



Approved: 10-27-16 git

**MEETING OF
SEPTEMBER 29, 2016**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY
AIRPORT ADVISORY BOARD HELD SEPTEMBER 29, 2016**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Brian Harrington, Oral Sutliff * Leon Jarema

*Bud Chipman, Jerry Schmidt

Absent: * Larry Trumble *Jim Kozlowski, Rod Cortright ,*

**Ex Officio Members*

Citizens:

Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

NONE

MOTION

**APPROVAL OF MINUTES
MOTION**

Motion by **Sutliff** Seconded by **Harrington** **PASSED UNANIMOUSLY** to table the approval of the **August 25, 2016** minutes until the **October 27, 2016** meeting to allow member more time to review them.

CORRESPONDENCE

NONE

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

NONE

COMMITTEES

NONE

UNFINISHED BUSINESS

A. Hangar A-18 available for rent: The city controlled hangar A-18 is available for rent as well as hangar C-15 that has recently become available. Michael Cain reported that the city has lately received a number of inquiries regarding hangar rental and building hangars.

B. Other:

NEW BUSINESS

A. Airport Board member Term Expirations:

Motion by **Sutliff**, Seconded by **Harrington** **PASSED UNANIMOUSLY** to recommend to the City Commission to renew 3 year terms to the Airport Advisory Board for Leon Jarema and Bud Chipman, but to **NOT** renew the terms for Larry Trumble and James Kozlowski.

B. Approval of Deckinga Sub-lease: Motion by **Sutliff** Seconded by **Harrington** **PASSED UNANIMOUSLY** to approve the lease transfer for hangar C25.

C. Un-identified purchaser of AV Fuel: A fuel slip for the purchase of AV Fuel on July 25, 2016 was reviewed by the board. Due to lack of information on the slip, billing for this purchase has not been able to take place. Board members as well as city staff will continue to investigate.

D. Other:

a. **Business Expo – November 2, 2016:** The Airport Board will share a booth with the City as in the past. Members are encouraged to attend the Expo if possible.

b. **Internet in the Terminal:** The current internet service in the terminal was discussed and the city will research appropriate and update service.

c. **Emergency Plan Update:** Michael Cain will report back on when the last update was completed and the board will review and make needed changes.

GOOD OF THE ORDER

A. The Fuel Price at the airport is \$4.20 per gallon as of September 15, 2016.

ANNOUNCEMENTS NEXT MEETING MOTION

A. The next regular Airport Advisory Board meeting is scheduled for **October 27, 2016 at 5:30pm** at the Airport Terminal

ADJOURNMENT

A. The meeting was adjourned **6:34pm** by **Chair Schmidt**.

Richard L. Bouters-Secretary

