



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, February 10, 2015 at Noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the January 27, 2015 City Commission regular meeting minutes as presented
 - B. Approval to appoint Rose Rau to the Board of Review for a three year term expiring on January 31, 2018
 - C. Approval to contract with C2AE for bid and construction engineering services for the Lower Lake Storm Outfall project in the amount of \$9,750 and authorize the City Manager to execute the documents
 - D. Approval of a mutual aid agreement with the Jordan Valley Emergency Medical Service Authority
 - E. Approval to support and endorse the 2015 Boyne Thunder event to be held July 9 – 12, 2015 support the application to the Liquor Control Commission for a special license for the sale of beer, wine and spirits on the premises; and authorize City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Correspondence from Leslie M. Neilson regarding fluoridated water usage in baby formula preparation.
 - B. Correspondence from Patrick McGow of Miller Canfield discussing their scope of services as bond counsel related to the City Facilities Improvement project
6. CITY MANAGER'S REPORT
 - A. Check presentation to the Boyne Valley Garden Club
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. Draft Minutes of the January 5 2015 Parks and Recreation Board Meeting
 - B. Draft Minutes of the January 8, 2015 Main Street Board Meeting
 - C. Draft Minutes of the January 15 2015 Airport Board Meeting
 - D. Draft Minutes of the January 19, 2015 Planning Commission Meeting

8. UNFINISHED BUSINESS

A. City Facilities Bond Proposal

Consideration to approve a resolution provided to place on the May 5th ballot the Boyne City Facility Improvement Proposal and authorize the City Clerk / Treasurer to submit it to the County Clerk prior to the 4:00 p.m. deadline and authorize City staff to take appropriate steps to inform the public of the election and the issues

9. NEW BUSINESS

A. Water/Wastewater Superintendent Confirmation

Consideration to confirm the appointment of Mark Fowler as Water/Wastewater Superintendent for the City of Boyne City

B. Veterans Park Pavilion

Consideration to authorize staff to 1) continue to refine and develop plans for the pavilion to keep the project moving forward, 2) support budgeted funds in the upcoming 2015/16 budget that would be used to match potential grants, 3) start applying for grants and soliciting contributions with a goal to hire a consultant and start construction as soon as it is financially feasible

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, February 24, 2015 at noon

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



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**JANUARY 27, 2015
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JANUARY 27, 2015

CALL TO ORDER

Mayor Pro tem Towne called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

Present: Commissioners, Mayor Pro-Tem Towne, Commissioner Gaylord, Laura Sansom and Tom Neidhamer

Absent: Mayor Grunch

Staff: Michael Cain, Barb Brooks, Andy Kovolski, Scott McPherson, Jeff Gaither, Kevin Spate, Syrina Dawson, Dennis Amesbury, Michelle Hewitt, Deb Chavez and Karen Seeley

Others: There were 29 citizens in attendance including representatives from the Petoskey News Review, 7&4 News and the Boyne Gazette.

EXCUSE MAYOR GRUNCH

2015-01-005

Moved by Towne

Second by Gaylord

To excuse Mayor Grunch from attending today's meeting

Ayes: 4

Nays: 0

Absent: 1, Mayor Grunch

Motion carried

**CONSENT AGENDA
MOTION**

2015-01-006

Moved by Sansom

Second by Gaylord

2015-01-006A

Approval of the January 13, 2015 City Commission Facility Work Session meeting minutes as presented

2015-01-006B

Approval of the January 13, 2015 Regular City Commission meeting minutes as presented

Ayes: 4

Nays: 0

Absent: 1, Mayor Grunch

Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

Correspondence from Plunkett & Cooney regarding Michigan Open Meetings Act

Correspondence from State of Michigan Dept of Licensing & Regulatory Affairs regarding transfer of ownership of 2014 Resort Class C & SDM License for Friggy's Sobo Pub LLC

Correspondence from Leslie M. Neilson regarding use of fluoride in the City of Boyne City's water system

City Manager Cain reported:

- Appointed John Drury to the Housing Commission.
- The ice pole failed and broke off; we will keep the shorter section.
- Last Friday we received the executed grant agreement from the MEDC for the Boyne Mountain sewer project
- The Charlevoix County Summit was well attended
- Today we received our MDEQ revised permit for the Lower Lake Street outfall project and we are waiting on the Army Corp of Engineers
- We are making progress with hiring a Main Street Manager
- Interviewed a candidate for the Water/Wastewater position

CITY MANAGERS REPORT

The December, 2014 Financial Statement were received and filed.

None

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES CITIZENS COMMENTS

City Manager Cain reviewed his memo with the Commission. On January 13th the City Commission held a work session to get an update from our facilities consultant, Ray Kendra of Environment Architects, on the status of the proposed North Boyne DPW facilities design and also talk about overall funding options. At that time it was reported that we should be able to pay the estimated \$2.6 million dollars for the new DPW facilities out of existing savings. Discussion on options for funding the rest of the proposed facilities to house other City Departments (Fire, Ambulance, Police and the rest of the City Hall operations) that would remain housed on the City Hall complex site. Three main options for funding the balance of the City facilities were discussed 1) Use future savings going forward. 2) The City could raise the existing millage level to the maximum amount possible that does not require a public vote. 3) Take a millage increase ballot measure to the voters at some future election. In calculating what millage rate would be required to fund the project, which is estimated at \$7 million, Paul Stauder, the City's financial consultant, estimated it would be a twenty year levy of 2.7 mils the first year and 2.3 over the term. Cain also touched on millage history, future cost increases, the low cost of money at this time, and increased utility costs for the building we have at the present time. The board received a City Facilities Information fact sheet to better clarify frequently asked questions. (received and filed) Ray Kendra reviewed the process of how we got to the two options that are being considered. Phase one; moving the DPW to North Boyne. Phase two; City Hall complex (including Fire, Ambulance and Police).

City Facilities Financing

Staff Comments: None

Citizens Comments: Lori Meeder; 322 E Cedar Street: I would like to voice my support of a bond issue to rebuild the city hall complex. We have a beautiful and historic town and we have taken such care and strategic measures to rebuild our downtown district to its historic integrity. Our city complex that sits on our beautiful Lake Charlevoix shoreline and should be the pride of our community is old, outdated inefficient and not very appealing. It is at a point where more and more operating dollars will need to be spent to band aid the structure, the roof and the mechanical equipment not to mention the cost of utilities. With interest rates at historic lows, construction costs down due to lower energy prices and the efficiencies that can be achieved in completing a project in one phase create the perfect storm to do this now. This is our opportunity to

invest in our future. This will only add to the overall appeal of our town. The new economy principal has proven that if you create a wonderful sense of place that appeals to talented people and workers, you will build a vibrant and economy and community. This is an opportunity to do that. Eleanor Stackus; 417 Front Street: I have been a part of the City for the last twenty years as a commissioner and mayor). This isn't the first time this has been on a City Commission agenda. I think its time we move forward and I agree with Lori 200%. I hear comments about the city all the time it's beautiful. I was Mayor for ten years. I did all of the Mayor exchanges, and saw all of the departments and what they had. I was impressed by several of the cities. But when they came here, I refused to take them through the DPW, Police and Fire departments. There is no space, no room, you need to make a decision and move forward and do it all at once. I encourage everyone here to go though those building and see what they look like.

Ward Collins; 132 Silver: I've only been a resident for a couple of years, but have been coming up here for decades. I have always been impressed how the city updates itself continuously, especially the Main Street program; they have made us one of the gems on the lake here. I don't think anybody is very proud of this facility. It's falling apart and desperately needs to be replaced. I think the city and the commission has done a very good job at advertising the need for a new facility. I encourage you go ahead with the millage and get the job done, its time to take it to the voters.

Scott MacKenzie; 847 W. Division: I concur that improvements need to be made; my one concern is that for sixteen years at all of our community gatherings we talked about where city hall should be. Consistently it was moving city hall off the waterfront, and all of a sudden things changed, I am assuming it is probably because we couldn't find anywhere else to put it. Regardless of that, I concur 100% that DPW needs new facilities. I love this design concept but keeping in mind what the public has been saying for all of those years about the views and water front it should be a minimal a foot print as possible to preserve the integrity of the beauty of what we have on our shorelines. I like this; I like the DPW being moved off the waterfront. I am in favor of the millage and in favor of doing it right with the best foot print and design to keep up with what we are doing with this town. It needs to be a model of expertise for this community.

Leslie Nielson; 119 Water Street: When I first moved here, I got involved with the Chamber and shortly thereafter we started the Main Street. During that time, I know that at least two or possibly three Market Studies were preformed. Each of these studies said these facilities need to get off this land ASAP, they do not belong there. It is prime property to do whatever we choose to with. I agree with Scott, yes we need something, but it doesn't belong here.

Mark Brzezinski; 122 W Court Street: Is this the final location? Where there other sites reviewed for potential locations? City Manager Cain explained that about three years ago, there was a very extensive public process of all city property we had and all public property available. We looked at the Consumers Energy building, at Rotary park, and maybe moving a portion to State Street at the Ed's Electric building. We also looked at the Industrial Park. We spoke to our emergency services that not only service Boyne City, but our neighboring communities as well. We took into consideration the crews and how far they would have to travel

and we kept coming back to this site, which is centrally located for everything except the DPW. We could not come up with another viable location and we tried.

Jim Bauman; 1119 West Street: As you look at the map, look at the blocks and miles of lake front we have. Why not give up a couple hundred yards for a show piece for city hall, a place where we have important community meetings. You tried to find other places, how long are we going to wait? That will make the cost higher. I don't know if we can get 2.7 mills passed, that's going to be a tough sale. You're going to raise the price if you buy ten acres somewhere else. I think this is a great design and you have shown your conservative financial nature by saving 2.5 million dollars to pay cash for the DPW building and getting that off the water front. I think it's a great plan and you should go for it.

Becky Harris; 1296 Marshall Road: I have come around to believe this is the best place for City Hall. At first I thought I shouldn't be here. When I think about where it should go, I couldn't come up with anything. I spend a lot of time here, and it should be downtown. My husband and I support it, and I think we need to do it all at once.

Lori Meeder: What is the square footage of the new building versus what we have now? The existing city hall is 14,711 square foot and the existing DPW is 14,711 square foot, for a total of 28,000 square feet. The new building will be about the same, but compressed in two stories, which makes the structure foot print less than what is existing now. There is a lot more open space. Moving the new building closer to the street opens up the view corridors. The preliminary parking lot we have proposed came from the city input sessions where a lot of people said there is inadequate parking to service the park. So this area will service the park and also opens up that area of the water front that is not being used behind the ball park. The drive view of the fire hall is going to have glass doors, so you will be able to see through them.

Scott MacKenzie: How green are we looking at with the design? Every thing that we do, will be at least 20% better efficiency than what we have today. How does this fit into the Veteran's Park design? All of that information was presented to Ray and the groups that were working on that. This basically moves the building to the road front and leaves the area behind it open. City Manager Cain explained that when we started this process, a lot of other processes were going on like the pavilion and talk about the ball fields and the Commission instructed Ray to focus on the facilities only at this time. We will be doing less on the waterfront so there will be more opportunities in the future.

Ward Collins: I encourage you to put the building on this site. With the DPW moving, that beautifies the land itself. You have kept it off the lakefront, so the lake front is still available for people to enjoy. The emergency vehicles should be in the center of the city.

Lori Meeder: In looking at the site plan, all that parking doesn't look as appealing, and I don't think it will to other people. Maybe we could minimize the parking. Becky Harris suggests doing some green landscaping with the parking lot.

Mark Brzezinski: The tax increase part of that you could increase with a non vote by .9 mills correct? Or a 2.7 millage increase vote? Yes. If it

comes that the millage is not passed, then what? Then it would have to come back to the City Commission and the City Commission would have to discuss with the staff, and step back and take a look at why it didn't pass, and how to proceed in the future.

Scott MacKenzie: If you do get a clock, get one that works. City Manager Cain explained that the historic clock has been preserved, and is in a secure place and many of our discussion points has been to have it restored. The budget doesn't include clock restoration, but we will have the facility there to house it and may be eligible for grant funds. In addition the tower is designed to be used for hose drying also. Right in front of the building, you will see that the old La France is on display. We are coming up on the 100 year anniversary of their first motorized piece of equipment and is a big piece of Boyne City's history.

