



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Tuesday, September 22, 2020 at Noon

Due to the COVID-19 situation and per the Governor's Executive Orders, this meeting will be held electronically. To participate via Zoom, connect to:

<https://us02web.zoom.us/j/82122945020?pwd=clIXOFJKSkMzWGhWTUI4eTFvV2NZUT09>
from your computer

Meeting ID: 821 2294 5020

Passcode: 683532

One tap mobile

+13017158592,,87239682744#,,,,,0#,,845017# US (Germantown)

+13126266799,,87239682744#,,,,,0#,,845017# US (Chicago)

For this and the other meetings below you can dial by your location using the phone numbers below and the highlighted meeting id for that meeting:

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888 475 4499 US Toll-free

877 853 5257 US Toll-free

The public will be allowed to comment during the usual public comment opportunities during the meeting per City Commission policy and practice. All other times the public will be muted.

Written comments will be accepted until 4:30 p.m. Monday, August 24th. They may be mailed to or deposited in the City Hall Drop Box, 319 North Lake Street, Boyne City, MI 49712 to the attention of Cindy Grice, Boyne City Clerk/Treasurer or emailed to cgrice@boynecity.com

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.

A. Approval of the September 8, 2020 City Commission regular meeting minutes as presented

B. Approval of a purchase order contract with Robinson's Landscaping & Nursery Inc. of Boyne City MI to plant 63 trees in an amount not-to-exceed \$24,855 and authorize the City Manager to execute the documents

C. Approval of the resolution of support for application to the Charlevoix County Community Foundation for a Geographic Enrichment Cycle Grant of \$2,500 to install signage in the City on the Boyne Valley Trail and authorize the City Manager to execute the documents

4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. August 2020 Financial Statement
8. OLD BUSINESS
9. NEW BUSINESS
 - A. Public Hearing to Close Out Michigan Community Development Block Grant
Consideration of a Public Hearing to close out the Boyne Infrastructure Community Development Block Grant which upgraded the sanitary sewer force main along M75 South, serving Boyne Mountain. Jessica Lovay from the Northern Lakes Economic Allowance will be attending
 - B. East Lincoln Street Reconstruction
Consideration to award a contract for the engineering design services for the E Lincoln Street Reconstruction Project between South Lake and Grant Streets in an amount not-to-exceed \$38,300 per the proposal dated 9/16/2020 and authorize the City Manager to execute the documents
 - C. Ridge Run Dog Park Turf Purchase Recommendation
Consideration to approve contract for the purchase of Dog Park turf with Artificial Grass Recyclers in an amount not-to-exceed \$6,508 which includes a \$1,900 trucking expense charged by a separate logistics company contracted with Artificial Grass Recyclers and authorize the City Manager to execute the documents
 - D. John Street Erosion Control Project Recommendation
Consideration to approve a purchase order contract with Harbor Springs Excavating of Harbor Springs, MI in an amount not-to-exceed amount of \$25,200 and authorize the City Manager to execute the documents
 - E. Public Works Gate Relocation Recommendation
Consideration to approve contract for the Public Works gate relocation with Harbor Fence Company of Petoskey MI in an amount not-to-exceed \$3,578 and authorize the City Manager execute the documents.
 - F. Patio Furniture
Consideration to approve the purchase of patio and outdoor furnishings from Landscape Forms of Kalamazoo as proposed for \$35,082 plus shipping for the two additional benches
 - G. Airport Crack Sealing
Consideration to approve a contract with Applied Pavement Markings of Harbor Springs, MI for the 2020 Airport Asphalt Crack Sealing Services in an amount not-to-exceed \$15,000 and authorize the City Manager execute the documents.
 - H. Veterans Park Pavilion Rental Policy and Fees Recommendation
Consideration to approve Public Works Policy & Procedure No. PW_002 "Veterans Park Pavilion Rentals" as presented

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The City Goals update meeting is scheduled for October 6 at 1:00 p.m. p.m.
- The next regular City Commission meeting is scheduled for October 13, 2020 at 7:00 p.m.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



**SEPTEMBER 8, 2020
REGULAR MEETING**

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mayor Neidhamer also discussed the rules of the Zoom meeting.

CALL TO ORDER

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain, Scott McPherson, Tim Faas, Patrick Kilkenny

Others: There were 15 citizens in attendance via the Zoom meeting platform

**CONSENT AGENDA
MOTION**

2020-09-094

Moved by Conklin

Second by Grunch

Approval of the August 25, 2020 City Commission regular meeting minutes as presented

Approval to purchase three computer towers from Common Angle with Microsoft Home, Office and Business for a total not to exceed \$3,414 and authorize the City Manager to execute the documents

Approval to appoint James Richman to the Main Street Board to fill a vacancy with a term expiring January 18, 2021

Approval to appoint Adam Graef to the Main Street Board to fill a vacancy with a term expiring January 18, 2022

Ayes: 5

Nays: 0

Absent: 0

Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- The second round of dust control has been completed
- We have discovered that the North Lake Street Bridge has erosion. Further studies are being conducted
- The tree removal program is one third complete.
- The Fall rubbish collection will be on Saturday, September 19

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Draft minutes of the August 6, 2020 Main Street Board meeting; the August 13, 2020 Parks & Recreation Board meeting were received and filed.

**2nd Reading
International Property
Maintenance Code**

Consideration to adopt the International Property Maintenance Code and enforcement policy as proposed

Planning Director Scott McPherson said that currently the City does not have any type of property maintenance code. The only tool the City has to address dilapidated structures is the City's Dangerous

Building's Ordinance. To initiate an action using the Dangerous Building Ordinance a structure has to be significantly degraded or damaged, usually to the point that it is economically unfeasible to repair or restore the structure. Over the years the City has discussed the possible adoption of a property maintenance code, however, an ordinance has never been developed and submitted to the City Commission for their consideration. In 2018 the City goals adopted by the City Commission included the goal of "Increase Housing Availability". To help achieve that goal the City Commission tasked the Planning Department to "Develop a property maintenance standard ordinance to provide additional tools for improving substandard housing units." To accomplish this task the International Property Maintenance Code (IPMC) has been submitted to the City Commission for consideration for adoption. A hard copy of the ordinance is available at City Hall and online.

Discussion

Given the experiences with dilapidated buildings over the past few years, and the time and effort required to enforce the dangerous building ordinance, a property maintenance code could offer a more efficient and less time-consuming enforcement tool and advance the City's goal to increase housing availability. A property maintenance code would provide the City the ability intervene to require deteriorating structures that have defects be corrected prior to becoming unfixable issues. After reviewing the challenges and issues raised with the creation of a customized property maintenance code, it was determined that the most cost-effective way to adopt an ordinance was to adopt the IPMC by reference. The IPMC is developed by the International Code Council (ICC). The ICC is a nonprofit member-based association that develops a wide variety of model codes. Historically, model codes were prepared by several different code bodies such as Building Officials Code Administrators International, Inc. (BOCA), Southern Building Code Congress International (SBCCI), and the International Conference of Building Officials (ICBO). With different bodies developing different codes the application of the varying standards across jurisdictions was very difficult for builders, architects, manufactures and other users of the codes. In 1999, the code bodies began to work together to prepare a unified code under the auspices of the ICC. The ICC is dedicated to developing a minimum set of standards to be used in the design, building and maintenance of safe, sustainable and affordable structures. The first set of ICC codes were published in 2000 and included the International Building Codes. ICC Codes have since been adopted in all 50 states and the IPMC has been adopted by many municipalities in Michigan and throughout the country. In Michigan the International Building Codes developed by the ICC were adopted by the State of Michigan and are now the State of Michigan Construction Code. The State Construction Code does reference the IPMC and it could be enforced by municipalities that have adopted the State Construction Code. In Charlevoix County the choice has been made not to enforce the IPMC so municipalities would need to adopt the code individually if the municipality wished to enforce it. In Charlevoix County the City of East Jordan has adopted the IPMC. Other northern Michigan cities that have adopted the code are Petoskey, Cheboygan and Alpena. In the cities of Petoskey and Cheboygan

the code is enforced by the police departments, in the City of Alpena they have their own building department that enforces the code, in City of East Jordan the enforcement is done by the zoning administrator.

As identified by City attorney Rhonda Stowers there are several benefits to simply adopting the IPMC by reference including the following:

- **Thoroughness** - The IPMC is drafted with input from code compliance officers, industry officials, and other interested parties. The codes are carefully formulated with input from specialists in the fields, municipal entities, and members of the public. As such, it is less likely that a particular issue will “slip through the cracks.”
- **Balance** – Because the code is created with the input of various perspectives, it tends to represent a balance between the needs of the industry, the concerns of the public, and the interests of code enforcement.
- **Readability** – as the IPMC has been in place for a significant time, its provisions have been honed over the years to eliminate ambiguity and improve clarity.
- **Ease of Enforcement** – The IPMC has gained acceptance as a definitive code in the industry and in the court system. This makes its enforcement less subject to challenge than an untested local code provision. Also, contractors are more likely to be familiar with (and therefore more likely to comply with) the code provisions of the IPMC than a tailored local code, lowering the overall number of potential violations. A licensed contractor should not be able to plead ignorance.
- **Ease of Adoption** – If the City adopts the IPMC by reference, it will not be burdened with creating its own property maintenance code. The IPMC is a copyrighted document (as are other codes), so a municipality that is copying and pasting code provisions from other sources runs the risk of unintentionally violating copyright laws. Adoption by reference avoids the risk and the burden of creating a new code.
- **Ease of Amendment** – If the City adopts the IPMC by reference and has the latest manual available for inspection and review by citizens, the City will not be burdened with frequent reviews of its property maintenance code to determine if an update is needed; it will simply be a matter of having the most recent version on file.

One of the primary concerns that has been expressed with proposed adoption of the IPMC has been how it will be enforced. This is an understandable concern and all of the northern Michigan municipalities that have adopted the IPMC had similar concerns expressed during the adoption process. In all cases these concerns have not materialized. While it is staff's position that would also be the case in Boyne City, if the IPMC is adopted it is suggested that the City Commission also adopt an enforcement policy to insure the

ordinance is enforced as intended. A draft enforcement policy has been provided with the Ordinance for your consideration. Please note the addition of the required revisions in section 5 of the ordinance that fill in specific provisions for the City of Boyne City.

Staff Comments: None

Citizens Comments: Chuck Vondra said there have been changes to the document from the 1st ordinance to the current one and asked if that was proper. Some items in the IPMC are already addressed in existing ordinances. How many dilapidated buildings do we currently have to enforce this on? He is not sure how this will increase housing availability.

Marty Moody said the City is trying to get this thru with people not being able to see it. Why have anything based on international codes? This is little Boyne City. He is worried about future commissioners and staff enforcement of this code.

Tim Nemecek said the City has public buildings that do not fit this code. We owe it to Boyne City residents to tweak this ordinance to Boyne City.

Al Aown said he thinks it's a good idea to have a set of guidelines. This is serious stuff. Does everything have to be perfect? We need to do our due diligence.

Chris Christensen said based on this, many homes would be in violation if this is adopted. Some of what is in the IPMC is overreaching.

William Church said his biggest concern is the enforcement aspect and one person having all the power.

Joe Schlegel said this is taking a big step to go after a small problem. He volunteered to be involved in a committee to create a document and feels this is currently overreaching.

Nick Rocky said he struggles with the overreach when we already have ordinance in place. Why is that necessary?

Board Discussion: Mayor Pro-Tem Grunch said he goes back to the intent of this ordinance which is to prevent problems before they become too large. He is not in favor of approving as presented. Commissioner Solomon said he really thinks this is going to be ok. These fears haven't come true in other communities. This is to prevent buildings from becoming so dilapidated they have to be removed. Commissioner Page said she is in no rush to move forward. Commissioner Conklin said he supports this but could also wait two weeks.

2020-09-095

Moved by Solomon

Second by Conklin

MOTION

To adopt the International Property Maintenance Code and enforcement policy as proposed

Ayes: 3

Nays: 2, Commissioner Page and Mayor Pro-Tem Grunch

Absent: 0

Motion carried

**Transfer of Business
Park Lot 5 – Phase II**

Consideration to approve the recommendation of the EDC to transfer Lot 5 in Phase II of the Business Park back to Industrial Magnetics Incorporated in exchange for tax losses and associated fees and authorize the City Manager and/or City Clerk/Treasurer to execute the necessary documents.

City Manager Michael Cain said that in November 2010 Bud and Nancy Shear and Industrial Magnetics Incorporated (IMI) donated vacant lot 5 in Phase II of the Business Park to the City. Lot 5 still remains vacant but IMI now needs the lot for access to their current site in Wilson Township and future expansion. IMI is currently getting an expansion approved thru Wilson Township where it resides to significantly expand its operations. In another few years IMI would like to build a 20,000+ sq./ft facility on Lot 5. As part of their current expansion they would also like to build a new access drive to Lexamar Drive to give vehicles an alternate route to access their current, soon to be expanded facility. Lot 5 is 4.95 acres in size and has a natural gas transmission main that bisects the property generally east to west.

Indirectly related to the IMI donation in 2010 was the then plan of the Humane Society to purchase our lot 11 in Phase II of the business park for a nominal \$1 fee. That sale never took place, instead the Humane Society purchased the former Charlevoix County building which is their current site. Their Executive Director Scott MacKenzie indicates that they have no need for lot 11. The return of Lot 5 to IMI was discussed at our Economic Development Commission's (EDC) August 31st meeting. They approved a motion as follows:

Cortright moved, Anzell seconded, PASSED UNANIMOUSLY to return lot 5 of the Business Park which was donated to the City, back to IMI subject to reimbursement of tax losses and associated fees which were incurred when transferring the property.

Clerk/Treasurer Grice's calculation of the lost tax revenues back to 2010 is \$18,952.28. It will return to the tax rolls next year. This cost has been discussed with Mr. Shear and he finds it acceptable. The other fees to transfer the property back, have not yet been calculated. This property will be subject to the same easement and restrictions that apply to other properties in Phase II of the Business Park.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2020-09-096
 Moved by Conklin
 Second by Page

To approve the recommendation of the EDC to transfer Lot 5 in Phase II of the Business Park back to Industrial Magnetics Incorporated in exchange for tax losses and associated fees and authorize the City Manager and/or City Clerk/Treasurer to execute the necessary documents.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Sale of Business Park
 Lots 3 & 4 – Phase I**

Consideration to approve the recommendation of the EDC to sell lots 3 & 4 in Phase I of the Business Park back to Flying Dutchman Holdings for \$36,500 and authorize the City Manager and/or City Clerk/Treasurer to execute the necessary documents

City Manager Cain stated earlier this year Brook Walsh and his Northern Michigan Escapes purchased the building on lot 2 in Phase I of the Business Park located in the northeast corner of the Air Industrial Drive /Lexamar Drive intersection. He is interested in purchasing the abutting vacant lots 3 and 4 as shown on the attached map and has agreed to the terms on the attached term sheet. The property would be sold to the firm he has known as Flying Dutchman Holdings, LLC. The lots are 0.82 and 1.17 acres respectively or 1.99 acres total. Specific plans for the site will be provided after the lots are sold. The sale of Lots 3 and 4 to Mr. Walsh were discussed at our Economic Development Commission's (EDC) August 31st meeting. The EDC approved a motion to recommend this sale

Staff Comments: None

Citizens Comments: None

MOTION

Board Discussion: All are in agreement with the recommendation

2020-09-097
 Moved by Page
 Second by Grunch

To approve the recommendation of the EDC to sell lots 3 & 4 in Phase I of the Business Park to Flying Dutchman Holdings for \$36,500 and authorize the City Manager and/or City Clerk/Treasurer to execute the necessary documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**2020 Pavement Rehab
Project Additional Work
Recommendations**

Consideration to amend purchase order #5696 to Rieth-Riley Construction for the 2020 Road Rehabilitation Project by \$2,947 for an amount not-to-exceed \$277,952 and authorize the City to execute the documents.

Director of Public Works Tim Faas said that on April 2020, the City Commission awarded a contract to Rieth-Riley in an amount of \$275,005 for our 2020 Pavement Rehabilitation Project. The work was substantially completed in June at a final cost of \$257,112. As such, the contract has \$17,893 remaining.

Faas requested pricing from Rieth-Riley on performing some asphalt preservation overlay work on a couple short sections of local streets with the remaining funds. This work would involve the Public Works staff saw cutting a butt-joint at each end of the area to be overlaid and then Rieth-Riley crews paving a minimum of 1.5" thick asphalt over the existing pavement. The city would assist with traffic control as well as restoration. Overlays have been proven to extend the useful life of pavements by about 5 to 7 years. The streets priced are Mechanic Street (W Michigan Avenue to Bay Street), Bay Street (either side of Mechanic Street) and Second Street (McKinley Street to Terrace Street). The cost to perform the overlays would be \$20,840 as outlined in the proposal from Rieth-Riley. This is \$2,947 more than what remains under the contract.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2020-09-098
Moved by Conklin
Second by Solomon

To amend purchase order #5696 to Rieth-Riley Construction for the 2020 Road Rehabilitation Project by \$2,947 for an amount not-to-exceed \$277,952 and authorize the City to execute the documents.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**2020 Parks & Erosion
Control Projects**

Consideration to authorize the Director of Public Works to procure materials for the Parks and Erosion Control Projects to be completed this fall and winter subject to budgeted amounts and final approval of the City Manager.

Director of Public Works Tim Faas provided a list of projects that are scheduled for construction by the Public Woks staff this fall and winter. The projects have a mix of revenues from private donations,

grants, or County millage funds to help offset the City of Boyne City costs.

1. Boyne Forest Trail Trailhead Parking Lot & Pathway (2020 Charlevoix Co Parks Millage Allocation)
2. Ridge Run Dog Park Agility Area (Private Donations & Community Foundation Grant)
3. Avalanche Trail Signage (2019 Charlevoix Co Parks Millage Allocation)
4. F Grant Moore Marina Sidewalk Erosion (2020 MDNR Waterways Grant)
5. Sunset/Veterans Park & John Street Road End Erosion
6. Airport Parking Lot Trailhead Rest Rooms

In order to expedite the construction delivery, Tim requested approval to work directly with vendors to procure the required materials to satisfy the designs for each of these projects. Where possible competitive written quotes will be solicited; however, some products will be sole sourced. Examples of the materials required include stone, geotextile fabric, wood posts & fencing, signs, concrete, erosion control products, etc. working within the confines of the grants and agreements with a pledge not-to-exceed the approved budgets without seeking City Commission approval. If materials can be procured locally, we will do that.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

2020-09-099

MOTION

Moved by Page
Second by Conklin

To authorize the Director of Public Works to procure materials for the Parks and Erosion Control Projects to be completed this fall and winter subject to budgeted amounts and final approval of the City Manager.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Newspaper of Record

Consideration to approve the Petoskey News Review as the Newspaper of Record for the City of Boyne City.

Clerk/Treasurer Grice stated the need to designate a Newspaper of Record since the Boyne Gazette is no longer in business. Proposal were requested. The Petoskey News Review will provide the best coverage in getting the information to the public.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2020-09-100

Moved by Solomon

Second by Conklin

To approve the Petoskey News Review as the Newspaper of Record for the City of Boyne City

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Good of The Order

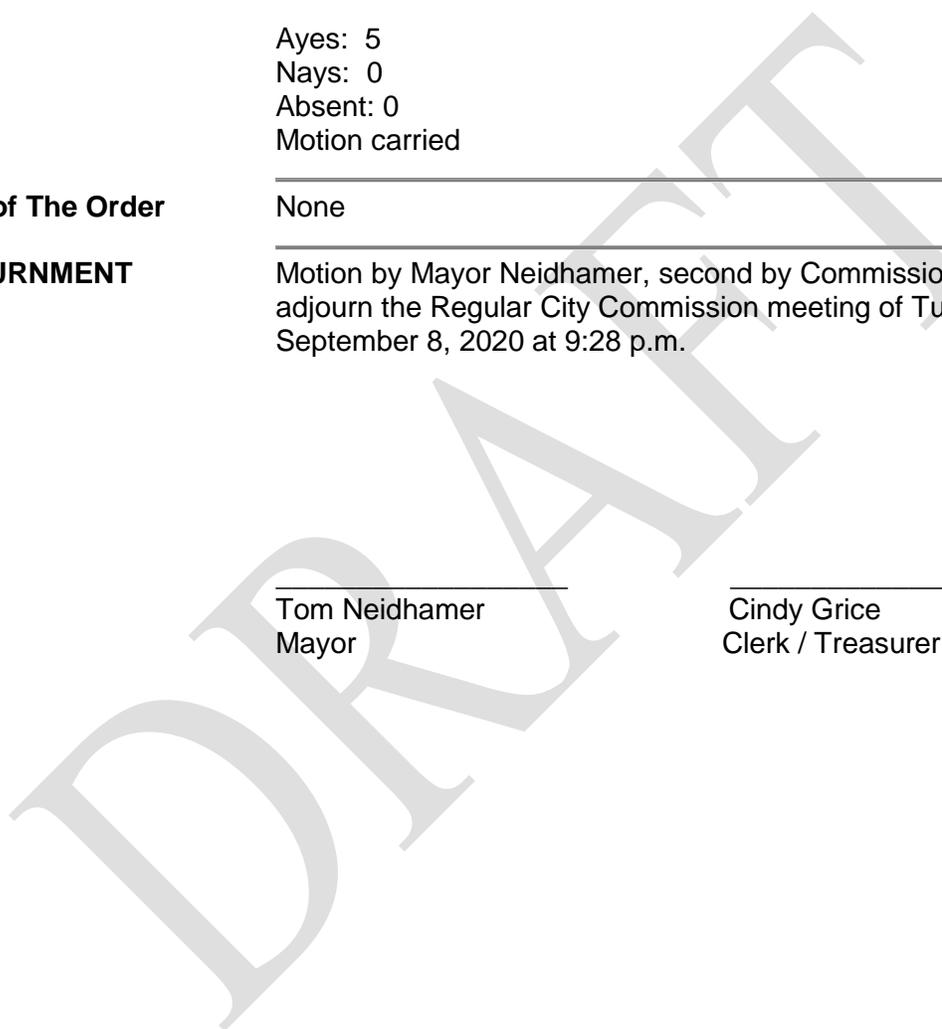
None

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, September 8, 2020 at 9:28 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer



CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works
Date: September 18, 2020
Subject: **Tree Planting Contract Award Recommendation**



BACKGROUND:

Formal bids were advertised in August for the annual tree planting program along the City of Boyne City right-of-ways. This year a total of 63 trees were included in the invitation to bid document. On September 9, 2020 we received two (2) bids in response to the invitation. One from Robinson's Landscape & Nursery and one from Daniel Hoffman Landscaping.

A bid tabulation is attached depicting Robinson's Landscaping & Nursery as the lowest responsive bidder for a total amount of \$24,855 for 63 trees. The bid from Robinson's Landscaping & Nursery was \$1,365 lower than the other bid.

A total of \$47,192 was budgeted for tree removal, trimming and planting in the 2020/2021 budget. A total of \$25,000 was awarded to All Aspects Forestry on removals and trimming earlier this summer, leaving \$22,192 for planting which is a little short.

The City of Boyne City was recently successful in pursuing grants from both DTE Gas (\$4,000) and Consumer's Energy (\$2,500) for 2020 tree planting. The additional \$6,500 would provide enough funding to cover the budget shortfall.

Robinson's Landscaping & Nursery has proposed a 25% deposit as part of its bid proposal which is acceptable. This work is charged to both the local streets and major streets #819 tree maintenance accounts.

