



**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**

Thursday, October 24, 2019 at 5:30 p.m.
Airport Terminal
Boyne City Municipal Airport
1040 E. Main Street

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. READING AND APPROVAL OF MINUTES
 - Approval of the September 26, 2019 minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. DPW/City Support
 - B. Non-motorized Trail Update
 - C. Other
8. NEW BUSINESS
 - A. Election of Officers
 - B. Approval of 2020 Meeting Calendar
 - C. Assistance from the FAA to procure and maintain an AWOS system
 - D. Airport History
 - E. Other
9. GOOD OF THE ORDER
 - The fuel price increased to \$4.56 per gallon on October 14, 2019
10. ANNOUNCEMENTS
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, January 23, 2020.
11. ADJOURNMENT



Approved: _____

**MEETING OF
SEPTEMBER 26, 2019**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD HELD SEPTEMBER 26, 2019.**

CALL TO ORDER

Chair Bouters called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Brian Harrington, Doug Brubaker, Leon Vercruysee, Richard Wright, *Rod Cortright *Leon Jarema *Bud Chipman, *Jerry Schmidt, *Al Sturza
**Ex Officio Members*

Staff:

Absent:, Airport Manager/City Manager, Michael Cain

Citizens: Zack White, Avery Pepimski, Zac Eaton, Savannah Leaver, Delaney Jaramillo – *Boyne City High School Civics Class.*
Lance Howe – *Leadership Charlevoix County.*

EXCUSED ABSENCES

NONE

MOTION

APPROVAL OF MINUTES

Motion by **Brubaker** Seconded by **Harrington PASSED UNANIMOUSLY** to approve the **August 29, 2019** minutes as amended.

MOTION

CORRESPONDENCE

NONE

CITIZENS COMMENTS

(NON-AGENDA ITEMS)

Lance Howe from Leadership Charlevoix County offered a brief summary of Leadership Charlevoix County.

COMMITTEES

NONE

UNFINISHED BUSINESS

A. Safety Seminar – October 10, 2019 @ 6:00pm

The board discussed and verified the preparations for this event which include room set-up and refreshments.

B. Emergency Plan Update: The board reviewed the final revised version of the Boyne City Airport Emergency Plan. A special Thank You goes to Board member Richard Wright for his work developing this revised version. The board will complete an annual review of this plan. Motion by **Wright**, Seconded by **Brubaker PASSED UNANIMOUSLY** to recommend to the City Commission to adopt the Boyne City Airport Emergency

Plan.

NEW BUSINESS

- A. Runway repairs post Drag Race:** After the Labor Day Drag Race, it has been noted that an area of Taxi-way marking has been damaged by race activity. The board will recommend to Michael Cain that the Drag Race committee repair this damage
- B. Other:** Leon Jarema brought forward topics regarding airport maintenance: 1. Filling of holes along the edges of hangar aprons. 2. Finishing the apron in front of hangar B19. 3. Snow plowing in front of City Owned hangars. 4. Airport snow plowing in general. Richard Wright commented on the need for proper and final installation of the Runway Distance Markers. These items are under the charge of the DPW and as such, the Board will invite Tim Foss, the Director of DPW to attend the October board meeting to assist with planning regarding these items.

GOOD OF THE ORDER

- A.** The fuel price at Boyne City Airport is \$4.36/gallon as of September 9, 2019.
- B.** November Business Expo: The board will begin planning for this event.
- C.** Thank you to Rod Cortright for suppling a snack area for airport guests. Items are available on the Honor system @ \$1.00/item.

ANNOUNCEMENTS NEXT MEETING MOTION

- A.** The next regular meeting of the Airport Advisory Board is scheduled for October 24, 2019 at 5:30pm in the airport terminal.

ADJOURNMENT

- A.** The meeting was adjourned **6:32pm** by **Chair Bouters**.

Submitted by:

Richard L. Bouters: __Richard L. Bouters__

Chair – Airport Advisory Board

09/30/2019

49712

The Federal Aviation Administration has completed an aeronautical study under the provisions of 49 U.S.C., Section 44718 and, if applicable, Title 14 of the Code of Federal Regulations, part 77, concerning:

Aeronautical Study No. (ASN) 2019-AGL-1696-OE

Structure: Path Centerline Sta. 308+00

Location: Boyne Falls, MI

Latitude: 45-09-29.27N

Longitude: 84-55-17.69W

Heights: 1 feet above ground level (AGL)

717 feet above mean sea level (AMSL)

To access complete details regarding this determination, use Search on the Internet at <http://oeaaa.faa.gov> and search by ASN or the Signature Control #, or contact our office at (206) 231-2989

We encourage notification via e-mail. After registering for Email notifications, submit a request in writing to our office to be removed from the FAA's postal mailing list.

Signature Control No: 396558233-418506444

2020 Airport Advisory Board Meeting Schedule – 5:30 pm

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31				26	27	28	29	30			
May							June							July							August						
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10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30				26	27	28	29	30	31	23	24	25	26	27	28	29		
31																			30	31							
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30					27	28	29	30	31			