



# City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712  
www.cityofboynecity.com

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**\*REVISED- Meeting time changed to Noon\***

BOYNE CITY  
CITY COMMISSION REGULAR MEETING  
Boyne City Hall  
319 North Lake Street  
Tuesday, February 13, 2018 at Noon.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA  
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
  - A. Approval of the January 23, 2018 City Commission regular meeting minutes as presented
  - B. Approval to accept the resignation of Jerry Schmidt from the Airport Advisory Board and re-appoint Jerry Schmidt to the Airport Advisory Board as an Ex Officio member for a term ending August 24, 2020
  - C. Approval to appoint Richard Wright to the Airport Advisory Board to fill a vacancy left by Jerry Schmidt with a term ending 8/24/18
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
  - A. Draft Minutes of the January 8, 2018 EDC Board meeting
  - B. Draft Minutes of the January 8, 2018 LDFA Board Meeting
  - C. Approved Minutes of the January 9, 2018 Main Street Meeting
  - D. Draft Minutes of the January 11, 2018 Parks & Recreation Commission Meeting
  - E. Approved Minutes of the January 15, 2018 Main Street Work Session
  - F. Draft Minutes of the January 15, 2018 Historical Commission Meeting
  - G. Draft Minutes of the January 15, 2018 Planning Commission Meeting
  - H. Approved Minutes of the January 18, Airport Board special Meeting
  - I. Draft Minutes of the January 25, 2018 Airport Board Meeting
8. OLD BUSINESS

An Equal Opportunity Provider and Employer

**Hometown Feel, Small Town Appeal**

9. NEW BUSINESS

A. Computer Server Purchase

Consideration to authorize purchase and installation of a new computer server including hardware, software and labor shown Option 3 not to exceed \$23,304 and authorize the City Manager to sign any necessary documents

B. Pavilion Restrooms

Consideration to approve a contract with Kroondyk Construction to complete construction of Phase 2 of the Pavilion Project for an amount not to exceed \$92,000 and authorize the City Manager to execute the documents

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, February 27, 2018 at Noon
- West Michigan Water Main Design Public Information Meeting, Tuesday, February 20, 2018 at 5:30 p.m.
- The Charlevoix County-wide Elected Officials summit is scheduled for Monday, February 26, 2018 at 6:00 p.m. (Food service begins at 5:30 p.m.)

12. ADJOURNMENT



Scan QR code or go to  
[www.ci.boyne.mi.us](http://www.ci.boyne.mi.us)  
click on Boards & Commissions for complete  
agenda packets & minutes for each board

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334*

**JANUARY 23, 2018  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JANUARY 23, 2018

**CALL TO ORDER**

Mayor Neidhamer called the meeting to order at 12:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch and Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Michael Cain, Scott McPherson, Kelsie King-Duff, Andy Kovolski, Mark Fowler, Barb Brooks, Jeff Gaither, John Lamont, Patrick Kilkenny and Jane Halstead

Others: There were 4 citizens in attendance.

**CONSENT AGENDA  
MOTION**

2018-01-006  
Moved by Conklin  
Second by Grunch

2018-01-006A  
Approval of the January 9, 2018 City Commission regular meeting minutes as presented

2018-01-006B  
Approval of the recommendation from the Main Street Board to apply for a special liquor license for Boyne Thunder, the Boyne City Farmers Market Food Truck Rally and the Boyne City Farmers Market Farm Meal

2018-01-006C  
Approval of the recommendation from the Main Street Board to reappoint Michelle Cortright and appoint Patrick Little to the Main Street Board for four year terms ending 1/18/2022

2018-01-006D  
Approval of the recommendation from the LDFA and EDC Boards to accept the resignation of Todd Fewins from the LDFA and EDC Boards and approve the appointment of Andrew May to fill the Terms ending 3/11/21 and 3/11/20 respectively

2018-01-006E  
Approval of the recommendation from the LDFA to reappoint Pat Anzell, Pete Friedrich and Ralph Gillett to the LDFA Board for four year terms ending 3/11/2022

2018-01-006F  
Approval of the recommendation of the EDC Board to reappoint Ralph Gillett to the EDC Board for a six year term ending 3/11/2024

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**CITIZENS COMMENTS**

None.

**CORRESPONDENCE**

None.

## **CITY MANAGERS REPORT**

City Manager Cain reported:

- The Phase 1 environmental report on the recently purchased acreage at North Boyne came back clean. There is no need for Phase 2.
- Work has resumed on the Pavilion. They are installing the yellow shake siding.
- The Fat Tire Bike Race/Stigg's 1<sup>st</sup> Anniversary event went well this past weekend.
- Governor Rick Snyder's final State of the State Address is tonight.
- Cain will be attending a City Manager's Conference next week in Ann Arbor.
- February 9<sup>th</sup> and 10<sup>th</sup> is Chocolate Covered Boyne.
- March 21<sup>st</sup> is the spelling bee benefitting the Walk-About-Sculpture Show.

## **REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES**

The December, 2017 Financial Statement was received and filed.

### **Goal Setting Process Update/Review**

City Manager Cain presented a draft flow chart of the City of Boyne City Goal Setting Process. The process has been revised and expanded from what has been done in the past in hopes of reaching more people. Initially, an outreach campaign would be held in April to gather input upfront. A family-friendly Community Goal-Setting Event would be held at the Pavilion (tentative date May 23<sup>rd</sup>) to make it more informal and convenient for people to attend. This information would then be used to develop the goals and objectives to be implemented. The plan includes quarterly updates and creating specific, measurable goals.

Staff Comments: None

Citizens Comments: None

Board Discussion: The Board likes the idea of getting more public participation and the quantitative aspect of the plan. All in agreement to keep pursuing plan.

### **Boyne District Library Presentation**

Monica Kroondyk, the Director of the Boyne District Library as of January 1st, 2018, introduced herself and gave a presentation on the past and future programming of the Library. Future plans include a book mobile.

### **Computer Hardware and Software Purchase**

Consideration to approve the purchase of a new laptop, a 1 ArcGis Basic License and a 1 ArcGis 3D Analyst License for a total cost of \$5,190, with a final cost of \$519 for the City.

Planning Director Scott McPherson explained that the City received funding approval last fall from a Storm Water Management and Wastewater (SAW) grant application which was submitted in 2013. The Planning Department's 16 year old laptop recently failed and a new laptop and software is needed. The purchase of computer hardware and software is grant eligible and the

SAW grant will pay for 90%. The net cost to the City is \$519 which will be split between the DPW and Water/Wastewater Departments.

Staff Comments: None.

Citizens Comments: None

Board Discussion: Mayor Pro-Tem Grunch asked how much money was left with the SAW grant. McPherson will check with C2AE to see how much has been spent on the collection of data and see where we are at. We have through 2019 to use the funds. Commissioner Conklin asked if it would be appropriate to have a presentation in the upcoming months on exactly where we are at. McPherson said that would be a good idea. City Manager Cain indicated that the City will be needing 2 new servers in the next few months. All Commissioner are in support of the purchase.

## **MOTION**

2018-01-007

Moved by Solomon

Second by Page

To approve the purchase of 1 new laptop at a cost of \$1,590, 1 ArcGis Basic license at a cost of \$1,350, and 1 ArcGis 3D analyst license for \$2,250, for a total cost of \$5,190.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

## **Charlevoix County Parks Millage Applications**

Consideration to approve submitting applications to the Charlevoix County Parks Millage program for the Boyne City to Boyne Valley Trailway construction, Rotary Park Recreation Additions, and Old City Park Recreation Additions, and adopt resolutions supporting the application of the projects and authorize the City Manager to sign all of the required documents to secure the funds.

Assistant Planner, Patrick Kilkenny explained that Charlevoix County voted in a millage in 2014 to support parks throughout the County. This is the final year for the millage and municipalities have the opportunity to get projects funded. The City is proposing to submit three applications based on the recommendations made by the City of Boyne City Parks and Recreation Commission. They include the 1) Boyne City to Boyne Valley Trail which is construction of the trail spanning from the Boyne City Airport property to the Village of Boyne Falls 2) Rotary Park Recreation Additions – enhancements to existing playground or construction of a new playground within the park and 3) Old City Park Recreation Additions – enhancement to the existing playground in the park. Applications are due by February 1<sup>st</sup>.

City Manager Cain noted that we are working closely with Boyne Valley Township on the Boyne City to Boyne Valley Trail Application and they are making a similar request.

Staff Comments: None.

Citizens Comments: None

Board Discussion: Commissioner Conklin said the Parks and Recreation Board has been working on this for several months - limited to projects under \$10,000 – these projects serve families.

Commissioner Solomon asked Kilkenny if he anticipated needing additional funds for the projects and Kilkenny does not. Commissioner Solomon also asked about the status of the projects which have already been started using these funds. Kilkenny provided updates: A Mobi-Mat was installed at Peninsula Beach, the Pavilion is currently being work on, Riverside Park has equipment to be installed and a kayak rack is currently being manufactured. All Commissioner are in support of the applications.

## **MOTION**

2018-01-008

Moved by Grunch

Second by Conklin

To approve submitting applications to the Charlevoix County Parks Millage program for the Boyne City to Boyne Valley Trailway construction, Rotary Park Recreation Additions, and Old City Park Recreation Additions, and adopt resolutions supporting the application of the projects and authorize the City Manager to sign all of the required documents to secure the funds.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

## **Good of the Order**

Commissioner Conklin asked it would be possible to tour some of the businesses in the Industrial Park. Cain said yes, it could be done in conjunction with the EDC/LDFA.

Commissioner Page noted there are changes coming along concerning medical marijuana laws. She would like to do some research on the topic. City Manager Cain will revisit the Commission previous motion on the issue. The MML Conference in March may provide some resources.

Mayor Neidhamer would like to discuss the Mayor Exchange program.

March 21<sup>st</sup> is the MML Conference in Lansing.

## **ADJOURNMENT**

Motion by Mayor Neidhamer seconded by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, January 23, 2018 at 1:13 p.m.

\_\_\_\_\_  
Tom Neidhamer  
Mayor

\_\_\_\_\_  
Jane Halstead  
Recording Secretary



# City of Boyne City

# MEMO

To: Michael Cain, City Manager *Mc*

From: Jane Halstead, Secretary *JH*

Date: February 1, 2018

Subject: Resignation and Re-Appointment of Jerry Schmidt to the Airport Advisory Board

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At the Airport Advisory Board meeting held on January 25, 2018 a motion was passed unanimously to recommend to the City Commission to accept the resignation of Jerry Schmidt from the Airport Advisory Board and recommend to the City Commission the re-appointment of Jerry Schmidt to the Airport Advisory Board as an Ex Officio member for a term ending 8/24/2020.