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract with Robinson's Landscaping & Nursery Inc. of Boyne City MI in an amount not-to-exceed \$24,855. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Bid Tabulation

Boyer City Bid Tab

TREE BID QUANTITIES 2020						
Species	Size	Number	Hoffman Landscaping		Robinson Landscaping	
			Unit Price	Total Price	Unit Price	Total Price
Green Mountain Sugar Maple	(2.0" to 2.5")	10	\$430	\$4,300	\$410	\$4,100
Autumn Blaze Red Maple	(2.5" to 3.0")	10	\$440	\$4,400	\$410	\$4,100
Red Sunset Maple	(2.0" to 2.5")	9	\$420	\$3,780	\$410	\$3,690
Red Oak	(2.5" to 3.0")	2	\$430	\$860	\$425	\$850
Hemlock	(6' to 8')	1	\$350	\$350	\$390	\$390
Juneberry	(6' to 8')	6	\$325	\$1,950	\$325	\$1,950
Nannyberry	(6' to 8')	4	\$390	\$1,560	\$340	\$1,360
Patriot Elm	(2.0" to 2.5")	3	\$410	\$1,230	\$385	\$1,155
American Hornbeam	(3.0" to 3.5")	4	\$450	\$1,800	\$410	\$1,640
Autumn Gold Ginkgo	(2.0" to 2.5")	4	\$450	\$1,800	\$385	\$1,540
Skyline Locust	(2.0" to 2.5")	3	\$430	\$1,290	\$420	\$1,260
Trinity Pear	(2.5" to 3.0")	2	\$400	\$800	\$385	\$770
Armstrong Maple	(2.5" to 3.0")	5	\$420	\$2,100	\$410	\$2,050
		63	TOTAL =	<u>\$26,220</u>	TOTAL =	<u>\$24,855</u>



Terms and Specifications:

- Landscaped as detailed above
- Site to final rough grade by others.
- Material quantities are estimates only. Actual quantities will be invoiced accordingly.
- Soil erosion, DEQ and Army Core permitting by others unless noted above.
- Plants planted in topsoil, fertilized w/slow release fertilizer and watered in.
- Plant warranty-one year guaranteed normal growth. Not obligated to replace plants damaged by lack of water/maintenance, abnormal weather conditions, animal damage or other conditions beyond our control. Transplanted trees, shrubs and groundcovers are not warranted. Warranty is only valid if owner waters and maintains the plant material properly and account is paid in full.
- Hardscape warranty-two years from date of installation. Warranty does not cover damage from weather conditions, the actions of individuals other than a Robinson's Landscaping employee, chemical spills or other acts of God.
- Unforeseen items or circumstances resulting in additions in labor or materials will be invoiced on a time and material basis.
- If verbal directions are given during the course of construction client authorizes additional work to be charged at material and labor rate or a quoted unit price.
- A 25% deposit is required at the time of signing for the project to be scheduled.
- Robinson's Landscaping and Nursery Inc. expressly guarantees that all work will done according to the plans and specifications provided with all materials true to name and all work done in a manner according to standard trade practices.

Signature Approval: _____ **Date:** _____

**Terms: 25% down, Balance upon completion. 1.5% per month late fee.
Please initial approved category totals, sign, date and return.**

Robinson's Landscaping & Nursery Inc.
05406 West Rd.
Boyne City, MI 49712
(231) 582-9484 / (231) 582-9454 Fax
www.robinsonslandscaping.com

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works
Date: September 18, 2020
Subject: **Charlevoix County Community Foundation
Grant Application Recommendation**



BACKGROUND:

Last year the Community Foundation introduced a number of new categories of grants. The Geographic Enrichment Cycle grant applications are due by October 1, 2020. The primary focus of this new category of grants is on a project that:

1. demonstrates collaboration,
2. addresses new needs or tries new approaches for existing needs,
3. encourages people to help themselves,
4. focuses on prevention of problems, and
5. avoids duplication of services.

The City of Boyne City is an eligible applicant and the Charlevoix Community Foundation staff has verified that the proposed project would be eligible for funding. The source of funds is endowment funds for each of the cities and Beaver Island in the County.

This year I would recommend the City of Boyne City apply for the following project:

Boyne Valley Trail Signage

This project would involve the design, manufacturing and installation of wayfinding signs along the new Boyne Valley Trail within the City of Boyne City:

- A trail committee exists that represents the various property owners and stakeholders (City of Boyne City, Boyne Valley Township, Boyne Mountain Resort and the North Country Bicycle Club) which shows significant collaboration.
- The signs and trail represents a need for the newly constructed trail.
- Signs will help users navigate the trail.
- Signs will help prevent users from being misdirected and enhance enjoyment of the trail.

A budget of \$2,500 should be sufficient for about ten (10) signs.

At last Thursday's Parks & Recreation Commission meeting, the Commission voted unanimously to support the above project application. The City of Boyne City would provide in-kind support to the project in the form of staff time to install the signs along the roughly two miles of trail within the city limits plus a stretch of E Main Street, east of M-75.

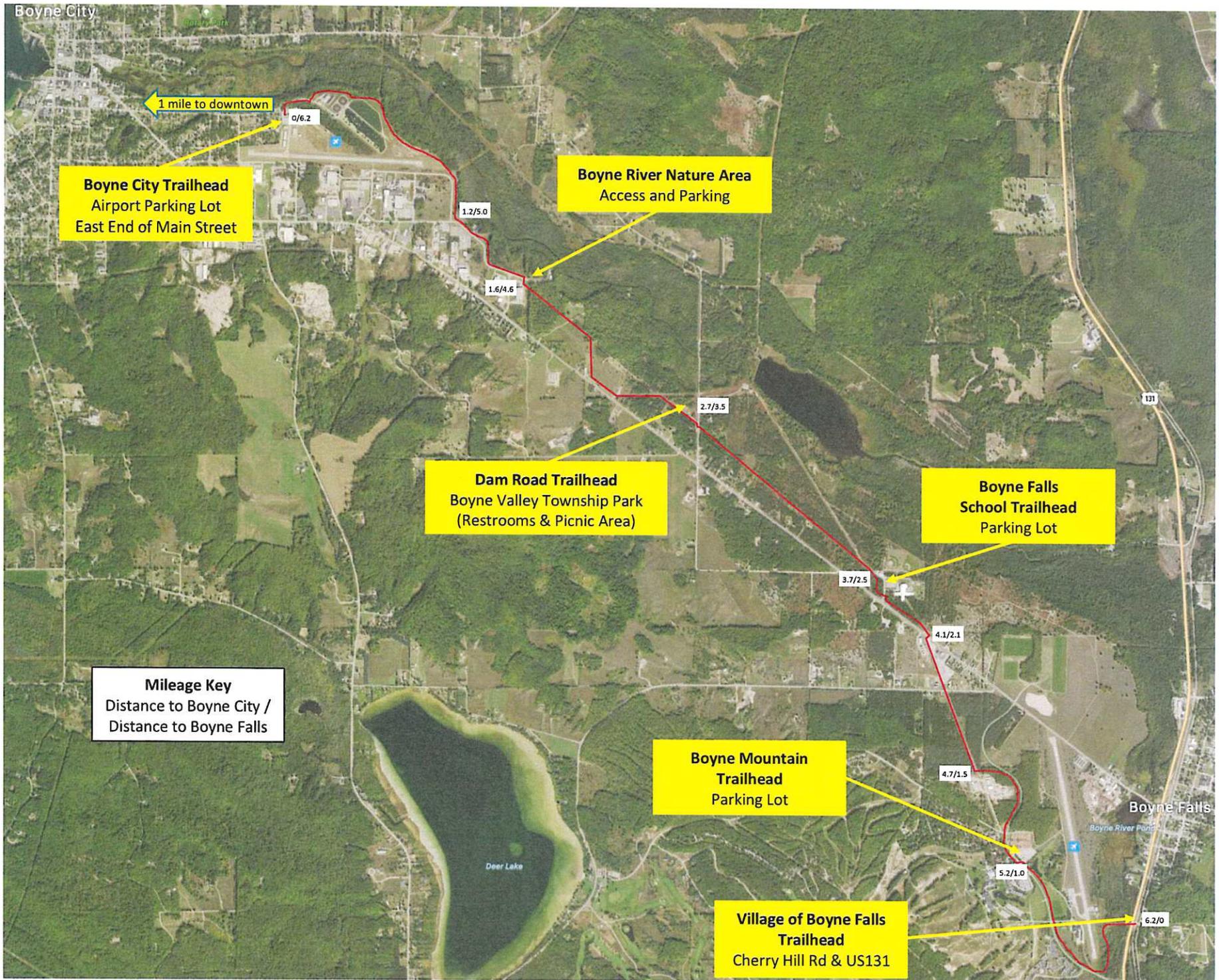
RECOMMENDATION:

It is my recommendation that the City Commission approve the attached resolution of support for application to the Charlevoix County Community Foundation for a Geographic Enrichment Cycle Grant. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Geographic Enrichment Cycle Grant Literature
 Resolution of Support
 Boyne Valley Trail Detailed Map



CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *CG*
Date: September 17, 2020
Subject: August, 2020 Financial Statement



Attached is the August, 2020 Financial Statement. We have completed 33% of our Fiscal Year. Following is a brief overview:

OVERALL REVENUES – Tax collections are over 24% which is slightly higher than last year at this time. At 8/31, we had not received payments from the major escrow companies. The bulk of the collections will be reflected in the September statement. DDA and LDFA revenues will be captured and deposited in late September. We have received our August State Shared Revenue payment without the normally included Economic Vitality and Incentive Program (EVIP) funds that should have been \$10,115 due to budget shortages from the State. In place of those EVIP funds, we received \$15,726 funded under the Coronavirus Aid, Relief and Economic Security (CARE) Act. We are currently working thru the reporting and usage of that funding report due to the State on September 23, 2020.

OVERALL EXPENDITURES: Expenditures continue to track normally period. The summer project expenditures will be showing up in September as well.

As always, if there are any questions, please contact me.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 08/01/2020 TO 08/31/2020

FUND: 101 202 203 206 209 210 211 213 226 242 248 251 285 295 370 470 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 08/01/2020	Total Debits	Total Credits	Ending Balance 08/31/2020
101	GENERAL FUND	1,008,897.20	470,832.44	168,837.50	1,310,892.14
202	MAJOR STREET FUND	50,200.29	32,510.32	17,975.23	64,735.38
203	LOCAL STREET FUND	93,102.22	12,687.28	25,021.52	80,767.98
206	FIRE FUND	311,853.86	53,024.13	9,378.52	355,499.47
209	CEMETERY FUND	330.76	2,595.00	1,255.51	1,670.25
210	AMBULANCE FUND	23,281.92	50,791.71	53,356.89	20,716.74
211	SPECIAL PROJECTS FUND	26,381.50	160.00	0.00	26,541.50
213	FARMERS MARKET FUND	76,138.10	1,456.28	4,314.44	73,279.94
242	BOYNE THUNDER FUND	71,315.39	75.73	5,659.91	65,731.21
248	DOWNTOWN DEVELOPMENT AUTHORITY	213,836.68	0.00	7,132.54	206,704.14
251	LDFA FUND	892,852.84	0.00	10.79	892,842.05
285	MARINA FUND	231,715.22	30,121.44	17,506.94	244,329.72
295	AIRPORT FUND	166,908.37	31,968.38	2,567.79	196,308.96
370	CITY FACILITIES DEBT FUND	57,041.81	51,418.77	0.00	108,460.58
470	CITY FACILITIES CONSTRUCTION FUND	248,276.19	0.00	817.73	247,458.46
590	WASTEWATER FUND	4,109,613.74	60,597.65	29,252.45	4,140,958.94
592	WATER FUND	1,069,836.51	53,912.71	28,845.99	1,094,903.23
661	MOTOR POOL FUND	534,310.35	3,000.00	6,575.38	530,734.97
	TOTAL - ALL FUNDS	9,185,892.95	855,151.84	378,509.13	9,662,535.66

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 031 - PROPERTY TAX REVENUES						
101-031-402.000	PROPERTY TAX COLLECTION	2,819,859.00	678,418.50	362,510.26	2,141,440.50	24.06
101-031-403.000	DELQ. PERSONAL PROPERTY TAX	5,000.00	3,110.49	0.00	1,889.51	62.21
101-031-404.000	MISC TAXES-PILOT/TRAILER PARK	5,000.00	40,038.67	0.00	(35,038.67)	800.77
101-031-428.000	W MICHIGAN WATER SPECIAL ASSESSMENT	21,200.00	4,962.54	2,481.27	16,237.46	23.41
101-031-445.000	PROPERTY TAX PENALTIES	18,000.00	0.00	0.00	18,000.00	0.00
101-031-447.000	PROPERTY TAX ADMIN FEES	93,000.00	15,388.43	8,225.87	77,611.57	16.55
Total Dept 031 - PROPERTY TAX REVENUES		2,962,059.00	741,918.63	373,217.40	2,220,140.37	25.05
Dept 032 - REVENUES						
101-032-452.000	LIQUOR LICENSES	7,800.00	18,627.40	7,558.65	(10,827.40)	238.81
101-032-574.000	REVENUE SHARING	342,175.00	47,206.00	47,206.00	294,969.00	13.80
101-032-574.100	EVIP	62,209.00	15,276.00	15,276.00	46,933.00	24.56
101-032-574.200	LOCAL COMM STABILIZATION SHARING	117,000.00	176,802.17	0.00	(59,802.17)	151.11
101-032-578.000	POLICE TRAINING FUNDS	1,200.00	0.00	0.00	1,200.00	0.00
101-032-579.000	GRANTS-STATE/FEDERAL	1,028,395.00	12,974.78	4,353.84	1,015,420.22	1.26
Total Dept 032 - REVENUES		1,558,779.00	270,886.35	74,394.49	1,287,892.65	17.38
Dept 033 - ADMIN SVC FEE REVENUES						
101-033-604.000	FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	0.00	0.00	5,000.00	0.00
101-033-605.000	LDFA - ADMIN SVC FEE	30,000.00	0.00	0.00	30,000.00	0.00
101-033-606.000	DDA ADMIN SVC FEE	7,500.00	0.00	0.00	7,500.00	0.00
101-033-607.000	ADMIN SERV FEE MOTOR POOL	5,500.00	0.00	0.00	5,500.00	0.00
101-033-608.000	ADMIN SERV FEE WATER/WW	60,000.00	0.00	0.00	60,000.00	0.00
101-033-609.000	ADMIN SERV FEE MAJOR ST	17,000.00	0.00	0.00	17,000.00	0.00
101-033-610.000	ADMIN SERV FEE LOCAL ST	14,500.00	0.00	0.00	14,500.00	0.00
Total Dept 033 - ADMIN SVC FEE REVENUES		139,500.00	0.00	0.00	139,500.00	0.00
Dept 034 - CHARGES FOR SERVICES						
101-034-606.000	DDA MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
101-034-624.000	ICE RINK CONCESSION	100.00	0.00	0.00	100.00	0.00
101-034-640.000	CABLE FRANCHISE FEES	65,000.00	17,992.55	17,992.55	47,007.45	27.68
101-034-642.000	CHARGES/SERVICES & FEES	7,000.00	2,815.57	670.16	4,184.43	40.22
101-034-660.000	POLICE FINES/ORDINANCE FEES	4,000.00	610.27	0.00	3,389.73	15.26
101-034-660.200	SEX OFFENDER REGISTRATION FEE	300.00	50.00	0.00	250.00	16.67
101-034-660.300	POLICE DEPT SURVEY REVENUES	1,200.00	300.00	0.00	900.00	25.00
Total Dept 034 - CHARGES FOR SERVICES		152,600.00	21,768.39	18,662.71	130,831.61	14.27
Dept 035 - INTEREST / RENTALS						
101-035-665.000	RENT - FACILITY ROOMS	2,000.00	0.00	0.00	2,000.00	0.00
101-035-667.000	RENT CITY HALL	18,000.00	5,000.00	1,000.00	13,000.00	27.78
101-035-668.000	RENT - FIRE DEPT	30,000.00	0.00	0.00	30,000.00	0.00
101-035-669.000	RENT - EMS	31,200.00	0.00	0.00	31,200.00	0.00
101-035-670.000	RENT CITY OWNED PROPERTY	3,500.00	1,800.00	1,150.00	1,700.00	51.43
Total Dept 035 - INTEREST / RENTALS		84,700.00	6,800.00	2,150.00	77,900.00	8.03

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	08/31/2020 (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 036 - OTHER REVENUES									
101-036-582.000	ELECTION REIMBURSEMENTS	0.00		883.80		883.80		(883.80)	100.00
101-036-585.000	LOCAL TRAIL GRANTS/CONTRIB	248,775.00		0.00		0.00		248,775.00	0.00
101-036-585.100	BOYNE VALLEY TRAIL REIMB	45,000.00		0.00		0.00		45,000.00	0.00
101-036-675.000	CONTRIBUTIONS	1,000.00		0.00		0.00		1,000.00	0.00
101-036-678.000	PLANNING/TOWNSHIP REIMB	76,604.00		75,114.83		0.00		1,489.17	98.06
101-036-690.000	MISCELLANOUS INCOME	2,000.00		1,033.11		(230.73)		966.89	51.66
Total Dept 036 - OTHER REVENUES		373,379.00		77,031.74		653.07		296,347.26	20.63
TOTAL REVENUES		5,271,017.00		1,118,405.11		469,077.67		4,152,611.89	21.22
Expenditures									
Dept 101 - LEGISLATIVE									
101-101-703.000	SALARIES-MAYOR/CITY COMMISSION	15,250.00		567.50		0.00		14,682.50	3.72
101-101-714.000	SOCIAL SECURITY	1,167.00		43.42		0.00		1,123.58	3.72
101-101-732.000	MEMBERSHIP DUES/MML	3,000.00		2,575.00		0.00		425.00	85.83
101-101-870.000	TRAINING AND SCHOOLS	4,500.00		0.00		0.00		4,500.00	0.00
Total Dept 101 - LEGISLATIVE		23,917.00		3,185.92		0.00		20,731.08	13.32
Dept 151 - PLANNING									
101-151-705.000	SALARIES - PLANNING	113,368.00		37,156.88		9,596.80		76,211.12	32.78
101-151-712.000	INSURANCE: LIFE/AD&D	200.00		172.97		16.60		27.03	86.49
101-151-713.000	INSURANCE MEDICAL	24,519.00		5,636.17		1,067.64		18,882.83	22.99
101-151-714.000	SOCIAL SECURITY	9,438.00		3,022.28		708.16		6,415.72	32.02
101-151-715.000	PENSION	43,260.00		13,572.85		3,385.68		29,687.15	31.38
101-151-716.000	UNEMPLOYMENT	20.00		0.00		0.00		20.00	0.00
101-151-719.000	SICK/VACATION	10,000.00		1,710.16		0.00		8,289.84	17.10
101-151-727.000	SUPPLIES	1,500.00		523.06		58.83		976.94	34.87
101-151-732.000	MEMBERSHIP DUES	1,500.00		0.00		0.00		1,500.00	0.00
101-151-735.000	MILEAGE/TRAVEL	500.00		0.00		0.00		500.00	0.00
101-151-740.000	TELEPHONE/UTILITIES	1,200.00		286.63		96.13		913.37	23.89
101-151-818.000	PROFESSIONAL/CONTRACTED SVCS	2,000.00		225.00		0.00		1,775.00	11.25
101-151-870.000	TRAINING	2,000.00		0.00		0.00		2,000.00	0.00
101-151-911.000	WORKERS COMPENSATION	1,500.00		0.00		0.00		1,500.00	0.00
101-151-970.000	CAPITAL OUTLAY	500.00		0.00		0.00		500.00	0.00
Total Dept 151 - PLANNING		211,505.00		62,306.00		14,929.84		149,199.00	29.46
Dept 173 - GENERAL SERVICES									
101-173-705.000	ADMINISTRATIVE SALARIES/WAGES	355,700.00		109,924.00		26,153.48		245,776.00	30.90
101-173-709.000	ADMIN OVERTIME	3,300.00		2,429.32		905.81		870.68	73.62
101-173-712.000	INSURANCE LIFE/AD&D	1,900.00		665.07		74.70		1,234.93	35.00
101-173-713.000	INSURANCE - MEDICAL	65,112.00		15,698.19		3,504.88		49,413.81	24.11
101-173-714.000	SOCIAL SECURITY	30,443.00		9,572.25		2,361.75		20,870.75	31.44
101-173-715.000	PENSION	194,711.00		28,121.71		7,009.70		166,589.29	14.44
101-173-716.000	UNEMPLOYMENT COMPENSATION	40.00		3.03		0.00		36.97	7.58
101-173-719.000	VACA/SICK EXPENSE	38,950.00		8,023.56		3,223.97		30,926.44	20.60
101-173-727.000	OFFICE SUPPLIES	10,000.00		809.89		139.17		9,190.11	8.10
101-173-730.000	OFFICE SUPPLIES	10,000.00		512.23		307.20		9,487.77	5.12
101-173-731.000	POSTAGE	6,000.00		715.75		117.99		5,284.25	11.93

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-173-732.000	MEMBERSHIP DUES	2,000.00		1,288.00		100.00		712.00	64.40
101-173-740.000	TELEPHONE/UTILITIES	12,000.00		900.93		48.45		11,099.07	7.51
101-173-860.000	MOTOR POOL	200.00		0.00		0.00		200.00	0.00
101-173-861.000	VEHICLE EXPENSE	4,800.00		1,600.00		400.00		3,200.00	33.33
101-173-870.000	TRAINING/SCHOOLS/TRAVEL	4,500.00		279.39		261.62		4,220.61	6.21
101-173-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	10,000.00		980.10		398.70		9,019.90	9.80
101-173-910.000	INSURANCE/LIABILITY & PROP	23,600.00		10,803.29		0.00		12,796.71	45.78
101-173-911.000	WORKERS COMPENSATION	3,200.00		5,093.00		0.00		(1,893.00)	159.16
Total Dept 173 - GENERAL SERVICES		776,456.00		197,419.71		45,007.42		579,036.29	25.43
Dept 191 - ELECTIONS									
101-191-705.000	SALARIES - ELECTIONS	3,000.00		696.00		696.00		2,304.00	23.20
101-191-728.000	ELECTION COST	1,000.00		1,873.88		85.34		(873.88)	187.39
Total Dept 191 - ELECTIONS		4,000.00		2,569.88		781.34		1,430.12	64.25
Dept 208 - ACCOUNTING/AUDIT									
101-208-808.000	ACCOUNTING/AUDIT	14,500.00		0.00		0.00		14,500.00	0.00
Total Dept 208 - ACCOUNTING/AUDIT		14,500.00		0.00		0.00		14,500.00	0.00
Dept 209 - ASSESSMENT/TAXES									
101-209-731.000	TAX POSTAGE	1,900.00		0.00		0.00		1,900.00	0.00
101-209-802.000	LEGAL FEES	1,500.00		60.00		0.00		1,440.00	4.00
101-209-803.000	BOARD OF REVIEW	500.00		0.00		0.00		500.00	0.00
101-209-818.000	CONTRACTED SERVICE	63,000.00		20,650.00		5,100.00		42,350.00	32.78
101-209-900.000	TAX MAILING/BILLING FEE	3,000.00		1,579.85		0.00		1,420.15	52.66
Total Dept 209 - ASSESSMENT/TAXES		69,900.00		22,289.85		5,100.00		47,610.15	31.89
Dept 210 - LEGAL									
101-210-801.000	RETAINER FEE	50,000.00		3,810.00		0.00		46,190.00	7.62
Total Dept 210 - LEGAL		50,000.00		3,810.00		0.00		46,190.00	7.62
Dept 248 - GENERAL/OTHER SERVICES									
101-248-810.000	STREETLIGHTING	50,000.00		11,801.53		2,164.64		38,198.47	23.60
101-248-812.000	LEAF PICK-UP	40,000.00		10,573.00		73.00		29,427.00	26.43
101-248-818.000	ENGINEER/CONTRACTED SERVICE	23,000.00		11,305.00		1,705.00		11,695.00	49.15
101-248-880.000	COMMUNITY PROMOTION	40,000.00		1,285.50		0.00		38,714.50	3.21
101-248-882.000	ZONING ENFORCEMENT EXPENSES	10,000.00		0.00		0.00		10,000.00	0.00
101-248-971.000	LAND ACQUISITION	3,000.00		146,727.71		0.00		(143,727.71)	4,890.92
Total Dept 248 - GENERAL/OTHER SERVICES		166,000.00		181,692.74		3,942.64		(15,692.74)	109.45
Dept 265 - PUBLIC BUILDINGS									
101-265-705.000	SALARIES/BLDG MAINT/OPERATER	35,524.00		9,217.75		4,162.71		26,306.25	25.95
101-265-709.000	OVERTIME- PUBLIC BUILDING	2,000.00		273.96		206.37		1,726.04	13.70
101-265-711.000	SAFETY EQUIPMENT	4,840.00		118.69		118.69		4,721.31	2.45

