



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, November 25, 2014 at Noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the November 11, 2014 City Regular City Commission meeting minutes as presented
 - B. Approval of the recommendation from the Economic Development Corporation to appoint Todd Fewins to the EDC board with a term expiring March 11, 2020
 - C. Approval of the recommendation from the Local Development Finance Authority to appoint Todd Fewins to the LDFA board with a term expiring March 11, 2017 to fill the expired term of Richard Copeland
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
 - A. Presentation of 2014 Boyne Thunder Funds to Camp Quality and Challenge Mountain
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. October, 2014 Financial Statement
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - A. Soil Borings
Consideration to approve the contract with Soils and Materials Engineers for soil boring at the North Boyne DPW Building site in the amount of \$5,400 and authorize the City Manager to sign the required documents
 - B. Marina Safety Grant Application
Consideration to approve a resolution authorize staff to submit a grant application requesting up to \$5,000 to the Michigan Township Participating Plan Risk Reduction Grant Program for the installation of marina safety electrical improvements and authorize the City Manager to sign any follow up documents to implement the grant if awarded

- C. Emergency Services Grant Opportunity
 Consideration to authorize the City Manager to apply for a grant of \$23,244 from the Grand Traverse Band of Ottawa and Chippewa Indians for a power stretcher and supplies for our EMS services
- D. Health Savings Account Contributions
 Consideration to approve funding Health Savings Accounts for eligible employees participating in the City's Priority Health H.S.A. plan for 2015 at the \$1,500 and \$3,000 levels as presented
- E. Joint Board & Commission Meeting
 Consideration to approve Joint Board and Commission meeting for at 6:00 p.m. on Tuesday, December 2, 2014 in the Boyne City Hall Auditorium and authorize the City Manager to make the necessary arrangements
- F. 2015 City Commission Meeting Schedule
 Consideration to approve the 2015 City Commission meeting schedule as presented with all meetings to be held at Boyne City Hall, 319 North Lake Street
- G. Request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
- City Offices will be closed on Thursday, November 27 and Friday, November 28, 2014 in observance of Thanksgiving
 - The next regular City Commission meeting is scheduled for Tuesday, December 9, 2014 at 7:00 p.m.
12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



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agenda packets & minutes for each board

**NOVEMBER 11, 2014
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY NOVEMBER 11, 2014

CALL TO ORDER

Mayor Grunch called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Grunch, Commissioners Commissioner Gaylord, Laura Sansom and Tom Neidhamer

Absent: Mayor Pro-Tem Towne

Staff: Cindy Grice, Michael Cain, Dan Meads, Andy Kovolski, Barb Brooks, John Lamont and Jeff Gaither

Others: There were 20 citizens in attendance including representatives from the Petoskey News Review and Charlevoix County News.

**Excuse Mayor Pro-Tem
Towne from Today's
meeting**

2014-11-160
Moved by Grunch
Second by Gaylord

To excuse Mayor Pro-Tem Towne from attending tonight's meeting

Ayes: 4
Nays: 0
Absent: 1, Mayor Pro-Tem Towne
Motion carried

**CONSENT AGENDA
MOTION**

2014-11-161
Moved by Neidhamer
Second by Gaylord

To approve the October 28, 2014 City Regular City Commission meeting minutes as presented

Ayes: 4
Nays: 0
Absent: 1, Mayor Pro-Tem Towne
Motion carried

CITIZENS COMMENTS

Kevin Klevorn said he is working with the City on the easement to address the water issue. Parkview has met with the Federal Government regarding this.

CORRESPONDENCE

None

**2014 Broadband Hero
Award**

Mayor Grunch presented the Connect Michigan 2014 Broadband Hero Award to Chris Christensen. Chris has propelled his vision forward by working with many local units of government, the local school district, public libraries, economic developers, the local hospital and medical facilities, the County and its many departments and boards including emergency services, Merit Network and many local internet providers. His participation and facilitation has led to increased understanding and

awareness of high speed internet connectivity, capacity and needs in Charlevoix County.

City Manager Cain reported:

- No significant Devils night or Halloween issues were reported this year.
- The three new computers for City Hall were installed last week and the old ones are being prepared for reuse in other less computer demanding offices.
- The new roof at the Airport Terminal was installed.
- The new trees were planted around the City starting yesterday.
- Work on the Division Street water issue continues. Easement language is being prepared for Parkview Apartment storm water drain line. We will be sending our Vactor out to verify the existing Parkview Line's depth.
- Chief Gaither displayed the new patch design for the Police Department's uniforms. These were developed by the department and will replace the old ones we are currently out of. Total installed cost is estimated to be less than \$500 and funds are available.

CITY MANAGERS REPORT

Draft Minutes of the October 2, 2014 Main Street Board Meeting; the October 2, 2014 Parks and Recreation Board Meeting; the October 7, 2014 Zoning Board of Appeals Meetings; the October 20, 2014 Planning Commission Meeting; the October 21, 2014 Historical Commission Meeting and the October 23, 2014 Airport Board Meeting were received and filed.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

City Manager said the election was held in regards to the fluoride issue. The results were not that much different than the election held in 1973. We have been notified by the County Clerk the election has been certified by the Board of Canvassers. We are publishing the new ordinance as approved by the voters as consistent with the City Charter. The fluoride has been ordered and delivered. Unless something changes, we can flip the switch and have the fluoride ready to go. We are following the guidelines set by the City Charter to resume fluoridation on Wednesday November 19. A request was made by Commissioner Gaylord to place this on today's agenda to discuss regarding certification levels of certain fluoride products.

Fluoride Update

Citizens Comments: Richard Fish said six months ago, against overwhelming opposition, three Commissioners voted to remove fluoride from the City's water. We came to two Commission meetings and pled to have it reinstated. Over 700 signatures were obtained in 14 days to place the issue on the ballot. The results overwhelming supported over 2 to 1 to reinstate fluoride. We've done this route. We've done what you've asked us to do. The Committee is still in existence and will take immediate action if anyone tries to delay or postpone the addition of fluoride to water, this committee will take action. You need to get on with what the City Commission. The democratic process did work.

Ward Collins said he worked on the petitions. He obtained over 70 signatures in his neighborhood and two people declined to sign the petition. What the petition doesn't say are the comments he heard like what was the City Commission thinking to reverse the vote of the people.

There are a lot of people that are very nervous that the City Commission can frustrate what the voters can do.

Michael Buttigieg provided the Commissioner with information regarding artificial fluoridation. He is hoping that this Commission will look at what form of pollution they will be adding to the City's water supply. When hydrofluorilic acid which is a waste product of fertilizer production, is mixed with water, it becomes a low dose of a neuro toxic cocktail. The practice of artificial fluoridation is the height of arrogance. He said he believes the information was incomplete and misleading and that the people of this community have been misled on the hydrofluorilic acid that it is safe for children and our ecosystem. There are traces of lead, barium, mercury and also studies have found arsenic that mix up this cocktail that is being discussed. These are accumulative toxins that infiltrate our bodies and do not go away and can create known diseases. Add this to other sources of pollution, this is not a good thing. He questions the need to pollute our drinking water. He implores this commission to look at all the facts before adding this form of pollution to the water supply.

Dan Meads said the voters approved the measure to reinstitute fluoride to the water system. We have installed and set up the equipment, ordered the chemicals and it's ready to be reintroduced. The chemicals have to be NSF approved. We can look at other chemicals, but need to look at space needs, efficiency and they have to be NSF approved. What we are using meets every standard set by the EPA and the state and is tested for safety in public drinking water.

Leslie Nielsen said with her science background and degree in microbiology, she started and was able to do research on this. She was under the assumption that pharmaceutical grade fluoride was being added to the system, all over the United States. She just thought it was good for her teeth. She was happy when it was removed and started to do her research. 95 percent of the US uses this toxic waste product but because it can be used, it's called a by-product. She was surprised the EPA does not do their own analysis. 50% of all the waste by product of the fertilizer industry does contain arsenic. They do build up in our systems. The flyer sent out said vote yes for fluoride. IT doesn't say vote yes for fluoride, arsenic. All of our dentists and doctors will agree it is better when used topically. We're raised to think fluoride is for our teeth. It's not, it affects our soft tissue and our bones. When it is taken systemically, it is highly electro negative. It competes with iodine. It affects our thyroid. All of these issues were brought up to the Citizens for United Dental Health who asked for irrefutable proof. She added that she has a 7 year old and an 11 year old and holds every single member of Citizens for United Dental Health responsible and feels they are in the process of murdering her children. She holds each one of the doctors on the flyer responsible too. This is medication into her children's water. If people have health issues or concerns, the City needs to supply reverse osmosis systems or whole house filter systems for them. We pay for clean water. She added that she takes this very seriously and hopes you do too.