# City of Boyne City

# MEMO

To: Michael Cain, City Manager *Mc*  
From: Jane Halstead, Secretary *JH*  
Date: February 1, 2018  
Subject: Appointment of Richard Wright to Airport Advisory Board

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At the Airport Advisory Board meeting held on January 25, 2018 a motion was passed unanimously to recommend the City Commission approve the appointment of Richard Wright to the Airport Advisory Board to fill the vacancy left by Jerry Schmidt with a term ending 8/24/2018.



Approved \_\_\_\_\_

**MEETING OF  
January 8, 2018**

**MINUTES OF THE BOYNE CITY ECONOMIC DEVELOPMENT CORPORATION  
MEETING DULY CALLED AND HELD ON MONDAY, January 8, 2018 at  
CITY HALL ~ 319 N Lake St, Boyne City**

**CALL TO ORDER**

Chair Gillett called the meeting to order at 12:00 p.m.

**ROLL CALL**

Present: Pat Anzell, Kelly Bellant, Michael Cain, Todd Fewins, Pete Friedrich,  
Ralph Gillett, Marilee Grom  
Absent: Michelle Cortright, Josette Lory

**EXCUSED ABSENCES  
MOTION**

**Cain moved, Friedrich seconded, PASSED UNANIMOUSLY** to excuse Michelle  
Cortright and Josette Lory

**MEETING ATTENDANCE**

Staff: Recording Secretary Jane Halstead  
Public: Two

**MINUTE APPROVAL  
MOTION**

**Bellant moved, Fewins seconded, PASSED UNANIMOUSLY** to approve the  
minutes of November 13, 2017.

**HEARING CITIZENS  
PRESENT**

Ashley Cousens of the Boyne City Chamber of Commerce stated that it is their goal  
to have a diverse board of directors. They are looking for someone from the  
Industrial Park to be on their board.

Drew May the Operations Manager of Precision Edge Surgical Products introduced  
himself to the Board.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Chamber Ad**

Michael Cain has been working with Michelle Cortright to design the new advertisement  
for the Boyne Area Chamber of Commerce Visitor’s Guide. The 35<sup>th</sup> anniversary of the  
Industrial Park is 2 years away.

**Terms of Office**

Ralph Gillett’s term expires 3/11/2018. **Friedrich moved, Grom seconded, PASSED  
UNANIMOUSLY** to recommend to the City Commission the re-appointment of Ralph  
Gillett to the Economic Development Corporation Board for a term of six years ending  
3/11/2024.

**GOOD OF THE ORDER**

The Joint Board & Commission Meeting is tentatively scheduled for Thursday, February  
8<sup>th</sup> pending City Commission approval.

**ANNOUNCEMENTS**

The next regular meeting of the EDC is scheduled for March 12, 2018 at Noon.

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**ADJOURNMENT**

The January 8, 2017 Economic Development Corporation meeting was adjourned at 12:16 p.m.

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Jane Halstead, Recording Secretary



Approved: \_\_\_\_\_

**MEETING OF  
January 8, 2018**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE  
AUTHORITY MEETING DULY CALLED AND HELD ON MONDAY, January 8,  
2018 at City Hall ~ 319 N Lake St, Boyne City**

**CALL TO ORDER**

Chair Gillett called the meeting to order at 12:16 p.m.

**ROLL CALL**

Present: Pat Anzell, Kelly Bellant, Michael Cain, Todd Fewins, Pete Friedrich, Ralph Gillett

Absent: Michelle Cortright, Josette Lory

**EXCUSED ABSENCES  
MOTION**

**Cain moved, Friedrich seconded, PASSED UNANIMOUSLY** to excuse Michelle Cortright and Josette Lory

**MEETING  
ATTENDANCE**

Staff: Recording Secretary Jane Halstead

Public: Two

**APPROVAL OF  
MINUTES  
MOTION**

**Friedrich moved, Fewins seconded, PASSED UNANIMOUSLY** to approve the November 13, 2017 minutes.

**HEARING CITIZENS  
PRESENT**

None

**CORRESPONDENCE**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Budget Discussion**

It is time to think about priorities for the next fiscal year. The LDFA has an unrestricted fund balance of \$893,478. Friedrich would like to address the traffic congestion on M-75 near the Industrial Park. It was suggested having truck traffic use Moll Drive to access the park rather than Air Industrial Road. A left-hand turn lane on M-75 was also discussed. Cain said because Boyne City is a Redevelopment Ready Community we may be eligible for grant money. A discussion needs to be held with MDOT and Wilson Township officials.

Bellant said that the roads in the park are terrible in the winter. Snow removal needs to be improved.

Fewins would like to see the lighting in the park addressed.

Cain asked if clearing trees in lot 16 of Phase II would make the lot more desirable.

It was agreed that the Board should tour the park in the spring to check out lighting etc. in the park.

**Terms Of Office**

Anzell, Friedrich and Gillett's term expire 3/11/2018.

**MOTION**

**Cain moved, Fewins seconded, PASSED UNANIMOUSLY** to recommend to the City Commission the reappointment of Pat Anzell, Pete Friedrich and Ralph Gillett to the Local Development Finance Authority Board for a four year term ending 3/11/2022.

Todd Fewins offered his resignation from the Board as he works primarily from the Ste Sault Marie office. He recommended that Drew May, the Operations Manager at Precision Edge Surgical be considered for the open position on the Board and on the EDC.

**MOTION**

**Cain moved, Bellant seconded, PASSED UNANIMOUSLY** to recommend to the City Commission to accept the resignation of Todd Fewins from the Local Development Finance Authority and Economic Development Corporation Boards.

The Board thanked Fewins for his service.

**MOTION**

**Cain moved, Anzell seconded, PASSED UNANIMOUSLY** to recommend to the City Commission the appointment of Andrew May to the Local Development Finance Authority and Economic Development Corporation Boards to fill the terms vacated by Todd Fewins ending 3/11/2021 and 3/11/2020 respectively.

**NEXT MEETING**

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The next meeting of the Local Development Finance Authority is scheduled for March 12, 2018.

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**ADJOURNMENT**

The January 8, 2018 Local Development Finance Authority meeting was adjourned at 12:58 p.m.

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Pete Friedrich, LDFA Secretary

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Jane Halstead, Recording Secretary



Approved: 2-6-18 *[Signature]*

Meeting of  
January 9, 2018

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING  
HELD ON TUESDAY, JANUARY 9, 2018 at 8:30 AM CITY HALL, 319 NORTH  
LAKE STREET

Call to Order

Chair Michelle Cortright called the meeting to order at 8:30 a.m.

Roll Call

Present: Chris Bandy, Robin Berry, Michael Cain, Michelle Cortright, Becky Harris,  
Pat O'Brien, Rob Swartz, Ben Van Dam

Meeting  
Attendance

Absent: Don Ryde

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane  
Halstead, Assistant Planner Patrick Kilkenny

Public: Two

Excused Absences  
MOTION

Cain moved, Van Dam seconded, PASSED UNANIMOUSLY to excuse Don Ryde.

Approval of Minutes  
MOTION

Cain moved, Harris seconded, PASSED UNANIMOUSLY to approve the  
December 5, 2017 minutes as presented.

Citizens Comments

Ashley Cousens of the Chamber of Commerce reminded everyone of the Annual  
Awards Gala on January 18<sup>th</sup>.

Correspondence

Correspondence was included in the agenda packet. .

Committee Reports

Organization Committee

Scott McPherson attended the Organization Committee meeting and discussed how  
to craft an RFP for a parking study.

The other topics discussed will be addressed later in this meeting.

Promotions Committee

Chocolate Covered Boyne is the second weekend in February.

Design Committee

The Design Committee continues to develop their work plan and work on the Walk-  
About-Sculpture Show. The Spelling Bee is scheduled for March 21<sup>st</sup> at Pine Lake  
Lodge.

Economic Vitality/Team Boyne

Team Boyne reviewed the marketing study done with the State for the Main Street  
Program. The potential for a hotel in the community was also discussed.

### Marketing

The Marketing Committee continues to develop their work plan.

### Farmer's Market

Missy Jollette has been hired as the new Farmers Market Manager.

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## Director's Report

Received and filed.

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## Unfinished Business

### Boyne Thunder Disbursements 2018

Rob Swartz indicated that the Organization Committee discussed the Boyne Thunder Disbursement at their last meeting and did not come to a decision on how to handle disbursements. They want further direction from the Main Street Board. The Board discussed and the issue was again referred back to the Organization Committee.

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## New Business

### Board Member Nominations & Approvals

Michelle Cortright and Ben Van Dam's term on the Main Street Board expire on January 18, 2018. Van Dam is not seeking another term. Cortright would like to continue on the Board. Patrick Little, Boyne City Public Schools Superintendent also applied to be on the Board.

**Bandy moved, Van Dam seconded, PASSED UNANIMOUSLY** to recommend to the City Commission the reappointment and appointment, respectively, of Michelle Cortright and Patrick Little, to the Main Street Board for 4 year terms expiring 1/18/22.

### 2018 Special Event Liquor Licenses

Special Event Liquor Licenses are required from the State for Boyne Thunder, the Food Truck Rally and the Farm Meal.

**Swartz moved, Van Dam seconded, PASSED UNANIMOUSLY** to recommend to the City Commission to approve of Main Street applying for the special event liquor licenses for 2018.

### Financial Report Review

The Financial Report was received and filed.

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## Good Of The Order

- Chastity Brown will be performing at Freshwater Art Gallery on January 27<sup>th</sup>.
- Snow removal downtown has been a challenge so far this year as our regular snow removal contractor is no longer available. City crews are removing snow after roads are cleared as time allows.
- The tentative date for the Joint Board & Commission Meeting is February 8<sup>th</sup> pending City Commission approval.