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-265-712.000	INSURANCE: LIFE/AD&D	375.00	139.91	16.60	235.09	37.31
101-265-713.000	INSURANCE MEDICAL	6,390.00	1,892.00	0.00	4,498.00	29.61
101-265-714.000	SOCIAL SECURITY	2,964.00	924.55	323.66	2,039.45	31.19
101-265-715.000	PENSION	23,691.00	9,693.15	2,527.52	13,997.85	40.91
101-265-716.000	UNEMPLOYMENT COMPENSATION	4.00	0.00	0.00	4.00	0.00
101-265-719.000	VACA/SICK EXPENSE	2,000.00	1,008.92	0.00	991.08	50.45
101-265-727.000	SUPPLIES	24,000.00	6,185.41	1,353.73	17,814.59	25.77
101-265-730.000	MAINTENANCE	23,000.00	5,161.37	1,539.80	17,838.63	22.44
101-265-735.000	GAS AND OIL	1,300.00	0.00	0.00	1,300.00	0.00
101-265-740.000	TELEPHONE/UTILITIES	46,830.00	15,395.73	3,429.11	31,434.27	32.88
101-265-818.000	CONTRACTED SERVICES	78,595.00	19,537.00	7,610.00	59,058.00	24.86
101-265-860.000	MOTOR POOL	3,220.00	0.00	0.00	3,220.00	0.00
101-265-870.000	TRAINING/TRAVEL	500.00	0.00	0.00	500.00	0.00
101-265-910.000	INSURANCE/LIABILITY/EQUIP	3,100.00	617.87	0.00	2,482.13	19.93
101-265-911.000	WORKERS COMPENSATION	4,100.00	3,356.00	0.00	744.00	81.85
101-265-975.000	MAJOR EQUIPMENT PURCHASES	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 265 - PUBLIC BUILDINGS		272,433.00	73,522.31	21,288.19	198,910.69	26.99
Dept 301 - POLICE DEPARTMENT						
101-301-705.000	SALARIES- POLICE CHIEF/ASST	123,133.00	20,761.59	4,930.88	102,371.41	16.86
101-301-706.000	SALARIES - DISPATCHERS	41,012.00	12,824.59	3,425.60	28,187.41	31.27
101-301-709.000	OVERTIME	33,935.00	8,164.72	1,104.31	25,770.28	24.06
101-301-710.000	SALARY & WAGES OFFICERS	280,980.00	100,451.18	22,948.96	180,528.82	35.75
101-301-712.000	INSURANCE: LIFE AD&D	1,900.00	623.22	58.10	1,276.78	32.80
101-301-713.000	MEDICAL INSURANCE	75,000.00	16,433.77	3,347.80	58,566.23	21.91
101-301-714.000	SOCIAL SECURITY	37,000.00	11,373.05	2,486.67	25,626.95	30.74
101-301-715.000	PENSION	116,000.00	24,777.85	5,809.60	91,222.15	21.36
101-301-716.000	UNEMPLOYMENT COMPENSATION	100.00	2.08	0.00	97.92	2.08
101-301-719.000	VACA/SICK EXPENSE	37,611.00	5,599.26	1,139.84	32,011.74	14.89
101-301-727.000	SUPPLIES	8,000.00	2,350.24	1,144.70	5,649.76	29.38
101-301-729.000	AMMO/SHOOTING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
101-301-730.200	SEX OFFENDER REGISTRATION FEES	300.00	0.00	0.00	300.00	0.00
101-301-731.000	BIKE PATROL	500.00	47.68	0.00	452.32	9.54
101-301-735.000	GAS AND OIL	13,000.00	455.24	79.32	12,544.76	3.50
101-301-740.000	TELEPHONE/UTILITIES	5,000.00	619.89	40.72	4,380.11	12.40
101-301-745.000	CLEANING/FOOD ALLOWANCE	5,000.00	0.00	0.00	5,000.00	0.00
101-301-754.000	UNIFORMS	5,000.00	131.41	88.15	4,868.59	2.63
101-301-818.000	POLICE CONTRACTED SERVICES	23,000.00	6,746.75	3,247.00	16,253.25	29.33
101-301-850.000	RADIO MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-301-861.000	VEHICLE EXPENSE	7,000.00	216.90	118.50	6,783.10	3.10
101-301-870.000	TRAINING/TRAVEL	8,000.00	1,865.80	131.80	6,134.20	23.32
101-301-871.000	STATE TRAINING FUND	1,500.00	0.00	0.00	1,500.00	0.00
101-301-910.000	LIABILITY INSURANCE	14,000.00	6,294.19	0.00	7,705.81	44.96
101-301-911.000	INS/WORKERS COMP	0.00	6,232.00	0.00	(6,232.00)	100.00
101-301-970.000	CAPITAL OUTLAY	63,050.00	0.00	0.00	63,050.00	0.00
Total Dept 301 - POLICE DEPARTMENT		903,021.00	225,971.41	50,101.95	677,049.59	25.02
Dept 706 - ENVIRONMENTAL						
101-706-808.000	427 BOYNE AVENUE	80,000.00	8,620.94	0.00	71,379.06	10.78
101-706-809.000	LAB TESTING - LANDFILL	2,000.00	0.00	0.00	2,000.00	0.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 706 - ENVIRONMENTAL		82,000.00	8,620.94	0.00	73,379.06	10.51
Dept 751 - PARKS & RECREATION						
101-751-702.000	ICE RINK, WAGES	8,400.00	0.00	0.00	8,400.00	0.00
101-751-705.000	SALARIES- PARKS GENERAL WAGES	95,770.00	40,909.55	8,931.22	54,860.45	42.72
101-751-709.000	PARKS & REC OVERTIME	5,000.00	1,504.70	659.28	3,495.30	30.09
101-751-711.000	SAFETY EQUIPMENT	0.00	9.89	0.00	(9.89)	100.00
101-751-713.000	INSURANCE MEDICAL	16,953.00	260.09	99.64	16,692.91	1.53
101-751-714.000	SOCIAL SECURITY	7,065.00	3,165.83	718.24	3,899.17	44.81
101-751-715.000	PENSION	7,620.00	2,484.39	469.99	5,135.61	32.60
101-751-716.000	UNEMPLOYMENT COMP	10.00	0.00	0.00	10.00	0.00
101-751-719.000	VACA/SICK EXPENSE	4,000.00	0.00	0.00	4,000.00	0.00
101-751-727.000	SUPPLIES	26,548.00	3,952.54	1,098.27	22,595.46	14.89
101-751-730.000	MAINTENANCE	25,249.00	4,288.72	897.14	20,960.28	16.99
101-751-738.000	CIVIC PROJECTS	4,000.00	0.00	0.00	4,000.00	0.00
101-751-740.000	TELEPHONE/UTILITIES	37,000.00	5,749.96	1,529.77	31,250.04	15.54
101-751-808.000	PROFESSIONAL SERVICES	85,000.00	14,862.92	0.00	70,137.08	17.49
101-751-818.000	CONTRACTED SERVICES	61,668.00	24,175.20	6,696.00	37,492.80	39.20
101-751-860.000	MOTOR POOL	74,000.00	0.00	0.00	74,000.00	0.00
101-751-870.000	TRAINING/TRAVEL	2,000.00	0.00	0.00	2,000.00	0.00
101-751-910.000	LIABILITY INSURANCE	2,100.00	263.46	0.00	1,836.54	12.55
101-751-911.000	WORKERS COMPENSATION	1,200.00	2,079.00	0.00	(879.00)	173.25
101-751-970.000	CAPITAL OUTLAY	304,163.00	18,147.30	1,244.97	286,015.70	5.97
101-751-970.200	VETERANS PARK PAVILION	0.00	74,661.33	0.00	(74,661.33)	100.00
101-751-971.000	BC TO BVT TRAIL CONST	287,070.00	247,079.12	0.00	39,990.88	86.07
101-751-972.000	BVT TO BF TRAIL CONST	286,983.00	0.00	0.00	286,983.00	0.00
Total Dept 751 - PARKS & RECREATION		1,341,799.00	443,594.00	22,344.52	898,205.00	33.06
Dept 804 - MUSEUM						
101-804-727.000	SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-804-900.000	MUSEUM PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
101-804-970.000	MUSEUM - CAPITAL OUTLAY	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 804 - MUSEUM		5,000.00	0.00	0.00	5,000.00	0.00
Dept 809 - SIDEWALKS						
101-809-705.000	SIDEWALK SALARY & WAGES	2,925.00	0.00	0.00	2,925.00	0.00
101-809-727.000	SIDEWALK SUPPLIES	2,419.00	469.83	0.00	1,949.17	19.42
101-809-818.000	SIDEWALK CONTRACED SERV.	7,400.00	0.00	0.00	7,400.00	0.00
Total Dept 809 - SIDEWALKS		12,744.00	469.83	0.00	12,274.17	3.69
Dept 899 - CONTINGENCY						
101-899-714.000	RETIREEES STIPEND FICA	690.00	0.00	0.00	690.00	0.00
101-899-801.000	TAX TRIBUNAL REFUND	2,500.00	98.67	98.67	2,401.33	3.95
101-899-899.000	425 TOWNSHIP REIMBURSEMENT	9,000.00	0.00	0.00	9,000.00	0.00
101-899-984.000	POST RETIREMENT HEALTH INS	23,000.00	5,755.02	727.74	17,244.98	25.02
101-899-986.000	RETIREEES STIPEND	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 899 - CONTINGENCY		44,190.00	5,853.69	826.41	38,336.31	13.25

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 965 - TRANSFERS OUT						
101-965-987.000	TRNSFR TO CEMETERY FUND	34,303.00	0.00	0.00	34,303.00	0.00
101-965-991.000	TRANSFER TO AMBULANCE	115,000.00	0.00	0.00	115,000.00	0.00
101-965-994.000	TRANSFER TO FIRE DEPT FUND	63,000.00	0.00	0.00	63,000.00	0.00
101-965-997.000	TRANSFER TO RUBBISH FUND	51,000.00	30,120.00	0.00	20,880.00	59.06
101-965-998.000	TRANSFERS TO MAJOR STREET	116,392.00	37,134.88	0.00	79,257.12	31.91
101-965-999.000	TRANSFERS TO LOCAL STREET	763,846.00	0.00	0.00	763,846.00	0.00
Total Dept 965 - TRANSFERS OUT		1,143,541.00	67,254.88	0.00	1,076,286.12	5.88
TOTAL EXPENDITURES		5,121,006.00	1,298,561.16	164,322.31	3,822,444.84	25.36
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,271,017.00	1,118,405.11	469,077.67	4,152,611.89	21.22
TOTAL EXPENDITURES		5,121,006.00	1,298,561.16	164,322.31	3,822,444.84	25.36
NET OF REVENUES & EXPENDITURES		150,011.00	(180,156.05)	304,755.36	330,167.05	120.10

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 030 - REVENUES						
202-030-400.000	ALLOCATED FR CUR YR FD BAL	125,000.00	0.00	0.00	125,000.00	0.00
202-030-548.000	METRO ACT FUNDS - PA 48	9,000.00	9,836.13	0.00	(836.13)	109.29
202-030-549.000	STATE HIGHWAY RECEIPTS	472,000.00	118,293.87	32,510.32	353,706.13	25.06
202-030-691.000	TRANSFER FROM GENERAL FUND	116,392.00	37,134.88	0.00	79,257.12	31.91
202-030-692.000	ROAD MILLAGE FUNDS	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 030 - REVENUES		812,392.00	165,264.88	32,510.32	647,127.12	20.34
TOTAL REVENUES		812,392.00	165,264.88	32,510.32	647,127.12	20.34
Expenditures						
Dept 451 - CONSTRUCTION						
202-451-705.000	CONSTRUCTION SALARIES/WAGES	2,100.00	1,023.89	0.00	1,076.11	48.76
202-451-709.000	OVERTIME	174.00	67.59	67.59	106.41	38.84
202-451-713.000	MEDICAL INSURANCE	833.00	18.91	18.91	814.09	2.27
202-451-714.000	SOCIAL SECURITY	258.00	83.05	4.71	174.95	32.19
202-451-715.000	PENSION	5,000.00	2,125.25	528.13	2,874.75	42.51
202-451-816.000	ENGINEERING - LANDINGS PROJECT	37,500.00	0.00	0.00	37,500.00	0.00
202-451-818.000	ENGINEERING	0.00	36,002.73	4,084.87	(36,002.73)	100.00
202-451-860.000	CONSTRUCTION MOTOR POOL	4,658.00	0.00	0.00	4,658.00	0.00
202-451-987.000	MAJOR ST. CONSTR.	243,132.00	79,759.95	0.00	163,372.05	32.81
Total Dept 451 - CONSTRUCTION		293,655.00	119,081.37	4,704.21	174,573.63	40.55
Dept 463 - ROUTINE MAINTANCE						
202-463-705.000	SALARIES- MAINTENANCE	46,683.00	7,409.06	1,978.60	39,273.94	15.87
202-463-706.000	SALARIES - STREET SWEEPING	0.00	788.82	182.24	(788.82)	100.00
202-463-709.000	OVERTIME	5,986.00	1,446.45	315.87	4,539.55	24.16
202-463-713.000	MEDICAL INSURANCE	18,000.00	4,950.81	119.74	13,049.19	27.50
202-463-714.000	SOCIAL SECURITY	3,559.00	1,242.37	224.99	2,316.63	34.91
202-463-715.000	PENSION	34,000.00	12,342.16	3,028.69	21,657.84	36.30
202-463-716.000	UNEMPLOYMENT COMP	50.00	0.00	0.00	50.00	0.00
202-463-719.000	VACA/SICK EXPENSE	9,889.00	1,619.15	356.42	8,269.85	16.37
202-463-727.000	SUPPLIES	11,845.00	1,726.62	201.39	10,118.38	14.58
202-463-819.000	TREE REPLACEMENT	24,376.00	0.00	0.00	24,376.00	0.00
202-463-860.000	MOTOR POOL	34,164.00	0.00	0.00	34,164.00	0.00
202-463-930.000	REPAIR & MAINTENANCE	30,500.00	0.00	0.00	30,500.00	0.00
202-463-931.000	BRIDGE INSPECTIONS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 463 - ROUTINE MAINTANCE		221,052.00	31,525.44	6,407.94	189,526.56	14.26
Dept 474 - TRAFFIC SERVICE						
202-474-705.000	SALARIES- TRAFFIC SERV	3,821.00	849.21	203.67	2,971.79	22.22
202-474-709.000	OVERTIME	1,324.00	574.86	0.00	749.14	43.42
202-474-713.000	MEDICAL INSURANCE	1,163.00	62.49	0.00	1,100.51	5.37
202-474-714.000	SOCIAL SECURITY	360.00	107.38	15.58	252.62	29.83
202-474-715.000	PENSION	3,400.00	2,149.63	539.01	1,250.37	63.22
202-474-727.000	SUPPLIES	3,120.00	0.00	0.00	3,120.00	0.00
202-474-860.000	MOTOR POOL	9,791.00	0.00	0.00	9,791.00	0.00
202-474-930.000	REPAIR & MAINT.	2,500.00	0.00	0.00	2,500.00	0.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 474 - TRAFFIC SERVICE		25,479.00	3,743.57	758.26	21,735.43	14.69
Dept 478 - WINTER MAINTENANCE						
202-478-705.000	SALARIES- WINTER MAINT	45,136.00	0.00	0.00	45,136.00	0.00
202-478-709.000	OVERTIME	15,417.00	0.00	0.00	15,417.00	0.00
202-478-713.000	MEDICAL INSURANCE	9,228.00	0.00	0.00	9,228.00	0.00
202-478-714.000	SOCIAL SECURITY	4,024.00	122.10	26.65	3,901.90	3.03
202-478-715.000	PENSION	18,000.00	11,042.63	2,770.60	6,957.37	61.35
202-478-719.000	VACA/SICK EXPENSE	6,000.00	1,618.74	356.34	4,381.26	26.98
202-478-727.000	SUPPLIES	26,508.00	0.00	0.00	26,508.00	0.00
202-478-860.000	MOTOR POOL	59,027.00	0.00	0.00	59,027.00	0.00
202-478-930.000	WINTER REPAIR & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		188,340.00	12,783.47	3,153.59	175,556.53	6.79
Dept 482 - ADMINISTRATION						
202-482-705.000	SALARIES/WAGES-ADMINISTRATIVE	34,976.00	7,468.74	1,406.25	27,507.26	21.35
202-482-711.000	SAFETY EQUIPMENT	150.00	216.63	0.00	(66.63)	144.42
202-482-712.000	INSURANCE/LIFE/AD&D	290.00	124.50	24.90	165.50	42.93
202-482-713.000	MEDICAL INSURANCE	3,195.00	0.00	0.00	3,195.00	0.00
202-482-714.000	SOCIAL SECURITY	2,574.00	571.37	107.58	2,002.63	22.20
202-482-715.000	PENSION	10,165.00	5,797.50	1,412.50	4,367.50	57.03
202-482-716.000	UNEMPLOYMENT COMP	12.00	0.95	0.00	11.05	7.92
202-482-750.000	ADMINISTRATIVE FEE	17,000.00	0.00	0.00	17,000.00	0.00
202-482-808.000	PROF SVCS/ACCOUNTING/AUDIT	600.00	0.00	0.00	600.00	0.00
202-482-860.000	MOTOR POOL	2,474.00	0.00	0.00	2,474.00	0.00
202-482-870.000	TRAINING/SCHOOL/TRAVEL	1,030.00	120.00	0.00	910.00	11.65
202-482-910.000	INSURANCE/LIABILITY	1,500.00	85.72	0.00	1,414.28	5.71
202-482-911.000	WORKERS COMPENSATION	9,900.00	8,031.00	0.00	1,869.00	81.12
Total Dept 482 - ADMINISTRATION		83,866.00	22,416.41	2,951.23	61,449.59	26.73
TOTAL EXPENDITURES		812,392.00	189,550.26	17,975.23	622,841.74	23.33
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		812,392.00	165,264.88	32,510.32	647,127.12	20.34
TOTAL EXPENDITURES		812,392.00	189,550.26	17,975.23	622,841.74	23.33
NET OF REVENUES & EXPENDITURES		0.00	(24,285.38)	14,535.09	24,285.38	100.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030 - REVENUES						
203-030-548.000	METRO ACT FUNDS	9,000.00	9,836.12	0.00	(836.12)	109.29
203-030-549.000	STATE HIGHWAY RECEIPTS	210,800.00	44,879.83	12,687.28	165,920.17	21.29
203-030-642.000	CHARGES/SERVICES & FEES	0.00	202.50	0.00	(202.50)	100.00
203-030-691.000	TRANSFER FROM GENERAL FUND	763,846.00	0.00	0.00	763,846.00	0.00
203-030-692.000	ROAD MILLAGE FUNDS	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 030 - REVENUES		1,073,646.00	54,918.45	12,687.28	1,018,727.55	5.12
TOTAL REVENUES		1,073,646.00	54,918.45	12,687.28	1,018,727.55	5.12
Expenditures						
Dept 451 - CONSTRUCTION						
203-451-705.000	CONSTRUCTION SALARIES/WAGES	2,291.00	942.40	168.41	1,348.60	41.13
203-451-709.000	OVERTIME	200.00	34.40	34.40	165.60	17.20
203-451-713.000	MEDICAL INSURANCE	292.00	0.00	0.00	292.00	0.00
203-451-714.000	SOCIAL SECURITY	173.00	74.74	15.53	98.26	43.20
203-451-715.000	PENSION	5,500.00	2,120.79	529.09	3,379.21	38.56
203-451-818.000	ENGINEERING	46,014.00	14,089.84	1,581.84	31,924.16	30.62
203-451-860.000	CONSTRUCTION MOTOR POOL	1,683.00	0.00	0.00	1,683.00	0.00
203-451-987.000	STREET CONSTRUCTION	456,868.00	19,589.34	0.00	437,278.66	4.29
Total Dept 451 - CONSTRUCTION		513,021.00	36,851.51	2,329.27	476,169.49	7.18
Dept 463 - ROUTINE MAINTANCE						
203-463-705.000	SALARIES- MAINTENANCE	62,906.00	24,843.00	9,010.42	38,063.00	39.49
203-463-706.000	SALARIES - STREET SWEEPING	0.00	98.52	98.52	(98.52)	100.00
203-463-709.000	OVERTIME	781.00	445.94	138.18	335.06	57.10
203-463-713.000	MEDICAL INSURANCE	22,500.00	6,297.44	646.93	16,202.56	27.99
203-463-714.000	SOCIAL SECURITY	5,775.00	2,592.85	819.82	3,182.15	44.90
203-463-715.000	PENSION	37,000.00	12,809.76	3,293.53	24,190.24	34.62
203-463-716.000	UNEMPLOYMENT COMP	100.00	0.00	0.00	100.00	0.00
203-463-719.000	VACA/SICK EXPENSE	7,000.00	4,244.38	1,606.53	2,755.62	60.63
203-463-727.000	SUPPLIES	8,240.00	1,557.31	160.61	6,682.69	18.90
203-463-819.000	TREE REPLACEMENT	22,816.00	0.00	0.00	22,816.00	0.00
203-463-860.000	MOTOR POOL	65,554.00	0.00	0.00	65,554.00	0.00
203-463-930.000	ROUTINE MAINT. REPAIR & MAINT	39,000.00	9,099.00	0.00	29,901.00	23.33
Total Dept 463 - ROUTINE MAINTANCE		271,672.00	61,988.20	15,774.54	209,683.80	22.82
Dept 474 - TRAFFIC SERVICE						
203-474-705.000	SALARIES- TRAFFIC SERV	3,308.00	213.67	189.04	3,094.33	6.46
203-474-709.000	OVERTIME	365.00	110.84	0.00	254.16	30.37
203-474-713.000	MEDICAL INSURANCE	475.00	0.00	0.00	475.00	0.00
203-474-714.000	SOCIAL SECURITY	147.00	24.83	14.46	122.17	16.89
203-474-715.000	PENSION	2,150.00	2,098.12	529.96	51.88	97.59
203-474-727.000	SUPPLIES	42,500.00	0.00	0.00	42,500.00	0.00
203-474-860.000	MOTOR POOL	850.00	0.00	0.00	850.00	0.00
Total Dept 474 - TRAFFIC SERVICE		49,795.00	2,447.46	733.46	47,347.54	4.92