Mitchell Heick said he doesn't drink fluoridated water and he knows

people voted on this. It's a big issue and he doesn't know why people aren't questioning this. We had the debate, with Dr. Connert and David Firestein. He said he doesn't see why people are so upset that people are questioning this. The Fluoride debate is on youtube. Tons of people are against adding fluoride that showed up. No one from the medical community in our town showed up. He really wishes they did. If it's that important they should have been involved.

Dan Meads said regarding the safety of our water system, our water is tested for over 170 different contaminants. It's tested on a regular basis and in no area are we above any action needed and that's with fluoride in the water. It's not contaminated and it's not a health hazard.

Brian Thurston from the MDEQ mentioned the NSF standard 60 approval process. The chemicals are third party tested, every batch. It is a by product of another process, by that product must be tested. Anything could have a trace element. It is a mineral. It's not pure fluoride. It's a concentrated form of fluoride that will be diluted to 1 – 49,500 parts. We do take the complete tests. We do have a little bit of naturally occurring arsenic. All testing is done after chemicals are added.

Board Discussion: Commissioner Gaylord said he appreciates the comments from everyone. It's still contentious but the voters have spoken. He doesn't recall anyone on this commission saying they're going to interfere with the addition of fluoride. Mr Vandomelen's earlier comment was that we're not saying what kind of fluoride was going to be added to the system. He's not sure where the drama came from in that perspective. We're going to look at the equipment and investment there. The discussion will not be that they're going to interfere in any way, but we're definitely going to look at equipment. The City Manager said new lab testing equipment was acquired. Why not before and why do we need it now. Is this to replace or bring up the equipment? Voters have spoken, but we're going to insure the product we put in has the least impurities and the least potential upon what's required. Wording drafted on the ordinance didn't say what was put in, just put it back in to a certain level. The overall testing is fine but he thinks we need to do more overall to make sure what we put in is the best we can to make to limit impurities beyond actual fluoride. There are other forms, one of which is NAF (sodium fluoride) and he thinks we strongly need to look at that. He's fully prepared to spend whatever it takes to make sure to the citizens, those almost 400 that didn't want it back in the water system to make sure there are minimal impurities that we can legally do. There is no such thing as interfering in any way shape or form. We have time to look at actual product, equipment and testing up until that point.

Dan Meads said there is no new equipment needed to be purchased. It is more difficult to turn it on correctly than turn it off. They had to look at lab equipment, check calibration and probes. Had to order a new probe and scale. Brian Thurston said if you go to NAF, it's a concern for the operator. In that form, it's much more risky. In powder form, there are inhalation risks, dust on clothing risks. Dan added that we do not have the room and ventilation for that system.

Commissioner Neidhamer said from day one, he said let's trust the experts. He asked Dan and Brian if we are delivering the safest product

in the safest manner? Dan said the chemical we've been using is the most cost effect and meet every state requirement. Brian says he looks at safety as a whole operation and thinks hydrofluorisilic acid is the best process to use for small communities. Its' safer. He also discussed the mining process and the sidestreaming process of obtaining the product. Each batch of fluoride is tested and certified. Dan said we buy it in small batches. We may have barrels from two to three different lots. Each lot has to be certified.

Commissioner Neidhamer said he trusts the experts. We will implement this in the safest process as the voters stated.

Commissioner Sansom inquired the age of the existing equipment. Dan said we budget \$15,000 every year for equipment maintenance. Commissioner Sansom said everyone here knows she's opposed to fluoride in the water. She would like to see the voters get what they voted for. Fluoride, not hydrofluorisilic acid. You might say they're safe levels. The accumulations of lead, mercury and arsenic do build up. They may be safe levels now, but that might not be true down the road. We should get pharmaceutical fluoride. Let's honor what they voted for. We need to work that out. The public have been misled in the past. It's misleading and deceiving to the public. She added that she understands the vote is the vote but let's provide the voters what they voted for.

Commissioner Gaylord said is hydrofluorisilic acid the very safest product for consumption. The citizens voted for fluoride, that's it. Nothing else. It doesn't sound like hydrofluorisilic acid fits into that.

Mayor Grunch said he trusts the expert and the doctors.

City Manager Cain said he looks at the goals the Commission adopted and is trying to figure out where this fits in. He thinks we have an informed electorate. They heard all about hydrofluorisilic acid. He added he thinks this is a distraction from business in this community and not consistent with our goals. Everyone had the opportunity to educate themselves on this issue. Keep this all in perspective and not further divide this community. There are talks of all sorts of things that could tear this community apart. As your public professional, he doesn't recommend that. The process has been safe and effective for the last 41 years. Staff here wants to run safe and efficient government. We have lots of other goals. Science has demonstrated we are all well above standards. He recommends staff be allowed to proceed as the informed public voted upon.

Commissioner Gaylord said his initial question was the process the cities of Ann Arbor and Kalamazoo use for their analysis of accepted levels. Brian Thurston provided further information.

Brief Recess
MOTION

2014-11-161
Moved by Grunch
Second by Neidhamer

To take a brief recess at 8:42 p.m.

Ayes: 4
 Nays: 0
 Absent: 1, Mayor Pro-Tem Towne
 Motion carried

**Reconvene
 MOTION**

2014-11-162
 Moved by Grunch
 Second by Gaylord

To reconvene at 8:52 p.m.

Ayes: 4
 Nays: 0
 Absent: 1, Mayor Pro-Tem Towne
 Motion carried

Lower Lake Outfall

Consideration of options to proceed with the Lower Lake Street storm outfall.

Public Works Superintendent Andy Kovolski discussed that we have been working with C2AE and the MDEQ to find a solution to the erosion problems at the Lower Lake Storm Outfall. The City Commission previously approved two options we felt would help the erosion situation including installation of a new outfall pipe, headwall and rip rap stone, install a drop manhole to dissipate flow energy, and combine the two existing outfalls into one 36 inch pipe. The only difference between the two proposals was the length of the pipe extension added and the amount of rip rap stone required. Since that time, C2AE has submitted an application and plans to the DEQ for the required permits. The DEQ would still rather see a solution with minimal piping extension and rip rap stone used, but are now requesting we use an elliptical pipe to help lower the exposed area of the pipe, eliminate covering the pipe with sand and vegetation and keep the rip rap stone from going past the current water edge.

Citizens Comments: None

Staff Comments: None

Board Discussion: All are in agreement to accept the MDEQ's recommendations.

MOTION

2014-11-163
 Moved by Neidhamer
 Second by Gaylord

To proceed with the Lower Lake Storm outfall as required in detail by the MDEQ

Ayes: 4
 Nays: 0
 Absent: 1, Mayor Pro-Tem Towne
 Motion carried

Marina Permit

Consideration to approve the Boyne City Marina Renovation Proffered Permit from the USACE as presented and authorize the City Manager to sign and submit the documents for signature.

Harbormaster Barb Brooks provided a copy of correspondence and a permit for signature form the US Depart Army Corps of Engineers (USACE). This is the last required document to secure a permit for a marina renovation and / or expansion. The project description mirrors those of the signed and accepted MDEQ permit. Unlike the MDEQ permit which is good for five years, the USACE permit is good for three years with an opportunity for an extension upon request. During the three year life of the permit, the City can choose to build some or none of the project. The permit does not commit the City to move forward with the project. Minor modifications may be requested to this permit during design and/or construction at no cost and taken care of administratively by the MDEQ and Corp. Major modifications will require re-noticing, public comment period or require a new permit application be filed at the regular filing fee costs. When and if the City decides it is ready to expand and/or renovate all or portions of the current marina and proposed expansion, the permit is in place and the outlined project would not be held up by the permitting process. It will also look favorable when talking to grant funding agencies to show we have a permitted project.

Citizens Comments: none

Staff Comments: None

Board Discussion: Commissioner Neidhamer said this is housekeeping and not committing to anything except process. Commissioner Gaylord said he is going to remain consistent. The window was tightened up by two more years, too much of a conflict and can't support with the other projects. Commissioner Sansom said she is in support. We might be able to get an extension. Mayor Grunch said he also supports. It's what people asked us to do.

2014-11-164

Moved by Neidhamer

Second by Sansom

MOTION

To approve the Boyne City Marina Renovation Proffered Permit from the USACE as presented and authorize the City Manager to sign and submit the documents for signature

Ayes: 3

Nays: 1, Commissioner Gaylord

Absent: 1, Mayor Pro-Tem Towne

Motion carried

Michigan Main Street Agreement

Consideration to approve the proposed Michigan Main Street agreement and authorize the City Manager to sign it.

