron Grunch as Mayor for the City of Boyne City.

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**ELECTION OF MAYOR  
PRO-TEM**

2013-11-150  
Moved by Gaylord  
Second by Sansom

To nominate Gene Towne as Mayor Pro-Tem for the City of Boyne City.

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**CONSENT AGENDA  
MOTION**

2013-11-151  
Moved by Sansom  
Second by Towne

To approve the October 22, 2013 regular City Commission meeting minutes as presented

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**CITIZENS COMMENTS**

John McCahan commented now that the Thirsty Goat is closed, they are getting a full night's sleep. There have been 4 owner/operators of that

business since 2004. Maybe the Chamber and Main Street could suggest a different business model. Also, he reads in the newspaper police report there are noise complaints every week. Anything this group can do to help with the noise issues will be appreciated.

---

Correspondence from the State of Michigan Department of Licensing and Regulatory Affairs regarding the "Uniform Video Services Franchise Act" was received and filed.

## CORRESPONDENCE

---

City Manager Cain reported:

- The rescheduled free horseback rides for kids in Avalanche Park were held and enjoyed by those who participated.
- Staff recently attended a program at the Boyne Valley Township Hall on the State's MiDeal purchasing program. This program was informative and we brought back information to the City to use across departments to save money on things we already buy.
- Flotation dock has completed all the repairs on the floating docks in our marina.
- Dredging has been completed and spoils removed. The restoration process will probably continue into the spring.
- Mr. Hartwell's water service on Division Street has been restored. A new meter has been set and he will be billed for future water services.
- We've had 15 people volunteer to help put together plans for the proposed Dog Park Project.
- The now vacant Police Officer position has been advertised and applications are due Friday, November 15.
- On Monday, November 18, Boyne City will be launching our own Facebook and Twitter pages. Primary purposes will be to inform citizens of public services, use feedback from citizens to improve our services and collaborate with citizens to improve services.
- The sponsors of the Sunset Park Ice rink have decided to move in a different direction this winter and if all goes well, the Ice Pole will be restored for operation shortly.

## CITY MANAGERS REPORT

---

Mayor Grunch presented Dennis Amesbury an award for 30 years of service to the City of Boyne City and it's citizens.

## 30 YEAR SERVICE RECOGNITION FOR DENNIS AMESBURY

---

Draft Minutes of the October 1, 2013 Zoning Board of Appeals Meeting; the October 3, 2013 Main Street Board meeting; the October 3, 2013 Parks & Recreation Commission Meeting; the October 15, 2013 Historical District Commission Meeting; the October 21, 2013 Planning Commission Meeting and the October 24, 2013 Airport Advisory Board Meeting were received and filed.

## REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

---

Consideration to approve the resolution to submit a Storm Water Management and Wastewater (SAW) grant application to the Michigan Department of Environmental Quality for the planning, design and construction of improvements for the collection and treatment of wastewater and / or storm water systems.

## SAW Grant Application

Planning Director Scott McPherson discussed the grant application for the SAW grant that has been prepared with the assistance of C2AE for submittal. This was approved by the City Commission at their September 24, 2013 meeting. City Manager Cain added that this is a great opportunity for the City. Larry Fox of C2AE said the resolution for the grant is based on a spreadsheet of projects and costs. If we don't add

these projects in the grant now, we cannot add them in later. Dan Meads said the State is going to require that we have an asset management plan.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Neidhamer said there is a lot of information, he thinks it is something we have to do, and is in full support. Mayor Pro-Tem Towne said he is also in full support. It is a cost savings tool. Commissioner Grunch asked what assurance plans do we have in place to avoid any massive penalties as outlined in item 3 of the resolution. City Manager Cain said there was a lot of discussion about this. We didn't want to get into something we can't complete. Larry Fox added there is a section on Deliverables in the service section that lists this as C2AE's scope of work. City Manager Cain said this is a tool that will give a lot more precise data when setting utility rates. Commissioner Gaylord said the stormwater ordinance is in the breakdown. Is that a requirement? Larry Fox said it is not, but you have the opportunity to look at language. Commissioner Gaylord said he sees the most value is updating the GIS equipment and getting detail of what we have in the ground. Commissioner Sansom and Mayor Grunch are in favor.

