



**BOYNE CITY  
AIRPORT ADVISORY BOARD  
MEETING**

Thursday, July 16, 2020 at 5:30 p.m.

**Hangar B-5**

Boyne City Municipal Airport  
1040 E. Main Street

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. READING AND APPROVAL OF MINUTES
  - Approval of the February 27, 2020 minutes
4. CORRESPONDENCE
  - FAA request to decommission Charlevoix Non-Directional Beacon
  - Letter from Spectrum Business
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
  - A. Michael Borda of Prein & Newhof Aviation Consultants (approach)
  - B. Trailhead
  - C. Other
8. NEW BUSINESS
  - A. Addition for Hangar B-5 (Al Sturza)
  - B. Fencing by Terminal
  - C. Other
9. GOOD OF THE ORDER
  - The fuel price increased to \$3.71 per gallon as of July 10, 2020
10. ANNOUNCEMENTS
  - The next regular Airport Advisory Board meeting is scheduled for Thursday, August 27, 2020.
11. ADJOURNMENT



Approved: \_\_\_\_\_

**MEETING OF  
FEBRUARY 27<sup>rd</sup>, 2020**

RECORD OF THE PROCEEDINGS OF THE MEETING OF THE  
BOYNE CITY AIRPORT ADVISORY BOARD HELD FEBRUARY  
27<sup>th</sup>, 2020.

**CALL TO ORDER &  
PLEDGE OF  
ALLEGIANCE**

Chair, Richard Bouters called the meeting to order at 5:30 PM followed by the pledge of allegiance.

**ROLL CALL  
ATTENDANCE**

Voting - Present: Richard Bouters, Doug Brubaker, Brian Harrington, Richard Wright  
Absent: Leon Vercruysee (excused)

Ex Officio - Present: Allen Sturza, Jerry Schmidt, Rod Cortright, Leon Jarema, John Van Etten  
Absent: Bud Chipman

Citizens: None

Staff - Airport and City Manager, Michael Cain

**APPROVAL OF MINUTES**

October 25th 2019 Meeting Minutes:

Correction by Bouters – Draft Minutes, “The AAB unanimously approved the fuel pump renewal contract for Northern Pump Service, Inc. of Gaylord Michigan.”

Amended minutes, “The AAB unanimously agreed to recommend approval of the fuel pump renewal contract (Northern Pump Service, Inc., Gaylord, Michigan) to the City of Boyne City Commission.

Motion by Brubaker, seconded by Bouters to approve the January 23<sup>rd</sup>, 2020 Airport Advisory Board meeting minutes as amended. Motion passed.

**CORRESPONDENCE**

The Board reviewed a letter received from the **University of Michigan, Survival Flight** thanking the customers of Avfuel Corporation (Boyne City’s aviation fuel provider) for, “...supporting the acquisition of realistic electronic patient simulators” which aid, “Survival Flight’s goal to develop a suite of training simulators...adding flexibility and reality to [their] hospital-based training program. The generous donation will allow us to attain that goal.”

No action required from the Boyne City Airport Advisory Board.

**CITIZENS COMMENTS  
(NON-AGENDA ITEMS)**

None

**REPORTS OF OFFICERS,  
BOARDS AND STANDING  
COMMITTEES** None

**UNFINISHED BUSINESS**

A. AWOS – Richard Wright provided an introductory overview presentation of Automated Weather Observation Systems (AWOS). Board members were briefed on the importance of AWOS, weather data collection and dissemination, site requirements, representative prices and logical, advisory board next steps.

Observing that AWOS is “hardware extensive” and possibly “cost prohibitive” Michael Cain requested Richard Wright to coordinate with Mr. Michael Borda (Prein & Newhof, aviation consultants - scheduled to attend the March 2020 AAB meeting) regarding seeking possible State or Federal financial assistance for AWOS. Allen Sturza, referring to his research, quoted information from the *Airport Cooperative Research Program, Report 16, “Guidebook for Managing Small Airports”* “... eligibility for Federal funding requires inclusion in the national Plan of Integrated Airport Systems (NPIAS)” and must be “... At least 20 miles from another NPIAS airport.” Boyne City’s airport does not meet that requirement.