Board discussion:

Commissioner Neidhamer: I appreciate the comments. I believe we should go to the vote of the people in May for the 7 million dollars to complete a new city hall to include fire, ambulance, police and museum. We are wasting money on rent, utilities, and efficiencies. The ingress and egress for the fire department is not a good situation. We will spend millions putting a band-aid on this building; I think we should start right from scratch. This is the best time to do it financially. We have had many studies and been doing this too long. We have all been in agreement to keep continuing forward to study this. We don't need another study; we have enough information to make a decision. I like the location here, traditionally, you look at towns across the country, and the city hall is centrally located. The response time is much better being centrally located, and they will be exiting off of Lake Street, which is safer. It is long over due to do our part to build a facility that we can be proud of for the fifty to eighty years. We have all the information to bring it to a vote in May. If we wait until November, we could potentially leave it to another commission, as there are two of us whose terms are up in November.

Commissioner Gaylord: I have been consistent on the topic as far as the need. This facility does not serve the public the best as it could and does not represent Boyne City as it has been and continues to be. I respect everyone's opinion of where it should be. This should always be the place for the facility. The location opens up the green space. In my opinion the emergency services should all be together and centrally located. It is services for the citizens, and how best to deliver those with the staff and the equipment. The concept of this project is on sound footing. How do we want to pay for it and how do we want to proceed? Present the facts, the design, the needs and the financial aspects, and let the citizens decide how to proceed. As far as the need, I am behind this 100%. The citizens will decide how we proceed.

Commission Sansom: I am in favor of this. The design is attractive; it is important to have the facilities in central location and is closer to the street than the water front. I am in favor however we can do it.

Mayor Grunch via telephone call: We have to be mindful of who our customer is. Our services go beyond the city limits. We have six

townships that we provide fire and ambulance for. We need to keep this operation together and in order to do that we need good response time for our emergency services, and where city hall is right now is the best place to do that. I am in support of putting it to a vote of the people.

Mayor Pro-tem Towne: It is time to move forward. There is definitely a need for new facilities. I support the millage rate for the project; leave it up to the citizens to decide.

2015-01-006

Moved by Neidhamer

Second by Sansom

MOTION

To direct staff to prepare ballot language for a vote of the people for the May 5th election in a measure to raise the 7 million dollars as outlined by our financial advisor. With a final review February 10th at a noon meeting. Change the February 10th meeting to a noon meeting to review the language in time to submit it to the County Clerk by the 4:00 p.m. deadline.

Board discussion: City Manager Cain said that we can work together with our financial attorneys and bond consultants to get the proper language and get to you at the February 10 meeting. We can our financial consultants available at that meeting in case the commission has any questions at that time.

Commissioner Gaylord: Moving the final decision to the noon meeting on the 10th, is the appropriate thing to do. There is large number of media here and that gives them some time to give out the FAQ information and the financials and will give the citizens additional time to weigh in., either by coming to the meeting or contacting city staff or the commissioners.

Ayes: 4

Nays: 0

Absent: 1, Mayor Grunch

Motion Carried

Commissioner Neidhamer: I have a question for Ray or possibly Mike; Anticipating less utilities and not paying rent for the ambulance building, the money saved could potentially reduce the debt or pay it off sooner? That is something we might want to talk to our bond council about. We may be able to pay our loan off sooner

Commissioner Gaylord: I'm going to present that, so the citizens know that if we save as we go we could pay the loan off sooner.

Commissioner Neidhamer: In regard to our Ambulance and Fire services, we service the townships and the millage rate will not fall on them, is there anyway to establish some kind of income from the townships to help pay for this? Ideally that is something that is built into the rates we charge them. In some respects they are already paying for some of the facilities. But we also don't to price ourselves out of a contract either.

Court Street Engineering Services Amendment

DPW Supervisor Andy Kovolski explained that Court Street from Lynn Street to Park Street and North Lake Street from Lynn to Court is in dire need of reconstruction. The road project is in line to receive funding through MDOT Local Agency Task Force in 2015. This is the same funding stream utilized for the Division Street Project. During engineering work for the project it was determined that the existing 18" storm pipe that runs from the retention pond at the intersection of N. Lake and Lynn Streets is undersized. In order to handle 25 or 100 year storm it needs to be upsized to a 24" pipe. Along with the upsizing the pipe, I asked them to realign the pipe route to alleviate the slight backflow condition caused where it currently merges with the East Michigan Storm pipe. The proposal from C2AE covers Design Engineering and Construction Engineering. They propose to complete this work for a cost of \$12,500.

Staff Comments: City Manager Cain stated that if we don't fix this now it will be another Douglas Street and we will be dealing with it after the fact. We should do it now and add it to the grant.

Board Comments: Commissioner Gaylord: If we were going to do it, let's do it right, it falls under the 80% grant match. Fix the problem before it starts. I am in full support.

Commissioners Neidhamer and Sansom and Mayor Pro-Tem Towne are all in support.

Mayor Grunch-via telephone is in support.

2015-01-007

MOTION

Moved by Gaylord

Second by Sansom

To approve the contract amendment with C2AE for Engineering Services in the amount of \$12,500 and authorize the City Manager to sign the required documents.

Ayes: 4

Nays: 0

Absent: 1, Mayor Grunch

Motion Carried

National Trust for Historic Preservation Grant

Barb Brooks, Executive Assistant explained that the Marketing Committee which is a subcommittee of the Main Street Program has been exploring the idea of expanding the community's downtown walking tour that has been discussed at previous Main Street meetings. Currently there is a brochure that ties with a handful of our historic buildings in the downtown. The committee is proposing to build on what we currently have, make it more accessible, more appealing and highlight more buildings in the historic areas or events. People will pick up a brochure that includes a map and listing of the buildings and sites included in the tour and a QR code that links to an audio description and history of each. The purpose of the project is to 1) preserve and share our downtown history with residents and visitors 2) offer another activity that can be done any time and at varying interactive levels 3) attract visitors 4) fulfill expectations for historical preservation as a Main Street community.

The Nation Trust for Historic Preservation offers a competitive grant and is intended to encourage preservation at the local level by providing seed money for preservation projects. The grant requires an equal match from the community. The estimated project cost is \$6000. Main Street currently has \$3,000 earmarked in their budget for this project which will cover the match if we are successful.

Citizens Comments: Scott MacKenzie: I encourage the commission to move forward and educate the kids on the history of where they live.
Commission Comments: All commissioners are in full support.

2015-01-008
Moved by Gaylord
Second by Sansom

MOTION

To approve the request to submit a grant application to the National Trust for Historic Preservation in the amount of \$3000 on behalf of the City and authorize the City Manager to sign the necessary documents to implement the grant if we are selected.

Good of the Order

Commissioner Sansom said she is noticing quite a few pot holes in town. City Manager Cain said to let the DPW know of any pot holes in town. The next regular City Commission meeting will be Tuesday, February 10, 2015

Adjournment

MOTION

Moved by Mayor Pro-tem Towne seconded by Commissioner Gaylord to adjourn the regular City Commission meeting of Tuesday, January 27, 2015 at 8:50 p.m.

Gene Towne
Mayor-Pro Tem

Karen Seeley
Deputy Clerk

CITY OF BOYNE CITY

To: Michael Cain, City Manager



From: Cindy Grice, City Clerk/Treasurer



Date: February 6, 2015

Subject: Board of Review Member
Appointment



Board of Review member Rose Rau's term expired January 31, 2015. Since the board does not hold regular meetings, both of the other board members, Oral Sutliff and Bob Carlile have been contacted and verbally gave their recommendation that the City Commission reappoint Rose to the board. Therefore, I am recommending that the City Commission reappoint Rose Rau to the Board of Review for a three year term, expiring January 31, 2018.

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER 

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT 

DATE: 2/6/14

RE: LOWER LAKE STORM OUTFALL ENGINEERING SERVICES

As you are aware we have an issue with the Storm Sewer outfall piping at the Lower Lake Street road end. After 2 years of effort we have finally been granted permits from the Michigan Department of Environmental Quality and The Army Corp of Engineers to complete this project.

In order to move forward we will need to have bid documents prepared and executed. We will also need to have on site construction supervision by a Certified inspector. Attached to this memo you will find a quote from C2AE to provide these services in the amount of \$9,750.00.

RECOMENDATION:

It is my recommendation that the City Commission approve this contract with C2AE for Bid services and Construction Engineering Services in the amount of \$9,750.00 and authorize the City Manager to sign the required documents. Funds for this work are available in this year's Street Department budget.

OPTIONS:

- That this matter be postponed for additional information or consideration
- That this matter be approved subject to some revision
- Other options as determined by the City Commission



February 5, 2015

Mr. Andy Kovolski, DPW Superintendent
City of Boyne City
319 N. Lake St
Boyne City, MI 49712

RE: Proposal for Bidding and Construction Engineering Services
Lower Lake Street Storm Water Outlet

Dear Andy:

We are pleased to learn that the City has now obtained permits from the MDEQ and USACE to construct improvements to the Lower Lake Outfall. As we had discussed previously, the plans that were prepared were sufficient to obtain the permits as well as to allow construction by the City. However, if the City desired to bid this work out to contractors, additional services would be necessary to create the bidding documents, perform bidding services and provide construction administration and part time construction observation.

C2AE's Scope of Services will include:

- Preparation of a project manual and bidding documents
- Bidding phase services
- Construction administration
- Construction observation

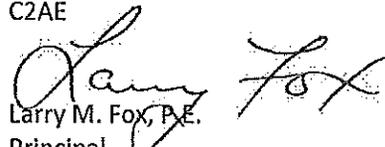
C2AE proposes to perform the above Scope of Services as follows:

- Bid Documents and Bidding Phase Services - \$3,350 Lump Sum
- Construction Phase Services - \$6,400 Time and Material, Estimated Total.

We greatly appreciate the opportunity to submit this proposal for consideration and look forward to assisting you with this project. If the terms, as stated in this proposal, are acceptable, please return one signed copy to our office. If you have questions or comments, feel free to contact us.

Respectfully Submitted,

C2AE


Larry M. Fox, P.E.
Principal

AUTHORIZATION TO PROCEED
City of Boyne City

By: _____
(signature)

LMF/keb

Date: _____

http://AP2/marketing/Proposals/2012/BoyneCity_LowerLakeStStorm/Ltr_150205_Boyne_LowerLakeStreetStormOutlet_Amend.docx

Michigan: Escanaba • Gaylord • Grand Rapids • Kalamazoo • Lansing

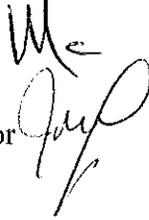
New York: Canton

January 6, 2015

MEMO:

To: Michael Cain, City Manager

From: John M Lamont, EMS Director

Handwritten signature of John M. Lamont in black ink, written over the 'From:' line.

RE: Mutual Aid Agreement with Jordan Valley Emergency Medical Services Authority

I have received a request from East Jordan to enter into a mutual aid agreement with the new EMS service Jordan Valley Emergency Medical Service Authority is going to provide starting December 31, 2014.

This agreement is both necessary and practical for both parties. It is necessary for Jordan Valley to license the authority as an Advanced Life Support Provider, and it is practical for us as to the limited resource we face in the delivery of emergency medical services.

I have reviewed the agreement, there are no fees and each agency is held harmless, each agency can invoice for service render as is their normal daily function to the patient and the patient's insurance, and the agreement automatically renews each year.

It is my recommendation the City authorizes the agreement at the next City Council meeting.

**AMBULANCE SERVICE
MUTUAL AID AGREEMENT**

THIS AGREEMENT shall be effective on April 1, 2015 between the Jordan Valley Emergency Medical Service Authority, a Michigan municipal corporation, whose address is 555 Maple St., East Jordan, Michigan 49727 and the City of Boyne City, a Michigan home rule city, whose address is 319 North Lake Street, Boyne City, Michigan 49712.