**MOTION**

2013-11-152

Moved by Towne

Second by Sansom

To approve the resolution to submit a Storm Water Management and Wastewater (SAW) grant application to the Michigan Department of Environmental Quality for the planning, design and construction of improvements for the collection and treatment of wastewater and / or storm water systems.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Trail Town Support**

Consideration to support the recommendation of the Parks and Recreation Commission and Main Street Board for Boyne City to become a "Trail Town" and to authorize the City Manager to execute the required documents for engaging the professional services of the Land Information Access Association in the development of the "Trail Town" master plan.

City Manager Cain discussed the presentation that he along with members of the Boyne City Parks and Recreation Commission, the Main Street Board, City staff, and interested community residents attended by Larry Burkholder of the Land Information Access Association (LIAA) on the concept of Trail Town.

A Trail Town is a community in which local officials have used their trail system as the focal point of a tourism-centered strategy for economic development and local revitalization. It was stressed in the presentation that Trail Town efforts are not limited to any type of trail and include non-motorized, snowmobile, lake and river, and 4-wheel trails. LIAA has received grant funds from the Charlevoix Community Foundation and the

Frye Foundation to develop a Trail Town Master Plan for two communities within Charlevoix County and they are offering their services to Boyne City at no cost. Services would include professional planning assistance and technical support for developing a useful, appropriate, and well supported Trail Town Master Plan for Boyne City. Also included would be geographic analyses and map production. Both the Main Street Board and the Parks and Recreation Commission are in unanimous agreement this is an initiative Boyne City should endorse and they strongly encourage the City Commission do the same.

Staff Comments: Andy Kovolski said we have a lot of these aspects in place and there are also other aspects we can look at.

Citizens Comments: Mike Sheehan agrees with the recommendation. Jim Baumann said this is an impressive program and supports the recommendation.

Board Deliberation: Mayor Pro-Tem Towne agrees and sees this as an economic tool. Commissioner Gaylord said he has heard many comments that we are already doing these things. We don't need a stamp from Trail Towns to show off what we already have. As far as waterways trails, are we preventing people from coming in thru Lake Charlevoix? He said he goes back to the great work our residents are already doing and is not comfortable with a third party stamp. There is nothing he has read that is going to sway him to getting on board with this. We're not preventing anyone from coming to Boyne City. Using this organization as a reference is fine, but he cannot endorse the City to sign on to be a Trail Town. Commissioner Sansom had a question on other communities in Northern Michigan and how much are we tied into them. City Manager Cain said this can also open a door to other grants. Commissioner Neidhamer said he is in full support. We are not preventing, and this is promoting people. Their expertise will help to promote our plan. Let's have signage, promotion, accessibility, whatever we can do to help people come to Boyne City. He added it is using our assets and having tools to promote them. Mayor Grunch said he is also in full support. We don't know where our net grant is coming from. We just have to grow smarter and happier. Commissioner Gaylord said trails are being referenced that aren't built yet. Let's be realistic, we're not going to let people get lost.

**MOTION**

2013-11-153

Moved by Neidhamer  
Second by Towne

To support the recommendation of the Parks and Recreation Commission and Main Street Board for Boyne City to become a "Trail Town" and to authorize the City Manager to execute the required documents for engaging the professional services of the Land Information Access Association in the development of a "Trail Town" master plan.

Ayes: 4  
 Nays: 1, Commissioner Gaylord  
 Absent: 0  
 Motion carried

---

Consideration to approve a contract with Haley Irrigation of Boyne City in the amount of \$15,350 and authorize the City Manager to sign the required documents

### Rivermouth Irrigation Bid

Public Works Superintendent Andy Kovolski discussed the bids for irrigation installation at the area near the river mouth. This is an area that is being utilized more and more for events and everyday use by citizens and visitors. In the past, the area has been maintained using portable sprinklers. An irrigation system will help us better maintain the lawn in this area. Bids were advertised and two were received. Based on the bids and drawings, it is recommended that the bid from Haley Irrigation be approved. Their proposal offers better coverage of the area with less over spraying of hard surface areas. They also include a drip-line system for the flower beds around the restroom building.