- Raven Hill will be hosting a Smithsonian exhibit from August 11th to September 23<sup>rd</sup> this year.
  - Fat and Flurrious, a fat tire bike race, will be held at Avalanche on January 20<sup>th</sup>.
  - Ben Van Dam thanked everyone – he enjoyed his time on the Board. Thanks to Ben for his service.
  - The annual Chamber Awards Gala is January 18<sup>th</sup> at Boyne Mountain.
  - The long term funding meeting for Main Street is January 15<sup>th</sup>.
  - Congratulations to Kelsie on her one year anniversary with Main Street.
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**Adjournment  
MOTION**

**Cain moved, Van Dam seconded, PASSED UNANIMOUSLY** to adjourn the Boyne City Main Street Board meeting of January 9, 2018 at 9:42 a.m.

  
Jane Halstead, Recording Secretary



Approved:

**Meeting of  
January 11, 2018**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 6:00 P.M. AT CITY HALL ON THURSDAY, JANUARY 11, 2018.

**Call to Order**

Meeting was called to order by Board Vice Chair Bowman at 5:00 p.m.

**Roll Call**

Present: Lisa Alexander, Hugh Conklin, Diane Sterling, Jo Bowman and Gow Litzenburger

Absent: Mike Sheean and Tom Smith

**Meeting Attendance**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: one

**\*\*MOTION**

**Alexander moved, Sterling seconded, Passed Unanimously** a motion to excuse Chair Sheean as he had a work conflict.

**Approval of Minutes  
\*\*MOTION**

**Litzenburger moved, Alexander seconded, Passed Unanimously,** a motion approving the December 7, 2017 meeting minutes as presented.

**Citizens Comments  
(on non-agenda items)**

None

**Director's Report**

Kovolski introduced Water/Wastewater Superintendent Mark Fowler. Fowler explained the occasional odor coming from the lift station at Peninsula Beach was from the flow of waste being produced at Sommerset. The flow has been so minimal that it takes days to reach the plant. There are chemicals that can be used to reduce the odor and the matter is being monitored.

Kovolski reported that the Avalanche skating rink had to be closed down due to warm weather but should have it opened back up by the weekend.

**Correspondence**

None

**Reports of Officers,  
Boards, and Standing  
Committees**

**Park Inspection Reports** – none

**Park User Groups** – Ridge Run Dog Park representative Michele Carter reported that the park is as popular as ever. Issues have been waste bag stations are not being refilled and trash has not been removed on a regular basis and dead trees were not removed this past summer or fall. The dead and/or dying trees really need to be addressed in the spring as it is a safety hazard. A core group of users and other interested people would like to start researching and fund-raising for the agility equipment which was

slated for a future phase once the small and large dog areas were established. At this time the group believes they can raise the necessary funds and would look to the City for some in-kind contributions to get the grounds ready.

**Unfinished Business**

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**Avalanche Entryway /  
Base of Hill RFP for  
Architectural and  
Engineering Services**

Kovolski reported that funds budgeted to take on this work but could be budgeted in the upcoming budget year. Conklin asked if this was something that had to be bid out or if it fell under 'professional services' and it could be by city Commission approval. Kovolski stated that it does fall under professional services and could be at the discretion of the City Commission. The board asked if there was a ballpark number that could be used for budgeting. Kovolski stated it could range from \$15,000 to \$20,000. Conklin asked who would write the RFP and start the process. Recording secretary Brooks offered to draft a RFP as a starting point that the board and staff can review and tweak.

**2018 Potential Projects  
& Grant Opportunities**

After board discussion **Litzenburger moved, Alexander seconded, PASSED UNANIMOUSLY** to recommend the City Commission apply for funds through the Charlevoix County Parks Millage allocation for the following projects: playground equipment upgrades for Rotary Park and Old City Park and the Boyne Valley Trailway project.

The board discussed and refined the project priorities for the upcoming budget. The board directed staff to budget for the following projects in the priority order listed; 1) renovation of the rivermouth bathrooms, 2) Veterans Park Pavilion, 3) Avalanche engineering / plans and 4) Open Space Master Plan.

**New Business**

None

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**Next Meeting**

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, February 1, 2018 at 5 pm at City Hall

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**Adjournment**

The January 11, 2018 meeting of the Parks and Recreation Board was adjourned at 6:43 p.m.

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Barb Brooks, Recording Secretary



Approved: 2-6-18 JH

Meeting of  
January 15, 2018

MINUTES OF THE BOYNE CITY MAIN STREET WORK SESSION HELD ON  
MONDAY, JANUARY 15, 2018 at 3:00 p.m. CITY HALL, 319 NORTH LAKE  
STREET

Meeting  
Attendance

**Participants Present:** Kelsie King-Duff, Chris Bandy, Rob Swartz, Ben Van Dam,  
Becky Harris, Michelle Cortright, Ingrid Day, Cindy Grice, Dean Solomon,  
Jane Halstead (recording secretary)

**Facilitator:** Dean Solomon acted as the facilitator of the work session.

The purpose of the session was to look at long-term funding of the Main Street Program. Rob Swartz summarized where we are at currently. We need to be proactive on funding in the event TIF funding is decreased or eliminated.

Dean Solomon led the group through exercises to determine which events and projects are most important to Main Street. In-fill development, the Pavilion, façade program and restrooms topped the list. The group also brainstormed on new ways to fund the program which included obtaining more grant monies, millage funds, money from the City and new events.

Adjournment  
MOTION

**Bandy moved, Van Dam seconded, PASSED UNANIMOUSLY** to adjourn the Boyne City Main Work Session of January 15, 2018 at 4:55 p.m.

Jane Halstead, Recording Secretary

BOYNE CITY HISTORICAL COMMISSION

Minutes of January 15, 2018  
7:00 pm  
City Hall

CALL TO ORDER: 7:05 PM

PRESENT: Barden, Sansom, Hewitt, Dawson, Alexander, Raycraft.

ABSENT: Kelts

GUEST: Monica Kroondyk and Kecia Freed.

**APPROVAL OF MINUTES:** Minutes of the November 13, 2017 meeting, Alexander motioned to approved, Raycraft second, all ayes.

**OLD BUSINESS:**

A. None

**NEW BUSINESS:**

- A. Update from Asuka Barden on the progress of the new Historical Board. Progress is moving along very well and they hope to have a better timeline at our next meeting. Asuka showed a power point presentation to highlight the time line.
- B. Motioned by Dawson to keep the current officers until such time that the board will be eliminated, second by Alexander, all ayes.

**CITIZENS COMMENTS:**

None

**COMMUNICATIONS:**

None.

**Next Meeting:** February 19, 2018 7:00 pm.

**Adjourned:** motioned by Raycraft, second by Alexander to adjourn meeting at 8:13 pm.

Approved: \_\_\_\_\_

**Meeting of  
January 15, 2018**

Record of the proceedings of the Boyne City Planning Commission regular meeting held at Boyne City Hall, 319 North Lake Street, on Monday January 15, 2018 at 5:00 pm.

**Call to Order**

Chair Frasz called the meeting to order at 5:00 p.m.

**Roll Call**

Present: George Ellwanger, Chris Frasz, Jim Kozlowski, Tom Neidhamer and Jeff Ross  
Absent: Ken Allen, Jason Biskner, Aaron Place and Joe St. Dennis (arrived at 5:03 pm)

**Excused Absences  
\*\*Motion**

**2018-01-15-02**  
**Ellwanger moved, Neidhamer seconded, PASSED UNANIMOUSLY**, a motion to excuse the absence of Biskner.

**Meeting Attendance**

City Officials/Staff: Planning and Zoning Administrator Scott McPherson and Recording Secretary Pat Haver

Public Present: 10 including a quorum from Wilson Township Planning Commission, Boyne Valley Supervisor Sue Hobbs; Kathleen Duffy from Smith Group JJR and Brad Strader from MKSK Studios who are part of the Technical Assistance Team from MEDC (Michigan Economic Development Corporation)

**Consent Agenda  
\*\*Motion**

**2018-01-15-03**  
**Neidhamer moved, Ellwanger seconded, PASSED UNANIMOUSLY**, a motion to approve the Planning Commission minutes from December 18, 2017 as presented.

**Citizen comments on  
Non-Agenda Items**

None

**Reports of Officers,  
Boards and Standing  
Committees**

None

**Unfinished Business**

None

**New Business**

**Joint meeting with  
Wilson Township  
Planning Commission  
to review the draft M-  
75 corridor  
improvement plan**

Planning Director McPherson reviewed his staff report that was included in the agenda packet. The purpose of the joint meeting tonight is to discuss the draft M-75 corridor improvement plan with the officials from Wilson and Boyne Valley Townships along with the technical assistance team from MEDC. Discussion about the vision of the gateway corridor has been discussed by a steering committee for several months, and this is the first collaborative draft for review and input. Kathleen Duffy from Smith Group JJR facilitated discussion through a power point presentation of the handout that was included in the agenda packet about site designs, lighting and signage, architecture and non-motorized use pathways and then turned the presentation over to Brad Strader from MKSK to discuss Access Management. The goal is to incorporate shared standards and implement them into zoning ordinances for each municipality which may need to be done with amendments to the existing ordinances. Even if a design is not immediately implemented, if it is within the parameters of your ordinances, MDOT looks more favorably upon giving assistance during road reconstruction efforts. Following tonight's discussion, it was asked that each board member review the plan and give any suggestions, comments or concerns to Scott

within the next couple of weeks, so that he can compile the information and forward it to Kathleen or Brad for review and implementation.

**Review proposed ordinance amendments for dwelling definition and Schedule of Regulations**

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Planning Director McPherson reviewed his staff report that was included in the agenda packet. At the December meeting staff was directed to develop some draft amendment language to address the issue of minimum dwelling sizes and amendments to the definition of a dwelling. In the agenda packet were draft amendment changes to the schedule of regulations and additional language to the TRD, WRD and RED districts that is being proposed. It is the preferred policy that definitions be a description of the term and not contain specific or unique standards; so a proposed amendment to the dwelling definition would eliminate the 6 items that detail the specific unique requirements of a dwelling in Boyne City. It is also being suggested that the minimum width requirements be incorporated into the schedule of regulations for the TRD, RED and WRD districts. By eliminating the minimum width from the definition, making it standard applicable in these districts, it would remove the minimum width requirement for single family dwellings allowing narrower structure widths to be incorporated in the MFD. During board discussion, it was felt that the proposed amendment language would help to clean up the definition of a dwelling and to integrate into the schedule of regulations in the TRD, RED and WRD districts the minimal width requirements language. After board discussion, **motion by Ellwanger, seconded by Ross**, to proceed with the proposed language amendments as presented for the schedule of regulations and dwelling definition and to proceed with scheduling a public hearing.