Recitals

- A. Each party operates an ambulance service licensed by the Michigan Department of Community Health under Part 209 of the Public Health Code, being Act 368 of the Public Acts of 1978, as amended (MCL 333.1101, *et seq*).
- B. Section 20921 of the Public Health Code, MCL 333.20921, requires an ambulance operation to respond or ensure that a response is provided to each request for emergency assistance originating from within the bounds of its service area.
- C. Each party understands that at times the demand for emergency ambulance transportation and EMS personnel will exceed the ability of the responsible party to provide such services within its respective service areas.
- D. To help fulfill their statutory obligation to respond or ensure that a response is provided to requests for emergency assistance, the parties have determined that it is in their best interests to enter into this Agreement to provide for mutual assistance of emergency medical services and ambulance transportation in their respective service areas (Mutual Aid Services).
- E. The parties, therefore, desire to specify their respective rights and obligations in this Agreement.

Agreement

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

- 1. The parties mutually agree to respond with emergency ambulance transportation and EMS personnel to emergency assistance originating in the other party's service area when the other party's own ambulance transportation and EMS personnel are not available, when requested by authorized personnel from the other party's ambulance service, and/or when the need for such emergency response is requested by the CCE Emergency Dispatch Center.
- 2. The parties acknowledge and agree that this Agreement shall be expressly contingent upon the availability of both an EMS vehicle and EMS personnel. In the event the party responding to a mutual aid request does not have the equipment and/or personnel available to provide the Mutual Aid Services contemplated by this Agreement, then the parties agree that the CCE Emergency Dispatch Center shall request that the closest

available emergency EMS Service respond to the request for mutual aid. The parties further acknowledge and agree that this Agreement does not create a requirement for the CCE Emergency Dispatch Center to select either party as the exclusive ambulance service to provide Mutual Aid Services to the other party. Finally, the parties acknowledge and agree that it is the responsibility of the CCE Emergency Dispatch Center to choose the ambulance service best suited for each emergency situation.

3. The parties acknowledge and agree that they are performing the Mutual Aid Services contemplated by this Agreement as independent contractors and are not acting as an agent of the other party. As a result of the independent contractor status of this Agreement, each party shall be responsible at its sole expense for paying compensation to its EMS personnel, paying any state or federal income tax withholdings, and providing worker's compensation insurance coverage for its EMS personnel.
4. The parties agree that all charges for ambulance services will be made to the patient(s) transported or to his or her insurance company, if any, by the ambulance service providing the emergency response services according to that ambulance service's normal billing practices. The parties further agrees that a party's response to a request for Mutual Aid Services under this Agreement shall not create any financial obligation on the party receiving such services.
5. During the time this Agreement is in effect, each party shall obtain and maintain at its sole expense error and omission liability insurance and public liability insurance in the sum of not less than ONE MILLION and 00/100 DOLLARS (\$1,000,000.00) for damages relating to any one person or for damages relating to any one occurrence. These insurance policies shall name the other party as an additional named insured and shall contain a provision that the policies cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the other party. A party shall provide notice of compliance with this insurance provision upon request of the other party.
6. Each party shall indemnify and hold harmless the other party, its officers, board members, assigns, agents, servants, employees, and insurance companies from any and all damages, legal fees or expenses, losses, claims and actions which may arise out of performing the services contemplated by this Agreement.
7. This Agreement shall be for a term of one (1) year from the effective date specified above and shall automatically renew for additional terms under the same terms and conditions specified herein.
8. Either party may terminate this Agreement at any time by given to the other party thirty (30) days written notice of the intent to terminate this Agreement.
9. Any notice required under this Agreement by either party shall be in writing to the party to be so notified and sent by certified mail, return receipt requested, to such address as noted herein, unless such address is changed and both parties have been notified consistent with this paragraph.
10. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

11. This Agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
12. This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
13. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective the day and year first above written.

JORDAN VALLEY EMERGENCY MEDICAL
SERVICE AUTHORITY, a Michigan municipal
corporation

By: 
Thomas Mann

Its: President

Dated: 2-6-2015

CITY OF BOYNE CITY, a Michigan home rule city

By: _____
Ron Grunch

Its: Mayor

Dated: _____



Date: February 6, 2015
 To: City Commissioners and
 Michael Cain, City Manager *Mc*
 From: Karen Seeley *ks*
 Main Street Board
 Re: Boyne Thunder Resolution of Support

The Boyne Thunder Poker Run returns to Boyne City the weekend of July 10-11, 2015. Events Friday include a dinner reception for participants and boat and car show downtown during Stroll the Streets. Highlighting Saturday's events is the Poker Run. Other activities include the Lake Charlevoix Cruise and a reception and dinner Saturday evening. The Boyne Thunder Committee is under the direction of the Main Street Board, Bob Alger, Committee Chair, Camp Quality Executive Director Kristyn Balog, and Bill Aten of Challenge Mountain.

The Boyne Thunder committee is seeking the following from the City Commission:

- The support and endorsement of the event by the City Commission;
- Approval of July 9th through July 12th for the event. The actual dates for the event are July 10-11, however, extra days on each end of the event will provide flexibility to the committee in case they add a special feature to the overall event plus provide time for set-up and clean-up.
- Support Main Street's application to the Liquor Control Commission for a Special License for the sale of beer, wine and spirits for the consumption on the premises to be in effect on July 10-11, 2015.
- Approval for City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward. An event of this size requires a high degree of coordination with the City on a wide variety of issues including the use of the public marina and staff, boat launch, pavilion usage, park layout and set-up, and signage permits.

In its 11 years, Boyne Thunder has grown to be a signature event for Boyne City. The event has raised more than \$352,000 for Camp Quality and more than \$133,000 for the Main Street Program. Last year Main Street also partnered with Challenge Mountain and it raised more than \$17,000 for the organization. Challenge Mountain will be a partner in the event again this year. Without the support of the City Commission, City Staff, volunteers, this event would not be possible.

Recommendation: The City Commission support and endorse the 2015 Boyne Thunder event to be held July 10-11, 2015; support the application to the Liquor Control Commission for a special license for the sale of beer, wine and spirits on the premises; and authorize City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward.

Dear Mr. Cain & City Commissioners,

January 29th, 2015

I recently sent letters to the doctors at Boyne Area Medical, who supported community water fluoridation in the last election, asking them to rescind their endorsement of using fluoridated water to reconstitute baby formula. I also sent a letter asking the commissioners to put a warning on citizens water bills, informing them about the dangers of using fluoridated water to mix baby formula. Since my correspondence I have found additional information which supports my concerns about this practice. The article I will discuss in this correspondence can be found on the U.S. National Library of Medicine/National Institutes of Health website at: <http://www.ncbi.nlm.nih.gov/pmc/articles/PMC1253719/>

The study, "A Quantitative Look at Fluorosis, Fluoride Exposure, and the Intake in Children Using a Health Risk Assessment Approach", was published in the journal of Environmental Health Perspectives in January of 2003. This study was completed over ten years ago and I feel because of the prevalence of fluoride in everything we eat and drink, if the study were performed today, the numbers would be even higher with regard to the amount of fluoride children both in non-fluoridated and fluoridated communities are receiving. The study is based only on studying the prevalence of fluorosis and minimizing its effects, which some claim are just cosmetic. I disagree with this and would like the commissioners to consider that excess fluoride is not just being deposited in our teeth; it is the most electronegative element on the periodic table. As much as we want to believe it knows to go to our teeth, it doesn't and will deposit itself anywhere in the body where there are positive ions, such as Mg⁺ and Ca⁺. It also competes with iodine, which is necessary for healthy thyroid function, hence the increase in hypothyroidism and the doubling of thyroid cancer since 2000. Lastly, if positive ions are not present it will place itself in our soft tissues and even our brains. When fluoride is deposited into our brains it will actually draw the aluminum cation, helping to retain it there. You may or may not be aware aluminum has been linked to Alzheimers and in March of 2014 the Lancet Medical Journal added fluoride to its list of known neurotoxicants.

I will attempt to summarize the main parts of the article, which can be a little daunting if you choose to read it due to the amount of mathematical formulas used to calculate fluoride concentrations.

-----Summary of Article Begins-----

The prevalence of dental fluorosis in the United States has increased during the last 30 years, despite the EPA's lowering of the amount of fluoride added to municipal water systems. Although the efficacy of drinking fluoridated water is well accepted by the scientific community and policy makers, the benefits are not without consequences.

Several studies point to other sources of fluoridation besides fluoridated drinking water (fluoride toothpaste, fluoride supplements, infant formula, beverages produced w/ fluoridated water, food grown in soil containing fluoride or irrigated with fluoridated water and last but not least, food processed with fluoridated water). As roughly 75% of the U.S. fluoridates their water this is a growing concern, referred to as the "halo effect".

This study was limited to formula fed infants only. Breast milk contains only 0.004 ppm – 0.01 ppm of fluoride, even if the mother drinks fluoridated water. Nature/evolution has determined

this is a substance which does not belong in a developing body. Doctors also agree with this, as fluoride supplements are not recommended for children under the age of 6 months. Infants fed fluoridated formula have upwards of 300 times the amount of fluoride in their bodies than breast fed babies. In addition, because their kidneys are not fully developed, only 10% of this is excreted from their bodies.

Infant formula processed with fluoridated water may be a significant source of fluoride in infants. In 1979, because of the concern about fluoride intake in infants, formula manufacturers voluntarily agreed to lower the concentration of fluoride in their products. However, fluoridated water used to reconstitute or dilute powdered or concentrated preparations remains a concern. Results showed that dietary intake estimates fall within the acceptable range **except** for infants living in fluoridated areas due to the ingestion of fluoridated formula.

In addition, the findings of this health risk assessment study support concerns that a segment of the infant and child population in the United States may be exposed to amounts of fluoride greater than the optimum level for caries prevention. The Hazard Index, which considers all exposure pathways applicable for a given exposure group, was greater than unity in all cases under the Reasonable Maximum Exposure (RME) conditions and was within acceptable ranges in all cases **except** for infants living in fluoridated areas under the Central Tendency Exposure (CTE).

The most significant finding of the study though, was that both age groups (infants less than 1 year of age and children 3-5 years of age) living in non-fluoridated areas, although under the CTE scenario the cumulative intake is within the optimum range, under the RME scenario, the cumulative intake estimates are **higher, exceeding the optimum range**. This finding raises questions about the continued need for fluoridation in the U.S. municipal water supply to protect against the risk of fluorosis.

-----End of Summary-----

Based on this additional information I have discovered, I believe it is time to seriously consider placing warnings on the citizens of Boyne City's water bills informing them of the dangers of using fluoridated water to mix baby formula. Per the American Dental Association's 2006 recommendation, "Overexposure to fluoride in infants can most easily be reduced by preparing infant formula with non-fluoridated water."

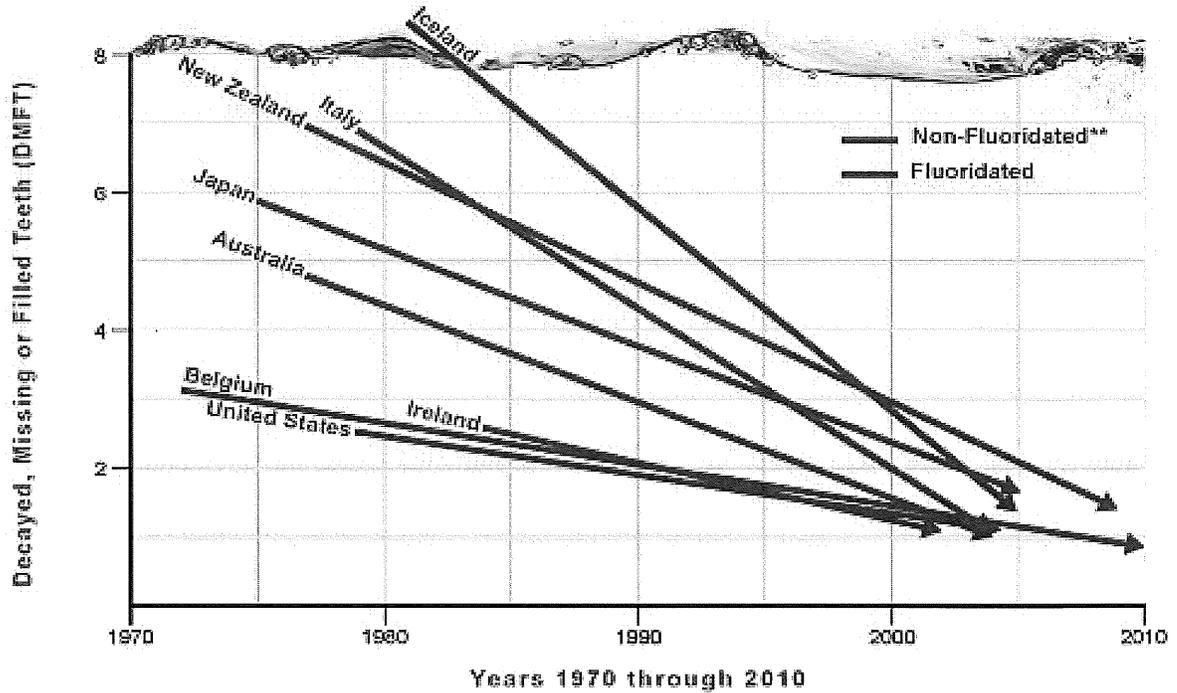
Thank you for your time and consideration.