City Manager Cain presented the Michigan Main Street Agreement with the Michigan Main Street program. Part of being in that program and receiving benefits from it is the execution of an agreement with them every few years that outlines the rights and responsibilities of each party. We last executed an agreement similar to this one in 2012. The proposed

Agreement has been compared word for word with the expiring agreement and no changes of any substance have been noted. The Main Street Board unanimously approved this by all members present and recommended to the City Commission for its consideration and approval. City Manager Cain added that he believes our Main Street program has been a true asset for Boyne City and our continued participation will further benefit us.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement and in full support.

2014-11-165

MOTION

Moved by Neidhamer

Second by Sansom

To approve the proposed Michigan Main Street agreement and authorize the City Manager to sign it.

Ayes: 4

Nays: 0

Absent: 1, Mayor Pro-Tem Towne

Motion carried

Placemaking Grant

Consideration to approve to continue with the PlacePlans application process and authorize the Mayor, City Manager and City Clerk / Treasurer to submit the necessary documents to complete the full application process.

City Manager Cain discussed the notification the City received from Dan Leonard of the MEDC on October 29 that letters of interest were being accepted for the latest round of the PlacePlan services grant program. We have applied unsuccessfully for these services twice before, once in conjunction with our City Facilities planning efforts and the other for similar efforts revolving around Sunset Park. Through the PlacePlans program, selected communities receive extensive community based planning services focused on transforming a specific area. Mr. Leonard met with City staff and several interested residents to consider of the City could put together a complete application and if so, for what area. We did so for linking the waterfront areas of and between Peninsula Beach Park and Veteran's Park, south of State Street. The City Commission was advised prior to our submittal of the application requirements and of staff's plan to submit a letter of intent to keep our options opened. The City Commission may further recall that the two previous PlacePlan applications were very short, although nowhere near this short. The Main Street board is supporting of the project including providing part of the match. Final applications will be due on or about December 5th from those communities selected to continue.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Sansom asked if this was just for planning? Yes. She said she has heard concerns about over developing the park. City Manager Cain said it is important to get community input. This is for people to come and facilitate ideas. Commissioner Gaylord said once again, back to entertaining ideas for outside groups to bring us together and facilitate us. We have enough good input including the citizens who live here. Seems like too many strings they want us to commit to. As for what they want to do with the area, the Citizens can come up with ideas.

City Manager Cain said we have more grant opportunities if we go through this process. We may have better chances. This is a tool to be the best we want it to be, not because we're incapable, but to enhance our decision making.

Commissioner Neidhamer commends staff to be able to jump on the opportunity quickly. Playing the game has gotten us ahead. He agrees with the recommendation. Mayor Grunch agrees it is win-win.

MOTION

2014-11-166
 Moved by Neidhamer
 Second by Sansom

To approve to continue with the PlacePlans applications process and authorize the Mayor, City Manager and City Clerk / Treasurer to submit the necessary documents to complete the full application process.

Ayes: 4
 Nays: 0
 Absent: 1, Mayor Pro-Tem Towne
 Motion carried

Good of the Order

Commissioner Neidhamer said Mike and staff have their plates full with good stuff.

Closed Session
MOTION

2014-11-166
 Moved by Grunch
 Second by Gaylord

To approve the request of the City Manager to go into closed session with our attorney regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:34 p.m.

Ayes: 4
 Nays: 0
 Absent: 1, Mayor Pro-Tem Towne
 Motion carried

Return to Open Session
MOTION

2014-11-167
 Moved by Grunch
 Second by Sansom

MOTION

To return to open session at 10:51 p.m.

Ayes: 4

Nays: 0

Absent: 1, Mayor Pro-Tem Towne

Motion carried

City Manager Cain discussed the recent Metro Act agreement signed with ACD. There might be some merit to get legal assistance for guidance where to place these cell antennas on road right of ways. Poles are now turning out to be antennae. We will need additional expertise and he is recommending we engage a firm to provide legal council on this matter.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Neidhamer said it is a delicate balance of expanding broadband while protecting our streets. He is in favor of getting legal assistance. Commissioner Gaylord said like any technology, we need further research on design or locations. What options do we have. These are potentially towers, not invisible. We have to balance this. We just spent money to get rid of poles on a street project. He would like to obtain necessary, specialized legal entity for options. Commissioner Sansom said she also agrees to get legal assistance. We have worked hard to clean up our landscape. Mayor Grunch said we need to protect our right of ways.

MOTION

2014-11-168

Moved by Gaylord

Second by Sansom

To direct the City Manager to obtain specialized legal council for direction and the best way to proceed with the matter of small towers and antennas in City right of ways.

Ayes: 4

Nays: 0

Absent: 1, Mayor Pro-Tem Towne

Motion carried

Moved by Mayor Grunch, seconded by Commissioner adjourn the regular City Commission meeting of Tuesday, November 11, 2014 at 11:05 p.m.

**ADJOURNMENT
MOTION**

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

319 N. Lake Street
Boyne City, MI 49712

City of Boyne City

Memo

To: Michael Cain, City Manager *Mc*
From: Karen Seeley *ks*
Date: November 21, 2014
Re: Appointments to EDC and LDFA

At the November 10, 2014 meeting of the Economic Development Corporation, Anzell moved Cortright seconded to recommend the City Commission appoint Todd Fewins to the EDC board with a term expiring March 11, 2020.

At the November 10, 2014 meeting of the Local Development Finance Authority, Cortright moved Anzell seconded to recommend the City Commission appoint Todd Fewins to the LDFA board with a term expiring March 11, 2017 to fill the unexpired term of Richard Copeland.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 10/01/2014 TO 10/31/2014
 FUND: 101 202 203 206 209 210 211 226 242 248 251 285 295 410 590 592 661
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2014	Total Debits	Total Credits	Ending Balance 10/31/2014
101	GENERAL FUND	4,106,097.01	158,982.16	449,160.58	3,815,918.59
202	MAJOR STREET FUND	0.00	270,232.84	270,232.84	0.00
203	LOCAL STREET FUND	0.00	20,433.80	20,433.80	0.00
206	FIRE FUND	230,347.82	30,000.00	15,739.72	244,608.10
209	CEMETERY FUND	10,433.42	720.00	4,380.34	6,773.08
210	AMBULANCE FUND	18,371.64	45,549.29	52,556.42	11,364.51
211	SPECIAL PROJECTS FUND	6,073.06	560.00	10.00	6,623.06
226	RUBBISH COLLECTION FUND	0.00	0.00	0.00	0.00
242	BOYNE THUNDER FUND	102,253.32	2,387.90	623.65	104,017.57
248	DOWNTOWN DEVELOPMENT AUTHORITY	227,463.35	2,341.00	4,572.13	225,232.22
251	LDEFA FUND	1,149,481.57	0.00	0.00	1,149,481.57
285	MARINA FUND	50,610.82	23,682.74	13,685.43	60,608.13
295	AIRPORT FUND	42,650.34	13,109.36	16,866.39	38,893.31
410	BOYNE SENIORS CENTER FUND	0.00	172.05	172.05	0.00
590	WASTEWATER FUND	2,070,260.85	72,163.49	30,164.39	2,112,259.95
592	WATER FUND	443,714.36	42,719.74	21,702.46	464,731.64
661	MOTOR POOL FUND	890,950.42	7,158.95	73,426.73	824,682.64
	TOTAL - ALL FUNDS	9,348,707.98	690,213.32	973,726.93	9,065,194.37

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND					
Revenues					
031-REVENUES	3,656,995.00	2,400,336.08	135,445.62	1,256,658.92	65.64
032-REVENUES	992,078.00	168,782.83	592.44	823,295.17	17.01
033-REVENUES	142,500.00	59,166.65	0.00	83,333.35	41.52
034-REVENUES	152,500.00	45,065.50	896.30	107,434.50	29.55
035-REVENUES	13,200.00	5,987.15	1,067.43	7,212.85	45.36
036-REVENUES	77,784.00	69,343.29	14,750.08	8,440.71	89.15
TOTAL Revenues	5,035,057.00	2,748,681.50	152,751.87	2,286,375.50	54.59
Expenditures					
101-LEGISLATIVE	20,695.00	12,411.91	2,402.88	8,283.09	59.98
151-PLANNING	170,363.00	76,931.18	12,664.78	93,431.82	45.16
173-GENERAL SERVICES	586,324.00	276,322.13	60,618.86	310,001.87	47.13
191-ELECTIONS	2,300.00	1,587.04	0.00	712.96	69.00
208-ACCOUNTING/AUDIT	12,800.00	10,202.50	3,890.00	2,597.50	79.71
209-ASSESSMENT/TAXES	70,610.00	31,157.56	4,635.73	39,452.44	44.13
210-LEGAL	60,000.00	13,421.27	2,370.00	46,578.73	22.37
248-GENERAL/OTHER SERVICES	161,300.00	45,924.82	7,501.51	115,375.18	28.47
250-HOUSING	0.00	2,981.12	481.54	(2,981.12)	100.00
265-PUBLIC BUILDINGS	1,195,240.00	91,026.52	10,904.14	1,104,213.48	7.62
301-POLICE DEPARTMENT	673,774.00	310,711.20	52,316.24	363,062.80	46.12
706-ENVIRONMENTAL	825.00	1,000.00	1,000.00	(175.00)	121.21
751-PARKS & RECREATION	327,900.00	159,370.95	14,731.31	168,529.05	48.60
804-MUSEUM	3,177.00	1,050.86	137.77	2,126.14	33.08
809-SIDEWALKS	808,000.00	2,538.25	175.75	805,461.75	0.31
899-CONTINGENCY	35,992.00	11,496.06	7,509.30	24,495.94	31.94
965-TRANSFERS OUT	905,757.00	811,768.97	262,681.81	93,988.03	89.62
TOTAL Expenditures	5,035,057.00	1,859,902.34	444,021.62	3,175,154.66	36.94
Fund 101 - GENERAL FUND:					
TOTAL REVENUES	5,035,057.00	2,748,681.50	152,751.87	2,286,375.50	54.59
TOTAL EXPENDITURES	5,035,057.00	1,859,902.34	444,021.62	3,175,154.66	36.94
NET OF REVENUES & EXPENDITURES	0.00	888,779.16	(291,269.75)	(888,779.16)	100.00