**\*\*Motion**

**2018-1-15-7B**

**Roll Call:**

Ayes: Ellwanger, Frasz, Kozlowski, Neidhamer, Ross and St. Dennis

Nays: None

Absent: Allen, Biskner and Place

*Motion Carries*

**Staff Report**

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The annual Joint Boards & Commission meeting has been scheduled for Thursday, February 8, 2018 at 6:00 pm in the commission chambers. This year along with individual board updates, they will be highlighting a single topic for discussion which will be the housing shortage. Everyone from the board was encouraged to attend.

**Good of the Order**

- 
- Jim Kozlowski will not be available for the February, March and possibly April meetings.
  - Discussion about the double yellow lines in front of the Post Office and people going over them when rounding the curve
  - Any work being done on the sand erosion issue on Call St. Andy Kovolski, DPW Superintendent will be asked to look into it
  - Flashing neon signs are popping up in a couple of business in town, is anyone looking into them? Assistant Planning Director, Patrick Kilkenny is already aware of them, and is dealing with it.
  - The "Welcome to Boyne City" signs at the intersection of Division St. and S. Lake St. /Wilson St.

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The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, February 19, 2018 at 5:00 p.m.

**Adjournment**  
**\*\*Motion**

**2015-01-15-10**

**Kozlowski moved Neidhamer seconded, PASSED UNANIMOUSLY** a motion to adjourn the January 15, 2018 meeting at 6:59 p.m.

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Chair Chris Frasz

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Recording Secretary Pat Haver

Draft



Agenda Item 7H

Approved: 1.25.2018

**MEETING OF  
JANUARY 18, 2018**

**RECORD OF THE PROCEEDINGS OF THE SPECIAL MEETING OF THE  
BOYNE CITY AIRPORT ADVISORY BOARD HELD JANUARY 18, 2018**

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**CALL TO ORDER**

*Chair Schmidt* called the meeting to order at **9:30 am** followed by the pledge of allegiance.

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**ROLL CALL  
ATTENDANCE**

**Present:** Richard Bouters, Jerry Schmidt, Leon Vercruysee, Brian Harrington, \*Rod Cortright, \*Leon Jarema, \*Richard Wright

**Absent:**, Oral Sutliff, \*Bud Chipman

*\*Ex Officio Members*

**Citizens:** Ken Allen

**Staff:** Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES**

None

**MOTION**

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**APPROVAL OF MINUTES**

NONE

**MOTION**

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**CORRESPONDENCE**

NONE

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**CITIZENS COMMENTS  
(NON-AGENDA ITEMS)**

NONE

**COMMITTEES/REPORTS**

NONE

**UNFINISHED BUSINESS**

**A. 2018 Goal/Planning:** The board compiled and discussed a list of suggested goals for the Airport. The board will prioritize this list and begin this process at the January 25, 2018 Airport Board meeting.

**B. Other: None**

**NEW BUSINESS**

**A. Other:** The Joint Commission meeting will take place on Thursday, February 8, 2018 at 6:00 pm in the City Commission Chambers.

**GOOD OF THE ORDER**

NONE

**ANNOUNCEMENTS**  
**NEXT MEETING**  
**MOTION**

A. The next regular Airport Advisory Board meeting is scheduled for  
**Thursday, January 25, 2018 at 5:30 pm in the Airport Terminal.**

**ADJOURNMENT**

**Chair Schmidt** adjourned the Airport Advisory Board meeting at 11:00 am.

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Richard L. Bouters-Secretary *Richard L. Bouters*

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Approved: \_\_\_\_\_

**MEETING OF  
JANUARY 25, 2018**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY  
AIRPORT ADVISORY BOARD HELD JANUARY 25, 2018.**

**CALL TO ORDER**

**Chair Schmidt** called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL  
ATTENDANCE**

**Present:** Richard Bouters, Jerry Schmidt, \*Richard Wright, Brian Harrington, Oral Sutliff  
**Absent:**, \* Leon Jarema,\*Bud Chipman, \*Rod Cortright, Leon Vercruysee  
*\*Ex Officio Members*  
**Citizens:** Ken Allen  
**Staff:** Airport Manager/City Manager, Michael Cain  
Andy Kovolski – DPW Supervisor

**EXCUSED ABSENCES  
MOTION**

NONE

**APPROVAL OF MINUTES  
MOTION**

Motion by **Harrington** Seconded by **Bouters PASSED UNANIMOUSLY** to approve the **October 27, 2017** minutes as amended.  
Motion by **Bouters** Seconded by **Harrington PASSED UNANIMOUSLY** to approve the **January 18, 2018** Special Meeting Minutes as written.

**CORRESPONDENCE**

The board reviewed a letter from C. S. Mott Children’s Hospital to AvFuel. (see attached letter)

**CITIZENS COMMENTS  
(NON-AGENDA ITEMS)**

Ken Allen reported that he is taking a trip and will spend some time visiting airports and gathering information he finds helpful to the Boyne City Airport.

**COMMITTEES**

NONE

**UNFINISHED BUSINESS**

- A. Tree Removal – Richard Wright Report.**
  1. Richard Wright reported on his research to have trees and brush removed from Airport property. He has been in contact with a tree service regarding this issue. Andy Kovolski from the DPW indicated that city crews will begin clearing brush as soon a weather permits.

2. Richard Wright reported on the Update Summary of the Action Plan regarding the Airport Inspection Plan. Compliance issues: 1. Signage: Signs on the airport property considered obstruction hazards have been removed. 2. Water spigot: The board authorized the City Manager to have the Water Department replace the above ground water spigot used by the Drag Race Committee with an underground version. (see handout)

Moved by **Harrington** Seconded by **Bouters** **PASSED**

**UNANIMOUSLY** to recommend to the Drag Race Committee that they pay for the water spigot change as well as pay for damages to the taxiway incurred during Drag Race activities.

**B. Airport Goals:** The board review its list of prospective goals for the airport and ranked these in order of priority. The information gathered will be compiled and discussed at the February 22, 2018 Advisory Board meeting.

## NEW BUSINESS

### **A. Jerry Schmidt – Resignation from Board/Re-appointment as Ex Officio Member:**

1. Motion by **Bouters** Seconded by **Harrington** **PASSED UNANIMOUSLY** to recommend to the City Commission to accept the resignation of Jerry Schmidt from the Airport Advisory Board.
2. Motion by **Harrington** Seconded by **Bouters** **PASSED UNANIMOUSLY** to recommend to the City Commission to re-appoint Jerry Schmidt to the Airport Advisory Board as an Ex Officio member.
3. Motion by **Bouters** Seconded by **Harrington** **PASSED UNANIMOUSLY** to recommend to the City Commission to appoint Richard Wright to fill Jerry Schmidt's vacancy on the Airport Advisory Board with a term ending 8/24/2018.

### **B. Election of an Airport Advisory Board Chairperson:**

1. Motion by **Harrington** Seconded by **Schmidt** **PASSED UNANIMOUSLY** to appoint Richard Bouters as the Chairperson of the Airport Advisory Board.
2. Motion by **Bouters** Seconded by **Schmidt** **PASSED UNANIMOUSLY** to appoint Richard Wright as the Secretary of the Airport Advisory Board.

### **C. Airport Hangar Leases:**

1. On February 25, 2018 the City will begin operation and leasing of 13 additional hangars at the Airport. These hangars coming to the City are based upon lease agreements at the time the hangars were built.
2. Michael Cain reported that hangar A-12 will be leased for one year by its current tenant.
3. The City has had two recent inquires regarding building

hangars.

**D. MAAE 2018 Dues:**

1. Motion by **Harrington** Seconded by **Bouters PASSED UNANIMOUSLY** to recommend payment of \$200.00 for annual MAAE dues.

**E. Other:**

1. The Joint Commission Meeting will be held Thursday, February 8, 2018 at 6:00 p.m. in the City Hall Commission Chambers.
2. Richard Wright asked the City Manager to consider replacing the worn flags the fly outside the airport terminal.

**GOOD OF THE ORDER**

- A. The Aviation Fuel price is **\$4.24 per gallon as of October 23, 2017.**
- B. Friends of the Boyne River have reported Coyote sightings along the river along airport property.

**ANNOUNCEMENTS  
NEXT MEETING  
MOTION**

- A. The next regular Airport Advisory Board meeting is schedule for **Thursday, February 22, 2018 at 5:30 p.m.** at the Airport Terminal.

**ADJOURNMENT**

- A. The meeting was adjourned **7:23 p.m.** by **Chair Schmidt.**

Richard L. Bouters-Secretary\_\_\_\_\_

*CITY OF BOYNE CITY**MEMO*

**To:** Michael Cain, City Manager 

**From:** Barb Brooks, Executive Assistant 

**Date:** February 9, 2018

**Subject:** Computer Server Purchase

---

Our current server was purchased back in 2009, almost 9 years ago. The normal useful life of a server and software it generally around 3 – 5 years. Because we were able to purchase a fairly robust system in 2009, we have been able to stretch it out a little longer than normal.

However, the last couple years has been a challenge keeping it operating properly to support our work load. We have had issues with our backup software, lack of storage space causing software to operate improperly and inability to renew certain program licensing as it is not supported any longer, etc. We have waited on the purchase of this piece of equipment for several reasons: We knew we had been approved for the SAW grant but had to wait for funding and wanted to wait until we were in our new building.

A business server and supporting software is crucial to the City's operations. Next to all of our intelligent personnel, the server is considered the brains of our organization. It handles all of our email communications, connects us to the world-wide web, stores all of our documents and handles our tax billing, water billing, payroll and so much more.

Attached are three options for server quotes, which include hardware, software and desired accessories.

- **Option 1** includes similar hardware and back-up software as Options 2 & 3; however, it allows for "cloud based" email. The initial cost is less expensive because we can use a single 12 core processor and will not require the email Exchange Software. Pros and cons... It will require an annual subscription of approximately \$1,350 per year (based on the number of users) instead of a one-time software purchase and licensing fee. This fee never goes away unless you end your subscription. The annual fee could vary depending on number of users, amount of space required for various users or incremental increases as subscriptions are renewed in the future. The good is that we will always have the latest and greatest email software that is released by Microsoft. During your subscription you will be able to upgrade to any new versions Outlook.