Sincerely,

Leslie M. Neilson
119 Water Street
Boyne City, MI
(231) 582-0542
leslie@baliinspiredliving.com



Tooth Decay Trends in Fluoridated and Non-Fluoridated Countries WHO data on DMFT in 12 year olds*



* World Health Organization (WHO). Collaborating Centre for Education, Training, and Research in Oral Health, Malmö University, Sweden. <http://www.mah.se/CAPP/> (accessed June 10, 2012).

** No water or salt fluoridation.

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

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E-MAIL mcgow@millercanfield.com

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MEXICO: Monterrey

POLAND: Gdynia

Warsaw • Wrocław

November 25, 2014

Mr. Michael Cain
City Manager
City of Boyne City
319 North Lake Street
Boyne City MI 49712-1101

Re: City of Boyne City Facilities Improvements

Dear Mike:

It was a pleasure speaking with you and Cindy Grice earlier today regarding the City's proposed building projects. We would be delighted to serve the City of Boyne City (the "City") as bond counsel in connection with the proposed issuance of bonds (the "Bonds") to finance the cost of various building improvements. You may be assured of our prompt and complete attention to this financing. It is our practice when beginning work on a new matter to send an engagement letter like this which sets forth the scope of our services as bond counsel and the nature of our compensation.

Bond Counsel's Role

Bond counsel is engaged as a recognized expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of the Bonds. Our approving legal opinion with respect to the Bonds will be executed and delivered by us in written form on the date the Bonds are exchanged for their purchase price, and will be based upon facts and law existing as of its date. In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and by other persons furnished to us without undertaking independent verification of the information contained in the proceedings and certifications.

In performing our services as bond counsel, our client is the City and we will represent its interests. However our representation of the City does not alter our responsibility to render an objective opinion as bond counsel. Upon delivery of the opinion our responsibilities as bond counsel will be concluded with respect to the Bonds.

Scope of Bond Counsel Services – What We Will Do

As bond counsel, we would provide the following services customarily performed by bond counsel respecting the authorization, sale, issuance and delivery of bonds:

1. Consult with City officials and others to explain the legal nature of a proposed borrowing, the City's power to borrow and the limitations on that power, and consult with City officials in the design of the bonding program and timing schedules.
2. Prepare all of the necessary resolutions, notices, agreements, and other documents necessary to authorize, issue and deliver the bonds. We also would assist the City in preparing applications to the Michigan Department of Treasury, if necessary, for approval to issue the bonds.
3. Examine the tax issues related to the bonds (done by an attorney specializing in the requirements of the Internal Revenue Code as they apply to municipal tax-exempt bonds) to assure that all requirements of the Internal Revenue Code are complied with and that any adverse tax consequences are minimized.
4. Prepare the bond form for printing definitive bonds for delivery to the purchaser. We will also participate in the sale and delivery of the bonds to the purchaser in order to handle legal matters that may arise at those times.
5. Give the approving opinion as to validity and enforceability of the bonds and their authorizing documents and as to the excludability of the interest on the bonds from federal and state income taxation.

Our professional responsibilities as attorneys in this matter will be limited to interpretations of law and other legal issues and the drafting of legal documents. We are not registered municipal advisors under the federal Dodd-Frank Act and therefore we will not assume the responsibilities of a municipal finance advisor or the professional responsibilities of any other advisor with respect to non-legal matters. We understand that the City will engage Stauder Barch & Associates, Inc. as its financial advisor for the Bonds.

Additional Services

We believe that the above services encompass the normal scope of bond counsel activities. Because we are not the City's general counsel, our engagement in this matter is not an undertaking at this time to represent the City or its interests in any other matters for which we are not separately engaged.

Our services as bond counsel do not include activities outside of that norm, such as review of construction contracts, condemnation, title issues or recording deeds involved in land acquisition, representation of the City in litigation or administrative proceedings that might arise

Mr. Michael Cain

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November 25, 2014

in connection with the Bonds. In the event that serious matters or matters outside the norm arise in these areas, we would provide you at that time with a fee quote for such additional services.

Our engagement does not include any obligation to monitor compliance with the federal tax requirements found in the Internal Revenue Code of 1986 (the "Code") and applicable to the Bonds, including the rebate requirements of Code Section 148(f), if applicable, as described in an exhibit attached to the Nonarbitrage and Tax Compliance Certificate that the City will execute in connection with the issuance of the Bonds, or in connection with any audit or examination of the Bonds by the Internal Revenue Service. However, we would be available to assist with rebate calculations or any audit or examination as a separate engagement.

Conflict of Interest Policy

Our firm is one of the largest in Michigan. In addition to having the largest public finance practice in the State, our attorneys represent a great many clients and our practice is in many different legal areas. At one time or another, our firm has represented nearly every large and many smaller commercial and investment banks and other bond purchasers that do business in Michigan.

We are not representing and do not intend to represent any other party in this financing. We do not believe that our representation in unrelated matters of the various other parties both in and out of the municipal area will affect our ability to serve the City as bond counsel.

Because we are a large firm with many clients we are asked occasionally to represent a client in a matter adverse to the City. We, of course, would decline to represent any client in a matter involving the City that would conflict with our services to the City as bond counsel for the above issue. Moreover, before we would represent a client adverse to the City in any area not involving the bond issue, we would advise the City before undertaking such representation.

Since the Bonds have not yet been offered for sale, the actual purchaser of the Bonds (the "Purchaser") cannot be identified at this time. We wish to point out that it is possible that the eventual Purchaser will be an investment bank or other financial institution that has been or is a client of this firm with respect to matters unrelated to the Bonds. We do not believe our representation of the City will be either: (i) materially limited by the Purchaser being our client on unrelated matters, or (ii) directly adverse to the Purchaser under these circumstances since (a) the terms of the Bonds, the Official Statement, the Bond resolution and our opinion will have been established prior to the acceptance of the bid for the Bonds from the Purchaser, (b) the terms of said documents will not be modified in any material manner following the sale of the Bonds, and (c) all that remains to be completed subsequent to the Bond sale is the delivery of the Bonds to the Purchaser in accordance with the terms of the Official Statement and the Notice of Sale.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. Michael Cain

-4-

November 25, 2014

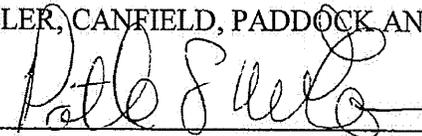
Fees

It is our understanding that the final size, composition and timing of the Bonds has not yet been determined. Once the timing and amount of the project is identified and the type of Bonds and method of sale are determined, we will be able to give you a firm quote for our fees as bond counsel as described above and an estimate of our fees for any additional services. In addition, we expect to be reimbursed for all out-of-pocket expenses, including travel costs, document production, deliveries, long distance telephone charges, filing fees, and other necessary office disbursements. As you are aware, our customary practice is to submit our invoice for payment at the time of the delivery of the Bonds to be paid from the proceeds of the Bonds.

We welcome this opportunity to be of service to the City and look forward to working with you. If you have any questions regarding this letter, please give me a call.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 

Patrick F. McGow

Cc: Cindy Grice, Treasurer

23282928.1\088888-01672



Approved:

**MEETING OF
JANUARY 5, 2015**

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT CITY HALL ON THURSDAY, JANUARY 5, 2015.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:00 p.m.

ROLL CALL

Present: Mike Sheean, Heath Meeder, Jo Bowman, Darryl Parish, Jerry Swift, Marie Sheets and Gail VanHorn

Absent: None

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and recording secretary Barb Brooks

Public Present: None

**APPROVAL OF
MINUTES ****MOTION****

Swift moved, Meeder seconded, PASSED UNANIMOUSLY, a motion approving the December 4, 2014 meeting minutes as corrected (change Gail VanHorn to Jo Bowman under board reappointments).

**CITIZENS COMMENTS
(on non-agenda items)**

None

DIRECTOR'S REPORT

Kovolski reported that Avalanche is open for winter activities and the warming house opened over the holidays. There has been a lot of positive feedback regarding the fireplace. Jerry Douglas, Jenny Douglas-Cooper and Logan Orbin have been hired to work at the warming house this season.

CORRESPONDENCE

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Park Inspection Reports - No reports

Disc Golf Update - No report but they are still working on their long term vision and plan and inquired about when the old baskets would be available for purchase or bid.

Trail(s) Updates - No new updates

Dog Park Update - The park is still being used regularly.

**UNFINISHED
BUSINESS**

Recreation Master Plan

A draft version of the Recreation Plan was included in the agenda packet for board review. The input from the public input sessions and other key elements has been incorporated into the draft plan and is ready for public review. Recording secretary Brooks indicated that as a requirement of MDNR / Waterways funding, more information regarding the marina will have to be incorporated into the plan. She will work on assembling all of the required elements but suggested in the meantime to move forward with the current draft and an amendment to the plan to include the marina and boat launch can be submitted at a later time if it doesn't get incorporated in the draft.

Board Discussion - The board discussed and reviewed the overall draft plan and felt that all of the items discussed had been captured. The board also agreed that the marina is an important component of recreation and while it is discussed in the current recreation plan, more documentation and detail would be helpful to add but didn't want to see the proposed schedule get delayed by trying to incorporate all of the required components now; and amendment might be the easiest way for the sake of time. **VanHorn moved, Swift Seconded, PASSED UNANIMOUSLY** a motion to release the draft plan for public review and comment and schedule a public hearing for February 12, 2015.

****MOTION**

Board Member Reappointment

Board members Bowman, Swift and Sheean were reappointed to serve another term at the December meeting. Meeder's term also expired in December; however, he was absent from the December meeting so the board postponed his reappointment. Meeder stated that he is interested in continuing to serve on the board. **Swift moved, Sheets seconded, PASSED UNANIMOUSLY** to recommend the City Commission reappoint Meeder to a four year term expiring December 31, 2018

****MOTION**

NEW BUSINESS

February Meeting Date

The board agreed to postpone the February 5, 2015 regular meeting and hold it on February 12 so it coincides with the Recreation Plan public hearing. VanHorn informed the board she would not be able to attend the meeting as she will be out of town. **Meeder moved, Sheets**

****MOTION**

seconded, PASSED UNANIMOUSLY a motion to postpone the regularly scheduled February 5th meeting to February 12th at 6 p.m.

Board Member Application(s)

A new board member application was received from John Drury. Patrick Patoka, who submitted an application in November, was in attendance. The board had the opportunity to ask Mr. Patoka a few questions about his background and interests and felt that he was a good fit for the board. **VanHorn moved, Bowman seconded, PASSED UNANIMOUSLY** a motion to recommend to the City Commission the appointment of Patrick Patoka to fill the vacancy left by the resignation of Bill Kuhn for term expiring December 31, 2016.

****MOTION**

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, February 12, 2015 at 6 pm at City Hall.

ADJOURNMENT

The January 5, 2015 meeting of the Parks and Recreation board was adjourned at 6:30 p.m.

Barb Brooks, Recording Secretary

DRAFT



Approved: _____

**Meeting of
January 8, 2015**

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY JANUARY 8, 2015 AT 8:30 A.M. CITY HALL, 319 NORTH LAKE STREET

Call to Order

Chair Swartz called the meeting to order at 8:32 a.m.