B. Airport Goal Review – Richard Bouters relayed that his on-going work continues with the airport page on the City of Boyne City web site continues.

Richard Wright pledged to speak with Michael Borda regarding compliant Precision Approach Path Indicator (PAPI) lights installation on the approach end to runway 27. Items affecting the installation are glideslope angle, approach safety zone penetrations (e.g. trees) and runway displaced threshold.

C. Landscaping – Landscaping issues were not discussed. This was an inadvertent carryover agenda item from the January 2020 meeting agenda.

D. Other – Michael Cain mentioned the Boyne City Airport Courtesy Car’s battery is now repaired. The fault was tracked down to a failed *Back Door Ajar* warning light sensor.

**NEW BUSINESS**

A. Airport Conference – Relaying key highlights from the Michigan Association of Airport Executives (MAAE) conference Michael Cain relayed that the Michigan Department of Transportation/Aeronautics (MDOT) has or will implement myriad changes in the near future. Most notably, airport inspections will occur on a three year cycle, will be more thorough with less tolerance for infractions.

Other highlights included a presentation from the Executive Office of the President of the United States regarding aviation’s role in stimulating Scientific Technical Engineering and Mathematics (STEM) advancement in the United States.

Final conference takeaways were airport zoning issues, Airport Layout

Plans (ALP) and jet fuel sales at small municipal airports.

B. Grayling Temporary Military Operations – On February 5<sup>th</sup>, 2020 the City of Boyne City received a letter digitally signed by Mr. Steven L Szukala, manager (A), Operation Support Group ATO Central Service Center, Fort Worth, Texas. The subject: PROPOSED ESTABLISHMENT Of Grayling Temporary Military Operations Area (MOA) Northern Michigan – Airspace Study 19-AGL-11-NR. The Board briefly discussed the correspondence which is intended to provide maneuvering airspace between the Grayling Aerial Gunnery Range and the existing Pike West Military Operations Area (MOA) in support of Exercise Northern Strike. The Board concluded there is no direct impact to local operations at, to or from the Boyne City Airport. Issue dismissed.

C. Other – Allen Sturza asked the Board to consider a 24 X 24 extension to the back of his hangar and permission to insulate the hangar. This extension would allow Allen to shelter three aircraft in his hangar and would provide heated working space for a licensed Airframe and Powerplant (A&P) mechanic to repair aircraft year round. Mr. Sturza offered he would bear all associated costs. In return Sturza is looking for an extended lease on his hangar. Airport manager, Michael Cain and Sturza agreed to work off-line to negotiate the proposal.

In a separate request A. Sturza asked if the airport WIFI range could be extended so airport hangar patrons could remotely turn on/off their aircraft engine preheaters. Some general comments: “the requested action cost is approximately \$300, yet the improvement could actually save the City money by eliminating hangar tenants need to heat their entire hanger as a means to preheat the aircraft engine.

Richard Wright offered a wildlife mitigation plan which potentially could save the City money and may actually provide some marginal income. Citing other airport wildlife control measures where birds, deer, coyotes etc. prefer open mowed areas, under the plan summertime mowing of the cleared land adjacent to the runway would cease. Only a small area would be mowed around critical airport areas (e.g. runway lights, refueling area, PAPI lights etc.). Monetary benefits of the plan include reduced Department of Public Works mowing labor and mowing equipment operations / maintenance costs and possible income from autumn grass (hay) cuttings sales.

Board member John Van Etten commented just such a plan was implemented at his former home airport in Indiana. Mr. Van Etten relayed the wildlife mitigation was only marginally successful. In-fact, those critical airport areas that were mowed, most notably near the runway and runway lights actually attracted wildlife. Additionally the hay harvest was of poor quality culminating in the harvester losing interest in the plan and eventually ceasing mowing the airport area.

Finally, general comments were voiced suggesting rewording Notice To

Airmen (NOTAMS) to become more specific. Rather than ambiguous NOTAM wording such as, “Runway Plowed” suggested rewording for example could delineate how wide the runway is plowed or otherwise cleared.

**GOOD OF THE ORDER**

The price of aviation 100 Low Lead (LL) at the Boyne City Airport remains at \$4.33 per gallon since December 2<sup>nd</sup>, 2019.