- **Option 2** includes a dual core server with enough memory, storage and processing speed to serve us now and several years into the future. It also provides us the option to integrate other departments that have not previously been connected to the City's server such as EMS and a portion of police operations via virtual servers. Currently the police department has a separate server and EMS does not use a server.
- **Option 3** includes everything offered in Option 2 but increases the amount of memory and storage space. Being the City has a record of using a server beyond what's considered average or normal usefulness, the beefed up options will help ensure that we get those extra few years out of it as we have in the past. Our current server is in its 9<sup>th</sup> year. The server prior to that we had for 6 years and the reasons for upgrading when we did in 2009 was because the operating system was not being supported any longer and we were integrating the new BSA software for assessing, taxes and utility billing which was not compatible with our older system.

When looking at Options 2 & 3, it is possible to start with option 2 and upgrade or add more storage and memory at a later date. If this route is being considered, I would highly recommend that the upgrades be added within the first year or two even if it not needed. At the point we decide we need to look at adding more memory and/or storage space, there will be no guarantee the compatible parts will be readily available of this particular server. Basically it's a pay me now or pay me later situation.

In the City's last few fiscal year budgets, funds have been budgeted for the purpose of a server and with the release of funds from the SAW grant, it is my recommendation that we move forward with the purchase of a new City server as up to 90% of it will be covered under the SAW grant.

**Recommendation:** To authorize purchase and installation of a new computer server including hardware, software and labor shown Option 3 not to exceed \$23,304 and authorize the City Manager to sign any necessary documents.

**Option 1**

**2018 Server Hardware & Software - No Exchange**

February 5, 2018

PREPARED BY:

CONTACT Mark Corbiser  
 COMPANY **Marcor Technologies, LLC**

PREPARED FOR:

CONTACT Barb Brooks  
 COMPANY **City of Boyne City**

<b>Server Hardware</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Lenovo ThinkSystem SR650 Rack Server - 7X06A04ZNA	1	\$ 2,400.00	\$ <b>2,400.00</b>
Intel® Xeon® Silver 4116 12C/2.1GHz/16.5MB/85W/DDR4-2400 Processor			
32GB TruDDR4 2666 MHz (2Rx4 1.2V) RDIMM			
XClarity Controller Enterprise			
24 - 2.5" Hot Swap Drive Bays			
Integrated Matrox G200 In Xclarity Controller			
One dedicated management port			
750 W 80 PLUS Platinum Power Supply			
3-year Onsite NBD Warranty			

<b>Add Ons</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
ThinkSystem 32GB TruDDR4 2666 MHz (2Rx4 1.2V) RDIMM	1	\$ 700.00	\$ 700.00
ThinkSystem SR550/SR650 2.5" SATA/SAS 8-Bay Backplane Kit	1	\$ 175.00	\$ 175.00
ThinkSystem 2.5" 1.2TB 10K SAS 12Gb Hot Swap 512n HDD	4	\$ 500.00	\$ 2,000.00
ThinkSystem RAID 930-8i 2GB Flash PCIe 12Gb Adapter	1	\$ 750.00	\$ 750.00
ThinkSystem 1Gb 4-port RJ45 LOM	1	\$ 150.00	\$ 150.00
ThinkSystem 750W(230/115V) Platinum Hot-Swap Power Supply	1	\$ 350.00	\$ 350.00
2.8m, 10A/100-250V, C13 to C14 Jumper Cord	1	\$ 29.00	\$ 29.00
ThinkSystem 2U CMA Upgrade Kit for Toolless Slide Rail	1	\$ 55.00	\$ 55.00
<b>Total</b>			<b>\$ 6,609.00</b>

<b>Software</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Microsoft Windows Server 2016 Standard - Open License Govt. - 2 Cores	8	\$ 105.00	\$ 840.00
Microsoft Windows Server 2016 User CALs - Open License Govt.	30	\$ 36.00	\$ 1,080.00
<b>Total</b>			<b>\$ 1,920.00</b>

<b>Backup Hardware and Software Options</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Arcserve UDP 6.5 Advanced Edition - Gov. pricing - per processor	1	\$ 575.00	\$ 575.00
Arcserve UDP 6.5 Advanced Edition - 3 yr. Enterprise Maintenance - Gov. pricing - per processor	1	\$ 360.00	\$ 360.00
2 Bay Netswap NC300 Backup NAS	1	\$ 950.00	\$ 950.00
4TB Removable Media for Netswap 200	6	\$ 275.00	\$ 1,650.00
3 Year Dynamic Support for Netswap 200 4 TB Drive	1	\$ 405.00	\$ 405.00
<b>Total</b>			<b>\$ 3,940.00</b>

<b>Additional Options</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Tripp Lite Rack Console KVM Cable Kit w/ 19" LCD	1	\$ 625.00	\$ <b>625.00</b>

<b>Estimated Labor</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Estimated labor to install server software, migrate email to Office 365 Exchange, backup software and migrate data from existing server	15	\$ 100.00	\$ <b>1,500.00</b>

**TOTAL PROJECT COST \$ 14,594.00**

Office 365 Exchange Plan 1 - Govt. - Annual Recurring Cost 30 \$ 45.00 \$ **1,350.00 (Annually)**

PREPARED BY:

PREPARED FOR:

CONTACT Mark Corbiser  
COMPANY Marcor Technologies, LLC

CONTACT Barb Brooks  
COMPANY City of Boyne City

ITEMS IN QUOTE

Server Hardware	Qty	Unit Price	Total Price
Lenovo ThinkSystem SR650 Rack Server - 7X06A057NA	1	\$ 1,750.00	\$ 1,750.00
Intel® Xeon® Silver 4110 8C/2.1GHz/11MB/85W/DDR4-2400 Processor			
16GB TruDDR4 2666 MHz (2Rx8 1.2V) RDIMM			
XClarity Controller Enterprise			
24 - 2.5" Hot Swap Drive Bays			
Integrated Matrox G200 In Xclarity Controller			
One dedicated management port			
750 W 80 PLUS Platinum Power Supply			
3-year Onsite NBD Warranty			

Add Ons

ThinkSystem SR650 Intel Xeon Silver 4110 8C 85W 2.1GHz Processor Option Kit	1	\$ 725.00	\$ 725.00
ThinkSystem 16GB TruDDR4 2666 MHz (2Rx8 1.2V) RDIMM	3	\$ 400.00	\$ 1,200.00
ThinkSystem SR550/SR650 2.5" SATA/SAS 8-Bay Backplane Kit	1	\$ 175.00	\$ 175.00
ThinkSystem 2.5" 1.2TB 10K SAS 12Gb Hot Swap 512n HDD	4	\$ 500.00	\$ 2,000.00
ThinkSystem RAID 930-8i 2GB Flash PCIe 12Gb Adapter	1	\$ 750.00	\$ 750.00
ThinkSystem 1Gb 4-port RJ45 LOM	1	\$ 150.00	\$ 150.00
ThinkSystem 750W(230/115V) Platinum Hot-Swap Power Supply	1	\$ 350.00	\$ 350.00
2.8m, 10A/100-250V, C13 to C14 Jumper Cord	1	\$ 29.00	\$ 29.00
ThinkSystem 2U CMA Upgrade Kit for Toolless Slide Rail	1	\$ 55.00	\$ 55.00
<b>Total</b>			<b>\$ 7,184.00</b>

Software

Software	Qty	Unit Price	Total Price
Microsoft Windows Server 2016 Standard - Open License Govt. - 2 Cores	8	\$ 105.00	\$ 840.00
Microsoft Windows Server 2016 User CALs - Open License Govt.	30	\$ 36.00	\$ 1,080.00
Microsoft Exchange Server 2016 Standard - Open License Govt.	1	\$ 680.00	\$ 680.00
Microsoft Exchange Server 2016 Standard User CALs - Open License Govt.	30	\$ 84.00	\$ 2,520.00
<b>Total</b>			<b>\$ 5,120.00</b>

Backup Hardware and Software Options

Backup Hardware and Software Options	Qty	Unit Price	Total Price
Arcserve UDP 6.5 Advanced Edition - Gov. pricing - per processor	2	\$ 575.00	\$ 1,150.00
Arcserve UDP 6.5 Advanced Edition - 3 yr. Enterprise Maintenance - Gov. pricing - per processor	2	\$ 360.00	\$ 720.00
2 Bay Netswap NC300 Backup NAS	1	\$ 950.00	\$ 950.00
4TB Removable Media for Netswap 200	6	\$ 275.00	\$ 1,650.00
3 Year Dynamic Support for Netswap 200 4 TB Drive	1	\$ 405.00	\$ 405.00
<b>Total</b>			<b>\$ 4,875.00</b>

Additional Options

Additional Options	Qty	Unit Price	Total Price
Tripp Lite Rack Console KVM Cable Kit w/ 19" LCD	1	\$ 625.00	\$ 625.00

Estimated Labor

Estimated Labor	Qty	Unit Price	Total Price
Estimated labor to install server software, set up new Exchange system, backup software, and migrate data from existing server	20	\$ 100.00	\$ 2,000.00

**Option 3**

**2018 Server Hardware & Software**

February 5, 2018

PREPARED BY:

CONTACT Mark Corbiser  
 COMPANY **Marcor Technologies, LLC**

PREPARED FOR:

CONTACT Barb Brooks  
 COMPANY **City of Boyne City**

ITEMS IN QUOTE

<b>Server Hardware</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Lenovo ThinkSystem SR650 Rack Server - 7X06A057NA Intel® Xeon® Silver 4110 8C/2.1GHz/11MB/85W/DDR4-2400 Processor 16GB TruDDR4 2666 MHz (2Rx8 1.2V) RDIMM XClarity Controller Enterprise 24 - 2.5" Hot Swap Drive Bays Integrated Matrox G200 In Xclarity Controller One dedicated management port 750 W 80 PLUS Platinum Power Supply 3-year Onsite NBD Warranty	1	\$ 1,750.00	\$ 1,750.00
<b>Add Ons</b>			
ThinkSystem SR650 Intel Xeon Silver 4110 8C 85W 2.1GHz Processor Option Kit	1	\$ 725.00	\$ 725.00
ThinkSystem 16GB TruDDR4 2666 MHz (2Rx8 1.2V) RDIMM	7	\$ 400.00	\$ 2,800.00
ThinkSystem SR550/SR650 2.5" SATA/SAS 8-Bay Backplane Kit	1	\$ 175.00	\$ 175.00
ThinkSystem 2.5" 1.8TB 10K SAS 12Gb Hot Swap 512n HDD	6	\$ 650.00	\$ 3,900.00
ThinkSystem RAID 930-8i 2GB Flash PCIe 12Gb Adapter	1	\$ 750.00	\$ 750.00
ThinkSystem 1Gb 4-port RJ45 LOM	1	\$ 150.00	\$ 150.00
ThinkSystem 750W(230/115V) Platinum Hot-Swap Power Supply	1	\$ 350.00	\$ 350.00
2.8m, 10A/100-250V, C13 to C14 Jumper Cord	1	\$ 29.00	\$ 29.00
ThinkSystem 2U CMA Upgrade Kit for Toolless Slide Rail	1	\$ 55.00	\$ 55.00
<b>Total</b>		<b>\$</b>	<b>10,684.00</b>