Roll Call

Present: Jodie Adams, Michael Cain, Michelle Cortright, Jim Jenson, Larry Lenhart, Rob Swartz, Pat O'Brien Robin Berry Williams and Ben Van Dam

**Meeting
Attendance**

Absent: None
City Staff: Assistant Planner Annie Doyle and Recording Secretary Karen Seeley
Public: One

**Approval of Minutes
MOTION**

Adams moved O'Brien second PASSED UNANIMOUSLY to approve the December 4, 2014 minutes as presented.

Citizens Comments

None

**Main Street Committee
Reports**

Team Boyne: One of the top priorities from the Chamber planning session was to work with Main Street and Team Boyne on business recruiting to fill our vacant storefronts. There were 36 retention surveys completed with some business concerns.

Organization: Boyne Thunder update: The event will be similar to last year, capping the amount of boats to 100. They are looking for a volunteer for the meal planning. There will be a Boyne Thunder meeting in two weeks and things will start to ramp up.

Design: In addition to the minutes included in the agenda packet, Doyle reported that the committee is discussing the kiosk, which is part of the Community Growth Grant. Should it be refurbished or rebuilt.

Promotions: Winter Fest is January 24th. They have moved the snow sculpting to Old City Park to keep people out of the wind.

Managers Report

Main Street Manager Search update: Cain reported that they have conducted two phone interviews and will do two face to face interviews on Monday January 12th. The position is open until filled.

Unfinished Business

Michigan Main Street 2015 Services Requests: At their November 6th meeting, the board reviewed a list of seminars that Michigan Main Street is offering, and indicated that they thought the Business Succession/Transition Application would be beneficial. The applications are due January 9th by 4:00 p.m. The board reviewed and discussed the other training available. If we are chosen for this benefit, it would be at no cost to us. Team Boyne is in favor of applying for the Business Succession/Transition also. **Cortright moved VanDam seconded** to apply for the Business Succession/transition training offered by Michigan Main Street.

Roll Call:

MOTION

Ayes: 9
Nays: 0
Absent: 0
Motion carried

Board discussion regarding applying for training. Business recruitment came up at the Chamber goal session. The board thought this would be beneficial also; another option would be the Fund Development Plan. With all the talk of changes in the TIF funding, this could also be beneficial. Cain moved Cortright seconded to apply for the Business Recruitment, unless that is the same training we had two years ago. If it is a duplicate, then apply for the Fund Development Plan. We will ultimately be applying for two services. Do we have our priorities correct? Yes we should plug the holes in our DDA first. Our fund is stable enough this year at least.

Roll Call:

Ayes: 5
Nays: 0
Absent: 0
Motion carried

MOTION

Board Retreat Update: The retreat is scheduled for Wednesday, January 14 and the facilitator is concerned with going through this with just the board. It would be more beneficial with a director. The board concurred. At this time the board has decided to postpone the 2015 board retreat.

2015 Committee Schedule: The design committee has not met in January to adopt their schedule. When it is adopted, recording secretary will post the 2015 committee schedule.

New Business

Organization Committee Recommendation to Main Street Board: The OR committee received three applications for the two board terms that expired January 18, 2015. It is their recommendation that the board reappoint Pat O'Brien and Robin Berry Williams to the Main Street Board, and to reach out to the third applicant for committee involvement. **Jensen moved Adams seconded PASSED UNANIMOUSLY** to recommend the City Commission reappoints Pat and Robin Berry Williams to the Main Street Board each to a four year term expiring January 15, 2019.

MOTION

Good of the Order

Cain reminded the board of the Main Street Conference in Atlanta Georgia in April, if anyone is interested. Williams suggested that we add more planter trees, at Boyne Avenue, the corner of State Farm and the Peninsula Beach area to tie those areas to the DDA. Becky Harris has resigned from the Design Committee and her replacement will be Haley Crick.

**ADJOURNMENT
MOTION**

Cain moved Lenhart seconded PASSED UNANIMOUSLY to adjourn the January 8, 2018 meeting of the Boyne City Main Street Board at 9:37 am.

Karen Seeley, Recording Secretary

Draft



Approved: _____

**MEETING OF
JANUARY 15, 2015**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD January 15, 2015**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff ,
Brian Harrington, *Rod Cortright

ATTENDANCE

Absent:, *Jim Kozlowski * Larry Trumble *Bud Chipman*Leon Jarema
**Ex Officio Members*

Citizens: Ron Ludgin

Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

MOTION

Sutliff moved Harrington seconded, PASSED UNANIMOUSLY to excuse Ed Hennessy.

APPROVAL OF MINUTES

MOTION

Sutliff moved Harrington seconded PASSED UNANIMOUSLY to approve the **October 23, 2014** minutes as written.

Grayling Temporary Military Operations Area MOA(see attached)
This was reviewed by the board and no action required.

CORRESPONDENCE

NONE

COMMITTEES/REPORTS

UNFINISHED BUSINESS

A. Hangar Inquires/Leasing

Currently, all City owned hangars are under long term lease. The City has a waiting list for hangars.

B. Pre-Wedding Party: September 25, 2015 in Hangar B5

1. The board reviewed and discussed a request for a Pre-Wedding Party in Hangar B5 on September 25, 2015. No objections were raised.

C. Projects

1. Property: The purchase of property from Boyne Area Gymnastics has been finalized.

D. Budget Ideas for FY 2015-2016

1. Moving portions of the Airport Security Fence.
2. Runway Line & Number Painting
3. Terminal Improvements: Drywall Ceiling/Lighting/Carpet
4. Enclosure for the Courtesy Vehicle

E. Airport Courtesy Vehicle Update.

1. Harbor House Publishers is donating a Ford Escort to the City for use as an Airport Courtesy Vehicle.
2. A policy for vehicle use is currently being written.
3. The board would like to offer our appreciation to Harbor House Publishers for this generous addition to the Airport.

F. Other: Nothing new at this time.

NEW BUSINESS

A. Delinquent Fuel Bill

1. A delinquent fuel bill was reviewed by the board. City staff is in the process of tracking down information as well as board member to look into this bill on the airport side.
-

GOOD OF THE ORDER

- A. Fuel price is **\$5.24** per gallon as of **October 24, 2014.**
- B. Snow Plowing issues were discussed and Michael Cain will take them to City staff.

ANNOUNCEMENTS

NEXT MEETING

MOTION

*The next regular Airport Advisory Board meeting is scheduled for **Thursday, February 26, 2015 at 5:30pm** in the Airport Terminal.

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:18pm.**

Richard L. Bouters-Secretary_____

Approved: _____

**Meeting of
January 19, 2015**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday, January 19, 2015 at 5:00 pm.

Call to Order

Chair MacKenzie called the meeting to order at 5:00 p.m.

Roll Call

Present: Chris Frasz, Jim Kozlowski, Jane MacKenzie, Lori Meeder, Tom Neidhamer, Aaron Place and Joe St. Dennis
Absent: Jason Biskner (excused) and George Ellwanger

**Excused Absence(s)
MOTION

2015-1-19-02
St. Dennis moved, Place seconded, PASSED UNANIMOUSLY, a motion to excuse the absence of Jason Biskner

Meeting Attendance

City Officials/Staff: Planning Director Scott McPherson, City Manager Michael Cain, DPW Director Andy Kovolski, Executive Assistant Barb Brooks and Recording Secretary Pat Haver
Public Present: Seven, including a member of the press

**Consent Agenda
MOTION

2015-1-19-03
Place moved, Neidhamer seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda; approval of the Planning Commission minutes from December 15, 2014 as presented.

**Citizen comments on
Non-Agenda Items**

None

**Reports of Officers, Boards
and Standing Committees**

None

Unfinished Business

None

New Business

**Project update from Glen
Catt for 202 and 210 Lake
Street**

Planning Director McPherson turned this portion of the meeting over to Glen Catt for his update to the project. They are hoping to break ground as early as this spring. Because the bus garage is on the historic registry, it must remain intact and one level; so have had to change the design of the drive thru portion of the plan, which has the drive thru window shifted more to the corner to accommodate 3 or 4 cars in the queue lane which also has eliminated half of the parking planned down to 4. At the current time, no ATM is planned in the drive thru, just a teller window. With this reconfiguration, a vacant space has been created on the Lake Street side of approximately 2,500 sq feet. The trash/dumpster "corral" will have room for the residential trash and planned to be placed on the Front Street side of the complex. They are still looking at some sort of roof designs, and have the stair tower in place. The new design has eliminated 6 residential units from the overall plan. Currently, this revised sketch shows on each of the second and third levels (5) 1 bedroom units and (5) 2 bedroom units. The units on the north or Front Street side will have balconies with the possibility of a couple of the corner units with balconies on the Lake Street side. The south side does not show balconies, because you would be overlooking the bus garage roof. Questions were raised from the board about the overhang of the balconies in the sidewalk right of way and how do other communities handle them? Director McPherson is not sure if it can be done, so will be double checking. The board also raised questions about available parking for not only the businesses but also the residential tenants. Glen Catt advised that is

something that they are still working out; and he does know that there will be some dedicated parking spaces, but has not figured out how to determine who would be getting them and also where to put barrier free parking spaces. Questions were asked about the availability for storage of bikes or other modes of transportation. The team has not come up with anything as of yet, but Glen feels that it is a good idea so will get it incorporated, possibly utilizing some of the newly created vacant space. The development team is also attempting to bring the current One Water Street project and this project together due to some possible changes in the One Water project. They have done some research, and feel that the interior units will be difficult to sell, so are looking at shifting a couple of things around and possibly creating additional parking in that area. Their concern is that by shifting things up toward Front St. it may cut down a portion of the lake view corridor. Some people met with the MEDC last week about the project, and they were quite pleased with the creative and imaginative use of space downtown, they were supportive because of the high demands of affordable rental property, and this proposed project has great long term potential to support the downtown and community. Because the One Water Street project went through a conditional re-zoning process with a 1st and 2nd reading, any modifications that they are considering will need to come back in front of this board for review and consideration for recommendation, with final approval by the City Commission. Glen Catt will take back to the development team the comments about setbacks, height, architectural designs, view corridor, parking, landscaping and signage, and is hoping to have something in front of the board by next month.

**Pre-application meeting
for rezoning request for
402 State Street**

Planning Director McPherson reviewed his memo in the agenda packet. Local real estate agent, Dick Knight is here representing a client who is inquiring about rezoning this parcel in order to use it as a commercial kitchen. There will not be any onsite food service, possibly an occasional pickup, but planning on just delivery out of the facility. At the beginning there will only be a car or two, but more if the business flourishes. If the property is to be conditionally re-zoned, the City Commission has to make the final decision. Because this is zoned residential, a conditional rezoning for a specific use would need to be done, and if the use ceases, it will revert back to its natural use. It does not matter what the history of the building has been. The applicant believes the building is structurally sound to do what they would like however, the board had some concerns about the neighbors having to deal with the smell of cooking and baking, a buffer should be required between the business and neighbors, and they have stated that there will not be an open pit of any kind. Prior to any approval, they will need to submit and go through a site plan review that some of these concerns can be dealt with. Does it have basic amenities like water and sewer, electric and gas? The parking areas will need to be paved. Several members of the board were not opposed to the re-use of the long standing vacant building and would like to see further details on what exactly will be proposed if the client is willing to proceed. A couple commissioners were worried about the neighbors and if the business would fit in with the residential feel of the neighborhood.