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND					
Revenues					
030-REVENUES	1,540,719.00	739,606.93	270,232.84	801,112.07	48.00
TOTAL Revenues	<u>1,540,719.00</u>	<u>739,606.93</u>	<u>270,232.84</u>	<u>801,112.07</u>	<u>48.00</u>
Expenditures					
451-CONSTRUCTION	1,021,070.00	605,134.28	281,759.45	415,935.72	59.26
463-ROUTINE MAINTANCE	197,700.00	97,123.10	10,496.92	100,576.90	49.13
474-TRAFFIC SERVICE	32,200.00	3,910.74	859.57	28,289.26	12.15
478-WINTER MAINTENANCE	148,000.00	13,545.15	2,500.50	134,454.85	9.15
482-ADMINISTRATION	141,749.00	32,765.52	4,588.87	108,983.48	23.12
TOTAL Expenditures	<u>1,540,719.00</u>	<u>752,478.79</u>	<u>300,205.31</u>	<u>788,240.21</u>	<u>48.84</u>
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES	<u>1,540,719.00</u>	<u>739,606.93</u>	<u>270,232.84</u>	<u>801,112.07</u>	<u>48.00</u>
TOTAL EXPENDITURES	<u>1,540,719.00</u>	<u>752,478.79</u>	<u>300,205.31</u>	<u>788,240.21</u>	<u>48.84</u>
NET OF REVENUES & EXPENDITURES	0.00	(12,871.86)	(29,972.47)	12,871.86	100.00

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND					
Revenues					
030-REVENUES	537,381.00	175,310.70	20,433.80	362,070.30	32.62
TOTAL Revenues	537,381.00	175,310.70	20,433.80	362,070.30	32.62
Expenditures					
451-CONSTRUCTION	20,763.00	2,447.68	224.41	18,315.32	11.79
463-ROUTINE MAINTANCE	308,100.00	121,794.19	12,721.54	186,305.81	39.53
474-TRAFFIC SERVICE	19,625.00	2,439.99	266.55	17,185.01	12.43
478-WINTER MAINTENANCE	120,610.00	14,656.00	2,935.44	105,954.00	12.15
482-ADMINISTRATION	68,283.00	31,416.69	4,307.31	36,866.31	46.01
TOTAL Expenditures	537,381.00	172,754.55	20,455.25	364,626.45	32.15
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES	537,381.00	175,310.70	20,433.80	362,070.30	32.62
TOTAL EXPENDITURES	537,381.00	172,754.55	20,455.25	364,626.45	32.15
NET OF REVENUES & EXPENDITURES	0.00	2,556.15	(21.45)	(2,556.15)	100.00

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2014 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 206 - FIRE FUND					
Revenues					
030-REVENUES	293,000.00	(110,196.10)	30,000.00	403,196.10	(37.61)
TOTAL Revenues	293,000.00	(110,196.10)	30,000.00	403,196.10	(37.61)
Expenditures					
040-EXPENDITURES	266,341.00	92,230.23	17,239.42	174,110.77	34.63
TOTAL Expenditures	266,341.00	92,230.23	17,239.42	174,110.77	34.63
Fund 206 - FIRE FUND:					
TOTAL REVENUES	293,000.00	(110,196.10)	30,000.00	403,196.10	37.61
TOTAL EXPENDITURES	266,341.00	92,230.23	17,239.42	174,110.77	34.63
NET OF REVENUES & EXPENDITURES	26,659.00	(202,426.33)	12,760.58	229,085.33	759.32

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 209 - CEMETERY FUND					
Revenues					
030-REVENUES	68,755.00	14,655.00	720.00	54,100.00	21.31
TOTAL Revenues	68,755.00	14,655.00	720.00	54,100.00	21.31
Expenditures					
040-EXPENDITURES	68,755.00	34,385.92	4,380.34	34,369.08	50.01
TOTAL Expenditures	68,755.00	34,385.92	4,380.34	34,369.08	50.01
Fund 209 - CEMETERY FUND:					
TOTAL REVENUES	68,755.00	14,655.00	720.00	54,100.00	21.31
TOTAL EXPENDITURES	68,755.00	34,385.92	4,380.34	34,369.08	50.01
NET OF REVENUES & EXPENDITURES	0.00	(19,730.92)	(3,660.34)	19,730.92	100.00

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15		YTD BALANCE 10/31/2014	ACTIVITY FOR MONTH 10/31/20		AVAILABLE BALANCE		% BGD USED
	AMENDED BUDGET	NORMAL		(ABNORM INCREASE	(DECR	NORMAL	(ABNORM	
Fund 210 - AMBULANCE FUND								
Revenues								
030-REVENUES	749,535.00		358,192.23	40,891.50		391,342.77		47.79
032-REVENUES	147,527.00		69,007.50	9,522.50		78,519.50		46.78
TOTAL Revenues	897,062.00		427,199.73	50,414.00		469,862.27		47.62
Expenditures								
040-EXPENDITURES	749,535.00		446,842.01	81,829.68		302,692.99		59.62
045-EXPENSES	182,000.00		0.00	0.00		182,000.00		0.00
TOTAL Expenditures	931,535.00		446,842.01	81,829.68		484,692.99		47.97
Fund 210 - AMBULANCE FUND:								
TOTAL REVENUES	897,062.00		427,199.73	50,414.00		469,862.27		47.62
TOTAL EXPENDITURES	931,535.00		446,842.01	81,829.68		484,692.99		47.97
NET OF REVENUES & EXPENDITURES	(34,473.00)		(19,642.28)	(31,415.68)		(14,830.72)		56.98

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
	AMENDED BUDGET	NORMAL	(ABNORM)	MONTH 10/31/20	(DECR)	NORMAL	(ABNORM)	
Fund 211 - SPECIAL PROJECTS FUND								
Revenues								
030-REVENUES	0.00	28,914.73		560.00		(28,914.73)		100.00
TOTAL Revenues	0.00	28,914.73		560.00		(28,914.73)		100.00
Expenditures								
040-EXPENDITURES	0.00	24,572.12		10.00		(24,572.12)		100.00
TOTAL Expenditures	0.00	24,572.12		10.00		(24,572.12)		100.00
Fund 211 - SPECIAL PROJECTS FUND:								
TOTAL REVENUES	0.00	28,914.73		560.00		(28,914.73)		100.00
TOTAL EXPENDITURES	0.00	24,572.12		10.00		(24,572.12)		100.00
NET OF REVENUES & EXPENDITURES	0.00	4,342.61		550.00		(4,342.61)		100.00

