BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING

Thursday, May 23, 2019 at 5:00 p.m.
Airport Terminal
Boyne City Municipal Airport
1040 E. Main Street

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. READING AND APPROVAL OF MINUTES
   - Approval of the April 25, 2019 minutes

4. CORRESPONDENCE

5. CITIZENS COMMENTS (non-agenda items)

6. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

7. UNFINISHED BUSINESS
   A. Airport Patron Event
   B. Cooper Hangar Update
   C. Runway Distance Markers - Status
   D. Lifting and Painting of Tie Down Cables - Status
   E. Other

8. NEW BUSINESS
   A. Safety Seminar
   B. Terminal Landscaping
   C. Other

9. GOOD OF THE ORDER
   - The fuel price remains at $4.31 per gallon as of March 14, 2019.

10. ANNOUNCEMENTS
    - The next regular Airport Advisory Board meeting is scheduled for Thursday, June 27, 2019

11. ADJOURNMENT

MEETING OF **April 25, 2019**	RECORD OF THE PROCEEDINGS OF THE MEETING OF THE **BOYNE CITY AIRPORT ADVISORY BOARD** held April 25th, 2019.
CALL TO ORDER	Chair Richard Bouters called the meeting to order at 5:30 PM followed by the Pledge of Allegiance.
ROLL CALL	**Present**: Richard Bouters, Doug Brubaker, Brian Harrington, Richard Wright, Bud Chipman*, Rod Cortright*

Absences: Leon Vercruysee, Leon Jarema*, Jerry Schmidt*, Allen Sturza*

Ex Officio Members

Staff: Airport/City Manager - Michael Cain

Citizens: John Van Etten, Will Maginity, Carolynn Thomson

Excused: Not addressed

READING AND APPROVAL OF MINUTES

Motion by Brian Harrington, seconded by Doug Brubaker, to approve the April 4th, 2019 minutes as written. Unanimously passed.

CORRESPONDENCE

None

CITIZENS COMMENTS (NON-AGENDA ITEMS)

None

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

None

UNFINISHED BUSINESS

Cooper Hangar Update

Michael Cain reported the Cooper hangar door modification plans were presented to and approved by the Boyne City Commissioners. Estimated complete date is the end of May 2019.

Runway Distance Markers

Richard Wright reported having met with the Boyne City Director of Public Works, Mr. Tim Fass, regarding the installation of the runway distance markers. Richard provided FAA and marker manufacture guidance regarding regulatory and proper installation procedures. The runway is marked for marker locations including points in the sod delineating the closest edge of the marker to the runway edge (50 feet).

Other

None

NEW BUSINESS

Airport Patron Event

The invitee list was reviewed and Richard Wright took an action to present the final invitee list with the airport manager before sending RSVP notices.

Lifting and Painting of Tie Down Cables

Brian Harrington suggested a plan to recover the aircraft tie down cables on the north and south sides of hangar row. The plan suggested is to lift the cables free from soil and vegetation overgrowth via a fork lift. After cleaning and painting the cables will then be lowered back to their original location.

May Meeting Time

The May Boyne City Airport Advisory Board meeting will convene at 5:00 PM on May 23rd to accommodate Michael Cain's schedule conflict. Motion by Richard Wright, seconded by Doug Brubaker and carried unanimously.

Other

As an associated, yet separate activity, while conducting an analysis of all desperate airport memos, instruction letters, policies, procedures etcetera Richard Bouters reported he will also review all airport signage for brevity, appropriateness and cohesiveness with best operating practices.

Jet Fuel

With the arrival of Boyne City Airports first domiciled jet aircraft the Board briefly agreed to revisit, in a future meeting, offering jet fuel sales at the airport.

GOOD OF THE ORDER

The Boyne City Airport aviation 100 low lead fuel price is $4.31 per gallon as of March 14th, 2019.

ANNOUNCEMENTS

The next regular Airport Advisory Board meeting is scheduled for Thursday, May 23rd, 2019 at 5:00 P.M.

ADJOURNMENT

The meeting was adjourned at 6:14 P.M. by meeting chair Richard Bouters.

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Richard K. Wright
Boyne City Airport Advisory Board Secretary

2