<b>Software</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Microsoft Windows Server 2016 Standard - Open License Govt. - 2 Cores	8	\$ 105.00	\$ 840.00
Microsoft Windows Server 2016 User CALs - Open License Govt.	30	\$ 36.00	\$ 1,080.00
Microsoft Exchange Server 2016 Standard - Open License Govt.	1	\$ 680.00	\$ 680.00
Microsoft Exchange Server 2016 Standard User CALs - Open License Govt.	30	\$ 84.00	\$ 2,520.00
<b>Total</b>		<b>\$</b>	<b>5,120.00</b>

<b>Backup Hardware and Software Options</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Arcserve UDP 6.5 Advanced Edition - Gov. pricing - per processor	2	\$ 575.00	\$ 1,150.00
Arcserve UDP 6.5 Advanced Edition - 3 yr. Enterprise Maintenance - Gov. pricing - per processor	2	\$ 360.00	\$ 720.00
2 Bay Netswap NC300 Backup NAS	1	\$ 950.00	\$ 950.00
4TB Removable Media for Netswap 200	6	\$ 275.00	\$ 1,650.00
3 Year Dynamic Support for Netswap 200 4 TB Drive	1	\$ 405.00	\$ 405.00
<b>Total</b>		<b>\$</b>	<b>4,875.00</b>

<b>Additional Options</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Tripp Lite Rack Console KVM Cable Kit w/ 19" LCD	1	\$ 625.00	\$ 625.00

<b>Estimated Labor</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
Estimated labor to install server software, set up new Exchange system, backup software, and migrate data from existing server	20	\$ 100.00	\$ 2,000.00

**TOTAL PROJECT COST \$ 23,304.00**

## MEMORANDUM

**TO: MICHAEL CAIN; CITY MANAGER**   
**FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT**   
**DATE: 2/09/2018**  
**RE: PAVILION BATHROOM RECOMMENDATION**

As you are aware; Grant Funding to complete Phase 2 of the Pavilion project did not come through. Phase 2 consists of the complete renovation of the 4 bathrooms including all underground plumbing and electric work for the bathrooms and necessary stubs to complete Phase 4, which is the kitchen and storage areas. The original Phase 2 was changed to include the plumbing and electric stubs in December. Also included in Phase 2 was the addition of the installation of the face brick on the wall separating the Bathrooms from the open Pavilion area. That wall is currently a painted masonry block wall.

The Pavilion Committee met last week to discuss options to move the project forward. Grant monies have not been awarded as originally planned for. Donations to the project have slowed down as well. In discussing why these funding issues have happened there seemed to be a common theme from Grant Agencies and potential donors that the City has not put enough funding into the project. After much discussion the committee concluded that, at this point, the logical solution to complete the restrooms before the Spring/ Summer season begins, is to ask the City Commission to fund this Phase. It is the Committees hope that by doing so it will help re-start the flow of monies from Grants and Donations.

This matter was brought to the Parks and Recreation Commission at their meeting of February 7 for their review. After considerable discussion a motion passed to recommend the City Commission approve reconstructing the Pavilion bathrooms. They also recommended staff budget monies in the upcoming Budget to replace the River mouth restrooms.

### **RECOMMENDATION:**

It is the recommendation of the Parks and Recreation Committee that the City Commission approve the recommendation that Kroondyk Construction complete construction of Phase 2 of the Pavilion Project for an amount not to exceed \$92,000 and authorize the City Manager to sign the required documents. As these funds were not budgeted for in the current budget; they would have to come from the City's Fund Balance.

### **OPTIONS:**

- That this matter be postponed for additional information or consideration
- That this matter be approved subject to some revision
- Other options as determined by the City Commission



**BOB KROONDYK**  
**LICENSED & INSURED**

12-11-2017

To: City of Boyne City  
Veterans Park, Lake St.  
Pavilion Addition / Renovation and Expansion.  
Boyne City, Mi. 49712  
[maintenance@boynecity.com](mailto:maintenance@boynecity.com) ( Andy)  
Ph. # 231-582-6597

**Re: Phases:**

Phase one – Original proposal – in progress.  
Phase two – Bathrooms per print with face brick on interior pavilion wall. \$92,000.00  
Phase three – Overhead glass doors plus 4 commercial glass service doors. \$76,278.00  
Phase four -- Kitchen and storage rooms, plus mech., plumbing, electrical. \$199,741.00  
Phase five -- Full build out of structures and pergola. Including new roof. \$199,871.00  
  
Total Materials and labor for all phases: \$567,890.00

**If we sign the full agreement, I would be willing to discount the whole project by \$20,000.00.**

Thank you,  
Bob Kroondyk  
Builder's License #2101195378 Expires 05-31-2020

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*The City of Boyne City* agrees with the above proposal and agrees to pay Kroondyk Construction the cost of materials and labor as stated in the above details.

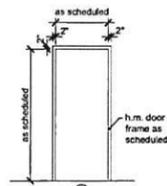
signature

Date

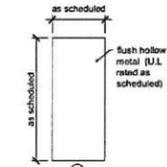
signature

Date

Email: [kbob57@gmail.com](mailto:kbob57@gmail.com)



DOOR FRAME TYPES



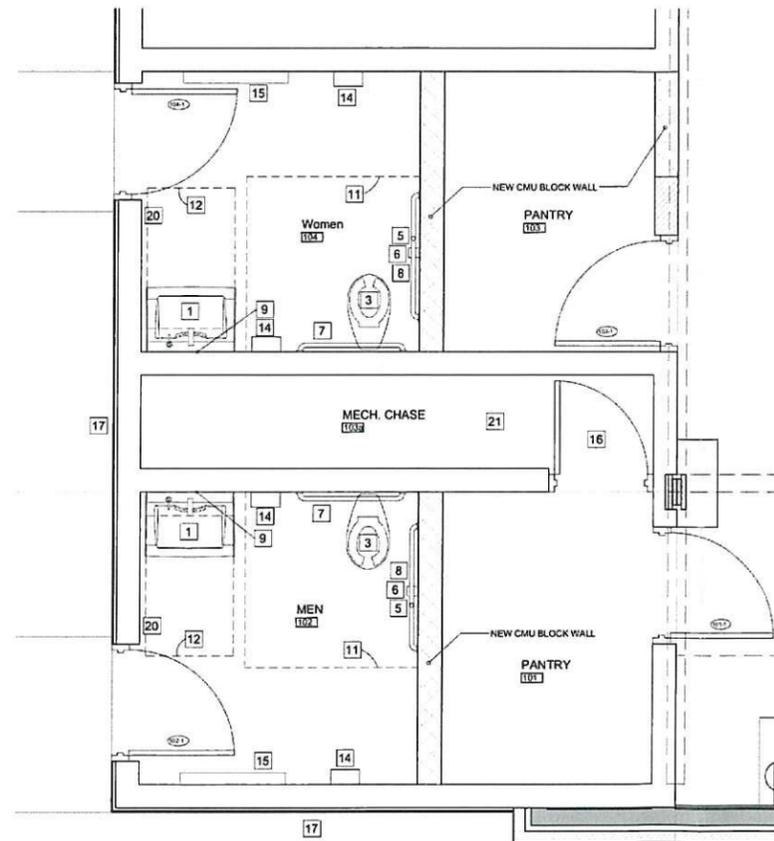
DOOR TYPES

Mark	Qty	Size	Door		Frame		Fire Rtg	Hardware Set	Remarks
			Type	Material	Type	Material			
101-1	1	3'x6'	A	MTL	1	MTL		A	
102-1	1	3'x6'	A	MTL	1	MTL		B	
103-1	1	3'x6'	A	MTL	1	MTL		A	
104-1	1	3'x6'	A	MTL	1	MTL		B	
105-1	1	3'x6'	A	MTL	1	MTL		A	
106-1	1	3'x6'	A	MTL	1	MTL		B	
107-1	1	3'x6'	A	MTL	1	MTL		B	
107.A1	1	3'x6'	A	MTL	1	MTL		A	