User: Cindy

DB: Boyne City

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 478 - WINTER MAINTENANCE						
203-478-705.000	SALARIES- WINTER MAINT	39,368.00	371.98	73.89	38,996.02	0.94
203-478-709.000	OVERTIME	9,272.00	0.00	0.00	9,272.00	0.00
203-478-713.000	MEDICAL INSURANCE	8,200.00	0.00	0.00	8,200.00	0.00
203-478-714.000	SOCIAL SECURITY	3,990.00	150.50	32.28	3,839.50	3.77
203-478-715.000	PENSION	19,500.00	11,066.42	2,770.58	8,433.58	56.75
203-478-716.000	UNEMPLOYMENT COMP	6.00	0.00	0.00	6.00	0.00
203-478-719.000	VACA/SICK EXPENSE	6,200.00	1,618.51	356.27	4,581.49	26.11
203-478-727.000	SUPPLIES	29,127.00	0.00	0.00	29,127.00	0.00
203-478-860.000	MOTOR POOL	59,185.00	0.00	0.00	59,185.00	0.00
203-478-930.000	WINTER MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		175,848.00	13,207.41	3,233.02	162,640.59	7.51
Dept 482 - ADMINISTRATION						
203-482-705.000	SALARIES - ADMINISTRATION	25,804.00	6,156.24	1,406.25	19,647.76	23.86
203-482-711.000	SAFETY EQUIPMENT	196.00	77.66	0.00	118.34	39.62
203-482-712.000	INSURANCE/LIFE/AD&D	223.00	124.50	24.90	98.50	55.83
203-482-713.000	MEDICAL INSURANCE	4,999.00	0.00	0.00	4,999.00	0.00
203-482-714.000	SOCIAL SECURITY	1,886.00	470.96	107.58	1,415.04	24.97
203-482-715.000	PENSION	10,344.00	5,692.50	1,412.50	4,651.50	55.03
203-482-716.000	UNEMPLOYMENT COMP	0.00	0.95	0.00	(0.95)	100.00
203-482-750.000	ADMINISTRATIVE FEE	12,083.00	0.00	0.00	12,083.00	0.00
203-482-808.000	PROF SVCS/ACCOUNTING/AUDIT	500.00	0.00	0.00	500.00	0.00
203-482-870.000	TRAINING/SCHOOL/TRAVEL	185.00	0.00	0.00	185.00	0.00
203-482-910.000	LIABILITY INS	1,006.00	85.72	0.00	920.28	8.52
203-482-911.000	INSURANCE/WORKERS COMP	6,084.00	8,031.00	0.00	(1,947.00)	132.00
Total Dept 482 - ADMINISTRATION		63,310.00	20,639.53	2,951.23	42,670.47	32.60
TOTAL EXPENDITURES		1,073,646.00	135,134.11	25,021.52	938,511.89	12.59
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		1,073,646.00	54,918.45	12,687.28	1,018,727.55	5.12
TOTAL EXPENDITURES		1,073,646.00	135,134.11	25,021.52	938,511.89	12.59
NET OF REVENUES & EXPENDITURES		0.00	(80,215.66)	(12,334.24)	80,215.66	100.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 030 - REVENUES						
206-030-400.000	ALLOCATION FROM CUR YR FD BAL	13,442.00	0.00	0.00	13,442.00	0.00
206-030-628.000	FIRE DEPT SERVICE FEES	230,108.00	0.00	0.00	230,108.00	0.00
206-030-690.000	MISCELLANEOUS INCOME	0.00	460.00	460.00	(460.00)	100.00
206-030-691.000	TRANSFER IN OTHER FUNDS	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030 - REVENUES		306,550.00	460.00	460.00	306,090.00	0.15
TOTAL REVENUES		306,550.00	460.00	460.00	306,090.00	0.15
Expenditures						
Dept 040 - EXPENDITURES						
206-040-707.000	SALARIES/VOLUNTEERS/OFFICERS	94,700.00	33,726.64	7,871.66	60,973.36	35.61
206-040-714.000	SOCIAL SECURITY	7,000.00	2,580.09	602.19	4,419.91	36.86
206-040-727.000	SUPPLIES / HOSE	18,000.00	778.00	201.04	17,222.00	4.32
206-040-730.000	EQUIPMENT / MAINTENANCE	38,000.00	2,141.96	367.96	35,858.04	5.64
206-040-735.000	GAS / OIL	3,000.00	143.00	11.19	2,857.00	4.77
206-040-737.000	FIRE HYDRANT RENTAL	27,500.00	0.00	0.00	27,500.00	0.00
206-040-750.000	ADMINISTRATIVE FEE	5,000.00	0.00	0.00	5,000.00	0.00
206-040-850.000	RADIO MAINTENANCE	600.00	225.00	0.00	375.00	37.50
206-040-860.000	MOTOR POOL	1,500.00	0.00	0.00	1,500.00	0.00
206-040-861.000	VEHICLE EXPENSE	1,000.00	232.48	232.48	767.52	23.25
206-040-870.000	TRAINING AND SCHOOLS	7,000.00	549.71	92.00	6,450.29	7.85
206-040-910.000	INSURANCE/LIABILITY & PROP	12,000.00	3,456.03	0.00	8,543.97	28.80
206-040-911.000	WORKERS COMPENSATION	3,750.00	2,877.00	0.00	873.00	76.72
206-040-940.000	BUILDING RENTAL/MAIN	30,000.00	0.00	0.00	30,000.00	0.00
206-040-970.000	CAPITAL OUTLAY	72,000.00	0.00	0.00	72,000.00	0.00
206-040-976.000	FIRE TRUCK REPLACEMENT	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040 - EXPENDITURES		366,050.00	46,709.91	9,378.52	319,340.09	12.76
TOTAL EXPENDITURES		366,050.00	46,709.91	9,378.52	319,340.09	12.76
Fund 206 - FIRE FUND:						
TOTAL REVENUES		306,550.00	460.00	460.00	306,090.00	0.15
TOTAL EXPENDITURES		366,050.00	46,709.91	9,378.52	319,340.09	12.76
NET OF REVENUES & EXPENDITURES		(59,500.00)	(46,249.91)	(8,918.52)	(13,250.09)	77.73

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030 - REVENUES						
209-030-400.000	ALLOCATION FROM CUR YR FD BAL	5,000.00	0.00	0.00	5,000.00	0.00
209-030-633.000	CHARGES FOR LOTS/SERVICES	20,000.00	6,542.50	2,595.00	13,457.50	32.71
209-030-691.000	TRANSFERS FROM GENERAL FUND	34,303.00	0.00	0.00	34,303.00	0.00
Total Dept 030 - REVENUES		59,303.00	6,542.50	2,595.00	52,760.50	11.03
TOTAL REVENUES		59,303.00	6,542.50	2,595.00	52,760.50	11.03
Expenditures						
Dept 040 - EXPENDITURES						
209-040-705.000	SALARIES/WAGES	9,000.00	3,705.06	754.49	5,294.94	41.17
209-040-709.000	OVERTIME	1,500.00	138.18	0.00	1,361.82	9.21
209-040-713.000	MEDICAL INSURANCE	900.00	283.80	65.80	616.20	31.53
209-040-714.000	SOCIAL SECURITY	803.00	287.11	56.10	515.89	35.75
209-040-715.000	CLEARING A/C RETIREMENT	0.00	93.74	19.83	(93.74)	100.00
209-040-727.000	SUPPLIES	2,000.00	1,994.64	30.56	5.36	99.73
209-040-730.000	REPAIRS/MAINTENANCE	10,000.00	352.00	70.00	9,648.00	3.52
209-040-740.000	TELEPHONE/UTILITIES	1,200.00	469.14	258.73	730.86	39.10
209-040-818.000	CONTRACTED SERVICES	25,000.00	6,250.00	0.00	18,750.00	25.00
209-040-860.000	MOTOR POOL	7,000.00	0.00	0.00	7,000.00	0.00
209-040-910.000	INSURANCE: LIABILITY/PROPERTY	700.00	(446.44)	0.00	1,146.44	(63.78)
209-040-911.000	INSURANCE: WORKERS COMP	1,200.00	959.00	0.00	241.00	79.92
Total Dept 040 - EXPENDITURES		59,303.00	14,086.23	1,255.51	45,216.77	23.75
TOTAL EXPENDITURES		59,303.00	14,086.23	1,255.51	45,216.77	23.75
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		59,303.00	6,542.50	2,595.00	52,760.50	11.03
TOTAL EXPENDITURES		59,303.00	14,086.23	1,255.51	45,216.77	23.75
NET OF REVENUES & EXPENDITURES		0.00	(7,543.73)	1,339.49	7,543.73	100.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030 - REVENUES						
210-030-400.000	ALLOCATION FROM CUR YR FD BAL	6,881.00	0.00	0.00	6,881.00	0.00
210-030-626.000	CONTRACTUALS-MEDCD/MEDCR/BCBS	586,320.00	0.00	0.00	586,320.00	0.00
210-030-628.000	CONTRACT SERVICES	42,363.00	0.00	0.00	42,363.00	0.00
210-030-680.000	TOWNSHIP PARTICIPATION	111,590.00	127,921.08	9,706.65	(16,331.08)	114.63
210-030-690.000	DONATIONS	1,000.00	150.00	150.00	850.00	15.00
210-030-691.000	TRANSFERS FROM GENERAL FUND	104,671.00	0.00	0.00	104,671.00	0.00
Total Dept 030 - REVENUES		852,825.00	128,071.08	9,856.65	724,753.92	15.02
Dept 032 - REVENUES						
210-032-626.000	BOYNE VALLEY CONTRACTUALS	256,320.00	0.00	0.00	256,320.00	0.00
Total Dept 032 - REVENUES		256,320.00	0.00	0.00	256,320.00	0.00
TOTAL REVENUES		1,109,145.00	128,071.08	9,856.65	981,073.92	11.55
Expenditures						
Dept 040 - EXPENDITURES						
210-040-707.000	WAGES	515,912.00	189,773.20	43,966.70	326,138.80	36.78
210-040-712.000	INSURANCE/LIFE, AD&D	300.00	74.35	5.39	225.65	24.78
210-040-713.000	MEDICAL INSURANCE	7,000.00	1,764.05	0.00	5,235.95	25.20
210-040-714.000	SOCIAL SECURITY	39,720.00	14,609.94	3,351.42	25,110.06	36.78
210-040-715.000	PENSION	5,402.00	1,733.09	393.08	3,668.91	32.08
210-040-716.000	UNEMPLOYMENT INSURANCE	5.00	0.00	0.00	5.00	0.00
210-040-719.000	VACATION/SICK EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
210-040-727.000	MEDICAL SUPPLIES	40,000.00	10,354.57	1,508.08	29,645.43	25.89
210-040-730.000	REPAIRS & MAINTENANCE	13,000.00	6,002.57	1,660.27	6,997.43	46.17
210-040-735.000	GAS & OIL	12,000.00	380.28	108.29	11,619.72	3.17
210-040-740.000	UTILITIES	7,000.00	548.39	120.66	6,451.61	7.83
210-040-819.000	CONTRACTED SERVICES-BILLING	18,500.00	2,134.00	0.00	16,366.00	11.54
210-040-854.000	UNIFORMS	3,500.00	370.98	0.00	3,129.02	10.60
210-040-860.000	MOTOR POOL	4,500.00	0.00	0.00	4,500.00	0.00
210-040-870.000	TRAINING	10,000.00	2,343.00	2,243.00	7,657.00	23.43
210-040-910.000	INSURANCE: LIABILITY/PROPERTY	5,000.00	972.64	0.00	4,027.36	19.45
210-040-911.000	INSURANCE: WORKERS COMP	6,000.00	4,795.00	0.00	1,205.00	79.92
210-040-940.000	FACILITIES RENT	31,200.00	0.00	0.00	31,200.00	0.00
210-040-957.000	BAD DEBT (UNCOLLECTIBLE)	41,042.00	0.00	0.00	41,042.00	0.00
210-040-970.000	CAPITAL OUTLAY/EQUIPMENT	55,000.00	0.00	0.00	55,000.00	0.00
210-040-971.000	VEHICLE REPLACEMENT	20,000.00	0.00	0.00	20,000.00	0.00
210-040-999.000	CONTRACTUAL-MEDCD/MEDCR/BCBS	192,622.00	0.00	0.00	192,622.00	0.00
Total Dept 040 - EXPENDITURES		1,030,203.00	235,856.06	53,356.89	794,346.94	22.89
Dept 045 - EXPENSES						
210-045-957.000	ALLOWANCE - BAD DEBT	17,942.00	0.00	0.00	17,942.00	0.00
210-045-999.000	AMBULANCE BAD DEBT EXPENSE	61,000.00	0.00	0.00	61,000.00	0.00
Total Dept 045 - EXPENSES		78,942.00	0.00	0.00	78,942.00	0.00
TOTAL EXPENDITURES		1,109,145.00	235,856.06	53,356.89	873,288.94	21.26

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REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 210 - AMBULANCE FUND							
Fund 210 - AMBULANCE FUND:							
	TOTAL REVENUES	1,109,145.00	128,071.08	9,856.65	981,073.92	11.55	
	TOTAL EXPENDITURES	1,109,145.00	235,856.06	53,356.89	873,288.94	21.26	
	NET OF REVENUES & EXPENDITURES	0.00	(107,784.98)	(43,500.24)	107,784.98	100.00	

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 211 - SPECIAL PROJECTS FUND						
Revenues						
Dept 030 - REVENUES						
211-030-630.500	ARCHERY RANGE / DONATIONS	0.00	25.00	0.00	(25.00)	100.00
211-030-675.200	DOG PARK CONTRIBUTIONS	0.00	344.79	160.00	(344.79)	100.00
Total Dept 030 - REVENUES		0.00	369.79	160.00	(369.79)	100.00
TOTAL REVENUES		0.00	369.79	160.00	(369.79)	100.00
Fund 211 - SPECIAL PROJECTS FUND:						
TOTAL REVENUES		0.00	369.79	160.00	(369.79)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	369.79	160.00	(369.79)	100.00

User: Cindy
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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-400.000	ALLOCATION FROM CUR YR FD BAL	610.00	0.00	0.00	610.00	0.00
213-030-579.000	GRANTS-STATE/FEDERAL	0.00	1,200.00	0.00	(1,200.00)	100.00
213-030-642.000	MISC INCOME	10,000.00	3,960.87	676.84	6,039.13	39.61
213-030-642.150	DONATIONS	0.00	6,649.00	67.00	(6,649.00)	100.00
213-030-642.250	FOOD TRUCK RALLY	12,000.00	0.00	0.00	12,000.00	0.00
213-030-642.500	POINSETTIA SALES	300.00	0.00	0.00	300.00	0.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	0.00	0.00	100.00	0.00
213-030-642.700	DAILY VENDOR FEE	26,180.00	17,478.10	585.00	8,701.90	66.76
213-030-642.775	VENDOR FEE - WINTER	2,500.00	200.00	0.00	2,300.00	8.00
Total Dept 030 - REVENUES		51,690.00	29,487.97	1,328.84	22,202.03	57.05
TOTAL REVENUES		51,690.00	29,487.97	1,328.84	22,202.03	57.05
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	21,060.00	5,914.80	2,340.00	15,145.20	28.09
213-040-714.000	SOCIAL SECURITY	1,600.00	452.48	179.01	1,147.52	28.28
213-040-716.000	UNEMPLOYMENT INSURANCE	10.00	2.53	0.00	7.47	25.30
213-040-727.000	SUPPLIES	500.00	225.38	0.00	274.62	45.08
213-040-731.000	POSTAGE	50.00	0.00	0.00	50.00	0.00
213-040-732.000	MEMBERSHIP DUES/MML	400.00	0.00	0.00	400.00	0.00
213-040-750.250	FOOD TRUCK RALLY	8,500.00	15.00	0.00	8,485.00	0.18
213-040-750.260	POINSETTIA FUNDRAISER	115.00	0.00	0.00	115.00	0.00
213-040-750.300	MARKET MONEY	200.00	12.00	12.00	188.00	6.00
213-040-750.350	OUTDOOR MARKET	350.00	715.24	569.99	(365.24)	204.35
213-040-750.360	OUTDOOR MARKET MUSIC	975.00	0.00	0.00	975.00	0.00
213-040-750.370	SNAP REIMBURSEMENT	2,500.00	1,415.00	274.00	1,085.00	56.60
213-040-750.380	DOUBLE UP FOOD BUCKS	2,500.00	1,042.00	418.00	1,458.00	41.68
213-040-750.390	SENIOR PROJECT FRESH	2,500.00	342.00	284.00	2,158.00	13.68
213-040-750.400	WIC	2,500.00	160.00	110.00	2,340.00	6.40
213-040-870.000	TRAINING AND SCHOOLS	800.00	13.00	0.00	787.00	1.63
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	2,130.00	0.00	0.00	2,130.00	0.00
213-040-900.400	WINTER PROMOTION	5,000.00	27.02	0.00	4,972.98	0.54
Total Dept 040 - EXPENDITURES		51,690.00	10,336.45	4,187.00	41,353.55	20.00
TOTAL EXPENDITURES		51,690.00	10,336.45	4,187.00	41,353.55	20.00
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		51,690.00	29,487.97	1,328.84	22,202.03	57.05
TOTAL EXPENDITURES		51,690.00	10,336.45	4,187.00	41,353.55	20.00
NET OF REVENUES & EXPENDITURES		0.00	19,151.52	(2,858.16)	(19,151.52)	100.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - RUBBISH COLLECTION FUND						
Revenues						
Dept 030 - REVENUES						
226-030-691.000	TRANSFER IN FROM GENERAL FUND	51,000.00	30,120.00	0.00	20,880.00	59.06
Total Dept 030 - REVENUES		51,000.00	30,120.00	0.00	20,880.00	59.06
TOTAL REVENUES		51,000.00	30,120.00	0.00	20,880.00	59.06
Expenditures						
Dept 040 - EXPENDITURES						
226-040-818.000	CONTRACTED SERVICES	51,000.00	30,120.00	0.00	20,880.00	59.06
Total Dept 040 - EXPENDITURES		51,000.00	30,120.00	0.00	20,880.00	59.06
TOTAL EXPENDITURES		51,000.00	30,120.00	0.00	20,880.00	59.06
Fund 226 - RUBBISH COLLECTION FUND:						
TOTAL REVENUES		51,000.00	30,120.00	0.00	20,880.00	59.06
TOTAL EXPENDITURES		51,000.00	30,120.00	0.00	20,880.00	59.06
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 242 - BOYNE THUNDER FUND						
Revenues						
Dept 030 - REVENUES						
242-030-675.000	REVENUES	2,000.00	0.00	0.00	2,000.00	0.00
242-030-676.200	REGISTRATIONS	90,000.00	0.00	0.00	90,000.00	0.00
242-030-676.201	REGISTRATIONS 2018	0.00	(20,858.63)	0.00	20,858.63	100.00
242-030-676.220	50 / 50 DRAWING PROCEEDS	1,000.00	0.00	0.00	1,000.00	0.00
242-030-676.250	AUCTION PROCEEDS	40,000.00	0.00	0.00	40,000.00	0.00
242-030-676.270	BAR PROCEEDS	15,000.00	0.00	0.00	15,000.00	0.00
242-030-676.285	FOOD TRUCK REGISTRATIONS	800.00	0.00	0.00	800.00	0.00
242-030-676.290	MERCHANDISE SALES	26,000.00	8,192.71	75.73	17,807.29	31.51
242-030-676.295	ROOM RENTAL REVENUES	4,000.00	0.00	0.00	4,000.00	0.00
242-030-676.340	SPONSORSHIP	190,000.00	0.00	0.00	190,000.00	0.00
242-030-676.341	SPONSORSHIPS 2018	0.00	300.00	0.00	(300.00)	100.00
Total Dept 030 - REVENUES		368,800.00	(12,365.92)	75.73	381,165.92	(3.35)
TOTAL REVENUES		368,800.00	(12,365.92)	75.73	381,165.92	(3.35)
Expenditures						
Dept 040 - EXPENDITURES						
242-040-811.000	BOYNE THUNDER EXPENDITURES	2,000.00	0.00	0.00	2,000.00	0.00
242-040-811.200	MERCHANDISE	25,500.00	5,285.83	4,845.83	20,214.17	20.73
242-040-811.210	CAMP QUALITY	85,745.00	0.00	0.00	85,745.00	0.00
242-040-811.215	CHALLENGE MOUNTAIN	15,590.00	0.00	0.00	15,590.00	0.00
242-040-811.220	CONTRACT LABOR	4,000.00	0.00	0.00	4,000.00	0.00
242-040-811.240	INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
242-040-811.250	LICENSES AND PERMITS	100.00	0.00	0.00	100.00	0.00
242-040-811.260	MEALS AND ENTERTAINMENT	110,000.00	115.09	115.09	109,884.91	0.10
242-040-811.265	ALCOHOL / LIQUOR EXPENSE	6,000.00	0.00	0.00	6,000.00	0.00
242-040-811.270	ADVERTISING AND PUBLISHING	3,500.00	0.00	0.00	3,500.00	0.00
242-040-811.300	SUPPLIES	3,000.00	49.99	49.99	2,950.01	1.67
242-040-811.305	UTILITIES / WEB DESIGN	300.00	0.00	0.00	300.00	0.00
242-040-811.310	TENT & STORAGE RENTAL	10,000.00	0.00	0.00	10,000.00	0.00
242-040-811.320	UTILITIES	1,500.00	649.00	649.00	851.00	43.27
242-040-811.350	PRIZES PAID	10,000.00	0.00	0.00	10,000.00	0.00
242-040-811.360	DOCKAGE FEES	5,000.00	0.00	0.00	5,000.00	0.00
242-040-811.370	REFUND	0.00	73,250.00	0.00	(73,250.00)	100.00
242-040-811.380	AUCTION EXPENSES	5,000.00	0.00	0.00	5,000.00	0.00
242-040-811.385	AERIAL FILMING	25,000.00	0.00	0.00	25,000.00	0.00
242-040-811.395	TRANSFER TO MAIN STREET FUND	54,565.00	0.00	0.00	54,565.00	0.00
Total Dept 040 - EXPENDITURES		368,800.00	79,349.91	5,659.91	289,450.09	21.52
TOTAL EXPENDITURES		368,800.00	79,349.91	5,659.91	289,450.09	21.52
Fund 242 - BOYNE THUNDER FUND:						
TOTAL REVENUES		368,800.00	(12,365.92)	75.73	381,165.92	3.35
TOTAL EXPENDITURES		368,800.00	79,349.91	5,659.91	289,450.09	21.52
NET OF REVENUES & EXPENDITURES		0.00	(91,715.83)	(5,584.18)	91,715.83	100.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 030 - REVENUES						
248-030-405.000	CURRENT YEAR TAXES	301,031.00	0.00	0.00	301,031.00	0.00
248-030-579.000	GRANTS: STATE	37,000.00	0.00	0.00	37,000.00	0.00
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	15,000.00	100.00	0.00	14,900.00	0.67
248-030-676.000	SPECIAL EVENTS - POKER RUN	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 030 - REVENUES		393,031.00	100.00	0.00	392,931.00	0.03
TOTAL REVENUES		393,031.00	100.00	0.00	392,931.00	0.03
Expenditures						
Dept 731 - EXPENDITURES						
248-731-677.100	THEATER EXPENDITURES	0.00	216.63	216.63	(216.63)	100.00
248-731-705.000	SALARIES/WAGES	69,039.00	16,202.46	4,179.20	52,836.54	23.47
248-731-712.000	INSURANCE: LIFE/AD&D	250.00	88.06	8.30	161.94	35.22
248-731-713.000	MEDICAL INSURANCE	7,056.00	1,764.05	0.00	5,291.95	25.00
248-731-714.000	SOCIAL SECURITY	5,486.00	1,470.35	319.71	4,015.65	26.80
248-731-715.000	PENSION	4,368.00	1,495.20	334.34	2,872.80	34.23
248-731-716.000	UNEMPLOYMENT	10.00	0.61	0.00	9.39	6.10
248-731-719.000	SICK/VACATION	3,150.00	1,253.76	0.00	1,896.24	39.80
248-731-727.000	OFFICE SUPPLIES	750.00	107.22	0.00	642.78	14.30
248-731-732.000	MEMBERSHIP DUES	3,350.00	3,000.00	0.00	350.00	89.55
248-731-740.000	UTILITIES/INTERNET SERVICE	960.00	197.38	48.86	762.62	20.56
248-731-750.000	ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	1,750.00	200.00	0.00	1,550.00	11.43
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	48,000.00	0.00	0.00	48,000.00	0.00
248-731-763.000	STREETSCAPE AMENITIES	29,500.00	4,639.99	0.00	24,860.01	15.73
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	30,000.00	0.00	0.00	30,000.00	0.00
248-731-812.000	ORGANIZATION COMM EXPENSES	18,900.00	0.00	0.00	18,900.00	0.00
248-731-870.000	EDUCATION/TRAVEL	13,000.00	0.00	0.00	13,000.00	0.00
248-731-900.000	ADVERTISING/PUBLISHING	15,000.00	4,383.01	1,050.50	10,616.99	29.22
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	8,300.00	1,200.00	400.00	7,100.00	14.46
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	12,000.00	1,608.32	0.00	10,391.68	13.40
248-731-910.200	WALKABOUT SCULPTURE SHOW	1,000.00	0.00	0.00	1,000.00	0.00
248-731-910.300	STROLL THE STRETS	17,000.00	0.00	0.00	17,000.00	0.00
248-731-911.000	WORKERS COMPENSATION	200.00	0.00	0.00	200.00	0.00
248-731-940.000	FACILITIES RENT	6,900.00	2,300.00	575.00	4,600.00	33.33
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
248-731-971.000	LAND ACQUISITION	9,000.00	347,193.76	0.00	(338,193.76)	3,857.71
Total Dept 731 - EXPENDITURES		387,469.00	387,320.80	7,132.54	148.20	99.96
TOTAL EXPENDITURES		387,469.00	387,320.80	7,132.54	148.20	99.96
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		393,031.00	100.00	0.00	392,931.00	0.03
TOTAL EXPENDITURES		387,469.00	387,320.80	7,132.54	148.20	99.96
NET OF REVENUES & EXPENDITURES		5,562.00	(387,220.80)	(7,132.54)	392,782.80	6,961.90

