



Approved: 2/22/2018

**MEETING OF
JANUARY 25, 2018**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY
AIRPORT ADVISORY BOARD HELD JANUARY 25, 2018.**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Jerry Schmidt, *Richard Wright,
Brian Harrington, Oral Sutliff

Absent:, * Leon Jarema,*Bud Chipman, *Rod Cortright,
Leon Vercruysee

**Ex Officio Members*

Citizens: Ken Allen

Staff: Airport Manager/City Manager, Michael Cain
Andy Kovolski – DPW Supervisor

**EXCUSED ABSENCES
MOTION**

NONE

**APPROVAL OF MINUTES
MOTION**

Motion by **Harrington** Seconded by **Bouters** **PASSED UNANIMOUSLY** to approve the **October 27, 2017** minutes as amended.

Motion by **Bouters** Seconded by **Harrington** **PASSED UNANIMOUSLY** to approve the **January 18, 2018** Special Meeting Minutes as written.

CORRESPONDENCE

The board reviewed a letter from C. S. Mott Children's Hospital to AvFuel.
(see attached letter)

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

Ken Allen reported that he is taking a trip and will spend some time visiting airports and gathering information he finds helpful to the Boyne City Airport.

COMMITTEES

NONE

UNFINISHED BUSINESS

A. Tree Removal – Richard Wright Report.

1. Richard Wright reported on his research to have trees and brush removed from Airport property. He has been in contact with a tree service regarding this issue. Andy Kovolski from the DPW indicated that city crews will begin clearing brush as soon a weather permits.

2. Richard Wright reported on the Update Summary of the Action Plan regarding the Airport Inspection Plan. Compliance issues: 1. Signage: Signs on the airport property considered obstruction hazards have been removed. 2. Water spigot: The board authorized the City Manager to have the Water Department replace the above ground water spigot used by the Drag Race Committee with an underground version. (see handout)

Moved by **Harrington** Seconded by **Bouters** **PASSED**

UNANIMOUSLY to recommend to the Drag Race Committee that they pay for the water spigot change as well as pay for damages to the taxiway incurred during Drag Race activities.

B. Airport Goals: The board review its list of prospective goals for the airport and ranked these in order of priority. The information gathered will be compiled and discussed at the February 22, 2018 Advisory Board meeting.

NEW BUSINESS

A. Jerry Schmidt – Resignation from Board/Re-appointment as Ex Officio Member:

1. Motion by **Bouters** Seconded by **Harrington** **PASSED** **UNANIMOUSLY** to recommend to the City Commission to accept the resignation of Jerry Schmidt from the Airport Advisory Board.
2. Motion by **Harrington** Seconded by **Bouters** **PASSED** **UNANIMOUSLY** to recommend to the City Commission to re-appoint Jerry Schmidt to the Airport Advisory Board as an Ex Officio member.
3. Motion by **Bouters** Seconded by **Harrington** **PASSED** **UNANIMOUSLY** to recommend to the City Commission to appoint Richard Wright to fill Jerry Schmidt's vacancy on the Airport Advisory Board with a term ending 8/24/2018.

B. Election of an Airport Advisory Board Chairperson:

1. Motion by **Harrington** Seconded by **Schmidt** **PASSED** **UNANIMOUSLY** to appoint Richard Bouters as the Chairperson of the Airport Advisory Board.
2. Motion by **Bouters** Seconded by **Schmidt** **PASSED** **UNANIMOUSLY** to appoint Richard Wright as the Secretary of the Airport Advisory Board.

C. Airport Hangar Leases:

1. On February 25, 2018 the City will begin operation and leasing of 13 additional hangars at the Airport. These hangars coming to the City are based upon lease agreements at the time the hangars were built.
2. Michael Cain reported that hangar A-12 will be leased for one year by its current tenant.
3. The City has had two recent inquires regarding building hangars.

D. MAAE 2018 Dues:

1. Motion by **Harrington** Seconded by **Bouters PASSED UNANIMOUSLY** to recommend payment of \$200.00 for annual MAAE dues.

E. Other:

1. The Joint Commission Meeting will be held Thursday, February 8, 2018 at 6:00 p.m. in the City Hall Commission Chambers.
2. Richard Wright asked the City Manager to consider replacing the worn flags the fly outside the airport terminal.

GOOD OF THE ORDER

- A. The Aviation Fuel price is **\$4.24 per gallon as of October 23, 2017.**
- B. Friends of the Boyne River have reported Coyote sightings along the river along airport property.

**ANNOUNCEMENTS
NEXT MEETING
MOTION**

- A. The next regular Airport Advisory Board meeting is schedule for **Thursday, February 22, 2018 at 5:30 p.m.** at the Airport Terminal.

ADJOURNMENT

- A. The meeting was adjourned **7:23 p.m.** by **Chair Schmidt.**

Richard L. Bouters-Secretary


