



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION
Thursday, May 9, 2019
5:00 p.m. City Hall
(Training/Mtg. Room - downstairs)**



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agenda packets & minutes
for each board*

1. CALL TO ORDER
2. ROLL CALL
 - A. Excuse absence(s)
3. APPROVAL OF MINUTES
 - A. Approval of the April 11, 2019 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
 - A. None
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Reports
 - B. User Groups
8. UNFINISHED BUSINESS
 - A. Evangeline Township property purchase update
 - B. Memorial Donation Policy
 - C. June parks tour details
9. NEW BUSINESS
 - A. Ongoing projects status review
 - B. Marina improvements / expansion update
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Next meeting June 13, 2019 @ 5 p.m.
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may
contact Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*



Approved:

**Meeting of
April 11, 2019**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, APRIL 11, 2019.

Call to Order

Meeting was called to order by Chair Mike Sheean at 5:00 p.m.

Roll Call

Present: Mike Sheean, Diane Sterling, Jo Bowman, Hugh Conklin and Greg Vadnais

Meeting Attendance

Absent: Lisa Alexander, Rob Weick and Gow Litzenburger

City Staff: DPW superintendent Tim Faas and recording secretary Barb Brooks

Excused Absences

Public Present: two (2)

****MOTION**

Conklin moved, Bowman seconded, PASSED UNANIMOUSLY to excuse the absence(s) of Litzenburger, Weick and Alexander

Approval of Minutes

Sterling moved, Bowman seconded, PASSED UNANIMOUSLY a motion approving the March 14, 2019 meeting minutes as presented

****MOTION**

Citizens Comments
(on non-agenda items)

Walloon Lake Trust and Conservancy representative Heather Huffstutler informed the board that May 15, 2019 was the tentative closing date for the purchase of the 40 acre parcel in Evangeline which will be used to expand the trails already located on the school forest property. Fund-raising is ongoing including an event at Stiggs. There has been a lot of community support and donors for the project.

Director's Report

Director Faas provided a written report included in the agenda packet and also updated the board the status of the delineating fields from parking at Rotary Park. Posts were purchased and staff will work on it once the frost is out of the ground.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports – Conklin inquired about the tennis court repairs. Faas indicated it was dependent on weather conditions and it hasn't been resolved as to who will be responsible for the cost.
User Groups – Another phase of the mountain bike trails at Avalanche, which was part of the original overall plan will be constructed this year. It is about ½ mile of trail and will take approximately 4 – 6 weeks

Unfinished Business

None

New Business

Grant Opportunity

****MOTION**

There is an opportunity for a grant application to be submitted to the League of Michigan Bicyclist. Ideas were additional bike racks and a repair station. **Conklin moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend applying for 2 bike racks.

Bike Share Program

There has been discussion regarding on how to better promote the program, potentially add additional bikes & bike racks and to provide better shelter for them.

Memorial Donation Policy

A draft policy regarding how to receive and manage memorials / donations to our parks. The general consensus of the board was in favor of the policy. There was additional discussion regarding adding items such as bricks and also different ways the donors or honoree could be recognized instead of plaques on site. Director Faas asked the board to take a little more time to think on the draft policy and board discussion and this will be put on the next agenda for refinement before going to the City Commission.

Summer Meeting Schedule / Parks Tour Adjournment

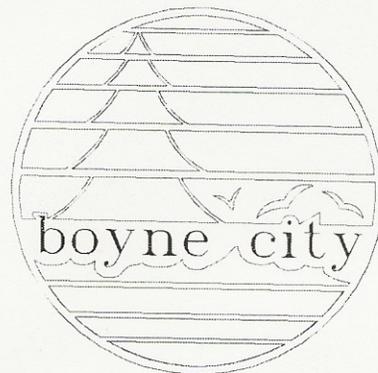
Board discussion regarding whether meetings were going to be scheduled in various parks during the summer months or if the board was interested in taking a group tour of some of the parks at a special meeting or in place of a regular meeting. The general consensus was that the board preferred to keep regular meetings at City Hall and would like to schedule a tour immediately following the June regular meeting.

The April 11, 2019 meeting of the Parks and Recreation Board was adjourned at 5:56 p.m.

Barb Brooks, Recording Secretary

CITY OF BOYNE CITY

To: Parks & Recreation Commission
From: Tim Faas, Director of Public Works
Date: May 6, 2019
Subject: **May Update Report**



Over the past month, Public Works has been engaged in the following items.

1. The applications for our three (3) seasonal laborers, note two (2) are assigned to parks, were due on/or before April 1st. We received two applications that are being processed with mid/late May start dates. A third was received; however, the applicant requested an hourly wage 50% higher than what the city pays.
2. TOMMBA has started construction on the next phase of the mountain bike trail at Avalanche Preserve.
3. The materials for the Rotary Park soccer field parking have been received and are at our Public Works facility being trimmed and cut (see attached picture). Installation will be scheduled later this month.
4. The Riverside Park project was laid out recently. Last week, I received some information from the MDEQ regarding the contaminants on-site that requires further review. Construction is scheduled for later this month.
5. The city was successful in getting awarded both grants from Charlevoix County. The one grant was for a playground structure at Peninsula Beach and the other for Trail Way-finding signage at Avalanche Preserve as well as a couple of bike racks.
6. I received two more requests for memorial benches, making four (4) now pending approval of the policy on same. I did not receive any further feedback since the April meeting of the Parks & Recreation Commission.
7. The city was informed that the parties involved with the resolution of the tennis court repairs have come to an agreement on the estimated \$35,000 repair plan. I am awaiting a schedule for the work to be performed this summer.

Encl: Photo of lumber for posts at Rotary