ACCOUNT DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
	AMENDED BUDGET	10/31/2014 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 226 - RUBBISH COLLECTION FUND					
Revenues					
030-REVENUES	35,100.00	26,312.63	0.00	8,787.37	74.96
TOTAL Revenues	<u>35,100.00</u>	<u>26,312.63</u>	<u>0.00</u>	<u>8,787.37</u>	<u>74.96</u>
Expenditures					
040-EXPENDITURES	35,100.00	35,527.51	9,214.88	(427.51)	101.22
TOTAL Expenditures	<u>35,100.00</u>	<u>35,527.51</u>	<u>9,214.88</u>	<u>(427.51)</u>	<u>101.22</u>
Fund 226 - RUBBISH COLLECTION FUND:					
TOTAL REVENUES	35,100.00	26,312.63	0.00	8,787.37	74.96
TOTAL EXPENDITURES	35,100.00	35,527.51	9,214.88	(427.51)	101.22
NET OF REVENUES & EXPENDITURES	0.00	(9,214.88)	(9,214.88)	9,214.88	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
	AMENDED	10/31/2014	MONTH 10/31/20	BALANCE	
	BUDGET	NORMAL (ABNORM)	INCREASE (DECR)	NORMAL (ABNORM)	USED
Fund 242 - BOYNE THUNDER FUND					
Revenues					
030-REVENUES	165,000.00	116,843.14	2,387.90	48,156.86	70.81
TOTAL Revenues	165,000.00	116,843.14	2,387.90	48,156.86	70.81
Expenditures					
040-EXPENDITURES	140,100.00	131,030.37	10,726.84	9,069.63	93.53
TOTAL Expenditures	140,100.00	131,030.37	10,726.84	9,069.63	93.53
Fund 242 - BOYNE THUNDER FUND:					
TOTAL REVENUES	165,000.00	116,843.14	2,387.90	48,156.86	70.81
TOTAL EXPENDITURES	140,100.00	131,030.37	10,726.84	9,069.63	93.53
NET OF REVENUES & EXPENDITURES	24,900.00	(14,187.23)	(8,338.94)	39,087.23	56.98

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% B DGT USED
	AMENDED BUDGET	10/31/2014 NORMAL (ABNORM	MONTH 10/31/20 INCREASE (DECR	BALANCE NORMAL (ABNORM	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
030-REVENUES	452,558.00	225,929.68	1,541.00	226,628.32	49.92
TOTAL Revenues	452,558.00	225,929.68	1,541.00	226,628.32	49.92
Expenditures					
731-EXPENDITURES	452,558.00	120,417.50	8,286.09	332,140.50	26.61
TOTAL Expenditures	452,558.00	120,417.50	8,286.09	332,140.50	26.61
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES	452,558.00	225,929.68	1,541.00	226,628.32	49.92
TOTAL EXPENDITURES	452,558.00	120,417.50	8,286.09	332,140.50	26.61
NET OF REVENUES & EXPENDITURES	0.00	105,512.18	(6,745.09)	(105,512.18)	100.00

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 251 - LDFA FUND					
Revenues					
030-REVENUES	887,841.00	230,007.49	0.00	657,833.51	25.91
TOTAL Revenues	887,841.00	230,007.49	0.00	657,833.51	25.91
Expenditures					
040-EXPENDITURES	887,841.00	75,134.31	128.45	812,706.69	8.46
TOTAL Expenditures	887,841.00	75,134.31	128.45	812,706.69	8.46
Fund 251 - LDFA FUND:					
TOTAL REVENUES	887,841.00	230,007.49	0.00	657,833.51	25.91
TOTAL EXPENDITURES	887,841.00	75,134.31	128.45	812,706.69	8.46
NET OF REVENUES & EXPENDITURES	0.00	154,873.18	(128.45)	(154,873.18)	100.00

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 285 - MARINA FUND					
Revenues					
030-REVENUES	372,000.00	132,123.59	22,711.08	239,876.41	35.52
TOTAL Revenues	372,000.00	132,123.59	22,711.08	239,876.41	35.52
Expenditures					
040-EXPENDITURES	372,000.00	270,865.64	14,386.77	101,134.36	72.81
TOTAL Expenditures	372,000.00	270,865.64	14,386.77	101,134.36	72.81
Fund 285 - MARINA FUND:					
TOTAL REVENUES	372,000.00	132,123.59	22,711.08	239,876.41	35.52
TOTAL EXPENDITURES	372,000.00	270,865.64	14,386.77	101,134.36	72.81
NET OF REVENUES & EXPENDITURES	0.00	(138,742.05)	8,324.31	138,742.05	100.00

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR	AVAILABLE BALANCE NORMAL (ABNORM	% BDGT USED
Fund 295 - AIRPORT FUND					
Revenues					
030-REVENUES	143,400.00	68,954.23	7,415.14	74,445.77	48.09
TOTAL Revenues	143,400.00	68,954.23	7,415.14	74,445.77	48.09
Expenditures					
040-EXPENDITURES	143,400.00	27,993.53	16,826.39	115,406.47	19.52
TOTAL Expenditures	143,400.00	27,993.53	16,826.39	115,406.47	19.52
Fund 295 - AIRPORT FUND:					
TOTAL REVENUES	143,400.00	68,954.23	7,415.14	74,445.77	48.09
TOTAL EXPENDITURES	143,400.00	27,993.53	16,826.39	115,406.47	19.52
NET OF REVENUES & EXPENDITURES	0.00	40,960.70	(9,411.25)	(40,960.70)	100.00

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDDT USED
Fund 590 - WASTEWATER FUND					
Revenues					
030-REVENUES	1,221,522.00	374,271.81	197,854.41	847,250.19	30.64
TOTAL Revenues	<u>1,221,522.00</u>	<u>374,271.81</u>	<u>197,854.41</u>	<u>847,250.19</u>	<u>30.64</u>
Expenditures					
590-EXPENDITURES	1,159,840.00	251,633.91	41,726.71	908,206.09	21.70
TOTAL Expenditures	<u>1,159,840.00</u>	<u>251,633.91</u>	<u>41,726.71</u>	<u>908,206.09</u>	<u>21.70</u>
Fund 590 - WASTEWATER FUND:					
TOTAL REVENUES	1,221,522.00	374,271.81	197,854.41	847,250.19	30.64
TOTAL EXPENDITURES	<u>1,159,840.00</u>	<u>251,633.91</u>	<u>41,726.71</u>	<u>908,206.09</u>	<u>21.70</u>
NET OF REVENUES & EXPENDITURES	61,682.00	122,637.90	156,127.70	(60,955.90)	198.82

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BGD USED
Fund 592 - WATER FUND					
Revenues					
032-REVENUES	605,380.00	199,360.73	85,607.57	406,019.27	32.93
TOTAL Revenues	<u>605,380.00</u>	<u>199,360.73</u>	<u>85,607.57</u>	<u>406,019.27</u>	<u>32.93</u>
Expenditures					
592-EXPENDITURES	564,400.00	174,890.22	22,184.82	389,509.78	30.99
TOTAL Expenditures	<u>564,400.00</u>	<u>174,890.22</u>	<u>22,184.82</u>	<u>389,509.78</u>	<u>30.99</u>
Fund 592 - WATER FUND:					
TOTAL REVENUES	605,380.00	199,360.73	85,607.57	406,019.27	32.93
TOTAL EXPENDITURES	<u>564,400.00</u>	<u>174,890.22</u>	<u>22,184.82</u>	<u>389,509.78</u>	<u>30.99</u>
NET OF REVENUES & EXPENDITURES	<u>40,980.00</u>	<u>24,470.51</u>	<u>63,422.75</u>	<u>16,509.49</u>	<u>59.71</u>

PERIOD ENDING 10/31/2014

ACCOUNT DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND					
Revenues					
030-REVENUES	481,950.00	121,167.43	7,158.95	360,782.57	25.14
TOTAL Revenues	481,950.00	121,167.43	7,158.95	360,782.57	25.14
Expenditures					
040-EXPENDITURES	481,950.00	74,393.94	13,206.75	407,556.06	15.44
TOTAL Expenditures	481,950.00	74,393.94	13,206.75	407,556.06	15.44
Fund 661 - MOTOR POOL FUND:					
TOTAL REVENUES	481,950.00	121,167.43	7,158.95	360,782.57	25.14
TOTAL EXPENDITURES	481,950.00	74,393.94	13,206.75	407,556.06	15.44
NET OF REVENUES & EXPENDITURES	0.00	46,773.49	(6,047.80)	(46,773.49)	100.00
TOTAL REVENUES - ALL FUNDS	12,736,725.00	5,519,143.22	849,788.56	7,217,581.78	43.33
TOTAL EXPENDITURES - ALL FUNDS	12,616,977.00	4,545,052.89	1,004,829.32	8,071,924.11	36.02
NET OF REVENUES & EXPENDITURES	119,748.00	974,090.33	(155,040.76)	(854,342.33)	813.45

MEMORANDUM**TO: MICHAEL CAIN; CITY MANAGER** **FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT** **DATE: 11/21/14****RE: SOIL BORINGS FOR DPW FACILITY**

As you know; during the discussions of where to locate the new DPW Buildings at North Boyne a lot of time was spent on soil conditions. By that I mean suitable soils for construction of buildings. We know from employee accounts that a lot of fill was placed on the property. Earlier this year Street Department personnel and Larry Fox from C2AE performed some Backhoe cuts to approximately 7 feet to get an idea of what soils were where. Those preliminary soil analyses showed bad soils in areas that had been identified as possible build locations and good soils in other areas to be considered.

