

**SEPTEMBER 8, 2015  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY SEPTEMBER 8, 2015

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**CALL TO ORDER**

Mayor Grunch called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

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Present: Mayor Ron Grunch, Mayor Pro Tem Gene Towne, Commissioners Laura Sansom, Tom Neidhamer and Derek Gaylord

Absent: None

Staff: Cindy Grice, Michael Cain, Lori Meeder, Andy Kovolski, Scott McPherson and Barb Brooks

Others: There were 12 citizens in attendance including representatives from the Charlevoix County News and Petoskey News Review

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**CONSENT AGENDA  
MOTION**

2015-09-112  
Moved by Sansom  
Second by Gaylord

2015-09-112A  
To approve the August 25, 2015 City Commission special meeting minutes as presented

2015-09-112B  
To approve the August 25, 2015 City Commission regular meeting minutes as presented

2015-09-112C

To approve to appoint Jerry Schmidt to the Airport Advisory Board for a term expiring on August 24, 2018

2015-09-112D

To approve to appoint Oral Sutliff to the Airport Advisory Board for a term expiring on August 24, 2018

2015-09-112E

To approve to appoint Rod Cortright to the Airport Advisory Board (Ex Officio) for a term expiring on August 24, 2018

**CITIZENS COMMENTS**

Ayes: 5

Nays: 0

Absent: 0

Motion carried

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**CORRESPONDENCE**

Correspondence from Grandvue regarding a fundraiser and a thank you letter from the American Cancer Society for the Relay for Life support were received and filed.

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**CITY MANAGERS REPORT**

City Manager Cain reported:

- A meeting regarding the City Facilities and the old City clock will be held this week.
- The County household hazardous waste drop off will be on September 11 and 12.
- We were successful in receiving a tree planting grant from DTE in the amount of \$4,000

**REPORTS OF OFFICERS,  
BOARDS AND STANDING  
COMMITTEES**

Draft Minutes of the August 06, 2015 Main Street Board Meeting; the August 06, 2015 Parks and Recreation Board Meeting and the August 17, 2015 Planning Commission Meeting were received and filed.

**Assessing Services  
Renewal**

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Consideration to extend the agreement for assessing services with DC Assessing for a period of an additional three years under the current terms with no increases at the estimated cost of \$55,100 per year and authorize the City Manager to execute the necessary agreements.

City Manager Cain discussed the proposed renewal of a contract with DC Assessing for three years. We have been contracting with them since 2012 and the quality and detail of our assessing records has increased significantly and continues to get better. Having an Assessor in our office one day a week has worked out well, along with the cooperative arrangement with the cities of Charlevoix and East Jordan.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Neidhamer said City Manager Cain did his homework regarding this and he is in full support of the recommendation. Mayor Pro-Tem Towne also likes the arrangement and supports. Commissioner Gaylord said he hasn't heard of anyone complaining about the assessment process and is in support. Commissioner Sansom and Mayor Grunch are also in support.

**MOTION**

2015-09-113

Moved by Towne

Second by Gaylord

To approve to extend the agreement for assessing services with DC Assessing for a period of an additional three years under the current terms with no increases at the estimated cost of \$55,100 per year and authorize the City Manager to execute the necessary agreements

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Road Maintenance Bids**

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Consideration to award the contract for the 2015 Pavement Maintenance Project to Reith Riley for the amount of \$299,860; and authorize the City Manager to sign the required documents

Public Works Superintendent Andy Kovolski discussed the bids received for this year's Pavement Maintenance project. Three bids were received with the low bid from Reith Riley coming in with the lowest bid. Funds for this project are included in the current year's budget.

Staff Comments: None

Citizens Comments: None

Board Discussion: Mayor Pro-Tem Towne said it is important to do this

upkeep. Commissioner Gaylord said he supports it and we continue to make great headway on our roads and keeping our standards high. All other Commissioners are in support of the recommendation.

**MOTION**

2015-09-114

Moved by Towne

Second by Sansom

To approve to award the contract for the 2015 Pavement Maintenance Project to Reith Riley for the amount of \$299,860; and authorize the City Manager to sign the required documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Dilworth Hotel Project Grant**


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Consideration to approve a resolution appointing City Manager Michael Cain as the Environmental Review and Certifying Officer for the Dilworth Hotel Project grant.

Main Street Program Director Lori Meeder discussed the requirement from the MEDC for the City to appoint a Certifying Officer and an Environmental Review Officer for the Dilworth Hotel project Community Development Block Grant. MEDC has preliminarily approved a grant and the environmental review of the project is required by State and Federal regulations prior to submitting the grant application. This process requires various public notices and public comment periods on the project. This is the standard procedure the City has always used when applying for Community Development Block Grants. A resolution was provided for approval.

Staff Comments: City Manager Cain added that we are pleased and excited about this grant. The project scored very well and we should be pleased with Lori's diligence on this project.

Citizens Comments: None

Board Discussion: Commissioner Gaylord inquired about the role of this officer. All Commissioners are in support of this recommendation and request.

**MOTION**

2015-09-115

Moved by Sansom

Second by Towne

To approve a resolution appointing City Manager Michael Cain as the Environmental Review and Certifying Officer for the Dilworth Hotel Project Grant.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**GOOD OF THE ORDER**

Commissioner Sansom inquired if there was adequate drainage with the new Court Street project and City Manager Cain said yes, we worked very hard to make sure of it. Commissioner Gaylord said he appreciated everyone and all volunteers for all of the events this weekend. He also thanked City Manager Cain and the Fire and EMS staff for their work on the Drag Race this past weekend. Mayor Grunch said we need to get working on the playground issue.

**ADJOURNMENT  
MOTION**

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Moved by Mayor Grunch seconded by Commissioner Gaylord to adjourn the regular City Commission meeting of Tuesday, September 8, 2015 at 7:45 p.m.

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Ron Grunch  
Mayor

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Cindy Grice  
Clerk / Treasurer