



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION**
Thursday, July 17, 2014
6:00 p.m. at Peninsula Beach
(City Hall if inclement weather)



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for each board*

1. CALL TO ORDER
2. ROLL CALL
 - A. Consideration to excuse the absence of Michael Sheean from the June 5, 2014 meeting.
3. APPROVAL OF MINUTES
 - A. Approval of the June 5, 2014 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE - none
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Inspection Reports (All Parks / Road End Access Sites)
 - B. Disc Golf Update
 - C. Trail(s) update (Trail Town, Boyne City/Charlevoix and Boyne Valley)
8. UNFINISHED BUSINESS
 - A. Mountain Bike Trail at Avalanche update
 - B. Tree Removal at Avalanche (Face of the Hill) update
 - C. Dead and/or Downed Tree Removal at Avalanche (Trails) update
 - D. Avalanche Signage update
 - E. Dog Park update
9. NEW BUSINESS
 - A. Consideration of tobacco free parks and beaches
 - B. Consideration of use of use of old disc golf baskets
 - C. Fireplace at Avalanche Warming House
 - D. Consideration of a Memorial Bench to be placed in a park
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Traveling Vietnam Memorial wall will be on display in Sunset Park on July 18 & 19
 - B. Next regular meeting is scheduled for August 7, 2014 at Peninsula Beach
 - C. Summer mtg. schedule: August mtg.–Peninsula Beach and September mtg.–Old City Park
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact
Boyne City Hall for assistance:*

Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334



Approved: _____

**MEETING OF
JUNE 5, 2014**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT THE VETERANS PARK PAVILLION ON THURSDAY,
JUNE 5, 2014.**

CALL TO ORDER

Meeting was called to order by Vice-Chair Swift at 6:00 p.m.

ROLL CALL

Present: Jo Bowman, Bill Kuhn, Heath Meeder, Darryl Parish, Marie
Sheets, Jerry Swift and Gail VanHorn

Absent: Mike Sheean

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski
and City Clerk / Treasurer Cindy Grice

Public Present: Two

**APPROVAL OF
MINUTES **MOTION**

**VanHorn moved, Parish seconded, PASSED UNANIMOUSLY, a
motion approving the May 1, 2014 meeting minutes as presented.**

CITIZENS COMMENTS

Susan Palaski of the Health Department of NW Michigan presented
information and a video regarding their support of tobacco free parks
and beaches. There is a reported decrease in young people smoking
when youths see less of it in public places. This is about signage and
education, not an ordinance. They would provide signs at no cost.

Swift suggests this issue be put on the next parks and recreation
meeting agenda.

DIRECTOR'S REPORT

Kovolski reported that all irrigation is on except the newly installed
section. He was verbally advised we received the \$7,500 grant for way-
finding signs, kiosks and Wi-Fi for Old City Park. The new bike racks
will start to be installed beginning Friday, June 6.

VanHorn provided pictures of the lift station by the river mouth and
asked if we could do something to beautify it. There is also a tree
needing trimming in Sunset park.

CORRESPONDENCE

E-mail correspondence from Dan Powers regarding products used on our city park lawns was received and filed. Parish said anything we throw on lawns, especially near lakes, goes into the water system. Kovolski updated the board on what the City uses on park lawns for weed control and fertilizer.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Park Inspection Reports – Sheets reported that smaller parks are in good to excellent condition. Some details have been improved upon. Old City Park looks great. Rotary park looks neat; however there are a few dead trees behind the stands that need to be removed. Kuhn said the ash trees at Avalanche are in rough shape and are dangerous to cut. Swift reported that Veteran’s park is in good shape considering all of the events and usage.

Disc Golf

Kovolski reported he will be asking the City Commission to approve the purchase of new disc golf baskets at their next meeting.

Trail(s) Updates

The first draft materials of the proposed Trail Town Master Plan were provided to the board for their review and future discussion.

UNFINIHSED BUSINESS

Mountain Bike Trail at Avalanche

Kovolski reported that some work has been on the Mountain Bike Trail. A recommendation to adjust trails will be given to him. Winter storm damage has been cleared.

Tree Removals at face of Avalanche/Dead and/or downed tree removal from trails

Kovolski reported the request for bids for tree removals is currently out. City Crews have been working on removing downed trees from the trails.

Avalanche Signage

Avalanche signage should be available by July 4.

Dog Park Update

Some excavating and tree cutting has been done. You can tell its happening. The committee is only \$2,500 short of their \$30,000 goal. There is a fundraiser at Café Santé on June 19 from 5-9 p.m.

NEW BUSINESS

**Election of Officers
MOTION

VanHorn moved, Bowman seconded, PASSED UNANIMOUSLY, a motion to re-elect the existing officers of the Parks & Recreation Commission.

GOOD OF THE ORDER

Bill Kuhn announced that he will be resigning from the Parks and Recreation Board effective in September, 2014. He also discussed with the board, an opportunity to purchase a gas fireplace for the warming house for \$1,000. It is brand new and for sale by a local contractor. Labor to install, along with the cultured stone and a barn beam mantel will be donated.

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, June 17, 2014 at 6 pm at Rotary Park.

ADJOURNMENT

The June 5, 2014 meeting of the Parks and Recreation board was adjourned at 7:04 p.m.

Cindy Grice, Recording Secretary

DRAFT

Prepared: 3-15-02
Approved: _____

Draft

**MEETING OF
MARCH 14, 2002**

MINUTES OF THE BOYNE CITY PARKS AND RECREATION COMMISSION
MEETING DULY CALLED AND HELD ON THURSDAY, 14 MARCH, 2002, AT
7:00 P.M. IN COMMISSION CHAMBERS, BOYNE CITY HALL.