As we prepare to design the buildings to be placed on the site it is important that we be sure the underlying soils can handle the loads the buildings put on them. Therefore I feel it is imperative that we contract a firm that specializes in this type of analysis as we have for some of our road projects when there may be some soils issues. A map showing the proposed boring locations is attached for your review.

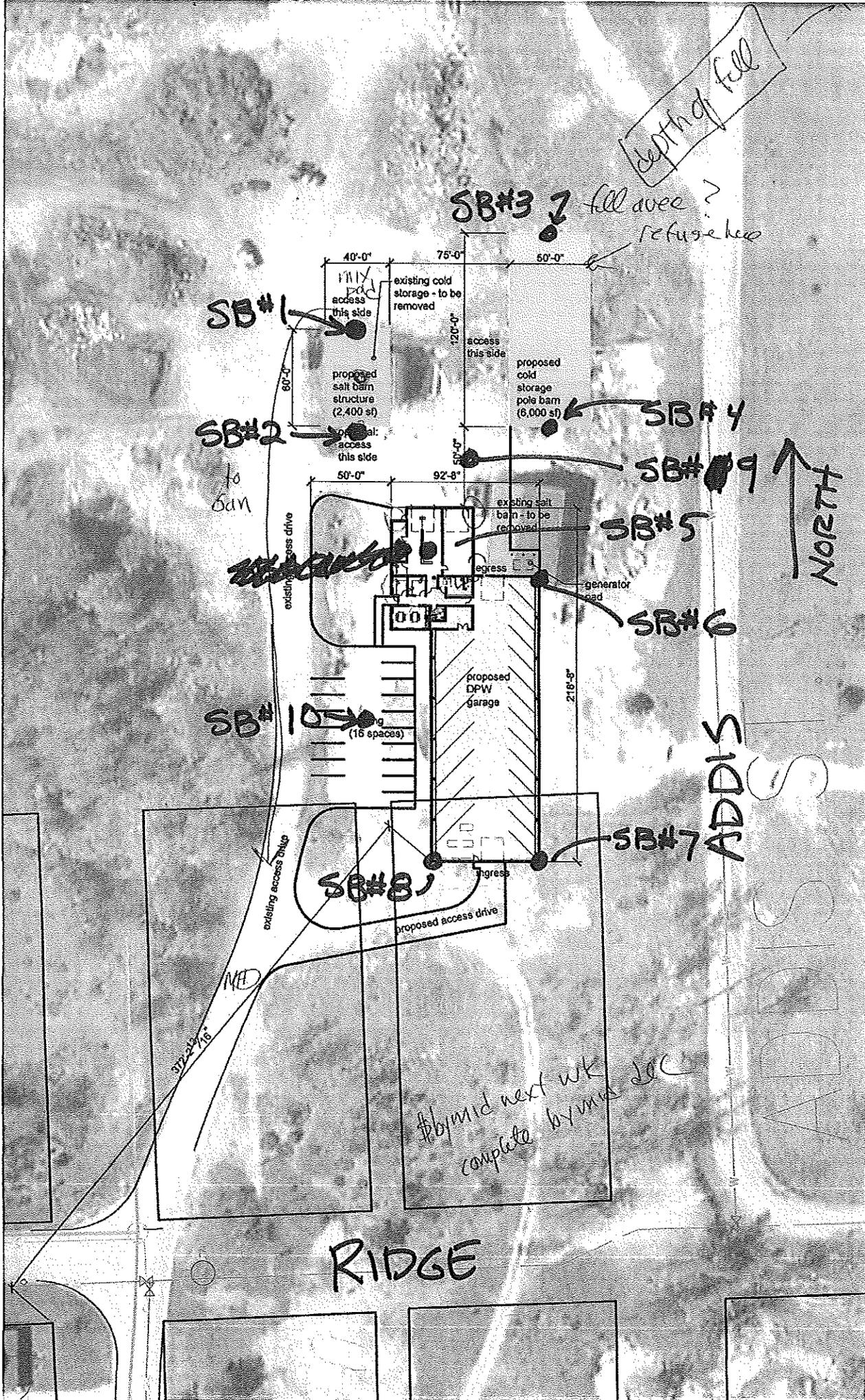
C2AE has requested proposals from 3 area firms that perform this work; Soils and Materials Engineers, Northwest Design Group and Soils and Structures. All three have performed this work for the City in the past. Following is a breakdown of the bids:

- Soils and Materials Engineers \$5,400.00
- Northwest Design Group \$5,482.00
- Soils and Structures \$5,910.00

A copy of the low bidder, Soils and Materials Engineers proposal is attached for your review.

RECCOMENDATION:

It is my recommendation that the City Commission approve the contract with Soils and Materials Engineers for Soil Borings at the North Boyne DPW Building site in the amount of \$5,400.00; and authorize the City Manager to sign the required documents. Funds for this work are available in this year's Public Buildings Department budget.



depth of fill

SB#3 ↓ fill area? refuse here

SB#1

SB#2 to San

SB#4

SB#9

NORTH ↑

SB#5

SB#6

SB#10

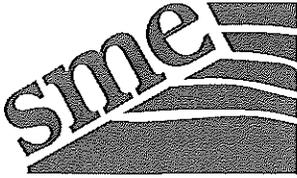
ADDIS

SB#7

SB#8

by mid next wk complete by mid Dec

RIDGE



Soil and Materials Engineers, Inc.
856 E. Eighth Street, Ste. 1
Traverse City, MI 49686-2784

tel (231) 941-5200
fax (231) 941-5259
www.sme-usa.com

Kenneth W. Kramer, PE
Founder

Mark K. Kramer, PE
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Andrew J. Emmert, CPA
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Dave J. Hurlburt, PE
Larry P. Jedele, PE, D.GE
Cheryl A. Kehres-Dietrich, CGWP
Gerard P. Madej, PE
Michael S. Meddock, PE
Timothy J. Mitchell, PE
Robert C. Rabeler, PE
Daniel O. Roeser, PG
Larry W. Shook, PE

Melinda L. Bacon, PE
Christopher R. Byrum, PhD, PE
Daniel R. Cassidy, CPG
John E. Dingeldin, PE
Sheryl K. Fountain, SPHR
Mark A. Holloway, OHST
Anthony L. Jarem, PE
Laurel M. Johnson, PE
Jeffery M. Kruslinga, PE, GE
Jeffrey R. Lanier, PE
Louis J. Northouse, PE
Rohan W. Perera, PhD, PE
Joel W. Rinkel, PE
Jason A. Schwarzenberger, PE
Thomas H. Skotzke
Michael J. Thelen, PE, D.GE
Anthony B. Thomas, PE
John C. Zarzecki, CET, CDT, NDE

November 19, 2014

Mr. Kevin Makarewicz, PE
Civil Engineer
C2AE
123 West Main Street
Gaylord, Michigan 49735

Via electronic mail: kevin.makarewicz@C2AE.com (pdf file)

RE: Proposal for Geotechnical Evaluation Services
New DPW Facility
Boyne City, Michigan
SME Proposal No. P03217.14

Dear Mr. Makarewicz:

Soil and Materials Engineers, Inc. (SME) would be pleased to provide geotechnical evaluation services for the subject project. This proposal is submitted in response to the Request for Proposal (RFP) dated November 14, 2014.

As input to our proposed scope of services, we reviewed the information and site plan included with the RFP. The site plan depicted the location of the proposed improvements at the site and proposed locations and depths of 10 borings.

SITE CONDITIONS AND PROJECT DESCRIPTION

The site is located at the northwest corner of Addiss Street and Ridge Street in Boyne City, Michigan. The site is owned by the City of Boyne City and an existing salt storage barn and cold storage building are located on the site. The site is open and relatively flat. Access to the site is provided by a gravel drive off of Robison Street west of the site.

The project will consist of the demolition and removal of existing buildings and the design and construction of a new Department of Public Works (DPW) facility. The facility will include offices with an attached garage, a salt storage barn, and a cold storage barn. All of the new structures will be slab-on-grade. The buildings will be constructed of a combination of metal siding, load bearing masonry and or wood frame structures.



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Passionate People Building and Revitalizing our World

Proposed grading information was not available. Based on the relatively flat existing site topography, we anticipate the majority of cuts and fills to establish final subgrade levels will be less than about 3 feet.

SCOPE OF SERVICE AND FEE

Summarized below is the requested scope of service and an alternate scope of service. The alternate scope is based on the proposed construction and our experience with similar projects.

Requested Scope of Services

1. Stake the boring locations using a measurement wheel and/or a hand-held GPS and referencing existing site features.
2. Clear the location of public underground utilities at the site through the Miss Dig system.
3. Notify the Boyne City Street Superintendent at least 3 days prior to drilling.
4. Mobilize a truck-mounted drill rig to the site and drill 10 borings. The borings will be located at the locations shown on the plan included with the RFP. Within or near the proposed building footprints, 8 borings will each extend 25 feet beneath the existing ground surface. Within proposed pavement areas, 2 borings will each extend 10 feet beneath the existing ground surface. In total, 220 feet of drilling is planned.

