



Approved: 4/6/2017

**MEETING OF
February 23, 2017**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY
AIRPORT ADVISORY BOARD HELD FEBRUARY 23, 2017**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Brian Harrington, Oral Sutliff, Jerry Schmidt
* Leon Jarema
Absent:, *Bud Chipman *Rod Cortright
**Ex Officio Members*

Citizens:

Staff: Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES
MOTION**

NONE

**APPROVAL OF MINUTES
MOTION**

Motion by **Harrington** Seconded by **Sutliff PASSED UNANIMOUSLY** to approve the **January 25, 2017** minutes as written.

CORRESPONDENCE

NONE

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

NONE

COMMITTEES

UNFINISHED BUSINESS

- A. Safety Seminar:** The Airport Advisory Board will sponsor an Aviation Safety Seminar on Wednesday, May 10, 2017 at 6:00 pm in the airport terminal. The Seminar will be presented by the FAA Safety Team. During the Seminar, the FAA will present the Wright Brothers Master Pilot Award to board member Leon Jarema in recognition of 50 years of continued service to General Aviation.
- B. General Utility Licensing:** Airport Manager Michael Cain attended a meeting with Mike Borta of QoE Consulting and representatives from MDOT Office of Aeronautics to discuss the Boyne City Airport obtaining General Utility status. MDOT indicated that the airport would not qualify for state funding until General Utility status is received. The Advisory Board will explore options for moving

forward with this issue.

- C. **Runway Distance Markers:** No new progress to report regarding this Item.
- D. **Phone & Internet:** City staff continue to research options to improve this service in the airport terminal.
- E. **Snow removal:** A meeting was held by representatives from the Advisory Board & DPW staff to discuss snow removal issues at the airport. The meeting resulted in information and guidelines for airport snow removal that include better movement of aircraft around the airport during winter months.
- F. **Other:**

NEW BUSINESS

- A. **Airport Conference Report:** Airport Manger Michael Cain attended the Michigan Association of Airport Executives Conference in Lansing on February 22, 2017 and reported to the Advisory Board. Some highlights included work being done to find alternatives to Low Lead Aviation fuel and discussion regarding the current status of General Aviation.
- B. **Other:** The Advisory Board reviewed a notebook assembled by Richard Bouters that will include Airport Polices and Procedures. This notebook contains the Airport Emergency Plan and will be displayed in an area of easy access in the terminal.

GOOD OF THE ORDER

- A. The Airport fuel price is \$4.26/gal. as of October 28, 2016.

ANNOUNCEMENTS

NEXT MEETING

MOTION

- A. The next regular Airport Advisory Board meeting is scheduled for **March 23, 2017 at 5:30pm** at the Airport Terminal.

ADJOURNMENT

- A. The meeting was adjourned **6:25pm** by **Chair Schmidt**.

Richard L. Bouters-Secretary