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 251 - LDFA FUND						
Revenues						
Dept 030 - REVENUES						
251-030-400.000	ALLOCATION FROM CUR YR FD BAL	162,900.00	0.00	0.00	162,900.00	0.00
251-030-402.000	PROPERTY TAX COLLECTIONS	156,350.00	0.00	0.00	156,350.00	0.00
Total Dept 030 - REVENUES		319,250.00	0.00	0.00	319,250.00	0.00
TOTAL REVENUES		319,250.00	0.00	0.00	319,250.00	0.00
Expenditures						
Dept 040 - EXPENDITURES						
251-040-730.000	MAINTENANCE	0.00	1,250.00	0.00	(1,250.00)	100.00
251-040-740.000	UTILITIES	250.00	43.14	10.79	206.86	17.26
251-040-750.000	ADMINISTRATIVE FEE	30,000.00	0.00	0.00	30,000.00	0.00
251-040-802.000	LEGAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
251-040-808.000	COMMUNITY PROMOTION	30,000.00	3,000.00	0.00	27,000.00	10.00
251-040-818.000	ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
251-040-819.000	PROFESSIONAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
251-040-870.000	TRAINING/TRAVEL	500.00	0.00	0.00	500.00	0.00
251-040-900.000	ADVERTISING/PUBLISHING	3,500.00	2,795.00	0.00	705.00	79.86
251-040-968.000	DEPRECIATION	55,000.00	0.00	0.00	55,000.00	0.00
251-040-970.000	PROPERTY REPURCHASE	50,000.00	0.00	0.00	50,000.00	0.00
251-040-971.000	CAPITAL OUTLAY-ENTRANCE SIGN	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 040 - EXPENDITURES		319,250.00	7,088.14	10.79	312,161.86	2.22
TOTAL EXPENDITURES		319,250.00	7,088.14	10.79	312,161.86	2.22
Fund 251 - LDFA FUND:						
TOTAL REVENUES		319,250.00	0.00	0.00	319,250.00	0.00
TOTAL EXPENDITURES		319,250.00	7,088.14	10.79	312,161.86	2.22
NET OF REVENUES & EXPENDITURES		0.00	(7,088.14)	(10.79)	7,088.14	100.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 285 - MARINA FUND						
Revenues						
Dept 030 - REVENUES						
285-030-624.000	BOAT TRAILER PARKING / AIRPORT	700.00	403.00	80.00	297.00	57.57
285-030-628.000	MARINA USER FEES/SEASONAL	60,000.00	24,479.00	0.00	35,521.00	40.80
285-030-629.000	MARINA USER FEES	58,000.00	87,072.59	21,707.34	(29,072.59)	150.13
285-030-630.000	LAUNCH RAMP USER FEES	16,000.00	15,269.01	3,228.60	730.99	95.43
285-030-631.000	WATER STREET MARINA REVENUES	17,000.00	26,061.00	4,500.00	(9,061.00)	153.30
285-030-631.100	KRUEGER MARINA REVENUES	2,800.00	0.00	0.00	2,800.00	0.00
285-030-631.200	BOB KONUPEK MARINA	2,800.00	0.00	0.00	2,800.00	0.00
285-030-670.000	SALE OF ICE/MISC INCOME	1,000.00	1,532.00	605.50	(532.00)	153.20
285-030-699.000	BOND PROCEEDS	1,030,000.00	0.00	0.00	1,030,000.00	0.00
Total Dept 030 - REVENUES		1,188,300.00	154,816.60	30,121.44	1,033,483.40	13.03
TOTAL REVENUES		1,188,300.00	154,816.60	30,121.44	1,033,483.40	13.03
Expenditures						
Dept 040 - EXPENDITURES						
285-040-705.000	SALARIES/WAGES	52,000.00	41,157.50	11,135.16	10,842.50	79.15
285-040-705.100	SALARIES - WATER STREET MARINA	8,000.00	1,074.76	370.25	6,925.24	13.43
285-040-709.000	OVERTIME	2,000.00	935.01	463.97	1,064.99	46.75
285-040-713.000	MEDICAL INSURANCE	800.00	185.89	25.21	614.11	23.24
285-040-714.000	SOCIAL SECURITY	4,800.00	3,297.32	915.08	1,502.68	68.69
285-040-715.000	PENSION COSTS	450.00	287.22	27.21	162.78	63.83
285-040-716.000	UNEMPLOYMENT COMPENSATION	100.00	8.69	0.00	91.31	8.69
285-040-727.000	SUPPLIES	7,000.00	4,454.40	895.52	2,545.60	63.63
285-040-727.100	SUPPLIES - WATER ST MARINA	20.00	0.00	0.00	20.00	0.00
285-040-727.200	WATER STREET MARINA REIMBURSEMENT	8,500.00	0.00	0.00	8,500.00	0.00
285-040-727.300	KRUEGER MARINA REIMBURSEMENT	1,400.00	0.00	0.00	1,400.00	0.00
285-040-727.350	KONUPEK	1,400.00	0.00	0.00	1,400.00	0.00
285-040-730.000	REPAIRS & MAINTENANCE	20,000.00	4,562.18	1,869.53	15,437.82	22.81
285-040-740.000	TELEPHONE/UTILITIES	15,000.00	2,931.27	1,156.12	12,068.73	19.54
285-040-754.000	UNIFORMS	500.00	440.00	0.00	60.00	88.00
285-040-818.000	CONTRACTED SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
285-040-860.000	MOTOR POOL	4,000.00	0.00	0.00	4,000.00	0.00
285-040-870.000	TRAINING/TRAVEL	2,000.00	394.65	0.00	1,605.35	19.73
285-040-910.000	INSURANCE: LIABILITY/PROPERTY	1,300.00	(91.67)	0.00	1,391.67	(7.05)
285-040-911.000	INSURANCE: WORKERS COMP	1,200.00	959.00	0.00	241.00	79.92
285-040-970.000	CAPITAL OUTLAY/EQUIPMENT	200,000.00	0.00	0.00	200,000.00	0.00
285-040-975.000	BUILDINGS/EQUIPMENT	25,000.00	0.00	0.00	25,000.00	0.00
285-040-990.000	BOND PRINCIPAL & INTEREST	67,000.00	0.00	0.00	67,000.00	0.00
Total Dept 040 - EXPENDITURES		472,470.00	60,596.22	16,858.05	411,873.78	12.83
TOTAL EXPENDITURES		472,470.00	60,596.22	16,858.05	411,873.78	12.83
Fund 285 - MARINA FUND:						
TOTAL REVENUES		1,188,300.00	154,816.60	30,121.44	1,033,483.40	13.03
TOTAL EXPENDITURES		472,470.00	60,596.22	16,858.05	411,873.78	12.83
NET OF REVENUES & EXPENDITURES		715,830.00	94,220.38	13,263.39	621,609.62	13.16

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 295 - AIRPORT FUND						
Revenues						
Dept 000						
295-000-400.000	ALLOCATION FROM CUR YR FD BAL	3,468.00	0.00	0.00	3,468.00	0.00
Total Dept 000		3,468.00	0.00	0.00	3,468.00	0.00
Dept 030 - REVENUES						
295-030-625.000	AIRPORT GASOLINE SALES	65,000.00	69,599.97	19,221.84	(4,599.97)	107.08
295-030-630.100	DRAG RACE REGISTRATIONS	10,000.00	0.00	0.00	10,000.00	0.00
295-030-670.000	RENT	12,532.00	6,943.64	4,885.91	5,588.36	55.41
295-030-675.000	RENT - HANGAR	44,000.00	11,970.00	2,520.00	32,030.00	27.20
295-030-690.000	CHARGES FOR SERVICES/FEES	500.00	15.00	0.00	485.00	3.00
Total Dept 030 - REVENUES		132,032.00	88,528.61	26,627.75	43,503.39	67.05
TOTAL REVENUES		135,500.00	88,528.61	26,627.75	46,971.39	65.33
Expenditures						
Dept 040 - EXPENDITURES						
295-040-705.000	SALARIES/WAGES	6,250.00	4,131.94	1,199.23	2,118.06	66.11
295-040-713.000	MEDICAL INSURANCE	1,500.00	98.00	0.00	1,402.00	6.53
295-040-714.000	SOCIAL SECURITY	500.00	313.72	91.74	186.28	62.74
295-040-715.000	CLEARING A/C RETIREMENT	350.00	230.75	92.26	119.25	65.93
295-040-716.000	UNEMPLOYMENT COMPENSATION	100.00	0.00	0.00	100.00	0.00
295-040-727.000	SUPPLIES	5,000.00	380.81	154.29	4,619.19	7.62
295-040-730.000	REPAIRS/MAINTENANCE	3,000.00	1,007.56	9.89	1,992.44	33.59
295-040-736.000	AVIATION FUEL (FOR SALE)	60,000.00	0.00	0.00	60,000.00	0.00
295-040-740.000	TELEPHONE/UTILITIES	9,000.00	2,457.03	540.38	6,542.97	27.30
295-040-817.000	DRAG RACE EXPENSES	5,250.00	0.00	0.00	5,250.00	0.00
295-040-818.000	ENGINEERING	4,000.00	910.00	280.00	3,090.00	22.75
295-040-819.000	ENVIRONMENTAL	250.00	0.00	0.00	250.00	0.00
295-040-860.000	MOTOR POOL	7,000.00	0.00	0.00	7,000.00	0.00
295-040-870.000	TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
295-040-880.000	EVENTS	1,000.00	0.00	0.00	1,000.00	0.00
295-040-910.000	INSURANCE: LIABILITY/EQUIPMENT	5,000.00	263.10	0.00	4,736.90	5.26
295-040-911.000	INSURANCE: WORKERS COMP	300.00	240.00	0.00	60.00	80.00
295-040-970.000	CAPITAL OUTLAY/EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
295-040-975.000	AIRPORT IMPROVEMENTS	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 040 - EXPENDITURES		135,500.00	10,032.91	2,367.79	125,467.09	7.40
TOTAL EXPENDITURES		135,500.00	10,032.91	2,367.79	125,467.09	7.40
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES		135,500.00	88,528.61	26,627.75	46,971.39	65.33
TOTAL EXPENDITURES		135,500.00	10,032.91	2,367.79	125,467.09	7.40
NET OF REVENUES & EXPENDITURES		0.00	78,495.70	24,259.96	(78,495.70)	100.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 370 - CITY FACILITIES DEBT FUND								
Revenues								
Dept 030 - REVENUES								
370-030-402.000	PROPERTY TAX COLLECTION	452,526.00	96,227.30	51,418.77		356,298.70		21.26
Total Dept 030 - REVENUES		452,526.00	96,227.30	51,418.77		356,298.70		21.26
TOTAL REVENUES		452,526.00	96,227.30	51,418.77		356,298.70		21.26
Expenditures								
Dept 040 - EXPENDITURES								
370-040-970.000	INTEREST EXPENSE	171,038.00	0.00	0.00		171,038.00		0.00
370-040-990.000	PRINCIPAL	280,000.00	0.00	0.00		280,000.00		0.00
Total Dept 040 - EXPENDITURES		451,038.00	0.00	0.00		451,038.00		0.00
TOTAL EXPENDITURES		451,038.00	0.00	0.00		451,038.00		0.00
Fund 370 - CITY FACILITIES DEBT FUND:								
TOTAL REVENUES		452,526.00	96,227.30	51,418.77		356,298.70		21.26
TOTAL EXPENDITURES		451,038.00	0.00	0.00		451,038.00		0.00
NET OF REVENUES & EXPENDITURES		1,488.00	96,227.30	51,418.77		(94,739.30)		6,466.89

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030 - REVENUES						
470-030-400.000	ALLOCATION FROM CUR YR FD BAL	25,000.00	0.00	0.00	25,000.00	0.00
470-030-664.000	INTEREST EARNINGS	15,000.00	(348.95)	(298.56)	15,348.95	(2.33)
Total Dept 030 - REVENUES		40,000.00	(348.95)	(298.56)	40,348.95	(0.87)
TOTAL REVENUES		40,000.00	(348.95)	(298.56)	40,348.95	(0.87)
Expenditures						
Dept 040 - EXPENDITURES						
470-040-970.000	CONSTRUCTION CITY FACILITIES	40,000.00	986.56	519.17	39,013.44	2.47
Total Dept 040 - EXPENDITURES		40,000.00	986.56	519.17	39,013.44	2.47
TOTAL EXPENDITURES		40,000.00	986.56	519.17	39,013.44	2.47
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES		40,000.00	(348.95)	(298.56)	40,348.95	0.87
TOTAL EXPENDITURES		40,000.00	986.56	519.17	39,013.44	2.47
NET OF REVENUES & EXPENDITURES		0.00	(1,335.51)	(817.73)	1,335.51	100.00

User: Cindy
DB: Boyne City

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030 - REVENUES						
590-030-400.000	ALLOCATIONS FROM CUR YR FD BAL	413,276.00	0.00	0.00	413,276.00	0.00
590-030-403.000	DELQ ACCOUNTS - TAX ROLL	3,000.00	467.35	281.58	2,532.65	15.58
590-030-641.000	WASTEWATER REVENUES	1,021,062.00	461,360.31	734.47	559,701.69	45.18
590-030-642.000	WASTEWATER CHGS/SVCS & FEES	4,000.00	0.00	0.00	4,000.00	0.00
590-030-643.000	WATER BILL PENALTIES	8,000.00	(354.78)	0.00	8,354.78	(4.43)
590-030-648.000	TAP IN FEES - WATER	10,000.00	46.00	46.00	9,954.00	0.46
590-030-664.000	INTEREST EARNINGS	1,000.00	0.00	0.00	1,000.00	0.00
590-030-691.000	SRF LOAN PAYMENT - BOYNE MTN	226,611.00	0.00	0.00	226,611.00	0.00
Total Dept 030 - REVENUES		1,686,949.00	461,518.88	1,062.05	1,225,430.12	27.36
TOTAL REVENUES		1,686,949.00	461,518.88	1,062.05	1,225,430.12	27.36
Expenditures						
Dept 590 - EXPENDITURES						
590-590-705.000	SALARIES- WASTEWATER	113,512.00	30,634.92	7,296.84	82,877.08	26.99
590-590-709.000	OVERTIME- WASTEWATER	9,000.00	3,972.32	644.49	5,027.68	44.14
590-590-711.000	SAFETY EQUIPMENT	750.00	265.27	0.00	484.73	35.37
590-590-712.000	INSURANCE COST	200.00	111.50	16.60	88.50	55.75
590-590-713.000	MEDICAL INSURANCE	22,842.00	5,149.67	1,202.74	17,692.33	22.54
590-590-714.000	SOCIAL SECURITY	8,837.00	2,939.79	686.33	5,897.21	33.27
590-590-715.000	PENSION	30,000.00	11,909.84	2,929.03	18,090.16	39.70
590-590-716.000	UNEMPLOYMENT INS	11.00	0.00	0.00	11.00	0.00
590-590-719.000	ACC/VACA SICK/WW	10,000.00	4,443.08	1,446.64	5,556.92	44.43
590-590-726.000	LAB SUPPLIES	7,000.00	1,359.06	0.00	5,640.94	19.42
590-590-727.000	SUPPLIES	7,500.00	950.70	42.65	6,549.30	12.68
590-590-730.000	EQUIPMENT/MAINTENANCE	60,000.00	12,436.77	1,544.95	47,563.23	20.73
590-590-731.000	POSTAGE	1,600.00	345.00	110.00	1,255.00	21.56
590-590-735.000	GAS/OIL	4,000.00	64.93	0.00	3,935.07	1.62
590-590-740.000	TELEPHONE/UTILITIES	130,000.00	41,332.99	11,143.23	88,667.01	31.79
590-590-745.000	CHEMICALS	42,000.00	8,093.50	0.00	33,906.50	19.27
590-590-750.000	ADMINISTRATIVE FEE	30,000.00	0.00	0.00	30,000.00	0.00
590-590-802.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
590-590-808.000	ACCOUNTING/AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
590-590-809.000	ENVIRONMENTAL SERVICE FEES	11,000.00	2,344.00	0.00	8,656.00	21.31
590-590-818.000	ENGINEERING	40,000.00	0.00	0.00	40,000.00	0.00
590-590-860.000	MOTOR POOL	7,000.00	386.97	0.00	6,613.03	5.53
590-590-861.000	VEHICLE EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
590-590-870.000	TRAINING/TRAVEL	3,000.00	489.00	154.00	2,511.00	16.30
590-590-900.000	PUBLISHING	250.00	0.00	0.00	250.00	0.00
590-590-910.000	LIAB/BUILDING INSURANCE	9,000.00	617.87	0.00	8,382.13	6.87
590-590-911.000	WORKERS COMPENSATION	3,500.00	2,877.00	0.00	623.00	82.20
590-590-968.000	DEPRECIATION EXPENSE	310,000.00	0.00	0.00	310,000.00	0.00
590-590-969.000	EQUIP/VEHICLE REPLACEMENT	300,000.00	0.00	0.00	300,000.00	0.00
590-590-990.000	SRF PRINCIPLE EXPENSE	460,000.00	0.00	0.00	460,000.00	0.00
590-590-991.000	SRF INTEREST EXPENSE	60,947.00	0.00	0.00	60,947.00	0.00
Total Dept 590 - EXPENDITURES		1,686,949.00	130,724.18	27,217.50	1,556,224.82	7.75
TOTAL EXPENDITURES		1,686,949.00	130,724.18	27,217.50	1,556,224.82	7.75

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 590 - WASTEWATER FUND								
Fund 590 - WASTEWATER FUND:								
TOTAL REVENUES		1,686,949.00	461,518.88	1,062.05	1,225,430.12	27.36		
TOTAL EXPENDITURES		1,686,949.00	130,724.18	27,217.50	1,556,224.82	7.75		
NET OF REVENUES & EXPENDITURES		0.00	330,794.70	(26,155.45)	(330,794.70)	100.00		

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER FUND						
Revenues						
Dept 000						
592-000-400.000	ALLOCATION FROM CUR YR FD BAL	33,347.00	0.00	0.00	33,347.00	0.00
Total Dept 000		33,347.00	0.00	0.00	33,347.00	0.00
Dept 030 - REVENUES						
592-030-403.000	DELQ. PERSONAL PROPERTY TAX	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 030 - REVENUES		2,000.00	0.00	0.00	2,000.00	0.00
Dept 032 - REVENUES						
592-032-403.000	DELINQUENT ACCOUNT/TAX ROLL	0.00	467.34	281.58	(467.34)	100.00
592-032-641.000	WATER USER FEES	661,730.00	272,109.78	1,573.68	389,620.22	41.12
592-032-642.000	WATER CHGS SERVICES & FEES	2,000.00	2,317.25	996.00	(317.25)	115.86
592-032-643.000	PENALTIES/LATE FEES	7,500.00	(282.08)	0.00	7,782.08	(3.76)
592-032-645.000	FIRE HYDRANT FEES	27,750.00	0.00	0.00	27,750.00	0.00
592-032-648.000	WATER TAP-IN FEES	20,000.00	3,468.00	0.00	16,532.00	17.34
592-032-664.000	INTEREST EARNINGS	500.00	0.00	0.00	500.00	0.00
592-032-672.000	SPECIAL ASSESSMENT	20,800.00	0.00	0.00	20,800.00	0.00
Total Dept 032 - REVENUES		740,280.00	278,080.29	2,851.26	462,199.71	37.56
TOTAL REVENUES		775,627.00	278,080.29	2,851.26	497,546.71	35.85
Expenditures						
Dept 592 - EXPENDITURES						
592-592-705.000	SALARIES- WATER DEPT	113,512.00	30,589.08	7,296.84	82,922.92	26.95
592-592-709.000	OVERTIME	16,000.00	4,178.97	753.15	11,821.03	26.12
592-592-711.000	SAFETY EQUIPMENT	1,000.00	312.99	0.00	687.01	31.30
592-592-712.000	INSURANCE COSTS - LIABILITY	200.00	111.50	16.60	88.50	55.75
592-592-713.000	MEDICAL INSURANCE	22,842.00	4,550.47	1,143.20	18,291.53	19.92
592-592-714.000	SOCIAL SECURITY	8,837.00	2,961.45	669.27	5,875.55	33.51
592-592-715.000	PENSION	30,000.00	11,917.95	2,909.65	18,082.05	39.73
592-592-716.000	UNEMPLOYMENT	11.00	0.00	0.00	11.00	0.00
592-592-719.000	ACC VACA/SICK	10,000.00	4,382.47	1,095.51	5,617.53	43.82
592-592-727.000	SUPPLIES/MATERIALS	20,000.00	5,982.18	2,122.20	14,017.82	29.91
592-592-728.000	METERS/MATERIALS	25,000.00	2,187.66	0.00	22,812.34	8.75
592-592-730.000	REPAIRS/MAINTENANCE	55,000.00	22,290.94	7,655.58	32,709.06	40.53
592-592-731.000	POSTAGE	1,600.00	345.00	110.00	1,255.00	21.56
592-592-735.000	GAS/OIL PURCHASES	7,000.00	29.37	0.00	6,970.63	0.42
592-592-740.000	TELEPHONE/UTILITIES	50,000.00	17,739.74	4,974.26	32,260.26	35.48
592-592-745.000	CHEMICALS	12,000.00	1,256.00	0.00	10,744.00	10.47
592-592-750.000	ADMINISTRATIVE FEE	30,000.00	0.00	0.00	30,000.00	0.00
592-592-808.000	ACCOUNTING AUDIT	1,500.00	0.00	0.00	1,500.00	0.00
592-592-809.000	ENVIRONMENTAL SERVICE FEES	9,000.00	420.00	0.00	8,580.00	4.67
592-592-818.000	ENGINEERING	15,000.00	962.50	0.00	14,037.50	6.42
592-592-860.000	MOTOR POOL	2,500.00	0.00	0.00	2,500.00	0.00
592-592-861.000	VEHICLE EXPENSE	4,000.00	0.00	0.00	4,000.00	0.00
592-592-870.000	TRAINING/TRAVEL	3,000.00	495.00	0.00	2,505.00	16.50
592-592-900.000	PUBLISHING	1,400.00	0.00	0.00	1,400.00	0.00
592-592-910.000	LIABILITY/BUILDING INSURANCE	3,800.00	2,541.72	0.00	1,258.28	66.89
592-592-911.000	WORKERS COMPENSATION	2,500.00	2,397.00	0.00	103.00	95.88