CALL TO ORDER

Chair Adkison called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Dan Adkison, Steve Baker, Bill Kuhn, Clark Rouse, Marty McLeod,
Mike Sheean and Vicki Strahl.
Absent: Lou Awodey.

**MEETING
ATTENDANCE**

Staff Present: City Planner Timothy O=Leary, City Manager Eric Strahl, and
Recording Secretary Karen Seeley.
Public: There were 19 people in attendance.

**APPROVAL OF
MINUTES**

McLeod moved, Rouse seconded a motion to approve minutes of the Parks and
Recreation Commission meeting duly called and held on Thursday, February 14,
2002. PASSED UNANIMOUSLY.

**HEARING CITIZENS
PRESENT**

Dave Fuller, representing the Northern Waters Disc Golf Association presented the
board with map and layout of 27 possible holes; the group would like to have 18.
The Association will donate nine baskets, with a grant program providing the other
nine.

Rich Carleson, representing the Boyne Area Hockey Association, stated that the
Hockey Association would like to stay at avalanche, but needs better facilities for
changing during tournaments.

PARKS UPDATE

- Rotary Park
O'Leary reported that the furnace will be installed this week or
next, with the gas line being installed by April 1st

Approved: _____

**MEETING OF
SEPTEMBER 12, 2002**

MINUTES OF THE BOYNE CITY PARKS AND RECREATION COMMISSION MEETING DULY CALLED AND HELD ON THURSDAY, 12 SEPTEMBER, 2002, AT 7:00 P.M. AT SUNSET PARK, BOYNE CITY.

CALL TO ORDER

Chair McLeod called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Lou Awodey, Steve Baker, Bill Kuhn, Marty McLeod, Clark Rouse, and Mike Sheean.
Absent: Dan Adkison and Vicki Strahl.

**MEETING
ATTENDANCE**

Staff Present: Recording Secretary Karen Seeley.
Public: None.

**APPROVAL OF
MINUTES**

Sheean moved, Baker seconded a motion to approve minutes of the Parks and Recreation Commission meeting duly called and held on Thursday, August 8, 2002, PASSED UNANIMOUSLY.

SUNSET PARK

Board consensus that Sunset Park looks good, but this park has no irrigation system.

BOARDWALK

Recording secretary Seeley gave an update from Planner O'Leary on the Boardwalk. On Tuesday September 17th he will have a walk through with the engineer and H&D and will do a punch list of the things to be completed.

AVALANCHE

Disc Golf: Discussion on the disc golf, location and cost of baskets, and some berry bushes that are on the same trail as the disc golf. It was reported that \$2,430.00 has come out of the Avalanche budget to purchase baskets. Baker moved, Rouse seconded, PASSED UNANIMOUSLY, a motion not to proceed with the additional nine holes until this board gets clarification on the monies spent so far. McLeod suggested a walk thru regarding the berry bushes, and placement of the last nine baskets. Baker and Awodey volunteered to do a walk thru with Tim O'Leary.

Bike Path: Chair McLeod reported that the second section of the trail is done, 2 ¼ miles are completed, from Davis Road to the Ice Rink. The rest to be finished this year weather permitting. Much discussion on proceeding with the rest of the bike trail, concerns on how activities are impacting erosion. Sheenan moved, McLeod seconded, PASSED UNANIMOUSLY to stop all further trail construction of bike path/trail until further review, and planning.

Approved: _____

**MEETING OF
OCTOBER 10, 2002**

MINUTES OF THE BOYNE CITY PARKS AND RECREATION COMMISSION
MEETING DULY CALLED AND HELD ON THURSDAY, 10 OCTOBER, 2002,
AT 6:00 P.M. AVALANCHE PARK PRESERVE, BOYNE CITY.

CALL TO ORDER

Chair McLeod called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Dan Adkison, Lou Awodey, Steve Baker, Marty McLeod, Clark
Rouse, Mike Sheean and Vicki Strahl.
Absent: Bill Kuhn.

**MEETING
ATTENDANCE**

Staff Present: City Planner Tim O'Leary and Recording Secretary Karen Seeley.
Public: There were four people in attendance.

**APPROVAL OF
MINUTES**

Rouse moved, Sheenan seconded a motion to approve minutes of the Parks and
Recreation Commission meeting duly called and held on Thursday, September 12,
2002, PASSED UNANIMOUSLY.

**AVALANCHE
PRESERVE**

Bike Trail: Dan Adkison and Parks Director Tim O'Leary walked the bike trail.
Adkison explained that the main objective with the trail is to keep it separate from
the hiking trail. There are a couple of places they do cross, with someone suggesting
signage at the bottom, clearing marking the hiking trail and the bike trail. The trail
covers beginners, intermediate, and advance riders. O'Leary reported a couple of
areas that are steep, and erosion could be a problem, the trail is used a lot.

Snowmobiles: It is a concern of this board that the snowmobiles are going off the
trail, and over the allowed 25mph speed limit. At the last meeting regarding
snowmobiles, representatives of this user group informed the board they would help
educate the kids by getting flyers in the schools regarding the rules and regulations at
Avalanche. Keith Hausler assured this board he would see that this was done. The
board informed him, as with all the user groups at Avalanche, this will be reviewed
on a yearly basis.

Rouse out at 6:30p.m.

Disc Golf: The board had some questions about the monies spent for the baskets.
Parks Director Tim O'Leary informed the board that past City Manager Eric Strahl
approved the purchase of nine baskets, with area businesses donating the other nine.
After board discussion, Baker moved, Strahl, seconded a motion to continue with the
additional nine holes of Disc Golf at no additional investment by the City.
Motion Carried.

Dave Fuller of the Disc Golf Association asked permission to hold a Disc Golf
tournament on May 18, 2003 to coincide with the Mushroom Festival. It would be a