**ANNOUNCEMENTS**

The next regular Boyne City Airport Advisory Board meeting is scheduled for Thursday, March 26th, 2020, 5:30 PM at the Airport Terminal.

**ADJOURNMENT**

The meeting was adjourned at 7:09 PM by Chair, Richard Bouters.

Richard K. Wright \_\_\_\_\_  
Boyne City Airport Advisory Board Secretary



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Air Traffic Organization  
Central Service Center

10101 Hillwood Pkwy.  
Fort Worth, TX 76177

AIRSPACE CASE NUMBERS:

20-AGL-368-NR

TO ALL INTERESTED PARTIES



**PROPOSAL:** The Federal Aviation Administration (FAA) has received a request to decommission the Charlevoix Non-Directional Beacon located near Charlevoix, MI. The NDB has been out of service since 2014. Airport owner is requesting that it be removed from all publications. This device will be removed without replacement should the study show that decommissioning this equipment would not be detrimental to the National Airspace System.

The review for the decommissioning of the CVX NDB did not identify any adverse IFR Effects.

**PROPONENT:** Laura Reyes  
Requirements Specialist  
10101 Hillwood Parkway  
Fort Worth, TX 76177

**LOCATION:** The physical component of this system is located:

Latitude: 45° 18' 06.451"N  
Longitude: 85° 16' 12.123"W

This circularization is intended to provide the public with the opportunity to review and comment to the affect this proposal may have on aeronautical activity. The issuance of this non-rule circular is to give notice of impending action within the NAS.

Comments regarding this proposal can be made electronically to:

9-NATL-CSA-Public-Notice-Airspace@faa.gov  
Subject: Airspace Study Proposed Decommissioning CVX NDB  
20-AGL-368-NR.

*NOTE: Please include your name, physical address and email address.*

*Comments regarding this proposal can be made in writing and directed to:*

*Federal Aviation Administration  
ATO Central Service Center  
Operations Support Group (AJV-C2)  
Non-Rulemaking Case No. 20-AGL-368-NR  
10101 Hillwood Parkway  
Fort Worth, TX 76177*

Comments received prior to August 11, 2020, will be considered before final action is taken on this proposal.

The specialist assigned to this study is Ron Laster, [ron.ctr.laster@faa.gov](mailto:ron.ctr.laster@faa.gov), Contractor Support Specialist, Operations Support Group, ATO Central Service Center, at 817-222-5879.

Issued in Fort Worth, Texas on, June 9, 2020

CHRISTOPHER L  
SOUTHERLAND

Digitally signed by CHRISTOPHER  
L SOUTHERLAND  
Date: 2020.06.10 09:12:32 -05'00'

Christopher L. Southerland,  
Manager, Operations Support Group,  
ATO Central Service Center.



12405 POWERSCOURT DRIVE  
ST. LOUIS, MO 63131

**Important account update for  
your account ending in 4860**

BOYNE CITY MUNICIPAL AIRPORT  
319 N LAKE ST  
BOYNE CITY MI 49712-2109

00060197

May 21, 2020



00000124 000034

Attention BOYNE CITY MUNICIPAL AIRPORT:

Thank you for being a Charter customer.

We hope you are taking advantage of all that your Spectrum Business services have to offer and have been enjoying our faster internet and more advanced phone.

When you signed up for your Spectrum Business services, you received a promotional discounted rate on your bill. The discounted rate for your services is expiring and your services will be billed at the standard rates. However, **as a valued business customer we are pleased to offer an additional savings off the standard rates that will continue as long as you remain a Spectrum Business bundle customer.**

	<b>Current Monthly Rate</b>	<b>New Monthly Rate</b>
• Spectrum Business Internet	\$44.99	\$79.99
• Spectrum Business Voice	\$29.99/line	\$39.99/line

At Charter we continue to enhance our services to deliver even faster Internet, more Voice features, and additional TV programming at the best value. Please, contact us today at (855) 785-5375 for a FREE account review to ensure your business has all of the services you need or to discuss any questions you may have about your account. Thank you again for being a Charter customer.

Sincerely,  
Spectrum Offer Management Team