Split-spoon soil samples will be taken at 2.5-foot intervals in the upper 10 feet, and at 5-foot intervals below a depth of 10 feet.

After completion of drilling, and obtaining the groundwater level readings, the borings will be backfilled with the auger cuttings.

5. Perform laboratory tests including visual soil classification (based on the Unified Soil Classification System) on recovered samples along with moisture content and strength properties of recovered clay samples.
6. Analyze the soil and groundwater conditions, perform engineering calculations, and develop engineering recommendations that will be internally peer-reviewed by senior SME engineering staff.
7. Summarize our findings in a written report that will include:
 - a. descriptions of the site conditions, project information, and evaluation procedures;
 - b. descriptions of the field and laboratory testing programs and an interpretive analysis of the results;
 - c. descriptions of the soil and groundwater conditions encountered in the borings;



- d. recommendations for general site subgrade preparation, subgrade preparation for slabs-on-grade, compaction and materials requirements for engineered fill, and an evaluation of the suitability of the soils encountered in the borings for reuse as engineered fill;
- e. recommendations regarding the design of shallow foundations to support the proposed building addition, including allowable soil bearing pressure, estimated settlement, and depth to suitable bearing soil;
- f. a discussion of potential construction issues related to foundations and floor slabs (such as weather, groundwater control, and other conditions that may affect construction), based on the soil and groundwater conditions encountered;
- g. a boring location diagram; and
- h. logs prepared for each boring that will include a description of the soils encountered and the results of the field and laboratory tests.

Our lump sum fee for the requested geotechnical evaluation is **\$5,400**.

Alternate Scope of Services

The alternate scope includes reducing the depth of the building borings to 20 feet beneath the existing ground surface and reducing the depth of the pavement borings to 7.5 feet beneath the existing ground surface. The total drilling footage will be about 175 feet of drilling. The remainder of the alternate scope of service is the same as the requested service described above.

Our lump sum fee to provide the alternate scope of service is **\$4,900**.

If a boring needs to be extended deeper due to unsuitable bearing soil, the borings can be extended deeper for an additional fee of \$22 per linear foot to a maximum depth of 35 feet beneath the existing ground surface. This fee includes engineering review and routine laboratory testing on the recovered samples. We recommend that an authorized representative be available by phone during the field exploration so we can discuss potentially extending the borings deeper.

Assumptions and Limitations

The following assumptions were made in preparing our scope of services and professional service fees:

1. Client will provide or obtain right-of-entry for SME to conduct the evaluation.
2. The Client representative(s) will need to furnish SME information on any known private underground utilities on the site.
3. Care will be exercised to mitigate damage to existing ground surface areas during the field exploration.



4. We have assumed the site is accessible with a truck-mounted drill rig. However, the site could become inaccessible due to significant snow accumulation. If required, we have assumed that snow clearing will be performed by others.
5. Field services will be performed Monday through Friday during normal business hours. Additional fees will be required for field services required by the Client during off-hours or weekends.
6. Due to environmental implications, excess soil cuttings generated by the field exploration activities will not be removed from the site by SME.
7. SME will retain the soil samples in the laboratory for at least 90 days after completion of the borings.

Although SME offers other services for this project, our proposed scope of services for this geotechnical evaluation does not include; earth retention design; pavement design; erosion control; cost or quantity estimates; preparation or review of plans and/or specifications; construction materials services; time for meetings or a significant amount of consulting time after transmittal of our report.

Furthermore, the scope of services does not include any environmental assessment or evaluation for the presence of wetlands or hazardous or toxic materials in the soil, surface water, groundwater or air, on or below or around the site. We will note foreign odors and unusual colorations of soil or groundwater that are apparent in the borings, and will report such findings on the boring logs. Environmental sampling and analytical testing would be required to properly evaluate the presence of contamination. SME offers the above and other related services to our clients, and we would be pleased to provide further information and estimates for additional services, if desired.

Additional services for the geotechnical evaluation that go beyond the scope of services described previously will be invoiced according to our current fee schedule(s) at the time the additional services are performed. However, we do not intend to perform additional services without first obtaining your authorization to proceed.

SCHEDULE

You requested the report be completed by December 12, 2014. We anticipate we can meet that schedule, provided authorization to proceed is provided by November 21, 2014. Please contact us if this schedule does not meet your needs.

AUTHORIZATION

Please sign and provide the appropriate information on the attached SME General Conditions - Commercial (1/09) sheet, and return the signed proposal to SME. Since this proposal was submitted via electronic mail, please contact SME if an original hardcopy is required.



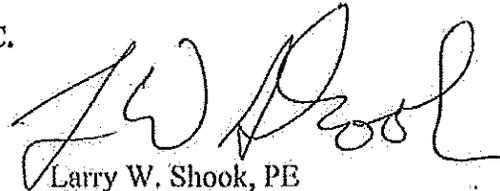
We appreciate the opportunity to be of service on this project. If you have questions concerning this proposal, please contact us.

Very truly yours,

SOIL AND MATERIALS ENGINEERS, INC.

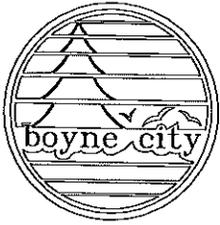


Paul E. Anderson, PE
Project Engineer



Larry W. Shook, PE
Vice President / Regional Manager

Attachments: Important Information about this Geotechnical Engineering Proposal
General Notes
SME General Conditions – Commercial (1/09)



CITY OF BOYNE CITY

MEMO

To: Michael Cain, City Manager *Mc*
From: Barb Brooks, Executive Assistant / Harbormaster *BB*
Date: November 20, 2014
Subject: Marina Safety Grant Application

Our liability insurance carrier, The Michigan Township Participating Plan provides a Risk Reduction Grant Program that is offered twice per year. The purpose of the grant is to assist their clients implement projects that reduce liability exposures.

I am proposing a project to reduce the risk of liability at the marina by installing an electrical ground fault monitoring device. This device is designed to detect fault currents in the shore power system that are too low to trip a circuit breaker. It helps reduce the risk of injury or property damage which may result from stray fault currents. Electrical currents in the water are especially dangerous because they can't be physically seen. This system provides a visual warning to the public and staff that there is a possible problem and proper precautionary measures to protect public safety can be taken.

No swimming signs are posted around the marina and on the docks; however, people tend to overlook them. The MarinaGuard beacon is an additional safety precaution and warning device.

I am still working on the project budget and cost estimates. At this time, I anticipate the cost of the project to be around \$6,000 which will include some service lead replacements as well as the installation of the MarinaGuard Fault Monitoring Panel. The Par Plan maximum amount is \$5,000 and does not require a match; however, it is looked at favorably when some local investment is provided. The match will be the actual costs over and above the granted amount. There are funds in the marinas current budget to pay for it; however, the funds will be earmarked in the 2015/16 budget. The grant application is due November 30, 2014. If we are awarded the grant, the project will be bid and awarded in the spring of 2015.

Recommendation: To approve a resolution authorizing staff to submit a grant application requesting up to \$5,000 to the Michigan Township Participating Plan Risk Reduction Grant Program for the installation of marina safety electrical improvements and authorize the City Manager to sign any follow up documents to implement the grant if awarded.

User Manual



MarinaGuard®

Ground Fault Monitoring Panel
For Marina Shore Power



City of Boyne City

MEMO

Agenda 9C

DATE: November 21, 2014

TO: Michael Cain, City Manager

FROM: John M Lamont, EMS Director

RE: Request to apply for a grant from the Grand Traverse Band of Ottawa and Chippewa Indians

The Grand Traverse Band of Ottawa and Chippewa Indians requests grant proposals twice a year. They have a request due date coming up Monday, December 1st. I would like to request permission to apply for grant funds to purchase:

Stryker Power Pro XT estimate cost new	\$15,059.00
XPS (Expandable patient kit)	5,685.00
Accessories, Head end storage flat, IV pole	2,500.00
Dual wheel lock, SMRT Batteries	
	<hr/>
	\$ 23,244.00

Of this amount I would propose a local match of \$8,185.

This stretcher allows for safer patient movement, ease of access for patients greater than 33 inches wide, including the safety of EMS personnel. This was discussed when we ordered the new ambulances and I indicated that we would be seeking additional funds to help us with such purchases.

RECOMMENDATION: That the City Manager be authorized to apply for a grant of \$23,244 from the Grand Traverse Band of Ottawa and Chippewa Indians for a power stretcher and supplies as out lined above at a total estimated total cost of \$23,244

Options:

1. Apply for different equipment or amounts.
2. Apply for other City needed items as well or instead of those proposed above.
3. Do not apply for a grant at this time
4. Other options as determined by the City Commission.