**Review proposed DPW
facility at North Boyne**

Public Works Director, Andy Kovolski facilitated the review of the preliminary plans for the DPW facility at North Boyne as submitted by Environmental Architects. The new garage facility will enable the department to put all of the vehicles in one location with added cold storage to get off season items that are stored all around the city in one location. The current salt barn will be torn down, and will be constructed behind the proposed 15,600 sq ft facility, which will house all of the vehicles, equipment, repair bays, locker room, office space, and a wash bay. The plan is to begin breaking ground this spring. The board had some general questions

about traffic flow, nearness to the neighbors with extra noise when trucks are backing up, landscaping, and lighting; however, overall thought it was a well thought out design and should work for the department for many years to come. After review of the plans, **motion by Place, seconded by Meeder to recommend to the City Commission the adoption of the presented preliminary site plans for the capital improvement of the North Boyne DPW site as designed by Environmental Architects.**

****MOTION**

2015-1-19-7C

Roll Call:

Aye: Frasz, Kozlowski, MacKenzie, Meeder, Neidhamer, Place, and St. Dennis

Nay: None

Absent: Biskner and Ellwanger

Motion Carries

Place left at 6:46 pm

Review front yard setback requirements for Planned Industrial District

Planning Director McPherson reviewed his memo in the agenda packet. At the December meeting after discussion of the setbacks in the PID, the board wanted to further review the setback requirements for this district as opposed to the other districts and look at a possible reduction. The Regional Commercial/Industrial District is 20 feet, General Commercial District 10 feet, Central Business District there is none, and in the Planned Industrial District 50 feet with 25 feet as side yard setbacks. A lot of the properties in the PID are on corners, so the front is one setback and the sides are a different setback, however, still bordering a street. After board review and discussion, it was decided to have some consistency in the district to reduce the front yard setback to 25 feet and have staff draft language for consideration at the next meeting.

Review draft of 2015 Recreation Plan

Planning Director McPherson advised the board that every 5 years it is recommended to review and update the Recreation Plan. Included in the agenda packet was a draft plan for review and discussion. Included in the main body of the plan were sub area plans consisting of the Waterfront Master Plan, Old City Park Master Plan, Avalanche Park Master Plan, Trail Town Master Plan and the Veterans Park Master Plan. Chapter 3 includes the recreation inventory of the city and chapter 5 has the Goals and Action plans including a capital improvement schedule for 2015 through 2019. Long term suggestions were made for the continued improvements of all of the parks and possible ideas for future development of the old city dump located to the north of the city in Evangeline Township. After board review and discussion, **motion by Meeder, seconded by St. Dennis, PASSED UNANIMOUSLY**, to recommend the approval of the 2015 Recreation Plan to the Parks and Recreation Commission.

****MOTION**

Staff Report

McPherson reported that the 2nd reading for the Central Business District Drive Thru Ordinance Amendment has been scheduled during the City Commission meeting on February 24th. The city was successful in obtaining the Safe Routes To School grant however, it was not in total; the Lewis St. sidewalks and the rapid flashing beacons were not approved. The city has been awarded the Place plans grant that we applied for which is for a walkable and useable spaces plan development from Peninsula Beach down to Sunset Park and eventually into Veterans Memorial Park. There will be MSU students assisting the city with these plans, and a staff kick off meeting has been set for February 16th. There will be a Re-development Ready Community conference call on January 23rd, to receive feedback and some technical assistance to finish up this project from Jennifer Rentirik and

Joe Meyers. Staff attended the Charlevoix County Zoning Administrators' meeting last week. LIAA is working on water quality initiatives for all of the communities on Lake Charlevoix.

Good of the Order

Damage to the airport fence was reported by possible stacking of plowed snow by one of the businesses in the Industrial Park. City staff will check it out.

The next meeting of the Boyne City Planning Commission is scheduled for Monday, February 16, 2015 at 5:00 pm in the Auditorium.

Adjournment
****MOTION**

2015-1-19-10

St. Dennis moved, Frasz seconded, PASSED UNANIMOUSLY a motion to adjourn January 19, 2015 meeting at 7:33 p.m.

Chair Jane MacKenzie

Pat Haver, Recording Secretary



City of Boyne City

MEMO

Agenda 8A

Date: February 6, 2015

To: Mayor Grunch and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: City Facilities Funding – Bond Proposal

At our January 27th City Commission meeting the direction was given to staff to work with our consultants to prepare language for a possible bond proposal that could be voted on by our citizens at the upcoming May 5th election. In order to have something placed on the May 5th ballot in needs to be submitted to the County Clerk by 4:00 p.m. on the day of our Commission meeting, February 10th.

Immediately behind this memo please find the draft ballot language and resolution necessary to begin this process as prepared by our Bond Attorney Patrick McGow of Miller Canfield. On pages 4 and 5 please find two revised tables from our financial consultant Paul Stauder of Stauder, Barch and Associates.

Pages 6 and 7 speak to the possible timing of a City Hall complex project and bond sale if this matter is approved by the voters. As you can see we also consulted further with Ray Kendra as this matter was further reviewed.

Beginning on page 8 you will find materials, although prepared for school issues that I believe have relevance for our deliberations on bond election dates and also begin to discuss what can and can't be done in providing the public information regarding an upcoming election. Should the Commission choose to proceed, we will be providing additional information on this subject to help insure that we stay in conformance with the law.

Pages 14 and 15 contain information, and a solicitation, from a highly respected pollster in Michigan, regarding recent early polling on the upcoming Statewide road funding ballot measure, and the possible implications that might have on other funding requests.

As I mentioned in my earlier memo on this topic, there is no good time to ask the public for additional money. The road funding ballot measure could cut either way. The information on page 9 seems to indicate that in those years, May elections had more favorable outcomes than November elections. Placing the matter on the ballot in May also gives the Commission the option of placing another measure on the ballot in November if the measure doesn't pass.

Ultimately it will be up to the voters to determine if the needs exist and if this is an appropriate way to address those needs.

RECOMMENDATION: That the City Commission approve the resolution provided to place on the May 5th ballot the Boyne City Facility Improvement Proposal authorize the City Clerk/Treasurer to submit it to the County Clerk prior to the 4:00 p.m. deadline and authorize City staff to take appropriate steps to inform the public of the election and the issues.

Options:

- 1) Postpone the decision for additional information and consideration.
- 2) Choose another date for placing the matter before the voters.
- 3) Decide not to place the matter before the voters at this time.
- 4) Other options as determined by the City Commission.

EXHIBIT A

Boyne City Facility Improvements Bond Proposal

Shall the City of Boyne City, Michigan, borrow the principal sum of not to exceed Seven Million Dollars (\$7,000,000) and issue its general obligation unlimited tax bonds, in one or more series, payable in not to exceed twenty-one (21) years, for the purpose of paying the cost to acquire, construct, furnish and equip buildings and City facilities to house its police, fire, ambulance, museum and City Hall operations, including site acquisition, demolition, site improvements and related infrastructure improvements? If approved, the estimated millage to be levied in 2016 is 2.69 mills (\$2.69 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 2.26 mills (\$2.26 per \$1,000 of taxable value).

23785703.1\010277-00016

RESOLUTION SUBMITTING CITY FACILITIES IMPROVEMENTS BOND PROPOSAL

CITY OF BOYNE CITY
County of Charlevoix, State of Michigan

Minutes of a regular meeting of the City Council of the City of Boyne City, County of Charlevoix, State of Michigan, held on the 10th day of February, 2015, at 12:00 p.m., Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the City Council (the "City Council") of the City of Boyne City (the "City") has determined that it is necessary to to acquire, construct, furnish and equip buildings and City facilities to house its police, fire, ambulance, museum and City Hall operations, including site acquisition, demolition, site improvements and related infrastructure improvements (the "Project");

WHEREAS, the City Council has determined that the City should borrow money in an amount not to exceed Seven Million Dollars (\$7,000,000) and issue general obligation unlimited tax bonds of the City, in such amount for the purpose of paying all or part of the cost of the Project; and

WHEREAS, the City Council has determined that a proposal to issue the bonds for the Project shall be submitted to the qualified electors of the City at a special election to be held in the City on Tuesday, May 5, 2015 (the "Election Date"); and

WHEREAS, in order for the bond proposal to be submitted to the qualified electors, it is necessary for the City Council to certify the ballot wording of the proposal to the City Clerk and to the County Clerk of the County of Charlevoix (the "County Clerk"), as required by Act 116, Public Acts of Michigan, 1954, as amended (the "Michigan Election Law").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The bond proposal attached hereto as Exhibit A (the "Bond Proposal") shall be submitted to a vote of the qualified electors of the City on the Election Date.
2. The ballot wording of the Bond Proposal is hereby certified to the City Clerk and the County Clerk of the County of Charlevoix for submission to the City's electors on the Election Date. The City Clerk is hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required by the County Clerk to evidence the foregoing certification and/or submission by no later than 4:00 p.m. on Tuesday, February 10, 2015.

3. The City Clerk and the County Clerk are hereby directed to (a) post and publish notice of last day of registration and notice of election as required by the Michigan Election Law; and (b) have prepared and printed, as provided by the Michigan Election Law, ballots for submitting the bond proposal at the election, which ballots shall contain the proposal appearing herein, or the proposition shall be stated as a proposal on the voting machines, which ballots may include other matters presented to the electorate on the same date.

4. The estimated millage rate in the first year and simple average annual millage rate set forth in the Bond Proposal, which have been prepared for the City by Stauder, Barch & Associates, Inc., financial advisors to the City, are reasonable estimates of such millage rates based on current assumptions.

5. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are hereby repealed.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

City Clerk

I HEREBY CERTIFY that the attached is a true and complete copy of a resolution adopted by the City Council of the City of Boyne City, County of Charlevoix, State of Michigan, at a regular meeting held on February 10, 2015, and that the meeting was conducted and public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

City Clerk

CITY OF BOYNE CITY
 COUNTY OF CHARLEVOIX, STATE OF MICHIGAN
PROPOSED 2016 FACILITY BONDS
 (GENERAL OBLIGATION - UNLIMITED TAX)

SUMMARY OF BONDING PROJECTIONS

Scenario / Table	Amount of New Bonds	Election & Financing Costs	Estimated Bond Proceeds for Project	Bond Term	Estimated Interest Rate	Total Interest Cost on New Debt	Maximum Total Mills	Ballot Info for New Debt Alone	
								First Year Millage	Average Millage
20 Year Bonds Table 5a	\$7,000,000	(\$148,000)	\$6,852,000	20 yrs, 1 mos	4.25%	\$3,606,692	2.69	2.69	2.26

Handwritten mark

ASSUMPTIONS:

- Bonds dated April 1, 2016
- Election March 2016
- Annual Taxable Value growth rate of 1% for 2015, 1.5%, 2.0% and 2.5% thereafter.

NOTATION:

- The interest rates used on the enclosed tables represent conservative rates. If the bonds were sold in the current market, the interest rate would be approximately 0.5% less than shown above. However, due to the fact the bond sale is at least six months away, we recommend using a conservative interest rate when computing the millage impact. Otherwise, if the interest rates rise, the City could be forced to levy a millage over the millage given in the pre-election information.

prs
01/29/15

Stauder, Barch & Associates, Inc.
 3989 Research Park Drive
 Ann Arbor, MI 48108
 (734) 668-6688 Fax #: (734) 668-6723

Table 5a 20 Year Bonds

\$7,000,000
CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX, STATE OF MICHIGAN
PROPOSED 2016 FACILITY BONDS
(GENERAL OBLIGATION - UNLIMITED TAX)

Dated: Apr 1, 16
 Delivery: Apr 1, 16
 Bond Term: 20 yrs, 1 mos
 Average Life: 12.123
 120% Useful Life of Projects: TBD
 1:5 Ratio: TRUE
 N.I.C.: 4.25%
 [2] Debt/TV: 3.89%
 [2] Debt/(TV+IFT): 3.80%

Ad Valorem T.V. Growth History		Avg Growth
2009	\$197,513,900	-1.85%
2010	190,180,825	-3.71%
2011	184,630,417	-2.92%
2012	180,707,199	-2.12%
2013	178,260,973	-1.35%
2014	179,796,939	0.86%
July Debt Levy: 100%		