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 592 - WATER FUND								
Expenditures								
592-592-969.000	EQUIPMENT/VEHICLE REPLACEMENT	182,000.00	0.00	0.00		182,000.00	0.00	
592-592-990.000	DWRP PRINCIPAL	105,000.00	0.00	0.00		105,000.00	0.00	
592-592-990.100	WATER LINE EXTENSION PRINCIPAL	20,800.00	0.00	0.00		20,800.00	0.00	
592-592-991.000	DWRP INTEREST	10,750.00	0.00	0.00		10,750.00	0.00	
592-592-991.100	WATER LINE EXTENSION INTEREST	11,375.00	0.00	0.00		11,375.00	0.00	
Total Dept 592 - EXPENDITURES		775,627.00	115,651.99	28,746.26		659,975.01	14.91	
TOTAL EXPENDITURES		775,627.00	115,651.99	28,746.26		659,975.01	14.91	
Fund 592 - WATER FUND:								
TOTAL REVENUES		775,627.00	278,080.29	2,851.26		497,546.71	35.85	
TOTAL EXPENDITURES		775,627.00	115,651.99	28,746.26		659,975.01	14.91	
NET OF REVENUES & EXPENDITURES		0.00	162,428.30	(25,895.00)		(162,428.30)	100.00	

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 661 - MOTOR POOL FUND									
Revenues									
Dept 000									
661-000-400.000	ALLOCATION FROM CUR YR FD BAL	111,026.00	0.00		0.00		111,026.00		0.00
Total Dept 000		111,026.00	0.00		0.00		111,026.00		0.00
Dept 030 - REVENUES									
661-030-608.000	BILLINGS WATER/WW FUND	250.00	0.00		0.00		250.00		0.00
661-030-609.000	BILLINGS MAJOR STREET	110,114.00	0.00		0.00		110,114.00		0.00
661-030-610.000	BILLINGS LOCAL STREET	129,857.00	0.00		0.00		129,857.00		0.00
661-030-611.000	BILLINGS GENERAL FUND	77,220.00	0.00		0.00		77,220.00		0.00
661-030-612.000	BILLINGS AIRPORT FUND	8,000.00	0.00		0.00		8,000.00		0.00
661-030-614.000	BILLINGS TO MARINA FUND	3,500.00	0.00		0.00		3,500.00		0.00
661-030-615.000	BILLINGS TO CEMETERY FUND	8,000.00	0.00		0.00		8,000.00		0.00
661-030-673.000	EQUIPMENT SALES	10,000.00	0.00		0.00		10,000.00		0.00
661-030-690.000	MISCELLANEOUS INCOME	12,000.00	3,000.00		3,000.00		9,000.00		25.00
Total Dept 030 - REVENUES		358,941.00	3,000.00		3,000.00		355,941.00		0.84
TOTAL REVENUES		469,967.00	3,000.00		3,000.00		466,967.00		0.64
Expenditures									
Dept 000									
661-000-714.000	CLEARING A/C-SOCIAL SECURITY	0.00	5.65		0.00		(5.65)		100.00
Total Dept 000		0.00	5.65		0.00		(5.65)		100.00
Dept 040 - EXPENDITURES									
661-040-705.000	SALARIES- MOTOR POOL	1,658.00	1,068.19		98.52		589.81		64.43
661-040-706.000	SALARIES- COMPOST	5,194.00	7,580.67		232.30		(2,386.67)		145.95
661-040-709.000	OVERTIME- MOTOR POOL	500.00	0.00		0.00		500.00		0.00
661-040-713.000	MEDICAL INSURANCE	2,210.00	277.66		25.63		1,932.34		12.56
661-040-714.000	SOCIAL SECURITY	1,180.00	654.91		24.69		525.09		55.50
661-040-715.000	PENSION	23,900.00	9,119.89		2,198.55		14,780.11		38.16
661-040-727.000	SUPPLIES	26,500.00	3,923.88		926.59		22,576.12		14.81
661-040-730.000	EQUIPMENT MAINTENANCE	45,000.00	1,461.54		242.24		43,538.46		3.25
661-040-735.000	GAS AND OIL	30,000.00	244.04		0.00		29,755.96		0.81
661-040-740.000	TELEPHONE/UTILITIES	14,825.00	4,010.70		1,364.36		10,814.30		27.05
661-040-750.000	ADMINISTRATIVE FEE	5,500.00	0.00		0.00		5,500.00		0.00
661-040-818.000	CONTRACTED SERVICES	29,400.00	4,367.50		1,462.50		25,032.50		14.86
661-040-910.000	INSURANCE	11,500.00	3,456.03		0.00		8,043.97		30.05
661-040-911.000	INSURANCE/WORKERS COMPENSATION	600.00	0.00		0.00		600.00		0.00
661-040-968.000	DEPRECIATION	62,000.00	0.00		0.00		62,000.00		0.00
661-040-970.000	EQUIPMENT PURCHASES	210,000.00	270.32		0.00		209,729.68		0.13
Total Dept 040 - EXPENDITURES		469,967.00	36,435.33		6,575.38		433,531.67		7.75
TOTAL EXPENDITURES		469,967.00	36,440.98		6,575.38		433,526.02		7.75

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 661 - MOTOR POOL FUND								
Fund 661 - MOTOR POOL FUND:								
TOTAL REVENUES		469,967.00	3,000.00	3,000.00	466,967.00	0.64		
TOTAL EXPENDITURES		469,967.00	36,440.98	6,575.38	433,526.02	7.75		
NET OF REVENUES & EXPENDITURES		0.00	(33,440.98)	(3,575.38)	33,440.98	100.00		

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 701 - TRUST & AGENCY FUND								
Expenditures								
Dept 000								
701-000-791.000	GENERAL FUND TRAILER PARK FEES	0.00	(228.00)	(76.00)		228.00		100.00
701-000-792.000	TRAILER PARK FEES DUE COUNTY	0.00	(228.00)	(76.00)		228.00		100.00
701-000-793.000	TRAILER PARK FEES DUE SCH/COUNTY	0.00	(1,368.00)	(304.00)		1,368.00		100.00
Total Dept 000		0.00	(1,824.00)	(456.00)		1,824.00		100.00
TOTAL EXPENDITURES		0.00	(1,824.00)	(456.00)		1,824.00		100.00
Fund 701 - TRUST & AGENCY FUND:								
TOTAL REVENUES		0.00	0.00	0.00		0.00		0.00
TOTAL EXPENDITURES		0.00	(1,824.00)	(456.00)		1,824.00		100.00
NET OF REVENUES & EXPENDITURES		0.00	1,824.00	456.00		(1,824.00)		100.00
TOTAL REVENUES - ALL FUNDS		14,564,693.00	2,603,196.59	643,534.20		11,961,496.41		17.87
TOTAL EXPENDITURES - ALL FUNDS		13,751,302.00	2,786,721.87	370,128.37		10,964,580.13		20.27
NET OF REVENUES & EXPENDITURES		813,391.00	(183,525.28)	273,405.83		996,916.28		22.56

**CITY OF BOYNE CITY
NOTICE OF CLOSEOUT PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUNDING FOR BOYNE INFRASTRUCTURE PROJECT**

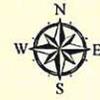
The City of Boyne City will conduct a closeout public hearing on September 22, 2020 at NOON via Zoom at <https://us02web.zoom.us/j/82122945020?pwd=cIXOFJKSkMzWGhWTUI4eTFvV2NZUT09>; Meeting ID: 821 2294 5020, Passcode: 683532 for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the Boyne Infrastructure CDBG grant.

The CDBG grant provided funding to assist in expanding sanitary forcemain capacity along M-75. The CDBG project benefitted at least 51% low to moderate income persons; zero persons were displaced as a result of the project.

Interested parties are invited to comment on the project in person at the public hearing or in writing through Monday, September 21, 2020 and addressed to Cindy Grice, Clerk/Treasurer, cgrice@boynecity.com, or 319 N. Lake Street, Boyne City, MI 49712.

Citizen views and comments on the CDBG project are welcome.

City of Boyne City
Michael Cain, City Manager
(231)582-6597



Boyne Mountain Force Main



Addis

Dam

Topolinski

CITY OF BOYNE CITY



To: Michael Cain, City Manager *MC*
 From: Tim Faas, Director of Public Works
 Date: September 17, 2020
 Subject: **E Lincoln Street Reconstruction Project
 Design Consultant Recommendation**

BACKGROUND:

The City of Boyne City has two reconstruction projects depicted in the Capital Improvement Plan over the next two years; in 2021 - Court Street (Charlevoix Street to Lynn Street), and in 2022 - Lincoln Street (S Lake Street to Earl Street). The Water/Wastewater Superintendent and I met recently to discuss the design of next year’s project and we both feel that Lincoln Street should be done before Court Street due to the following:

1. Lincoln Street carries significantly more traffic and serves as a local connector;
2. Lincoln Street has transite water mains and possible lead goose necks on the service lines which are a State priority for replacement; and
3. Lincoln Street suffers from serious flooding due to lack of storm drainage infrastructure.

Our earlier estimated cost of the reconstruction was \$625,000 which includes the street, storm sewers, water main* and sanitary sewer* infrastructure. (* note, some utility lines exist that may not require replacement). The limit of the proposed project was extended easterly from Grant Street to Earl Street last year with hopes that utility stubs for future extensions along E Lincoln Street as far as practicable would be included in this phase. C2AE has developed a preliminary opinion of probable cost that totals \$612,410 which is close to the earlier staff estimate noted above.

Depending on the preliminary engineering, we would decide how far those extensions could be constructed. A separate proposal will likely follow later this year to evaluate the water and sanitary sewer service area east of Grant Street over to M-75/Boyne Avenue once some preliminary engineering is completed on this phase.

The design would be done between over the fall & winter and bid documents prepared for a March 2021 bid opening and recommendation on award. This would position us to construct it between April to November 2021.

The City requested a formal proposal from C2AE, the City’s civil engineering consultant, outlining the project understanding, scope and fee for the desired services (see attached). C2AE is most capable of meeting the deadline, is familiar with the neighborhood and some of the utility and drainage issues. The total cost of the professional engineering services is \$38,300 which would be split 50/50% between the Professional Services account #203-451-818.000 in the Local Roads Budget and the Water/Wastewater Fund.

RECOMMENDATION:

It is my recommendation that the City Commission award a contract for the engineering design services for the E Lincoln Street Reconstruction Project in an amount not-to-exceed \$38,300 per the proposal dated 9/16/2020. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

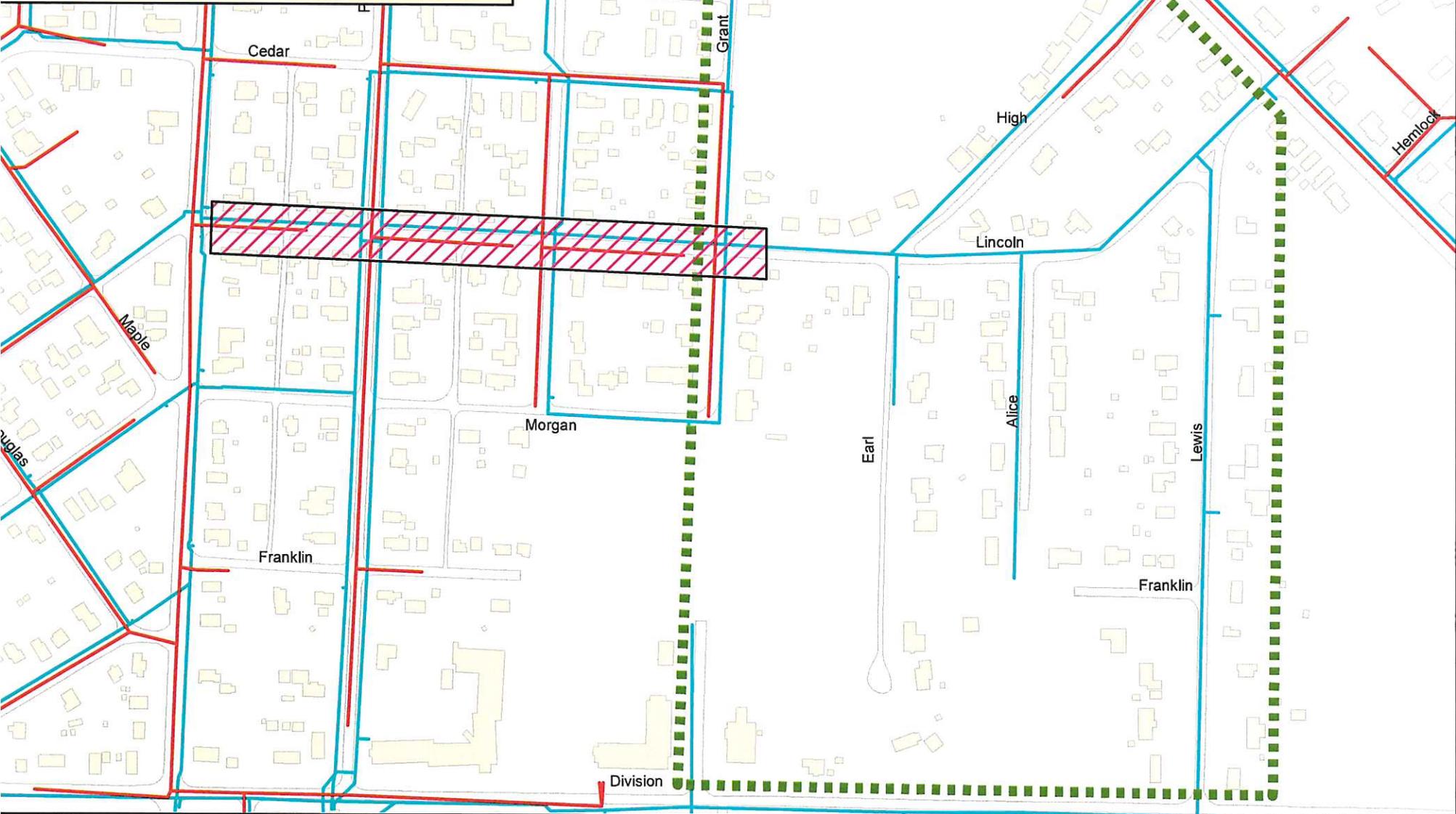
Encl: Proposal dated 9/16/2020 from C2AE
 Sketch of Project Limits & Utility Service Area



City of Boyne City Lincoln Street Project



-  Sanitary Sewers
-  Water Mains
-  Project Limits
-  Utility Service Area





123 W. Main St. Suite 200
Gaylord, MI 49735
O: 989.732.8131
www.c2ae.com

September 16, 2020

Mr. Tim Faas, DPW Superintendent
City of Boyne City
319 N. Lake Street
Boyne City, MI 49712

Re: Proposal for Professional Services: Lincoln Street Reconstruction Project

Dear Tim,

As requested, attached is our proposal for design engineering services for the Lincoln Street reconstruction project. The proposed project limits are a three block area from S. Lake Street to Grant Street. The project area has some areas of poor pavement, aged and failing water main, and only a portion of the area is served by sanitary sewer. There is no storm sewer in the area, and storm water problems are prevalent.

PROJECT UNDERSTANDING

The City of Boyne City has requested a proposal from C2AE for design engineering services for the reconstruction of Lincoln Street from S. Lake Street to Grant Street, a distance of approximately 1,200 feet. The City's anticipated construction budget for this work is approximately \$625,000. Based on a preliminary cost opinion (attached), the project should fit within that budget.

A preliminary discussion item with the City Manager was that a different design approach may be taken for this project to better comply with the City Commission's priority of protecting Lake Charlevoix. Preliminary discussions during design will look at two different road typical cross sections – one with no curb and gutter, with drainage swales that overflow to a storm system (attached Typical D2) vs. the traditional curb and gutter/storm sewer section (attached Typical D5).

The project will specifically include the following:

- Roadway reconstruction including grading, subgrade undercutting allowance, aggregate base (6"), HMA pavement (3"). Road cross section will be in accordance with the selected cross section of the two referenced above.
- Provide storm sewer and drainage structures full length. The storm sewer is planned to be connected to the existing storm system at S. Lake/Lincoln and flows to the Maple Street storm sewer.
- Extend the sanitary sewer to serve the block between S. East Street and Grant Street. Design the sanitary system for further extension to serve Lincoln Street east to Alice Street, and to serve the southerly blocks of Grant and Alice Street.
- Replace all water main and services between S. Lake and S. East Streets. This includes replacing approximately 50% of the services into the homes to comply with the EGLE lead service replacement requirements.
- Replace all drive approaches with asphalt or concrete to the right of way line.
- The existing sidewalks in the area are fairly new and in good condition. The plan would be to replace poor sections, new service locations, those areas requiring grade adjustment and to construct ADA compliant ramps at intersections.

SCOPE

C2AE proposes to provide design, bidding and construction phase services for the Boyne City Lincoln Street Reconstruction project as follows:

Design Phase Services

1. Topographic Survey: Prepare a topographic survey of the project area. The topographic survey will be completed with ground crews utilizing "total station" or GPS electronic data collection for direct input into computer software. Legal survey is not included.
2. Plan Drawings: Prepare plan drawings at a scale of 1" = 40' which will show the placement and grade of all improvements as well as construction notes.
3. Profile and Cross-Section Drawings: Prepare profile and cross-section drawings at a scale of 1" = 40' for placement of improvements as required for further definition from the plan drawings.
4. Detail Drawings: Prepare detail drawings and cross sections of individual items of construction or installation.
5. Technical Specifications: Prepare technical specifications to establish quality of all materials, equipment, installation and construction.
6. Interim Meetings: Meet with the City as required throughout the project to review preliminary drawings, costs and review progress. Provide written progress reports.
7. Bid Documents: Prepare contract documents for competitive bidding by contractors.
8. Cost Estimate: Prepare quantities and engineers detailed itemized cost opinion for the project.
9. City Review: Provide near-final plans and specifications for review and comment.
10. Permit Applications: Complete applications to the Michigan Department of Environmental Quality for execution by the City, as required for the project.
11. Final Revisions: Make final revisions based on the above review and comment.

Bidding Phase Services

1. Distribution of Plans and Specifications on-line and via hard copy: Issue plans and specifications to requesting contractors and maintain bidders' list.
2. Contractor Communications: Respond to contractor questions and issue addenda as necessary.
3. Attend Bidding/Bid Tabulation: Assist the City with the bid opening and tabulate the bid results.
4. Recommendation of Contract Award: Review the bid prices and review qualifications of the low bidder.

Make recommendation to the City for award of the project.

5. Execution of Contract Documents: Prepare Contract Documents for execution by the City and the selected contractor.

Construction Phase Services

To be provided at a future date.

FEE

Design and Survey Phase Services

C2AE proposes to provide design and bidding phase engineering services for this project on a *lump sum basis*, as follows:

	<u>TOTAL</u>
Design Services	\$36,500
Bidding Phase Services	\$1,800

SCHEDULE

C2AE proposes to complete the topographic survey portion of the work within 30 days of approval, and complete design phase services for a March 2021 bid opening. This would allow construction during the 2021 season.

We have structured our proposal to include a statement of understanding, a scope of services and corresponding engineering fees & schedule. If the terms stated in this proposal are acceptable, please execute two copies in the space provided and return one copy to our office as the authorization to proceed.

We truly value our relationship with the City of Boyne City and greatly appreciate your continued confidence in C2AE. We would be pleased to address any questions or comments that you or the City Commission may have.

Sincerely,

C2AE



Larry M. Fox P.E.
Principal Owner | Project Manager

Accepted by:

Client

Date

LMF/jll



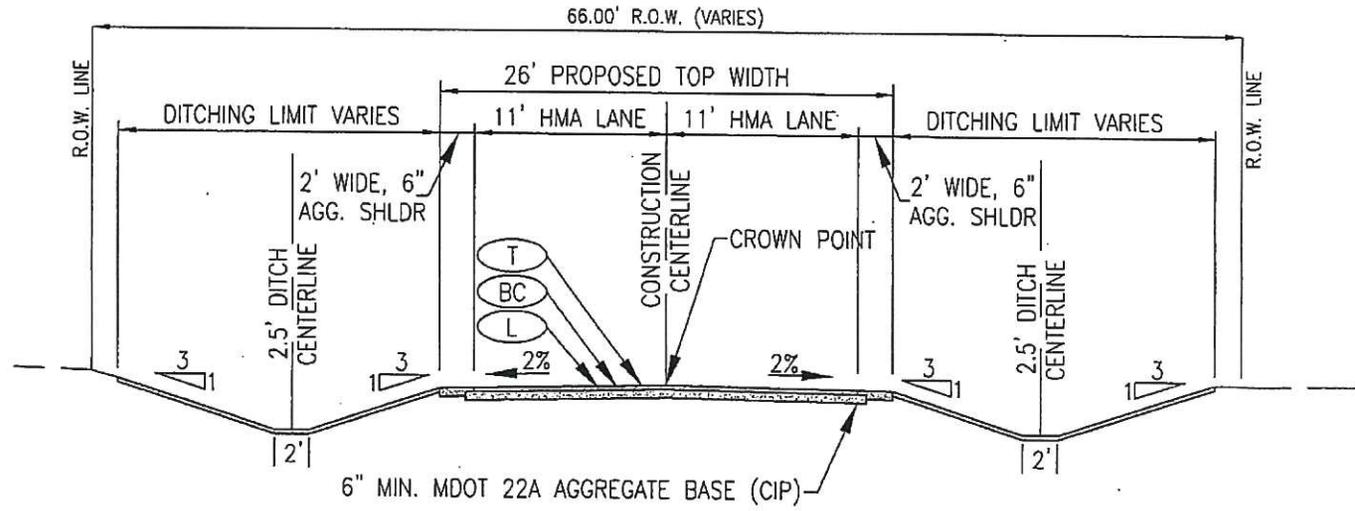
Preliminary Opinion of Probable Construction Cost

City of Boyne City
 Lincoln Street Reconstruction
 Charlevoix County, Michigan
 9/16/20

Item	Description	Unit	Quant.	Unit Price	Total Amount
1	Mobilization	LSUM	1	\$ 30,000.00	\$ 30,000.00
2	Remove Drainage Structure or Manhole	EACH	3	\$ 300.00	\$ 900.00
3	Remove Concrete Curb & Gutter	LFT	300	\$ 5.00	\$ 1,500.00
4	Remove Hydrant	EACH	2	\$ 400.00	\$ 800.00
5	4' Dia. Sanitary Manhole including Casting	EACH	1	\$ 3,000.00	\$ 3,000.00
6	8" Dia. PVC SDR-35 Sanitary Sewer	LFT	400	\$ 35.00	\$ 14,000.00
7	Connect to Existing Sanitary Sewer	EACH	1	\$ 500.00	\$ 500.00
8	8"x6" Sewer Wye	EACH	4	\$ 200.00	\$ 800.00
9	6" Dia. PVC SDR-35 Sanitary Sewer Lead	LFT	132	\$ 30.00	\$ 3,960.00
10	6" Dia. DR-18 Water Main	LFT	800	\$ 35.00	\$ 28,000.00
11	6" Dia. Gate Valve & Box	EACH	6	\$ 1,300.00	\$ 7,800.00
12	Hydrant Assembly	EACH	2	\$ 5,500.00	\$ 11,000.00
13	Connect to Existing Water Main	EACH	3	\$ 1,800.00	\$ 5,400.00
14	3/4" Dia. Tapping Saddle & Corporation Stop	EACH	16	\$ 350.00	\$ 5,600.00
15	3/4" Dia. Type K Copper Service Lead	LFT	528	\$ 25.00	\$ 13,200.00
16	3/4" Dia. Curb Stop & Box	EACH	16	\$ 325.00	\$ 5,200.00
17	Water Service Lead on Private Property (50% Allowance)	EACH	8	\$ 5,000.00	\$ 40,000.00
18	Subgrade Undercutting Allowance	CYD	150	\$ 15.00	\$ 2,250.00
19	Machine Grading Modified	STA	12	\$ 3,000.00	\$ 36,000.00
20	6" 22A Aggregate Base	SYD	3,600	\$ 6.00	\$ 21,600.00
21	HMA Pavement (3 inches)	TON	510	\$ 90.00	\$ 45,900.00
22	HMA Approach (driveways only)	TON	600	\$ 120.00	\$ 72,000.00
23	6" Concrete Drive Approach	SFT	3,000	\$ 6.00	\$ 18,000.00
24	6" Concrete Sidewalk	SFT	2,100	\$ 6.00	\$ 12,600.00
25	4" Concrete Sidewalk	SFT	1,500	\$ 5.00	\$ 7,500.00
26	Sidewalk Ramp, ADA	SFT	900	\$ 15.00	\$ 13,500.00
27	Concrete Curb/Gutter, MDOT Detail F-4 Mod.	LFT	450	\$ 20.00	\$ 9,000.00
28	2' Dia. Catch Basin including Casting	EACH	18	\$ 1,800.00	\$ 32,400.00
29	4' Dia. Storm Manhole including Casting	EACH	9	\$ 2,300.00	\$ 20,700.00
30	12" Dia. Storm Sewer	LFT	1,500	\$ 30.00	\$ 45,000.00
31	Connect to Existing Storm Sewer	EACH	1	\$ 400.00	\$ 400.00
32	Restoration 3" Topsoil & Seed	SYD	3,600	\$ 4.50	\$ 16,200.00
33	Irrigation Systems, Protect	LSUM	3	\$ 1,500.00	\$ 4,500.00
34	Remove Concrete Sidewalk or Drive Approach	SYD	1,500	\$ 4.00	\$ 6,000.00
35	Remove Tree, 6 inch to 18 inch	EACH	1	\$ 650.00	\$ 650.00
36	Remove Tree, 19 inch to 36 inch	EACH	1	\$ 750.00	\$ 750.00
37	Tree, Syringa reticulata, Japanese Tree Lilac, 2" B&B	EACH	6	\$ 400.00	\$ 2,400.00
38	Tree, Acer rubrum, RedMaple, 2" B&B	EACH	6	\$ 400.00	\$ 2,400.00
39	Traffic Control and Signage	LSUM	1	\$ 15,000.00	\$ 15,000.00
Subtotal					\$ 556,410.00
Contingency					\$ 56,000.00
Total					\$ 612,410.00



*TYPICAL COST PER FOOT = \$119
 W/SANITARY SEWER = \$178
 W/WATER MAIN = \$193
 W/SANITARY & WATER = \$252
 *INCLUDES STORM SEWER OR CULVERTS



RESTORATION:
 RESTORATION TO BE INCLUDED IN THE "3" TOPSOIL & CLASS A SEED" PAY ITEM (TYP).