A. LOCK SET  
B. PASSAGE W/ KEY, DEADBOLT FROM EXTERIOR

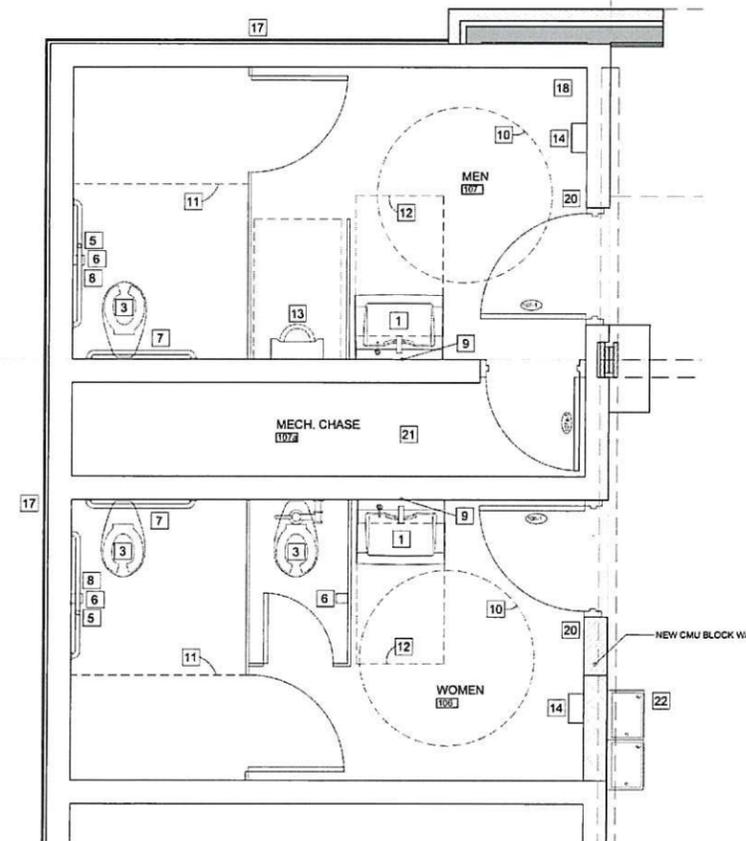
NOTES KEY

- 1 WALL MOUNTED SINK W/ SOAP DISPENSER.
- 2 HAND DRYER
- 3 TOILET
- 4 FLOOR DRAIN
- 5 18" VERTICAL STAINLESS STEEL GRAB BAR, MTD. PER ADA REQUIREMENTS.
- 6 TOILET PAPER HOLDER, MTD. PER ADA REQUIREMENTS.
- 7 42" STAINLESS STEEL GRAB BAR, MTD. PER ADA REQUIREMENTS.
- 8 36" STAINLESS STEEL GRAB BAR, MTD. PER ADA REQUIREMENTS.
- 9 30" X 36" MIRROR, MTD. PER ADA REQUIREMENTS.
- 10 5'-0" DIA. ADA TURNING RADIUS.
- 11 60" X 55" CLEAR FLOOR AREA, PER ADA REQUIREMENTS.
- 12 30" X 48" ADA CLEAR FLOOR SPACE.
- 13 URINAL
- 14 REPLACE EXISTING HAND DRYER
- 15 BABY CHANGING STATION
- 16 EXISTING DOOR TO REMAIN
- 17 ADD 1" OR 2" OF INSULATION + INSULATE CORES
- 18 ELECTRIC HEATER
- 19 EXISTING DOOR TO REMAIN
- 20 WIRE/ CONDUIT FOR ACCESS CONTROL TYP. @ EACH DOOR (BATHROOMS)
- 21 PROVIDE UNIT HEAT
- 22 SEASONAL DRINKING FOUNTAIN W/ BOTTLE FILLER (DRAINABLE WATER + DRAIN)



Enlarged Bathroom Plan 1 (Bid Alternate #1)

SCALE: 1/2" = 1'-0"



Enlarged Bathroom Plan 2 (Bid Alternate #2)

SCALE: 1/2" = 1'-0"

ISSUES:

DATE	DESCRIPTION
3-31-14	Preliminary S.O.D.D.
4-21-16	Preliminary
5-14-16	Revision
3-30-17	Update Phase 1
7-6-17	Preliminary Design
7-17-17	Permit Set

2/17/17

environmentalarchitects

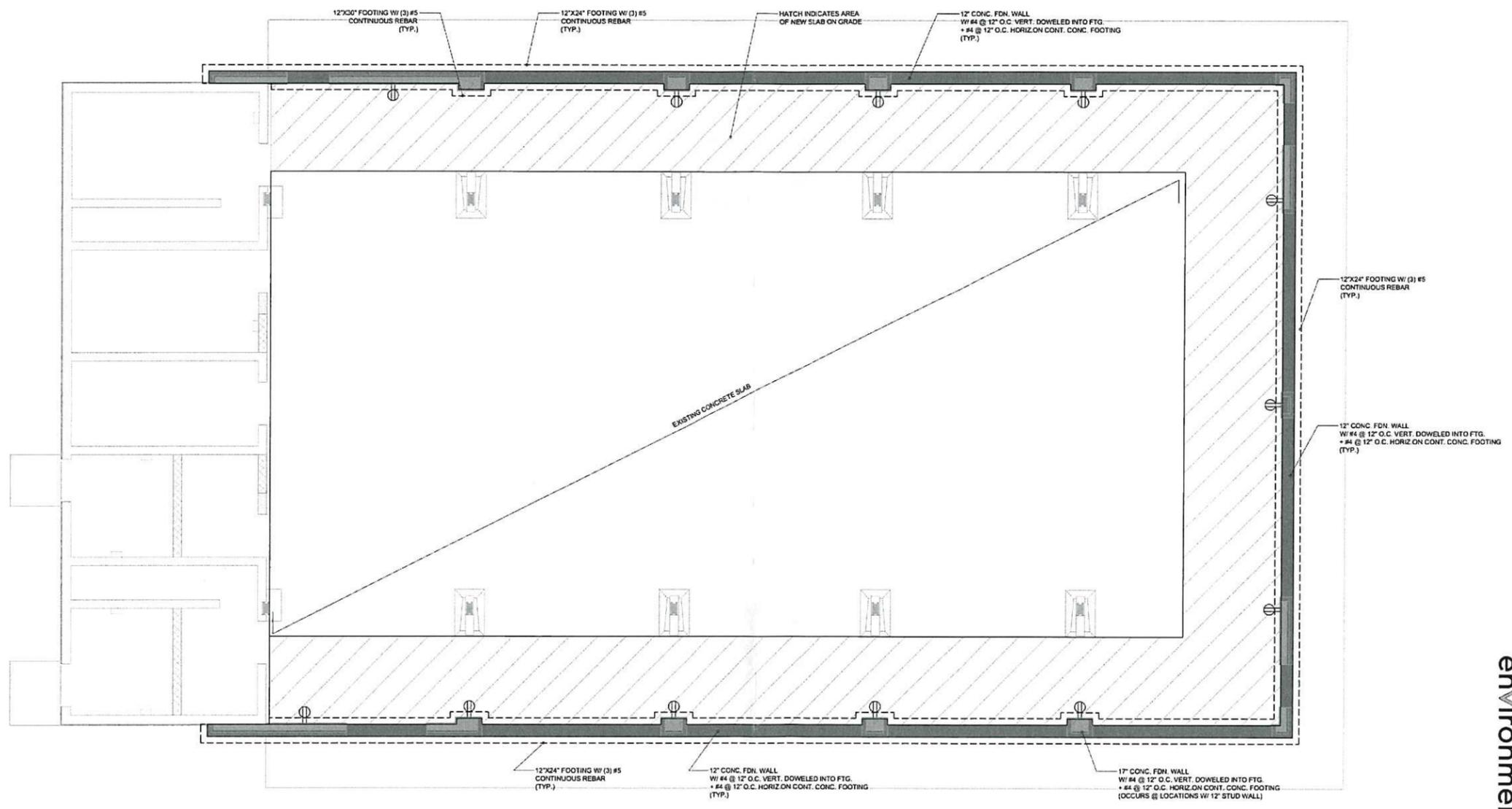
Addition / Renovations  
Veteran's Park  
Pavilion Expansion  
1407  
Veterans Park, Lake Street,  
Bozette City  
Michigan

Enlarged Plan

A3.2



ISSUES:	
DATE	DESCRIPTION
3-31-14	Preliminary S.D.D.
4-21-16	Preliminary
5-14-16	Revision
3-30-17	Update Phase 1
7-6-17	Preliminary Design
7-17-17	Permit Set



Foundation Plan  
SCALE: 1/4" = 1'-0"

7/12/2017 S1.1 Foundation Plan.dwg

environmentarchitects

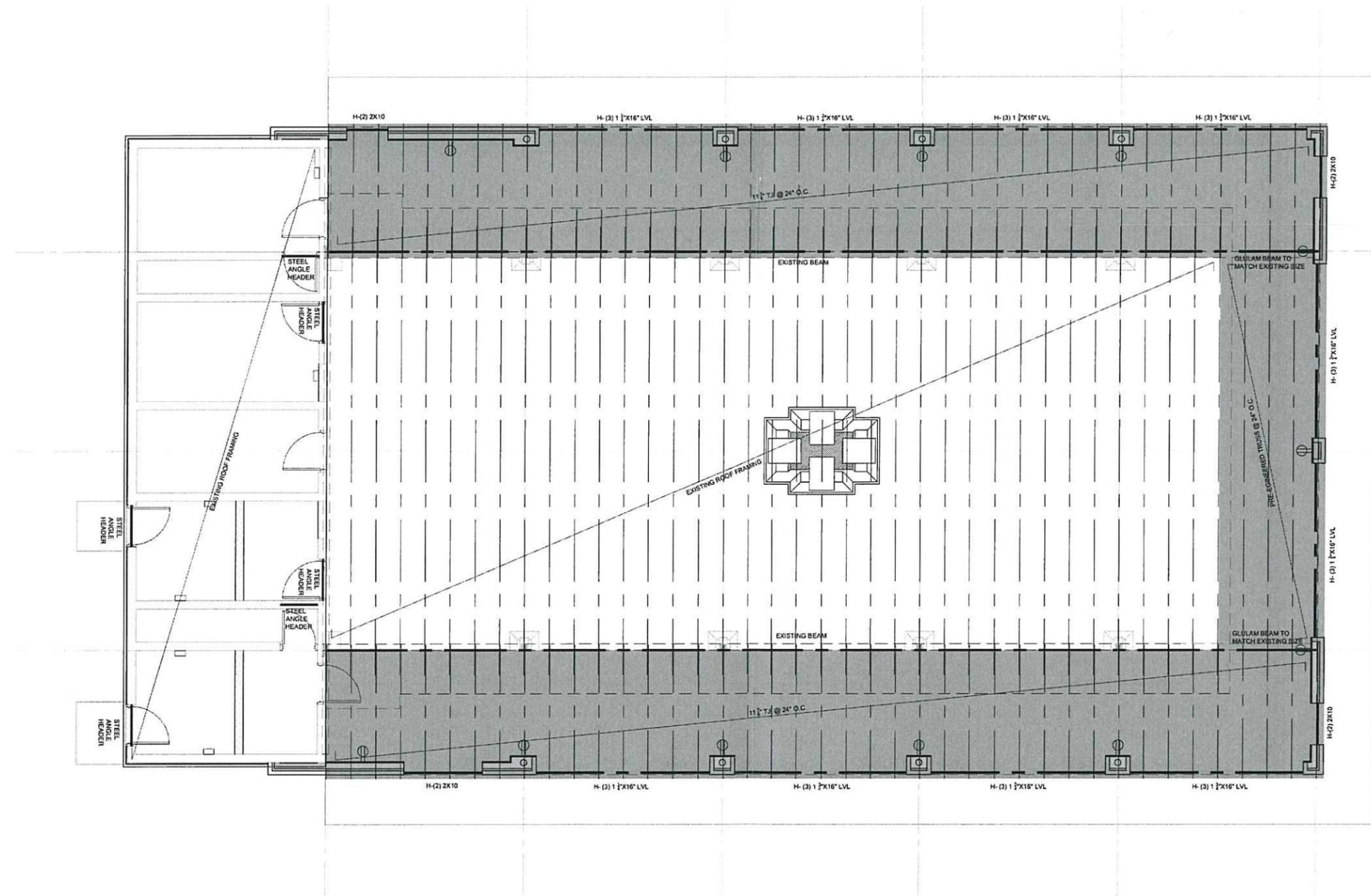
Addition / Renovations  
Veteran's Park  
Pavilion Expansion  
1407  
Veterans Park, Lake Street,  
Bozoye City  
Michigan