Schedule of Estimated Millage Needed to Retire Bonded Debt

Tax Year	F/Y End 6-30	Existing UTGO Debt \$0	Interest Due		Principal Due		Total P&I	Total Existing & Proposed Debt \$0	Plus Delq. Allowance 7.00%	Funds on Hand (Use) of \$0	Net Existing Debt \$0	Proposed Debt \$0	Projected Txbal Value [3]	Growth Rate	Mills This Issue	Mills Needed for Bond Debt
			Nov 1	May 1	May 1	May 1										
2014	2015	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$184,066,339	0.86%		0.00	
2015	2016	0	0	0	0	0	0	0	0	0	0	185,907,002	1.00%		0.00	
2016	2017	0	173,542	148,750	150,000	472,292	472,292	35,549	0	0	507,841	188,695,607	1.50%	2.69	2.69	
2017	2018	0	145,563	145,563	220,000	511,125	511,125	0	0	0	511,125	192,469,520	2.00%	2.66	2.66	
2018	2019	0	140,888	140,888	240,000	521,775	521,775	0	0	0	521,775	197,281,258	2.50%	2.64	2.64	
2019	2020	0	135,788	135,788	260,000	531,575	531,575	0	0	0	531,575	202,213,289	2.50%	2.63	2.63	
2020	2021	0	130,263	130,263	275,000	535,525	535,525	0	0	0	535,525	207,268,621	2.50%	2.58	2.58	
2021	2022	0	124,419	124,419	285,000	533,838	533,838	0	0	0	533,838	212,450,337	2.50%	2.51	2.51	
2022	2023	0	118,363	118,363	300,000	536,725	536,725	0	0	0	536,725	217,761,595	2.50%	2.46	2.46	
2023	2024	0	111,988	111,988	315,000	538,975	538,975	0	0	0	538,975	223,205,635	2.50%	2.41	2.41	
2024	2025	0	105,294	105,294	325,000	535,588	535,588	0	0	0	535,588	228,785,776	2.50%	2.34	2.34	
2025	2026	0	98,388	98,388	340,000	536,775	536,775	0	0	0	536,775	234,505,420	2.50%	2.29	2.29	
2026	2027	0	91,163	91,163	355,000	537,325	537,325	0	0	0	537,325	240,368,056	2.50%	2.24	2.24	
2027	2028	0	83,619	83,619	370,000	537,238	537,238	0	0	0	537,238	246,377,257	2.50%	2.18	2.18	
2028	2029	0	75,756	75,756	385,000	536,513	536,513	0	0	0	536,513	252,536,689	2.50%	2.12	2.12	
2029	2030	0	67,575	67,575	400,000	535,150	535,150	0	0	0	535,150	258,850,106	2.50%	2.07	2.07	
2030	2031	0	59,075	59,075	420,000	538,150	538,150	0	0	0	538,150	265,321,359	2.50%	2.03	2.03	
2031	2032	0	50,150	50,150	435,000	535,300	535,300	0	0	0	535,300	271,954,392	2.50%	1.97	1.97	
2032	2033	0	40,906	40,906	455,000	536,813	536,813	0	0	0	536,813	278,753,252	2.50%	1.93	1.93	
2033	2034	0	31,238	31,238	475,000	537,475	537,475	0	0	0	537,475	285,722,084	2.50%	1.88	1.88	
2034	2035	0	21,144	21,144	495,000	537,288	537,288	0	0	0	537,288	292,865,136	2.50%	1.83	1.83	
2035	2036	0	10,625	10,625	500,000	521,250	521,250	0	0	0	521,250	300,186,764	2.50%	1.74	1.74	
2036	2037	0	0	0	0	0	0	0	0	0	0	307,691,433	2.50%	0.00	0.00	
2037	2038	0	0	0	0	0	0	0	0	0	0	315,363,719	2.50%	0.00	0.00	
		\$0	\$1,815,742	\$1,790,950	\$7,000,000	\$10,606,692	\$10,606,692	\$35,549	\$0	\$0	\$10,642,241					

[1] 7 mos interest.

[2] Includes \$0 of Existing LT debt and \$0 of Existing UT debt as of Dated Date.

[3] Includes \$4,269,400 of Equivalent IFT Valuations and Less DDA/TIFA Debt Captures of \$0

Michael Cain

From: Ray Kendra [ray@env-arch.com]
Sent: Thursday, January 29, 2015 8:35 AM
To: Michael Cain
Subject: RE: Boyne City

That will work out well for scheduling purposes, providing ample time to develop final documents and bid.

Backing up from taking bids in late February:

Bids Due February 16, 2016
Drawings out for bid January 26 – February 1, 2016
Construction Document Production October-December, 2015
Design Development August – September, 2015
Complete final Design and Programming Details June-July, 2016
Bond Issue Approved May 2015

This allows more time than would be needed per phase but also would afford the opportunity to produce and externally tight set of drawings including ample additional detailed meeting time with every department.

This could be compressed as required;
Realistically our team would need the following to produce an excellent set of documents:

1 month to finalize design details (Schematic Design Refinement)
1 month to refine design details (Design Development)
3 months production of bid/Contract Documents (Construction Documents)
2 – 3 weeks (Bidding)
I would generally assume 9-12 months for construction.

We could also spend time exploring potential phasing options and integrate into bid documents.

Ray Kendra, AIA, LEED AP

ENVIRONMENT ARCHITECTS;
The Circumstances, objects or conditions by which one is surrounded.
118-A Cass Street
Traverse City, Michigan 49684

231.946.1234 voice
231.421.5772 fax



please don't print this e-mail unless it is necessary

From: Michael Cain [mailto:mcaïn@boyncity.com]
Sent: Wednesday, January 28, 2015 5:06 PM

To: Ray Kendra
Subject: FW: Boyne City

Hi Ray, For your info and comments regarding City Complex timing. Mike

From: McGow, Patrick F. [<mailto:mcgow@millercanfield.com>]
Sent: Wednesday, January 28, 2015 4:02 PM
To: 'Paul Stauder'
Cc: Cindy Grice; Michael Cain
Subject: RE: Boyne City

Thanks Paul. I just spoke with Mike and Cindy about the ballot language and resolution. We discussed the timing of the projects and the bond sale and I think we would like to delay the bond issuance until spring 2016. The City is not going to have any designs, specs or plans available until winter and they expect to bid the construction and begin in spring 2016. They can cover the design costs until next spring. Given the size and scope of the project, I think it would be better to have construction bids available before sale and they don't need the proceeds until spring 2016 anyway.

Assuming they take bids in late February or early March, we could then size and sell the Bonds in March and deliver in April. Can you rerun the estimates with an assumed April 1, 2016 dated date? I am going to send them the proposed resolution and ballot tomorrow. Thanks.

From: Paul Stauder [<mailto:paul@stauderbarch.com>]
Sent: Wednesday, January 28, 2015 3:09 PM
To: McGow, Patrick F.
Subject: RE: Boyne City

I believe it's the \$7 million they're looking at.

Thank you,
Paul

Paul R. Stauder | First Vice President | Stauder, Barch & Associates | 3989
Research Park Drive | Ann Arbor, Michigan 48108
Phone 734-668-6688 | Cell 734-646-5485 | Fax 734-668-6723 | Email
paul@stauderbarch.com

PLANNING & PASSING

A BOND

5.6.14

[RECENT ELECTION STATISTICS]

Elections	School		With		Without	
	Bonds Proposals	Passage Rate	Millage Increase	Passage Rate	Millage Increase	Passage Rate
Feb-12 *	13	54%	8	25%	5	80%
May-12	25	68%	17	59%	8	88%
Aug-12	20	60%	17	53%	3	100%
Sep-12	2	100%	1	100%	1	100%
Nov-12 **	13	31%	9	11%	4	75%
Feb-13	13	69%	9	56%	4	100%
May-13	31	74%	21	62%	10	100%
Aug-13	6	33%	4	0%	2	100%
Sep-13	1	100%	1	100%	0	n/a
Nov-13	25	64%	17	53%	8	88%
Feb-14	9	56%	6	33%	3	100%
Totals	158	97 passed	110	53 passed	48	44 passed
		61%		48%		92%

* presidential primary

** presidential election



[FOUR FIXED REGULAR ELECTION DATES]

- The four fixed regular election dates are as follows:
 - Fourth Tuesday in February;
 - First Tuesday after the first Monday in May;
 - First Tuesday after the first Monday in August;
 - First Tuesday after the first Monday in November.*

*The November regular election date, even-years only, is the school district's Regular School Election date.

CLARK HILL

[REGULAR ELECTION DATES]

2015	2016
☺ Tuesday, February 24, 2015	☺ Tuesday, February 23, 2016
☺ Tuesday, May 5, 2015	☺ Tuesday, May 3, 2016
☺ Tuesday, August 4, 2015	☺ Tuesday, August 2, 2016
☺ Tuesday, November 3, 2015	☺ Tuesday, November 8, 2016*

* Regular School Election Date

CLARK HILL

[CONSIDERATIONS: CHOOSING AN ELECTION DATE]

- Cost
- Turn-out/ballot fatigue/other ballot issues?
- “Stealth Election”
- Coordination with construction timetable
- New rules for the School Bond Loan Program

CLARK HILL

[MICHIGAN CAMPAIGN FINANCE ACT]

- School districts are prohibited from spending public funds or using other resources for campaign activities, including the election or defeat of candidates or ballot proposals.
- School districts cannot advocate for a ballot proposal but may use its resources to inform (i.e. factual information).

Do not use language like:	However, you may say:
This will really help our kids.	The bond issue is intended to benefit every child in the district.
This will benefit everyone in the district.	Make an informed decision.
We really need your help.	There is a lot of information available.

CLARK HILL

Dear Superintendent,

Supporters of Proposal 1 say it will include \$300 million in additional funding for public schools, and knowing that, I know superintendents will probably be closely following the progress of this May 5th statewide ballot proposal with a great deal of interest, especially if your district plans to place a proposal on the same election ballot. However, based on the results of our most recent January statewide survey, convincing a majority of Michigan voters to support Proposal 1, may prove to be a difficult challenge for Governor Snyder and supporters of the proposal.

Governor Snyder recently stated that he believes that messages that focus on safety concerns about the condition of our roads will increase support for Proposal 1 enough to convince a majority of May 5th voters to vote "yes." While messages dealing with safety concerns can be very compelling, garnering the support from a majority of May 5th voters will likely be a challenge.

Moreover, based on surveys we have conducted for several local school districts across the state in which we have tested the impact of Proposal 1 on the ballot initiatives of local public school districts, results show that Proposal 1 has clearly had a negative, though not necessarily insurmountable impact on the prospects of garnering voter approval of tax-related ballot proposals being advanced by school districts.

If you would like to chat about what we have found, or, if you plan to have a local school district ballot proposal on the May 5th ballot and would like EPIC-MRA to test voter support for Proposal 1, as well as support for a proposal placed by your school district, and finally ask if voters will support both ballot proposals, only Proposal 1 or only the proposal of your local school district, or vote against both, we can do that at a reasonable cost. Here are the findings of our January survey on Proposal 1.

Findings from our 600 sample January 2015 Statewide Survey:

On an initial question on Proposal 1, which only noted that if approved it would raise the sales tax from 6 to 7 cents on the dollar to provide \$1.3 billion in funding for road improvements, along with \$300 million per year in additional funding for local public schools, and \$95 million in new revenue funding for local government to provide services, a 46 percent plurality said they would vote "yes," including only 33 percent voting "yes" not counting 13 percent who were undecided at first but when pressed, said they lean toward voting "yes," with 41 percent voting "no," including 35 percent voting "no," not counting 6 percent who were undecided but said they lean toward voting "no."

Among voters who are very certain to be participating in the May 5th election, the election is much closer with 46 percent voting "yes," including 35 percent voting "yes" and 11 percent who were undecided voters who lean "yes," and 44 percent voting "no," including 39 percent voting "no" and 5 percent who are undecided voters who lean toward voting "yes."

After survey respondents heard a more detailed description of Proposal 1, including provisions of other laws that take effect if Proposal 1 is approved, such as changes in the way gasoline taxes are charged and an increase in gasoline taxes, an end to a 10 percent deduction for new vehicle registration fees for three years, increases in registration fees for hybrid and electric cars, as well as higher registration fees for commercial vehicles and heavy trucks, support for Proposal 1 dropped dramatically.

Among all respondents, a 47 percent plurality said they would vote "no," including 38 percent voting "no" without 9 percent who are undecided but lean toward "no," 38 percent voting "yes," including only 26 percent voting "yes" without 12 percent who are undecided but lean toward "yes." Among "very certain" May 5th voters, 49 percent said they would vote "no" including 42 percent voting "no" without 7 percent who were undecided but leaned toward voting "no," and 37 percent voting "yes" including only 26 percent "yes" without 11 percent undecided voters who lean toward voting "yes."

Please contact me if you would like to discuss how EPIC-MRA can provide assistance to your school district if you have a proposal on the May 5th ballot, or a future election ballot. Thank you for taking the time to read this important message about the May 5th election.