Staff Comments: City Manager Cain said the transformation of the parks has been dramatic since irrigation has been installed.

Citizens Comments: Jim Baumann agrees with the recommendation.

Board Deliberation: Commissioner Gaylord said the drawings provided by the bidders are not equal. Andy said they bid on square footage. All Commissioners are in favor of the recommendation.

2013-11-154  
 Moved by Sansom  
 Second by Towne

**MOTION**

To approve a contract with Haley Irrigation of Boyne City in the amount of \$15,350 and authorize the City Manager to sign the required documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

---

Consideration to approve the 2014 City Commission meeting schedule as presented with all meetings to be held at Boyne City Hall, 319 North Lake Street.

### 2014 City Commission Meeting Schedule

2013-11-155  
 Moved by Gaylord  
 Second by Sansom

To approve the 2014 City Commission meeting schedule as presented with all meetings to be held at Boyne City Hall, 319 North Lake Street

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

---

Consideration to schedule a Community-wide Goal Setting meeting for 6:00 p.m. on January 9, 2014 at the St. Matthews Church Fellowship Hall and a Joint Board and Commission meeting for 6:00 p.m. on Thursday, February 13, 2014 in the Boyne City Hall Auditorium and authorize the City Manager to make the necessary arrangements.

**Community Goal Setting and Joint Board and Commission Meetings**

City Manager Cain discussed the history of conducting community wide goal setting session and joint Board and Commission meetings. Lately the goal setting sessions have been held every few years, the last one in January of 2011. Andy Hayes and Dean Solomon are available to facilitate the Goal Setting session.

Staff Comments: None

Citizens Comments: None

Board Deliberation: All are in agreement.

2013-11-156

Moved by Towne  
 Second by Sansom

**MOTION**

To approve to schedule a Community-wide Goal Setting meeting for 6:00 p.m. on January 9, 2014 at the St. Matthews Church Fellowship Hall and a Joint Board and Commission meeting for at 6:00 p.m. on Thursday, February 13, 2014 in the Boyne City Hall Auditorium and authorize the City Manager to make the necessary arrangements.

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

---

Consideration to adopt a resolution regarding Asian Carp to be forwarded to our representatives in Lansing and Washington D.C.

**Asian Carp Resolution**

City Manager Cain discussed the draft resolution regarding the control of Asian Carp. This resolution does not specifically endorse another group's position.

Staff Comments: None

Citizens Comments: John McCahan said is in support of any amount of pressure we can put on a government organization to address this issue.

Board Deliberation: All Commissioners support the recommendation. Commissioner Sansom suggested expanding it to include specific species like the Bighead and Silver carp.

2013-11-157  
 Moved by Neidhamer  
 Second by Sansom

**MOTION**

To adopt a resolution regarding Asian Carp, specifically Bighead and Silver Carp to be forwarded to our representatives in Lansing and Washington D.C.

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

---

Commissioner Gaylord inquired what the decision on the Jefferson Street project was. What are we going to do to help the drainage issue. Andy Kovolski said we have a couple of choices. We can put ditching or we can pave it. We have always had issues there. It sits in a dip between two hills. City Manager Cain said we will have information at the next City Commission meeting. Commissioner Gaylord also inquired about the city facilities update. Putting the DPW in the North Boyne area makes sense. We need to move forward with the program. All Commissioners agreed that it is time to move forward with plans and discussion. We need to gain efficiencies for the taxpayers.

**GOOD OF THE ORDER**

2013-11-158  
 Moved by Gaylord  
 Second by Towne

**MOTION**

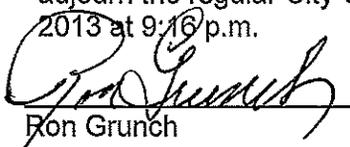
To cancel the Noon November 26, 2013 City Commission meeting and hold a work session regarding City facilities at noon on November 26, 2013.

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

---

Moved by Mayor Grunch, seconded by Commissioner Gaylord to adjourn the regular City Commission meeting of November 12, 2013 at 9:16 p.m.

**ADJOURNMENT**

  
 Ron Grunch  
 Mayor

---

Cindy Grice  
 Clerk / Treasurer