Foundation Plan	S1.1
-----------------	------

ISSUES:

DATE	DESCRIPTION
3-31-14	Preliminary SDD
4-21-16	Preliminary
5-14-16	Revision
3-30-17	Update Phase I
7-6-17	Preliminary Design
7-17-17	Permit Set

7/17/17



Roof Framing Plan  
SCALE: 1/4" = 1'-0"

environmentalarchitects

Addition / Renovations  
Veteran's Park  
Pavilion Expansion  
1407  
Veterans Park, Lake Street,  
Bozoye City  
Michigan

Roof Framing Plan

7/17/17  
1407  
Veterans Park, Lake Street,  
Bozoye City  
Michigan

S1.2



# City of Boyne City

# MEMO

Date: August 28, 2017

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *MC*

Subject: Pavilion Improvements

Attached for the City Commission's review and consideration is information regarding proposals which were received on Friday, August 11<sup>th</sup> for the first phase of improvements to the Veterans Park Pavilion. The request for proposals was advertised and a copy was provided in the agenda packet under item 9B, beginning on page 12 for this item. Drawings and plans of the proposed work that were provided to bidders were also included. This project was requested as design-build so does not include the same level of specifications as were used for the City Facility project.

As noted on the bid tabulation page which is included on page 1 two proposals were received and one letter, all from local respondents. All three submittals have been included for your review.

There has been a working committee on this project which includes: Michelle Cortright, Becky Harris, Hugh Conklin, Meg McClorey, Kelsie King-Duff, Barb Brooks, Andy Kovolski and myself. Mayor Neidhamer has participated in several of the committee's meetings. Several members of the committee are expected to be at Tuesday's meeting. The committee worked with Ray Kendra of Environment Architects on design concepts and pricing estimates.

The Commission may recall that this process began with several years ago with a grant to evaluate the existing Pavilion and its ability to be expanded and modified for year round use. A significant public input process was used to come up with leading designs. Three designs were ultimately developed, two building off the existing pavilion and a third which relocated a completely new structure to west of the Community Playground in the park. The original estimated cost of the project was about \$700,000. The project was to be funded by a \$500,000 MEDC grant and the rest in local contributions. While the local contribution portion was obtained and exceeded the MEDC grant did not come thru for a number of reasons, and is not likely to be available in the future.

Working with Ray Kendra the committee explored various options off the original designs to reduce costs and break it into phases while ultimately meeting the project's original objectives. The committee's efforts were challenged by increasing construction costs due to high contractor demand and worker shortages.

The committee has raised about \$250,000 portions of which are being held by the City, our Main Street program and the Charlevoix County Community foundation.

After the proposals were opened the committee met with Todd Wright of Wright Building and Design to discuss his ideas referenced in his letter (page 8). Ultimately Mr. Wright provided the concept drawings included on pages 9-11.

After meeting with the low bidder, Bob Kroondyk, and discussing the project and possible options the

committee was very impressed with and is recommending that the City Commission award a contract to accept the base bid and alternates 3 and 4 which revolve around work associated with the removal of the grills in the middle in the structure for an estimated total of \$244,405.71. The committee will be seeking additional fund raising efforts to possibly undertake alternates 1 and 2 which involve modifications to the restrooms and also efforts to reduce or eliminate some or all of the posts (which currently exist) that would be in the open space of the expanded structure. The committee hope that progress on the project will encourage additional contributions to help complete the 1<sup>st</sup> phase and undertake additional phases. While the committee anticipates working towards additional phases the project as being recommended can stand alone and will provide the community with an expanded pavilion with a greatly updated look which will tie into the new City Facility project.

If awarded work on the project would begin right after Labor Day and would be completed by May 1, 2018. Mr. Kroondyk anticipates completing the work faster than was called for in the specifications. While the work is going on the pavilion would not be open to the public.

**RECOMMENDATION:** That the City Commission award the contract for the first phase of the Pavilion Improvement project to Kroondyk Construction of Boyne City including the base bid and alternates 3 and 4 for an estimated total of \$244,405.71 and authorize the City Manager to approve change orders consistent with the above narrative if additional funds become available and with notification to the City Commission.

Options:

- 1) Postpone the matter for further consideration or information.
- 2) Deny the request.
- 3) Other options as determined by the City Commission.



PROPOSAL SUBMITTED PURSUANT TO THE CITY OF BOYNE CITY  
VETERANS PARK PAVILION EXPANSION AND REMODEL  
SPECIFICATIONS

City of Boyne City  
319 North Lake Street  
Boyne City, MI 49712-2109

The undersigned hereby declares that this design build proposal is made in good faith without fraud or collusion with any person or persons bidding on the same proposal; that he/she has carefully read and examined the Proposal Documents, including the Invitation to Bid, General Requirements, and Program Guidelines for the designated work and understands all of the same; that he/she, or his/her representative, has made such personal investigation at the site as is necessary to determine the character and difficulties attending the execution of the proposed work. Bidder proposes and agrees that if this Proposal is accepted, bidder will contract with the City, provide necessary machinery, tools, apparatus and transportation services necessary to do all the work specified or referred to in the Proposal Documents in the manner and time therein prescribed, and according to the requirements of the owner as therein set forth, to furnish the insurance required of the Contractor by the Proposal Documents, and that he/she will take in full payment, the prices set forth in this proposal.

bidders understand that the City reserves the right to accept or reject any and/or all proposals, to waive any irregularities and/or informalities in the proposals, negotiate with any bidder, or to select the proposal(s), or portions thereof, most advantageous to the City.

The bidder agrees that this proposal shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Upon receipt of a written Notice of Award of the Proposal, the successful bidder shall execute the formal Contract Agreement within ten (10) days. In the event that the Contract is not executed within the time set forth above, the Bid Proposal shall become the property of the City as liquidated damage for the delay and additional expense to the City caused thereby.

Pursuant to your request for Veterans Park Pavilion Expansion and Remodel Services, I submit my proposal, with the understanding that if my proposal is accepted, I will execute a written contract with the City, which will embody the terms as outlined in the bid proposal.

I will meet all of the requirements and provide all of the services for the amounts listed on the attached bid sheet for the items listed in this document.

The undersigned, by execution of this proposal, certifies that he/she is the owner of the firm named as Kroondyk Construction that he/she signs the bid on behalf of the firm and that he/she is authorized to execute the same on behalf of said firm.

Company: Kroondyk Construction Inc.  
Address: PO. Box 427 Bayona City, Mi.  
Phone: 231-675-5018  
Authorized Agent: Robert D. Kroondyk  
Signature: [Handwritten Signature]  
Title: Owner  
Date: 8-11-2017

Base Bid: \$ 237,815.71 (written amounts)

Alternate #1:  
Bathrooms: \$ 33,300.<sup>00</sup> Pending Environment Architects exact spec.

Alternate #2  
Bathrooms: \$ 35,200.<sup>00</sup> Pending Environment Architects exact specs.

Alternate #3  
Stoop: \$ 2972.00 6" Concrete

Alternate #4  
Fireplace: \$ 3618.<sup>00</sup> For removal and patch  
44,218.<sup>00</sup> For removal and new roof.



**BOB KROONDYK**  
**LICENSED & INSURED**

**8-11-2017**

**To: City of Boyne City**

**References:**

- 1) Dave and Robyne Malone – New Home Build \$500,000.00 2017  
Ph # 248-420-8638
- 2) Paul and Rebecca Andrews – Demo old home, build new home  
\$400,000.00 2016
- 3) John Pennel Birchwood Farms Golf and Country Club Association.  
Completely remove exteriors on twelve condos and replace with  
shake siding. \$170,000.00 2015

Thank you,

Bob Kroondyk

8-11-17

Email: [kbob57@gmail.com](mailto:kbob57@gmail.com)

# February 2018

February 2018							March 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3					1	2	3
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28				25	26	27	28	29	30	31

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			February 1 6:00pm Parks & Rec	2	3
					4
5	8:30am Main Street Board mtg.	6	7	8	9
					10
					11
12	7:00pm City Commission	13	14	15	16
		Valentine's Day (United States) Winter Tax Due Date	5:00pm Historic District		17
					18
19	5:30pm W. Michigan Water Main Design Public Information Meeting	20	21	22	23
President's Day (United States) 5:00pm Planning Commission			5:30pm Airport Advisory Board		24
					25
26	12:00pm City Commission	27	28		
5:30pm Charlevoix County Officials Joint Meeting					

# March 2018

March 2018							April 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			March 1 6:00pm Parks & Rec		2 3
					4
5	6 8:30am Main Street Board mtg. 5:00pm ZBA	7	8	9	10
					11
12 12:00pm EDC/LDFA	13 7:00pm City Commission	14	15	16	17 Saint Patrick's Day (United States)
					18
19 5:00pm Planning Commission 7:00pm Historical Commission	20	21 MML Capital Conference	22 5:30pm Airport Advisory Board	23	24 Boyne City Schools Spring Break
					25 Boyne City Schools Spring Break
26	27	28	29	30	31
	12:00pm City Commission	Boyne City Schools Spring Break			

# April 2018

April 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					April 1 Boyne City Schools Spring Break
2 Boyne City Schools Spring Break	3 5:00pm ZBA	4	5 8:30am Main Street Board mtg. 6:00pm Parks & Rec	6	7
					8
9 7:00pm City Commission	10	11	12	13	14
					15 National Volunteer Week Tax Day (United States)
16 5:00pm Planning Commission	17	18 National Volunteer Week	19	20	21
					22
23 12:00pm City Commission	24	25 5:30pm Airport Advisory Board	26	27	28
					29
30					