Sincerely,

Bernie Porn

President, EPIC-MRA

P: (517) 886-0860

F: (517) 886-9176

C: (517) 285-5681

E: bernie@epicmra.com

2/6/2015

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City of Boyne City

MEMO

Agenda Item 9A

Date: February 6, 2015

To: Mayor Grunch and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Water/Wastewater Superintendent Confirmation

Pursuant to section 5.10(c) of the Boyne City Charter I am pleased to present Mark Fowler to the City Commission for confirmation as our new Water/Wastewater Superintendent.

Mr. Fowler was selected out of pool of 9 applicants for the position. I also explored the possibility of retaining an outside management firm, like that used by some other communities in Michigan and across the country, to provide those services.

Background checks were done on Mr. Fowler including reference and non-reference discussions with people he has worked with. All came through very well.

I have enclosed for your review a copy of Mr. Fowler's resume. His extensive water and wastewater experience as well as teaching experiences should serve him well as Boyne City's Water and Wastewater Superintendent. Mr. Fowler has all the required State of Michigan licenses required for operating our systems.

Mr. Fowler has already spent some time with all of our Water/Wastewater personnel and toured our facilities. He will also be available on an as needed basis prior to his anticipated March 2nd start date to assist our crews and complete required State paperwork.

Mr. Fowler has already begun looking for a new home in the Boyne City area for his family.

Mr. Fowler will receive salary of \$61,500 per year, and an initial 3 weeks of paid vacation per year in addition to the other standard City benefits. Mr. Fowler will serve as an at will employee.

I believe Mr. Fowler will make a fine Water/Wastewater Superintendent for the City of Boyne City and help us build on the strong foundations our department and systems already have.

Mr. Fowler is scheduled to attend Tuesday's City Commission meeting and be available at 11:30 a.m. prior to the meeting at City Hall to meet with any of the City Commissioners who would care to do so.

RECOMMENDATION: That the City Commission confirm the appointment of Mark Fowler as Water/Wastewater Superintendent for the City of Boyne City as outlined above.

OPTIONS:

- Postpone further action for additional information or review
- Some other action as determined as appropriate by the City Commission.
- Deny the request.

Mark Fowler

11287 Emerald Forest, Interlochen, MI 49643

Professional Experience

Project Manager, Wade Trim Operations Services since 2005

- Operate and Maintain a 0.2 MGD activated sludge plant.
- Collect and perform NPDES testing on wastewater samples
- Prepare monthly reports to submit to the Department of Environmental Quality.
- Develop Budgets and track expenses.
- Manage and operate the water and wastewater systems at a mobile home park and a Condominium Association.
- Oversee the operation of 0.13 MGD aerated lagoon system with spray irrigation.
- Supervise three employees and assist in the operation and maintenance of a 1.2 MGD water system and a 1.0 MGD water system.
- Interact with the clients and the public on a regular basis.

Lead Operator, Operations Management International, Traverse City, MI

- Assist in the operation of a 8.5 MGD Activated Sludge Plant
- Coordinate, plan, and conduct the training of new operators.
- Oversee all aspects of the operation and maintenance of three satellite projects. A Sequencing Batch Reactor (SBR), an aerated lagoon system treating septic tank effluent, and a small lagoon system for a shopping plaza.
- Deal with the public, clients and contractors on a daily basis.
- Prepare quarterly reports to submit to the Department of Environmental Quality

Operator, Operations Management International, Traverse City, MI

- Performed Plant start up and shut down.
- Performed process control duties
- Operated and maintained pumps and associated equipment.
- Collected and ran laboratory analyses on wastewater samples

Operator, City of Negaunee Water Treatment Plant, Negaunee, MI

- Operated and maintained pumps and associated equipment
- Collected and ran laboratory analyses on drinking water samples

Education **Northwestern Michigan College, Traverse City, MI**
 AAS degree in Business Administration, Aug. 2000
 Northern Michigan University, Marquette, MI
 Certificate in Wastewater Treatment Technology, Dec. 1993

Certification

Michigan Wastewater Licenses A,B,C,D, L2,L1
Michigan F-4 Water Treatment License
Michigan D-2 Water Treatment License
Michigan S-2 Water Distribution License
Michigan Industrial Wastewater Licenses C3-a, C3-b, A-1f, A-1g

Professional Organizations

Michigan Water Environment Association: Serve as the chair of The
Northern Michigan Operators Committee and Serves on the
Wastewater Administrators Committee
American Waterworks Association



CITY OF BOYNE CITY

MEMO

To: Michael Cain, City Manager *Mc*
From: Barb Brooks, Executive Assistant *BB*
Date: February 5, 2015
Subject: Veterans Park Pavilion

Citizens interested in the Veterans Park Pavilion project and City staff members have been meeting on a regular basis to determine the feasibility of renovating the current pavilion; looking at further refinement of plans for "Concept 2" and investigating ways to cover the cost.

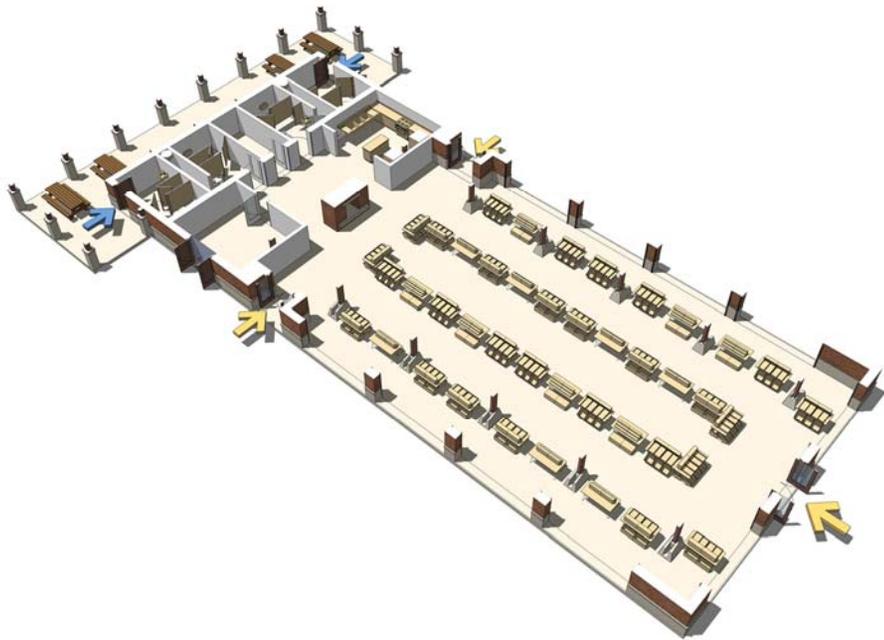
Design: Concept 2 utilizes the base foundation of the current pavilion and expands it to provide for additional amenities and accommodate a larger number of people. After reviewing all of the public input and researching grant opportunity specifications, we have asked the architect to incorporate a lower roof line and commercial kitchen components. Color scheme and specific details have not been discussed. This would happen later in the planning process.

Timeline: Construction should take about 4 – 6 months. Professional services should commence at least 4 months prior to the start of construction to engineering shop drawings, final review and have time to bid the project. (It is possible this could start in 2015)

Cost: The current estimate for the project is approximately \$700,000 which would include final design, engineering, bid documents, construction and construction oversight. Federal and state grant opportunities have been identified as well as local resources. Preliminary conversations have been ongoing with the MEDC who would be the main funding sources of the project. Attached is a draft spread sheet showing sources of potential funding, possible financial contributions and budget shortfalls / excesses. A citizens group, working through the Charlevoix County Community Foundation, is willing to organize a 'Capital Campaign' to provide financial support for the project. These dollars can be used as local match for grants we may receive.

This project was reviewed by the Main Street board and they are in full support and unanimously voted to dedicate funds for the project. It is also included the draft Recreation Plan that is working its way through the Parks and Recreation Board. Staff and members along with individuals who are working to make this project a reality fully understand that the City Commission is primary attention is on City facilities and we are striving to put together a financial package that would not encumber the City to remain focused on facilities.

Recommendation: that the City Commission authorize staff to: 1) continue to refine and develop plans for the pavilion to keep the project moving forward, 2) support budgeted funds in the upcoming 2015/16 budget that would be used to match potential grants. 3) start applying for grants and soliciting contributions with a goal to hire a consultant and start construction as soon as it is financially feasible



PAVILION RENOVATION REVENUE BUDGET

(Estimated Cost of Project = \$700,000)

Fund/Grant Name	Agency Source		Grant Criteria	Required Match	Financial Opportunity Range		50% Match	25% Match	
					Minimum	Maximum			
Farm to Food	MEDC	State	Open	Construct, rehabilitate, acquire, expand or improve a facility for the support of a three to four season farmers market. 25% - 50% of total project	\$ 350,000	\$ 525,000	\$ 350,000	\$ 175,000	Approx. Required Match Funds
Main Street	City	MS	Open		\$ 15,000	\$ 30,000			
Farmers Market	City	MS	Open		\$ 30,000	\$ 40,000			
Parks & Rec	P&R	P&R/City	Open		\$ 25,000	\$ 35,000			
							\$ 70,000	\$ 105,000	City Match
GLE Peoples Fund	GLE	Local	Feb / June / Oct	0	\$ 10,000	\$ 10,000			
Consumers Energy		Local		0	\$ 10,000	\$ 10,000			
GT Band 2% grant		Local	June / Dec	0	\$ 7,500	\$ 15,000			
CCCF Grant		Local	March / Oct	0	\$ 3,000	\$ 5,000			
Crowd Funding / Private		Local			\$ 2,000	\$ 5,000			
Spartan Stores					\$ 1,000	\$ 1,000			
Organizations									
Eta Nu		Local			\$ 500	\$ 1,000			
American Legion		Local			\$ 500	\$ 1,000			
Kiwanis		Local			\$ 500	\$ 1,000			
BV Lions		Local			\$ 500	\$ 1,000			
Rotary		Local			\$ 500	\$ 1,000			
Chamber of Commerce		Local			\$ 500	\$ 1,000			
Mushroom Festival		Local			\$ 500	\$ 1,000			
4th of July		Local			\$ 500	\$ 1,000			
							\$ 37,500	\$ 54,000	Private Match
Estimated Total Project Revenue					\$ 457,500	\$ 684,000	\$ 107,500	\$ 159,000	Total Estimated Match Funds
Funds would not be available until 2016 for these programs									
USDA	USDA	Fed	June ?	0	\$ 75,000	\$ 100,000	\$ -	\$ -	
Rural Business Dev.		Fed	28-Feb		\$ 50,000	\$ 100,000			
Total					\$ 582,500	\$ 884,000			

February 2015

February 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					February 1
2	3	8:00am Farmers Market	8:30am Main Street Board mtg.	6	7 8:00am Farmers Market
					8
9	10 12:00pm City Commission	11 8:00am Farmers Market	12 6:00pm Parks & Rec 6:00pm Public Hearing - Recreation Plan	13 Chocolate Covered Boyne	14 Valentine's Day (United States) More Items...
					15
16 President's Day (United States) 5:00pm Planning Commission	17 7:00pm Historic District	18 8:00am Farmers Market	19	20	21 8:00am Farmers Market
					22
23 5:00pm Main Street Board Retreat	24 12:00pm City Commission	25 8:00am Farmers Market	26 5:30pm Airport Advisory Board	27	28 8:00am Farmers Market

March 2015

March 2015							April 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					March 1
2	3	4	5	6	7
	5:00pm ZBA	8:00am Farmers Market	8:30am Main Street Board mtg. 6:00pm Parks & Rec	11:00am BOR Organization meeting	8:00am Farmers Market
					8
9	10	11	12	13	14
12:00pm EDC/LDFA	7:00pm City Commission	8:00am Farmers Market			8:00am Farmers Market
					15
16	17	18	19	20	21
Board of Review 5:00pm Planning Commission 7:00pm Historical Commission	Budget Work Session Saint Patrick's Day (United States)	Board of Review 8:00am Farmers Market			8:00am Farmers Market
					22
23	24	25	26	27	28
	12:00pm City Commission	8:00am Farmers Market	5:30pm Airport Advisory Board		8:00am Farmers Market
					29
30	31				