3" HMA SURFACE
 13A(T) - 1 1/2"
 13A(L) - 1 1/2"

GRADING LIMITS:
 GRADE UNIFORMLY TO THE REMOVAL LIMITS, TO THE EXISTING R.O.W. OR TO LIMITS OF A GRADING EASEMENT, AS DIRECTED BY THE ENGINEER, TYP. ALL EARTHWORK AND GRADING SHALL BE PAID AS "MACHINE GRADING MODIFIED."

PROPOSED 26' TYPICAL SECTION - LOCAL STREET w/DITCHING
 NO SCALE

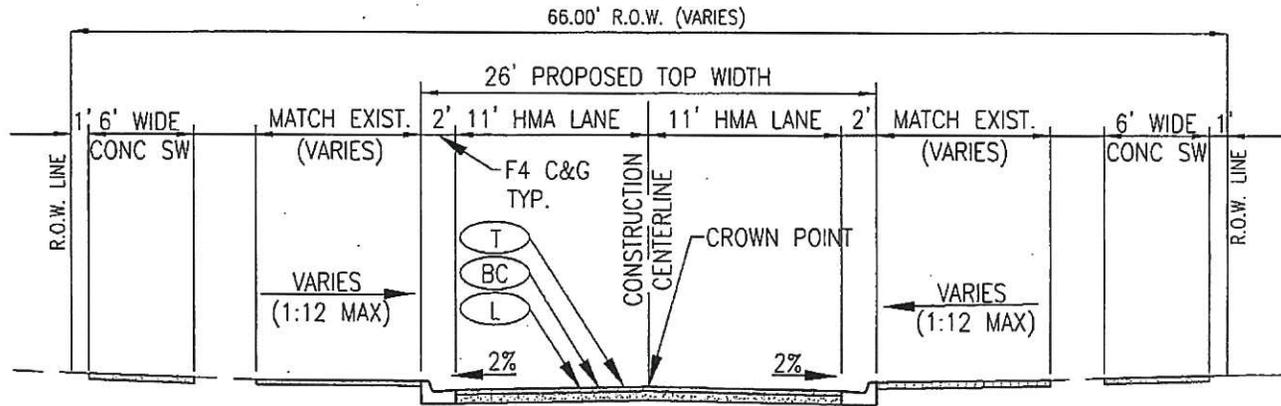
TYPICAL SECTION D2
 LOCAL STREET 26' WIDE HMA w/DITCHING
 TYPICAL CROSS SECTION

BOYNE CITY STREET INVENTORY
 RATING STUDY & REPORT
 CITY OF BOYNE CITY
 CHARLEVOIX COUNTY, MICHIGAN





*TYPICAL COST PER FOOT = \$230
 W/SANITARY SEWER = \$289
 W/WATER MAIN = \$304
 W/SANITARY & WATER = \$363
 *INCLUDES STORM SEWER OR CULVERTS



RESTORATION:
 RESTORATION TO BE INCLUDED IN THE "3" TOPSOIL & CLASS A SEED" PAY ITEM (TYP).

6" MIN. MDOT 22A AGGREGATE BASE (CIP)

3" HMA SURFACE
 13A(T) - 1 1/2"
 13A(L) - 1 1/2"

GRADING LIMITS:
 GRADE UNIFORMLY TO THE REMOVAL LIMITS, TO THE EXISTING R.O.W. OR TO LIMITS OF A GRADING EASEMENT, AS DIRECTED BY THE ENGINEER, TYP. ALL EARTHWORK AND GRADING SHALL BE PAID AS "MACHINE GRADING MODIFIED."

CONCRETE SIDEWALK:
 SIDEWALK CONSTRUCTION SHALL BE DETERMINED ON A CASE-BY-CASE BASIS FOR 0, 1 OR 2 SIDEWALKS ALONG THE STREET.

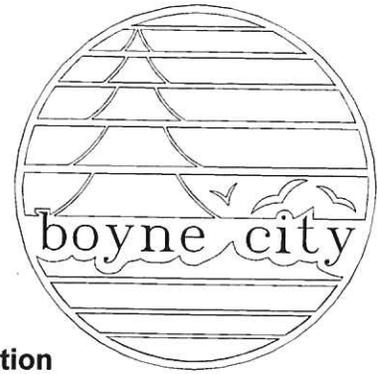
PROPOSED 26' TYPICAL SECTION - LOCAL STREET w/CONC. C&G
 NO SCALE

TYPICAL SECTION D5
 LOCAL STREET 26' WIDE HMA w/CONC. C & G
 TYPICAL CROSS SECTION

BOYNE CITY STREET INVENTORY
 RATING STUDY & REPORT
 CITY OF BOYNE CITY
 CHARLEVOIX COUNTY, MICHIGAN



CITY OF BOYNE CITY



To: Michael Cain, City Manager *MC*
 From: Tim Faas, Director of Public Works
 Date: September 18, 2020
 Subject: **Ridge Run Dog Park Turf Purchase Recommendation**

BACKGROUND:

Last year the Dog Park User Group received a donation for the installation of a fence around the proposed agility area at the Ridge Run Dog Park. Subsequently the City of Boyne City awarded a contract to the Harbor Fence Company to install the fencing. Since that time, the leader of the user group (Michele Carter) has been diligently working to procure some artificial turf to install over the 100' x 100' square base area that has been prepared by the Public Works staff.

The turf procurement from a project in Traverse City unfortunately fell through a few months ago. Due to the COVID-19 pandemic, there is a dearth of used artificial turf available nationwide. Michele has however found three (3) sources of turf as summarized below:

- | | |
|--|-------------|
| 1. Artificial Grass Recyclers (Swartz Creek, MI) | \$4,388.40 |
| 2. Artificial Grass Recyclers (Onarga, IL) | \$6,508.00 |
| 3. Sportsfacility.com (Georgia) | \$13,888.02 |

The turf available in Michigan is not of a quality that I would recommend. It is a mix of sand filled turf and non-filled turf which could present us with problems on installation and maintenance. The turf available from Artificial Grass Recyclers (Onarga, IL) is all from one high school athletic field and is of better quality. All of these turfs will have white lines on them which will fade with time.

Michele attended last Thursday's Parks & Recreation Commission meeting to provide an update. The Parks & Recreation Commission recommends that the City Commission approve the purchase of turf for the agility area at a cost not-to-exceed \$8,000 and that it be funded from the Parks Capital Budget.

The 2020/2021 Parks Capital Budget should be underspent (see **green** highlighted) by year-end based on the projects yet to be completed. Below is a brief status summary of the projects:

<u>Capital Project</u>	<u>Budget</u>	<u>Status</u>
Open Space	\$40,315	On-hold pending MDNR grant application
Airport Trailhead	\$35,048	In-progress
Ridge Run Dog Park	\$13,760	In-progress
Rotary Park	\$33,000	In-progress (projected to be underspent)
Boyne Forest Trail	\$60,040	In-progress
Shoreline Erosion	\$100,000	In-progress
Waterworks Park Path	\$15,000	Deferred pending 2021 County millage application
Descriptive Bike Racks	\$6,000	In-progress
Total =	\$303,163	

If the City Commission approves the request, the final subsurface stone & fabric can be placed, the storage shed constructed, the fence installed and the turf laid before November 26, 2020. The \$6,508 purchase would be charged to the Capital Outlay account #101-751-970.000 in the General Fund.

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract for the purchase of dog park turf with Artificial Grass Recyclers in an amount not-to-exceed \$6,508 which includes a \$1,900 trucking expense charged by a separate logistics company contracted with Artificial Grass Recyclers. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Bid Quote from Artificial Grass Recyclers (9/15/2020)
Dog Park Concept Plan Drawing





28071 Diaz Rd. Suite A
 Temecula, CA 92590
 (855) 409-4247

Sales Invoice

1 of 1

Date:	September 15, 2020
Invoice/PO#:	5621
Customer:	City of Boyne City
Phone #:	231-624-1604
Email:	Michelecarter1@me.com
Sales Representative Contact	
Brian Prieboy	
951-285-9234	

Facility Location	
Onarga IL	
Facility Contact:	815-268-4888
HOURS:	M-W-F 8-4:30pm

Salesperson	Job	Shipping Company	Shipping Terms	Payment Terms	Total Shipping Charges
Brian P					\$1,900.00

Qty	Roll sq ft	Description	Unit Price	Line Total
8	1200	Merrillville Sports Turf 7.5x160ft	\$0.48	\$4,608.00

Discount Applied for Michele Carter

Subtotal	\$4,608.00
Sales Tax	6.50%
Shipping Cost	\$1,900.00
Total	\$6,907.52
	\$6,508.00

* Price above pending inventory availability

**Roll sizes may vary and contain some or all of the following: sports lines, paint markings, cuts and/or tears, infill. Recycled Turf is a used product and is being sold "as is" with no warranty. Rolls containing infill can exceed a minimum of 2000 lbs per roll. Facility locations are not allowed to accept payments for turf and are unable to answer any questions regarding turf rolls. They can only load or unload turf orders.

Please make all checks payable to Artificial Grass Recyclers and mail to: P.O. Box 1627, Temecula, CA 92593-1627

If you have any questions, please contact Sales Representative above.

Thank you for your business!

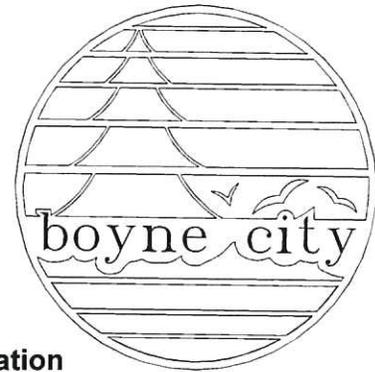
CITY OF BOYNE CITY

To: Michael Cain, City Manager 

From: Tim Faas, Director of Public Works

Date: September 18, 2020

Subject: **John Street Erosion Control Project Recommendation**

**BACKGROUND:**

Over the past five months I have been busy working with Armstrong Environmental and C2AE on the designs on the four highest priority locations that suffered erosion due to the high lake levels along Lake Charlevoix. The permits have been submitted to the US Army Corps of Engineers, EGLE and Charlevoix County Building Department for the John Street Road End Park erosion control project. The attached photo and mock-up drawing shows the existing and proposed improvements.

The repair strategy at the John Street road end park involves the installation of 1'-3' diameter limestone rip rap boulders over a layer of peastone and non-woven geotextile. The 44 foot wide revetment wall will tie into the proposed rip rap walls to be constructed by the Spring Arbor Condos and Maple Shore Association on either side of John Street.

Once the permits were submitted, I solicited three (3) formal written quotes for the John Street erosion control project as summarized below:

- | | |
|---|------------|
| 1. Harbor Springs Excavating (Harbor Springs) | \$25,200 |
| 2. Hilltop Excavating (East Jordan) | \$29,215 |
| 3. Bowman Property Management (Boyne City) | \$42,000 * |

When this issue came before the City Commission in June, a resident on W Michigan Avenue at John Street requested some form of access to the water's edge at John Street similar to what is at the Charlevoix Street road end park. The proposal from Bowman Property Management would include the cost of stone stairs * to the water. Our designer believes the stone stairs could exacerbate future erosion. We are still evaluating the possibility of adding metal stairs over top of the stone revetment wall in the future, but it is not part of the design or pricing at this point.

Based on the combination of price and experience, I would recommend the City Commission award the project to Harbor Springs Excavating. This cost would be charged to the Parks & Recreation Capital Outlay account #101-751-970.000 in the General Fund.

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract with Harbor Springs Excavating of Harbor Springs, MI in an amount not-to-exceed \$25,200. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Bid Quote/Proposal from Harbor Springs Excavating (9/17/2020)

Photo of Erosion
Mock-up Drawings

1084 McBride Park Dr.
Harbor Springs
Michigan 49740



Phone (231) 347-1191
Fax (231) 347-9689
Thomas Gallagher, President

City of Boyne City
319 N. Lake St.
Boyne City, MI 49712
ATTN: Tim Faas

September 17, 2020

RE: SEAWALL

Tim,

For the amount of **\$25,200.00** Harbor Springs Excavating proposes to do the following:

- * Install the seawall on John Street with 1'-3' diameter boulders, 0.5"-1.5" drainstone, and fill sand at a 1:2.6 slope (16' wide on Aug.).
- * Haul in 158 tons (105 cyd) of 1'-3' limestone boulders.
- * Haul in 20 cyd of drainstone.
- * Install seawall using CSI non-woven geotextile fabric.
- * Repair the existing storm culvert and surround the culvert with limestone boulders, price does **not** include replacing existing culvert.
- * Project will have turbidity curtain and silt fence where the permit shows.
- * Price does **not** include restoration due to there being multiple seawalls going at once, as well as the road going down to the lake being reconstructed in the spring.

GENERAL NOTES:

- 1) All permits, inspections, testing and fees by others.
- 2) Harbor Springs Excavating, Inc. assumes no responsibility for utilities not marked by the Miss Dig System such as sprinklers or private wiring and plumbing.

This estimate has been prepared with the assistance of Mike Skerratt. If you have any questions, please feel free to contact him.

Unless specifically spelled out in this quotation/estimate the following items are NOT included in the contract and if requested shall be billed as extras: (1) Nonstandard excavation, such as rock or underground springs; (2) Additional excavation or soil treatment caused by inadequate soil bearing capacity; (3) Importing or exporting of fill dirt or topsoil; (4) Compaction of backfill; (5) Winter weather work, i.e. snow removal, frost removal, frost protection, additional equipment care, etc...

Contractor is licensed with the State of Michigan and must be licensed to perform the work required by this contract. Contractor's Michigan License Number is 2104110944. A residential builder or a residential maintenance and alteration contractor is required to be licensed under Article 24 of Act 299 of the Public Acts of 1980, as amended, being sections 339.2401 to 339.2412 of the Michigan Compiled Laws.

TERMS: All accounts due and payable 10th of month following invoice date. 1 ½ % per month finance charge (18% annual percentage rate) will be added from 1st of month following invoice date on all past due accounts.

RE: SEAWALL

After 30 days, Harbor Springs Excavating Inc. reserves the right to nullify or change prices on this proposal.

Your dated signature below indicates your acceptance of the above prices, notes and terms. If accepted, please return a signed copy of this to me and retain a copy for your files.

Thank you for your consideration.

Thomas F. Gallagher, President

Accepted by: _____
Tim Faas for the City of Boyne City

Date _____

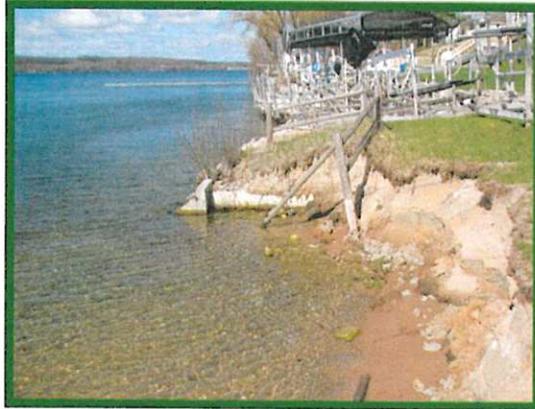




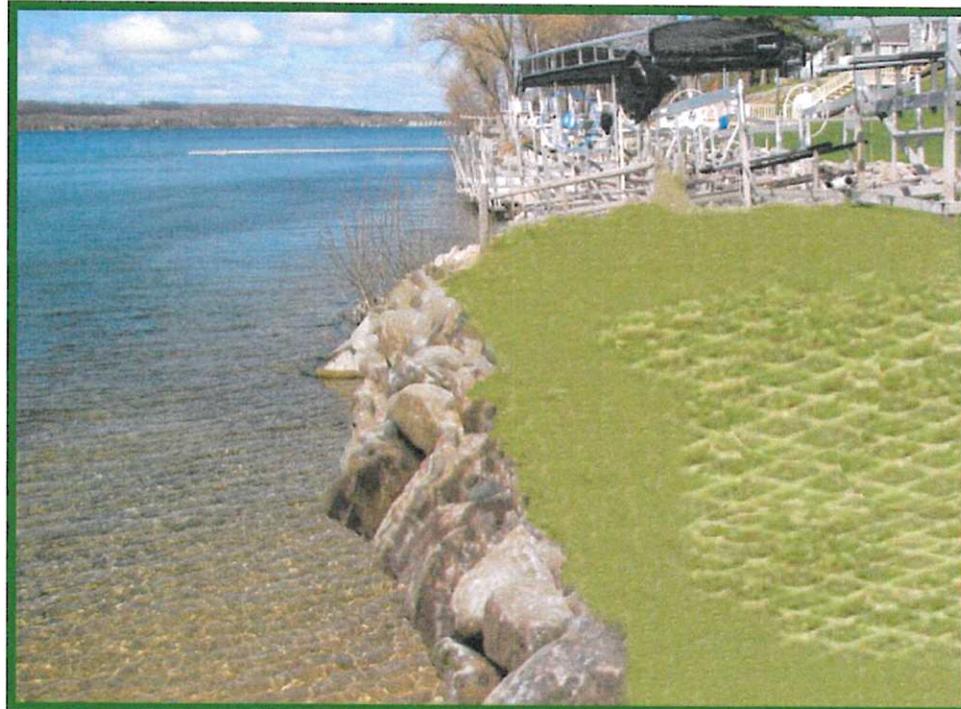
JOHN STREET
PAGE 1 OF 2



****Please note these pictures are not the final product suggestions, altered photos are for example possibilities and not product and/or plant recommendations****



JOHN STREET PAGE 2 OF 2



****Please note these pictures are not the final product suggestions, altered photos are for example possibilities and not product and/or plant recommendations****

CITY OF BOYNE CITY

To: Michael Cain, City Manager 

From: Tim Faas, Director of Public Works

Date: September 18, 2020

Subject: **Public Works Gate Relocation Recommendation**



BACKGROUND:

Over the past year and a half, I have monitored the public access to the Public Works facility on Robinson Street. We have dealt with a number of instances where individuals dump illegally at our facility especially after normal business hours (see attached photos). The site does have robust security cameras; however, follow-up on illegal dumping is a very time consuming process involving resources from both Public Works and the Police Department.

A motorized gate was installed during the construction of the new Public Works facility five (5) years ago between the Cold Storage Building and the Public Works Garage. The gate only secures access to the Public Works Garage and salt storage barn, leaving the Cold Storage Building, refuse dumpsters and the North Boyne Compost Site vulnerable to illegal dumping and possible theft.

The City of Boyne City charges contractors a \$1,000 annual fee to dispose of brush at the North Boyne Compost Site. About ten (10) contractors pay the fee each year. The external cost to process the brush into wood chips was about \$61,255 in 2018 (by Team Elmer's) and \$20,600 in 2019 (by City Forces). During 2020 some of the contractors have chosen not to pay the disposal fee. We do not have staff at the facility throughout the day to monitor which contractor has paid and not paid the fee, nor do we have the resources to review hours of video footage to determine if contractors are dumping brush after hours. Regardless, the volume of brush received this year appears to be very similar to last year.

Prior to the budget deliberations, I would recommend a work session with the City Commission to discuss the hours of operation and costs of the North Boyne Compost Site operations. Moving the gate now will give us time to work out any issues with the gate operation in advance of reducing the hours of operation for the North Boyne Compost Site in 2021. Further it will present a more secure entry to the Public Works facility that will in itself likely deter some of the illegal dumping that has escalated considerably over the past couple of years.

I requested Harbor Fence Company give us pricing on relocating the existing gate from its current spot to the west side of the Public Works Garage across Robinson Street. This would afford us the opportunity in the future to control access to the North Boyne Compost Site and dumpsters after hours and better secure the Cold Storage Building. The cost to relocate the gate would be \$3,577.78 and would be charged to the Repairs & Maintenance account #661-040-730.000 in the Motor Pool Fund.

