Michigan BOYNE CITY Main Street
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Approved: 6-4-20 JH

Meeting of May 7, 2020	MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY, MAY 7, 2020 at 8:30 AM VIA ZOOM MEETING
Call to Order	Chair Rob Swartz called the meeting to order at 8:30 a.m.
Roll Call	Present: Jodie Adams, Anna Burkhart, Michael Cain, Michelle Cortright, Patti Gabos, Becky Harris, Patrick Little and Rob Swartz Absent: Bob Grove
Meeting Attendance	City Staff: Executive Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planning Director Patrick Kilkenny, Main Street Assistant Ingrid Day Public: One
Approval of Minutes MOTION	**Cain moved, Cortright seconded, PASSED UNANIMOUSLY**, to approve the March 5, 2020 minutes as presented.
Hearing Citizens Present	None.
Correspondence	Received and filed.
Committee Reports	**Organization Committee** Minutes received and filed. The budget and a Covid-19 scenario budget were discussed. Boyne Thunder is cancelled. The internship position for Main Street/Chamber of Commerce that was planned for the summer has been cancelled. The Farmer's Market will open May 16th with safety guidelines in place. **Promotions/Marketing Committee** The Promotions Committee did not meet. An email update was provided in the agenda packet. **Design Committee** The Design Committee met on May 4th. The Façade Grant was discussed. They want feedback from the Main Street Board on direction the program will take this

summer. Maintenance of the railings by the River Walk and the garden club plantings were discussed.

Economic Vitality
A team of eight people has been established for the EV Committee.

Director's Report

Received and filed.

Unfinished Business

None.

New Business

TIF Plan

TIF Plan

Consideration to approve a contract with Mac Consulting Services LLC for TIF Plan renewal services.

Boyne City Main Street's main source of funding comes through the DDA Tax Increment Financing (TIF) plan. This plan is set to expire in 2024. Mac McClelland provided two options for review, a basic and an enhanced plan. The Board agreed that the more affordable plan makes the most sense at this time.

MOTION

Cain moved, Adams seconded, PASSED UNANIMOUSLY to approve a contract with Mac Consulting Services LLC for TIF Plan renewal services at an estimated cost of $16,400.

Holiday Lighting Contract

Holiday Lighting Contract

Consideration to approve a 1 year contract with Hometown Decoration and Display, LLC in the amount of $6,260 for holiday lighting during the 2020-21 season.

Hometown Decoration and Display provides for the lighted snowflakes and large lighted decorations for our downtown. They have been a good company to work with. This contract is a small increase over last year.

MOTION

Adams moved, Cortright seconded, PASSED UNANIMOUSLY to approve a 1 year contract with Hometown Decoration and Display, LLC in the amount of $6,260 for holiday lighting during the 2020-21 season.

Façade Grants

2020 Façade Grants

Each spring BCMS has given façade reimbursement grants to local businesses to help with renovations to their buildings. The Board discussed whether this program should continue this year given the current situation with COVID-19.
One application was received this year from Michele Frasz for 111 E Main. She encouraged the Board to consider the request as she has spent considerable time and effort fixing up her building to be historically accurate. The Board discussed and agreed that the Design Committee should continue the normal process for Façade Grant applications.

Financial Report

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- Construction is set to resume on the Pavilion after a break due to Covid-19. It is expected to be completed in June.
- Road work on N Lake Street and West Michigan Avenue will start on Monday May 11th.
- The Boyne Valley Bike Trail is being paved. It is on track for a June 12th completion.
- Kudos to Charlevoix State Bank and 4Front Credit Union for moving stimulus funds forward.
- Though City Hall is closed to the Public, the City continues to function very well.
- DPW and the Water Department will be back to regular operations on Monday May 11th.
- The May 5th election had a good absentee ballot turnout.
- Lakes on Loft is moving forward. The State approved a $600,000 grant for Brownfield improvements.
- A consulting firm has developed a trail plan for the Boyne Forest Trail System. Fund-raising will be the next step.
- BCPS continues with remote learning plans. The approved millage provides them the opportunity to improve the schools.
- Local businesses look to be conservative in plans to reopen.

Enter Closed Session
MOTION

Cain moved, Adams seconded, PASSED UNANIMOUSLY to go into closed session regarding acquisition of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:42 a.m.

Return To Open Session
MOTION

Cain moved, Cortright seconded, PASSED UNANIMOUSLY to return to open session at 10:33 a.m.

Schedule a Special Meeting
MOTION

Cain moved, Adams seconded, PASSED UNANIMOUSLY to authorize the Main Street Board Executive Director to schedule a meeting for the Main Street Board for Thursday May 14, 2020 at 8:30 a.m. for the purpose of going into a closed session regarding acquisition of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976).

Adjournment

The May 7, 2020 meeting of the Boyne City Main Street Board was adjourned at 10:33 a.m.

Jane Halstead

Jane Halstead, Recording Secretary