City of Boyne City

MEMO

Agenda Item 9D

Date: November 21, 2014

To: Mayor Grunch and the Boyne City City Commission

From: Michael Cain, City Manager 

Subject: Priority Health Insurance HSA 2015 Funding Levels

During union negotiations five years ago and pretty much every year since we spent a lot of time looking at different health insurance options. At that time we asked Korthase-Flinn and other firms to come up with the best value option, for both the City and the employees. They have and continue to recommend our current Priority Health Health Saving Account (HSA) plan. That plan appeared to the City's bargaining team to have the greatest potential for savings to the City while offering some real advantages to the employee such as the establishment of an HSA that is the employee's to keep and use for medical expenses. Although that plan was not agreeable at that time to the collective bargaining units they, as of two years ago, switched to this plan after costs under the MEBS plan they previously had increased significantly while they had it. Our non-union employees, as a group, thought Priority Health was the best overall option and the City Commission approved them switching to it in February 2010, effective that April.

The Priority Health HSA program we switched to almost five years ago now for our non-union employees and three years ago for our union employees is very similar to the one implemented for Charlevoix County three years ago, but through Blue Cross and Blue Shield (BC/BS). The rates for our coverage went up about 5% for this current year and are proposed to go up only by about 1% for 2015. This is the lowest health insurance rate increase I can ever recall during my 30+ year public administration career and quite contrary to some of the predictions that have been out there. According to research Korthase Flynn recently did our current provider and plan is still more cost effective for us than switching to another, such as BC/BS. Actually both last years 5% increase and the proposed 1% for the coming year are much less than the double digit increases we have seen for the past few years and significantly much less than others have experienced. Two years ago our increase was 17%.

Dental insurance costs actually decreased by 4% for the coming year while our optional vision and AFLAC programs remained the same.

Aside from the past rate increases the employees are generally satisfied with the coverages and services under our current plan. I don't know how long this will last but am thrilled that it is here.

As part of the ongoing renewal process we need to let our Priority Health covered employees know how much, if any, funding the City will provide to their Health Savings Accounts (HSA). The first year we were in the program we agreed to provide \$2,000 for each single covered employee and \$4,000 per couple or family. These levels fully funded the deductible amount under the HSA plan, although the City could have contributed more. For the following two years, up to this year the City provided \$1,750 for each single covered employee and \$3,500 per couple or family. These funds were front loaded at the beginning of each program (calendar) year in case an employee had a health issue at the beginning of the year. If an employee chose to leave the City's employment, for reasons other than retirement, they would be responsible for returning an amount equivalent to a prorated portion of the amount placed in their HSA account out of their final wage and benefit payments.

The intent of the above was to help the employees using an HSA to hopefully establish a fund they could use from year to year. Some employees, like me, have added additional pre-tax money to these accounts to cover other qualifying medical expenses. The amount the City contributes to each employee's HSA account for the last two years, 2013 and 2014 was \$1,500 for singles and \$3,000 per couple or family. The matter before us today is how much to fund the HSA accounts for 2015. The union contribution amounts are generally the same as those for our non-union employees.

I would recommend that our contributions to our employee's HSA accounts remain at the same \$1,500 /\$3,000 levels used this year. This goes back to my long standing belief, practice and recommendations that we treat benefits for our employees as equally as possible.

All covered employees, union and non-union, in addition to increased deductibles that they use their HSA accounts to offset are also paying 20% of the increasing cost of their health benefits. Retirees pay the full cost of the insurance, less any stipend (\$264.54 per month max for up to ten years) that they may be eligible for.

The City currently has 18 employees, including myself, who are covered under the Priority Health insurance. We also have one retiree, who remains under our insurance plan, but is not be eligible to receive any HSA contributions such as the one being discussed today.

RECOMMENDATION: That the City Commission approves funding HSA's for eligible employees participating in the City's Priority Health HSA plan for 2015 at the \$1,500 and \$3,000 levels as outlined above.

Options:

- Postpone this matter for addition information or consideration.
- Fund HSA's at the previous higher 2012 levels of \$1,750 and \$3,500 noted above.
- Fund the HSA's at reduced levels such as \$1,250 per individual or \$2,500 per couple or family.
- Fund at another level determined by the City Commission.
- Don't fund HSA's at all.
- Other options, as determined by the City Commission.



City of Boyne City

MEMO

Agenda Item 9E

Date: November 21, 2014

To: Mayor Grunch and the Boyne City City Commission

From: Michael Cain, City Manager 

Subject: Joint Board and Commission Meeting

On December 6th 2005 Boyne City held its first Joint Board and Commission meeting. We have been holding them on a pretty much annual basis since that time, at about the same time each year. The consensus from those who attended the meetings was that they were time well spent and that future joint meetings should continue to be held.

Before we get into next years budget processes, I think it would be good to schedule another Joint meeting. City calendars for November and December are attached at the end of the agenda packet, as is a complete 2015 calendar under the Commission 2015 meeting schedule item. We've usually held these meetings on the 1st Tuesday in December, which would be on the 2nd this year. Although December 16th also could work I think that anything much past the first week of December starts to interfere with people's holiday activities. The meeting could also be held in January if desired

Although Tuesday's at 6:00 p.m. have been used in the past another day of the week or time could be selected.

RECOMMENDATION: That the City Commission schedules the City's next Joint Board and Commission meeting to be held on Tuesday, December 2nd at 6:00 p.m. in the City Hall Auditorium.

Options:

- Other date and/or time acceptable to the City Commission.
- Do not schedule a Joint meeting at this time.
- Other options as determined by the City Commission.



CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *cg*
Date: November 20, 2014
Subject: 2015 City Commission Meeting Schedule

We are required by the Open Meetings Act to formally adopt a meeting schedule for each year. Attached, please find a calendar for 2015 the proposed regular City Commission meeting dates with either a circle around the dates for 7:00 p.m. or a triangle around the dates noting a noon meeting. This, with the exception of December, follows the same 2nd and 4th Tuesday monthly schedule that we have followed for several years. All meetings, unless changed by the City Commission are held at the Boyne City Hall, 319 North Lake Street.

All of the meeting dates are clear except for the 4th Tuesday of December, 2015 which happens to fall on December 22. It has been a long standing practice to cancel the City Commission meeting around the Christmas and New Year Holidays. If a need arises for a meeting towards the very end of the calendar year, a special meeting can be called. We also usually keep the last two Tuesdays in March, the 17th, 24th, and possibly the first Tuesday in April, the 7th in 2015 open for budget review sessions as need.

RECOMMENDATION:

I am recommending the Boyne City Commission approve its regular meeting schedule for 2015 the 2nd Tuesday of each month at 7:00 p.m. and the 4th Tuesday of each month except December at noon with all meetings to be held at Boyne City Hall, 319 North Lake Street in Boyne City.

2015 Calendar

January 2015						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2015						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2015						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2015						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2015						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

O = 7:00 pm meeting
 Δ = Noon Meeting

November 2014

November 2014							December 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					November 1 8:00am Farmers Market 9:00am City Hall open for Absentee Ballots
					2
3	4	5	6	7	8
	Election Day 5:00pm ZBA	8:00am Farmers Market	8:30am Main Street Board mtg. 6:00pm Parks & Rec		8:00am Farmers Market
					9
10	11	12	13	14	15
11:30am EDC/LDFA	11:00am Veterans Day Ceremony 7:00pm City Commission	8:00am Farmers Market			8:00am Farmers Market
					16
17	18	19	20	21	22
	7:00pm Historic District	8:00am Farmers Market			7:00am Earlier than the bird 8:00am Farmers Market
					23
24	25	26	27	28	29
	12:00pm City Commission	8:00am Farmers Market	City Offices Closed Thanksgiving 2:30pm Thanksgiving Dinner (Eagles Hall)	City Offices Closed 5:00pm Holiday Open House 6:00pm Santa Parade	8:00am Farmers Market
					30

December 2014

December 2014							January 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
December 1	2	3	4	5	6
		8:00am Farmers Market	8:30am Main Street Board mtg. 6:00pm Parks & Rec		8:00am Farmers Market
					7
8	9	10	11	12	13
	7:00pm City Commission	8:00am Farmers Market			8:00am Farmers Market
					14
15	16	17	18	19	20
5:00pm Planning Commission 7:00pm Historical Commission		8:00am Farmers Market			8:00am Farmers Market
					21
22	23	24	25	26	27
	12:00pm City Commission	Christmas Eve (United States) City Offices closed 8:00am Farmers Market	Christmas City Offices Closed 11:00am Christmas Dinner (Presbyterian Church)		8:00am Farmers Market
					28
29	30	31			
		City Offices closed New Year's Eve (United States) 8:00am Farmers Market			