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract for the Public Works gate relocation with Harbor Fence Company of Petoskey MI in an amount not-to-exceed \$3,578. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Bid Quote/Proposal from Harbor Fence Co (9/9/2020)
Photos of Illegal Dumping at North Boyne Compost Site
Photo of Gate Locations

Gate Locations



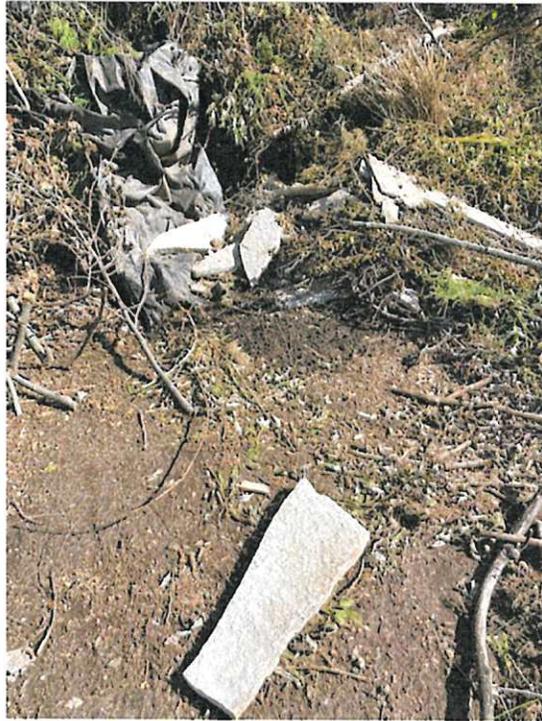
Existing Gate Location

Proposed Gate Location

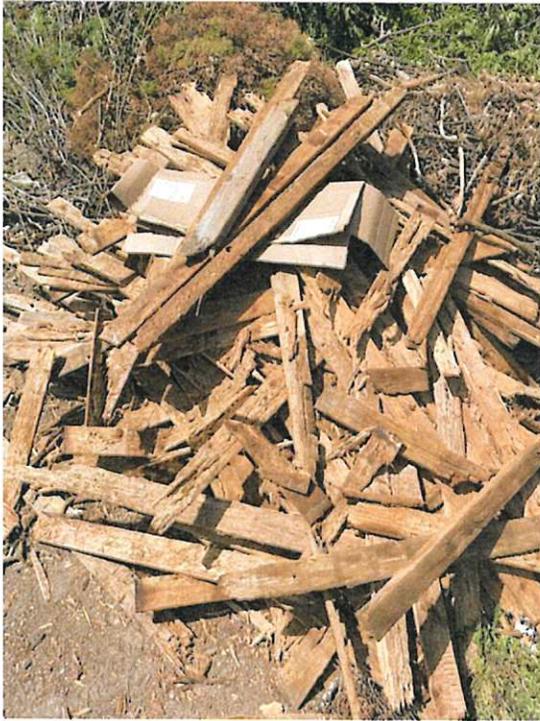
North Boyne Compost Site

Summer 2020 Pictures

Flagstone & Concrete Debris



Wood Debris, Tires & Paddle Boat



PROPOSAL
HARBOR FENCE COMPANY

2009 U.S. 31 North ♦ Petoskey, MI 49770
(231)348-5566 ♦ Fax (231) 348-5032 ♦ 800-968-3362
Kent C. Warner

Proposal submitted to: City Of Boyne

DPW Gate Relocation

Address: 319 N Lake St, Boyne City, MI 49712

County & Twp. Charlevoix

Crossroads

Sides Flagged

N S E W

Date: 9/9/2020 Phone (231) 675-6635

Specifications for the professional removal & relocation of (39') of existing fence as well as (1) – gate operator with slide gate – (1) – cantilever gate (9') extension & (10') of new (6') tall chain link with three strands of barbed wire.

(1) - 6' t x 9'l galvanized cantilever gate extension. (with 9 ga. galv fill)

(2) - 4"x 10'6" Sch40 Gate Posts.

(1) - 3" x 10' SPS 20 Terminal Post.

(2) 4" PS Caps.

(1) 3" PS Cap.(1) - 1-5/8" x 21' x SPS20.

Total price for all as listed above professionally installed:.....\$3,577.78

Terms: 50% down With the Balance Due upon Installation.

Home Owner Is Responsible For All Local & County Permits Required.

Home Owner Is Also Responsible for Any Needed Variance's.

No returns on vinyl products and special orders.

Shipping and handling fee & 25% restocking fee apply to all other items.

Authorized

Signature _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner According to standard practices. Any alteration or deviation from above specifications involving extra Costs will be executed only upon written orders, and will become an extra charge over and above the Estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to Carry fire, tornado, and other necessary insurance.

Note: A 50 % deposit of total is required upon acceptance, also
This proposal may be withdrawn by us if not accepted within 7 days.

Acceptance of proposal - The above prices, specifications and Conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made As outlined above.

Owner is responsible for property lines, Miss Dig, and All buried improvements. (Example – gas lines, high voltage, telephone, cable, irrigation) The Customer Is Also Responsible for Any Approvals or Permissions by Any Local Government Or Associations, Boards or Community Bylaws. No Refunds.

Date of Acceptance _____

Signature _____

Payment to be made as follows: **Balance due upon installation.**
Late charge of 1.8% interest from the date of completion.



City of Boyne City

MEMO

Date: September 18, 2020
 To: Mayor Neidhamer and the Boyne City City Commission
 From: Michael Cain, City Manager *MC*
 Subject: City Facility Patio Furnishings

Attached for the City Commission's review and consideration is a quote to provide furnishing for the City Facility's second floor outdoor patio area. The quotation is from Landscape Forms of Kalamazoo. They are the firm that has supplied the vast majority of our streetscape furnishings. The furnishings have held up very well over the years and are made in Michigan. Landscape Forms is the only firm that we could find that were able to provide us design services as well, at no additional cost. Landscape Forms has a local representative that we have worked with on this project, Mr. Rick Yarling. They also introduced us to a purchasing cooperative that is saving us approximately 12% on this and future similar products.

I checked several other vendors online, such as Belson Outdoors, to see if I could come up with something comparable. While I could find some similar pieces from other vendors I could not come close to a whole package. The base pricing I found on pieces that could work was very comparable to that from Landscape Forms. As a result of those efforts I came away more convinced that the overall package from Landscape Forms is a good value for the City.

The proposed furnishing layout and pictures of the specific pieces are attached. These have all been reviewed and supported by staff. Because of the heavy-duty nature of these furnishings once placed on the patio they will remain there, year-round. The only exception would be the umbrellas which could come inside in bad weather or the off seasons. The furnishings are designed for both meeting and event use and the tables can be moved around and reconfigured depending on the use. The tables are accessible in design. A sample of one of the Verona chairs with arms remains available for inspection in the City Facility lobby.

Funds for this purchase would come from the remaining bond proceeds which can only be used for this building, grounds and its furnishings.

In addition to the items included in the quotation I would further recommend that the City Commission add two additional 72" black Scarboro benches to this order. One would be placed in the grass area between the LaFrance Fire Truck and the sidewalk on North Lake Street while the other would be placed adjacent to the walkway to the main entrance to this building. These would give visitors to this building or passerbys places to rest and or reflect. The cost for these benches is \$1,266 each, plus shipping. Since the items are made to order the delivery time for the furnishings is an estimated 7-9 weeks.

RECOMMENDATION: That the City Commission approved the purchase of patio and outdoor furnishings from Landscape Forms of Kalamazoo as proposed for \$35,082 plus shipping for the two additional benches.

Other options:

1. Postpone for further review and/or information.
2. Approve the patio furnishings only at this time.
3. Modify the request in some other manner.
4. Deny the request.
5. Other options as may be determined by the City Commission.

Quote

Date: 09/18/2020

LF Quote#: 0000307523

PO#:

Project: Boyne City Administration Building

Bill To: City of Boyne City
ATTN: Michael Cain
319 N. Lake St.
Boyne City, MI 49712

CORPORATE

7800 E. Michigan Avenue
Kalamazoo, MI 49048-9543
P: 800.521.2546 F: 269.381.3455
www.landscapeforms.com
Federal I.D.# 38-1897577
FSC# RA-COC-001261

Ship To: City of Boyne City
ATTN: Michael Cain
319 N. Lake St.
Boyne City, MI 49712

Ship To Contact Phone:(231)582-0337
Ship Via: Common Carrier
F.O.B.: Destination

Qty	Description	Unit Price	Total Price
-----	-------------	------------	-------------

CONTRACT: NCPA 07-53

When ordering please confirm:

- Shipping address and contact information (name and ph#)
- Billing address and contact information
- Is your firm or the project tax exempt? If so, exemption certificate must accompany order
- Delivery schedule:

____ Ship immediately upon completion
OR Ship On/After the date: _____

Layout 3

5	Scarborough Bench Style: <i>Backless</i> Length: <i>96"</i> Insert: <i>Horizontal Strap</i> Powdercoat Color: <i>To Be Advised</i> Standard Features: <i>Freestanding/Surface Mountable</i>	\$ 1,564.62	\$ 7,823.10
19	Verona Chair Style: <i>Perforated</i> Arm Option: <i>Yes</i> Height: <i>Standard Height</i> Powdercoat Color: <i>To Be Advised</i> Standard Features: <i>Stackable</i>	\$ 325.23	\$ 6,179.37
1	Morrison Table Style: <i>15" Lounge Height Table</i> Table Top Size: <i>40" x 40"</i> Insert Material: <i>Metal Insert</i> Insert Material Option: <i>None Available</i>	\$ 1,538.25	\$ 1,538.25

Page: 1 of 4

Cust #: 60573
SSR: Kyle Verseman
Rep: Kyle Verseman, MI5

Landscape Forms Customer Service

Purchaser

Seller

landscapeforms

Quote

Date: 09/18/2020

LF Quote#: 0000307523

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Qty	Description	Unit Price	Total Price
	Umbrella Hole: <i>Not Available</i> Mounting: <i>Freestanding</i> Frame Powdercoat Color: <i>To Be Advised</i> Metal Insert Powdercoat Color: <i>To Be Advised</i> Style Size and Mounting: <i>40x40 Lounge Freestanding</i>		
4	Equinox Umbrella Style: <i>Plain Edge cover</i> Fabric Color: <i>To Be Advised</i> Powdercoat Color: <i>To Be Advised</i> Mounting: <i>Table Mount</i> Standard Features: <i>1 1/2" diameter pole</i> Standard Fabric: <i>Sunbrella® marine-grade fabric w/ stain resistance</i>	\$ 1,344.87	\$ 5,379.48
4	AZ999-06039-150-W: TUUCI Aluma Crete 150 lb. round anchor with tuff wheel assembly. Base color: Silver. (BASEACF150-W).	\$ 500.00	\$ 2,000.00
1	Scarborough Litter Style: <i>Top Opening, 30 gal. capacity</i> Side Panel: <i>Vertical Strap</i> Powdercoat Color: <i>To Be Advised</i> Liner Color: <i>Black</i> Standard Features: <i>Freestanding/Surface Mountable</i> Standard Liner: <i>30 gallon Polyethylene Liner</i>	\$ 1,028.43	\$ 1,028.43
4	Morrison Table Style: <i>31" Dining Height Table</i> Table Top Size: <i>40" x 40"</i> Insert Material: <i>Metal Insert</i> Insert Material Option: <i>None Available</i> Umbrella Hole: <i>Umbrella Hole</i> Mounting: <i>Surface Mount</i> Frame Powdercoat Color: <i>To Be Advised</i>	\$ 1,687.68	\$ 6,750.72

Cust #: 60573
 SSR: Kyle Verseman
 Rep: Kyle Verseman, MI5

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Quote

Date: 09/18/2020

LF Quote#: 0000307523

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Boyne City, MI 49712

Ship To Contact Phone:(231)582-0337

Ship Via: Common Carrier

F.O.B.: Destination

Qty	Description	Unit Price	Total Price
	Metal Insert Powdercoat Color: <i>To Be Advised</i> Style Size and Mounting: <i>40x40 Dining Surface Mount</i>		
16	Morrison table and bench glides. Sold individually.	\$ 5.00	\$ 80.00
			Item Total \$ 30,779.35
			Shipping & Handling \$ 2,070.00
			Sub Total \$ 32,849.35
			Estimated Tax \$ 0.00
			Document Total \$ 32,849.35

Payment Terms: NET 30 DAYS

Landscape Forms, Inc. reserves the right to change payment terms based on payment history as well as information obtained from commercial credit reporting agencies.

- Purchaser is responsible for confirming options, materials, quantities, etc., for completeness and conformity to plans and specifications.
- Changes to or cancellations of orders may incur a penalty charge of 30% or more. Special orders may not be changed or cancelled.
- Studio 431 (custom) orders cannot be cancelled once purchase order is received and approved.
- Studio 431 orders are subject to price increase after engineering/product development is complete and approved by designer, end user and purchaser. Modifications in price will be handled via Change Order.
- No merchandise can be returned without authorization from Landscape Forms. Returns may be subject to a disposition fee of 30-100%.
- Prices based on quantities shown and quantity changes may affect price.
- QUOTED prices are held for 60 days. After receipt of a written ORDER, prices will be held for up to one year from receipt of the order. Changes in quantity or specification may affect pricing.

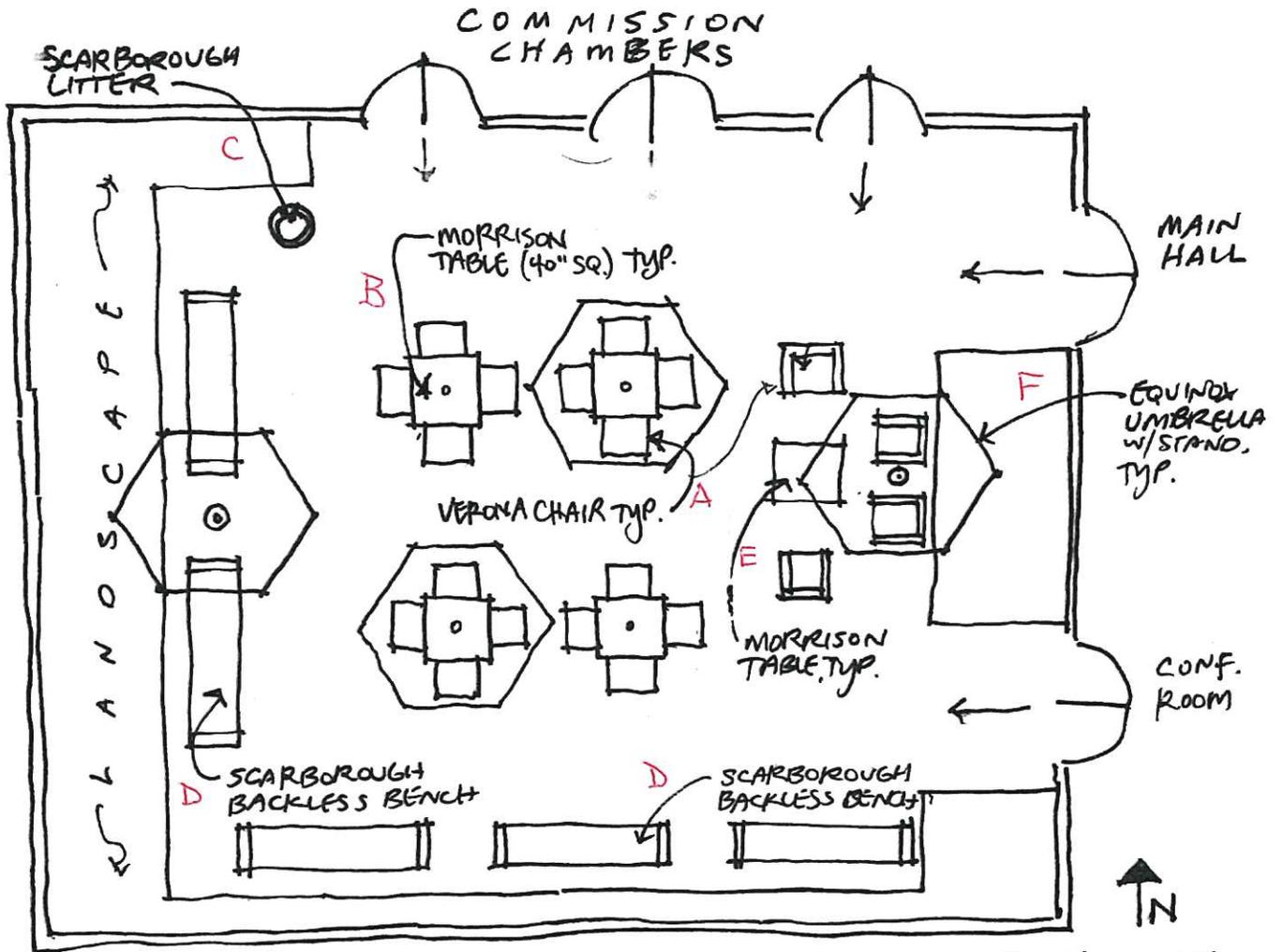
Cust #: 60573
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Landscape Forms Customer Service

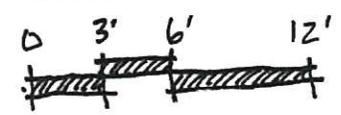
Purchaser

Seller





BOYNE CITY ADMIN. BLDG.
 PREFERRED OPTION - LAYOUT 3



Verona Chair (perforated): A 16 + 4/w/ARMS



Morrison Dining Height Table B 4 40" x 40"



Scarborough Side Opening Litter: C 1



Scarborough backless bench:

D 5 96" LONG + 2 72" LONG



Morrison Lounge Height Table:

E 1



Equinox Umbrella (includes freestanding base w/wheels so umbrellas can be moved around the patio)

F 4



CITY OF BOYNE CITY

To: Michael Cain, City Manager 
From: Tim Faas, Director of Public Works
Date: September 18, 2020
Subject: **2020 Asphalt Crack Sealing Services
Boyne City Airport Recommendation**



BACKGROUND:

The City Commission awarded a contract earlier this year to Applied Pavement Markings (Harbor Springs) in an amount of \$13,210 for crack sealing of City streets and parking lots. That work was completed about a week ago. I recently received a request from the airport to evaluate the runway, taxiways and parking area assets for possible crack sealing.

On September 9, 2020 I met with APM to inspect the airport site. The last time all three assets were crack sealed was 2014 at a cost of about \$15,000. Based on our assessment, the main runway does need to be sealed. The taxiways and parking lots can be deferred if the price comes in too high. APM verbally quoted a price of \$9,000 to perform the work and said it would fax the quote to us. Although we have not received the written quote as of September 18th I would recommend we proceed with obtaining the City Commission approval since there are only a few weeks of time left to perform crack sealing this season.

I would recommend the City Commission award a contract to Applied Pavement Markings for the 2020 crack sealing services at the Boyne City Airport. The work would be charged to the Airport Improvements account #295-040-975.000 which has a budget of \$25,000 and no current expenses.

RECOMMENDATION:

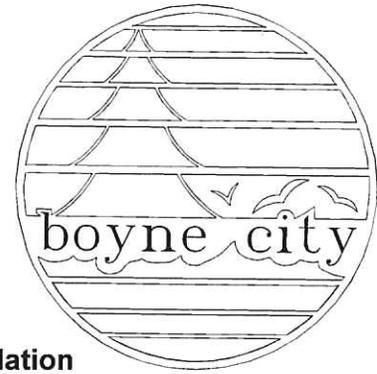
It is my recommendation that the City Commission award a purchase order contract to Applied Pavement Markings of Harbor Springs, MI for the 2020 Airport Asphalt Crack Sealing Services in an amount not-to-exceed \$15,000. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works
Date: September 17, 2020
Subject: **Veterans Park Pavilion Rental Policy Recommendation**



BACKGROUND:

The city has three (3) parks that contain outdoor picnic shelters: Veterans Park, Rotary Park, and Waterworks Park. The Veterans Park Pavilion is the only site that is currently rented through our parks reservation process. Recently the Veterans Park Pavilion underwent an extensive renovation to make the facility usable year round and also added a commercial kitchen.

Working with some of the key administrative staff, a draft of a policy on rental of the Veterans Park Pavilion was developed and presented to the Parks & Recreation Commission last Thursday. The Parks & Recreation Commission was supportive of the proposed policy.

Some of the key items in the policy include: morning and afternoon/evening reservation time slots, a security deposit, new rental rates (including resident & non-resident fees), a separate fee for use of the commercial kitchen, annual rental rate for the Farmer's Market, reduced rate for non-profits, licenses that might be required and rules on decorations and clean-up.

I would recommend the City Commission adopt the policy as presented, so that staff can provide guidance to prospective renters starting in October. I would expect to bring this policy back next year with revisions after we've had twelve (12) months to try it out.

RECOMMENDATION:

It is my recommendation that the City Commission approve Public Works Policy & Procedure No. PW_002 "Veterans Park Pavilion Rentals" as presented.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Policy & Procedure PW_002



Policy & Procedure No. PW_002

Veterans Park Pavilion Rentals

Purpose: The purpose of this policy is to establish guidelines, fees and procedures for the rental of the Pavilion and the Commercial Kitchen at the Pavilion.

Amenities: The following amenities exist for use during rentals of the Pavilion:

- Ten (10) 8’ long picnic tables (Note: from May 15 to October 15 our tables are available, during the winter applicants must bring their own furniture)
- Commercial kitchen (including a gas range, fridge, freezer, triple sink, food serving counter)
- Pantry area
- Two (2) indoor rest rooms

Pavilion Occupancy: Based on the roughly 3,500 square foot heated indoor pavilion area the Maximum Occupancy is 85 including servers & cook.

Pavilion Reservations: Reservations can be made through City Hall by phone, or in-person, only. A form must be signed by the Applicant accepting responsibility for the care and use of our facility. The rental of the pavilion is separate from the commercial kitchen space which can be rented at an additional cost.

The pavilion may be reserved for the following time slots:

- Mornings 8:00 AM to 1:00 PM (including set-up and clean-up time)
- Afternoons & Evenings 2:00 PM to 11:00 PM (including set-up and clean-up time)
- All Day 8:00 AM to 11:00 PM (including set-up and clean-up time)

Use by the City of Boyne City or a Public Group will receive first priority per the fee structure outlined in the City Budget document.

Pavilion Rental Rates: A \$100 security deposit is required which is refundable (within 30 days) if no damage occurs or any extra clean-up service is needed following use by the applicant.

<u>Time Slot</u>	<u>Resident Rate</u>	<u>Non-Resident Rate (35% more)</u>
Mornings	\$100	\$135
Afternoons & Evenings	\$150	\$200
All Day	\$200	\$270
Commercial Kitchen	\$100	\$135

Above rate includes rest room cleaning services (once in the AM and once in the PM only) Extra services will be billed at cost.

A separate rental rate for the Farmer's Market will be established.

The above rates would be reduced by 50% for rentals by Non-Profits.

Licenses & Insurance Required:

A State of Michigan Liquor License is required if selling alcohol.

A Health Department of Northwest Michigan Temporary Food Establishment License if an applicant, or a catering company, is preparing & selling food on-site.

Liquor Liability Insurance, naming the City of Boyne City as an additional insured, is required one (1) week in advance if serving alcohol.

Decorations: Below are the rules on decorations:

- Nothing can be nailed, screwed, taped or glued to the pavilion structure, walls, doors or windows
- Banners may be used, if attached to a free standing portable frame provided by the applicant
- Balloons must be deflated and disposed of by the applicant
- No flammable products, fireworks or other explosive devices are permitted

Dishware, Glasses & Cutlery: No dishware, glasses or cutlery are available. Applicants are required to bring their own, but may not leave it on-site following the rental.

Clean-up After the Rental: Prior to leaving, all Applicants are responsible for the following:

- bagging all garbage and recyclables
- sweeping and mopping the concrete floor (broom, dust pan and mops are provided)
- wiping & disinfecting all picnic tables *
- cleaning & disinfecting all of the stainless steel surfaces in the kitchen *
- removing all food, condiments & drinks from the kitchen
- returning the keys to the City Hall staff

*Applicants must supply their own cleaning cloths and products.

Failure to clean adequately, will result in forfeiture of the security deposit.

September 2020

September 2020

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1	2	3 8:30am Main Street Board mtg.	4	5
6	7 Labor Day (United States)	8 7:00pm City Commission	9	10 5:00pm Parks & Rec.	11	12
13	14 Summer Taxes due	15	16	17	18 9:00am Team Boyne	19
20	21 5:00pm Planning Commission 7:00pm Historical Commission	22 12:00pm City Commission	23	24 5:30pm Airport Advisory Board	25	26
27	28	29	30	Oct 1	2	3

October 2020

October 2020						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1 8:30am Main Street Board mtg.	2	3
4	5	6 5:00pm ZBA	7	8 5:00pm Parks & Rec	9	10
11	12	13 7:00pm City Commission	14	15 Marina Closes	16	17
18	19 5:00pm Planning Commission	20	21	22 5:30pm Airport Advisory Board	23	24
25	26	27 12:00pm City Commission	28	29	30	31 5:00pm Trick or Treat