



Approved:

**Meeting of
January 10, 2019**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, JANUARY 10, 2019.

Call to Order

Meeting was called to order by Chair Mike Sheean at 5:00 p.m.

Roll Call

Present: Mike Sheean, Diane Sterling, Jo Bowman and Hugh Conklin,
Absent, Lisa Alexander, Greg Vadnais and Gow Litzenburger

Meeting Attendance

City Staff: city manager Michael Cain, interim DPW superintendent Tim Faas and recording secretary Barb Brooks

Public Present: two (2)

**Excused Absences
MOTION

Conklin moved, Sterling seconded, PASSED UNANIMOUSLY to excuse the absence(s) of Litzenburger, Vadnais and Alexander

**Approval of Minutes
MOTION

Sterling moved, Conklin seconded, PASSED UNANIMOUSLY a motion approving the December 13, 2018 meeting minutes as presented

**Citizens Comments
(on non-agenda items)**

- City Manager Michael Cain introduced the new Department of Public Works Director Tim Faas who started on January 2, 2019.
- Mike Cortright updated the board on the trail grooming at Avalanche and that he added "trail conditions" on his business website that can be viewed anytime for current conditions. Commissioner Conklin thanked Cortright for all of his efforts not only on the bike trails but the walking trail as well.

Director's Report

Director Faas stated that the weather has not been cooperating to make ice and have the rink open at Avalanche but the crew is ready to work on it as soon as we get some snow and the temperature drops. There is enough snow for sledding and the warming house has been open. He has received a request for placement of a memorial bench to be placed somewhere at Avalanche. This will be placed on the agenda for discussion once he receives more details. Lastly, Faas met with staff to discuss the Riverside Park project and feels that he understands what needs to happen to move the project forward first thing in the spring and have it completed before Memorial Day.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports –

- There is a tree down at Avalanche across the walking trail that needs to be addressed.

Unfinished Business

Avalanche RFP update

Faas reported that he has reviewed the RFP that was previously drafted by Brooks and has a few minor revisions but it could be ready within a couple weeks. There was also discussion regarding having one consultant contracted to look at both the base of Avalanche and the Open Space and possible cost savings.

Walloon Lake Trust & Conservancy/TOMMBA Property Acquisition and Trail Project

Mike Cortright informed the board that of the \$150,000 fund-raising goal, they are approximately 1/3 of the way there. This is a joint effort between the conservancy and TOMMBA. \$150,000 will cover the cost acquiring the property and start the trail building. Fund-raising efforts will be ongoing.

City-wide Goals

The board reviewed the list that Brooks placed on the back of the agenda of the City's ongoing and/or incomplete parks and recreation projects. The general consensus of the board was that the list was complete and there were just a couple minor tweaks. There was also discussion regarding keeping in mind manpower time and maintenance costs that would be associated with any future project proposals.

Health Department of Northwest Michigan Grant

After review and discussion, staff opted to apply for bike racks and trail marking and way-finding signs for Avalanche Park. Some sample sign drawings were provided by The Wood Shop. Successful grantees will be announced in February.

New Business

Avalanche Sledding Safety

The net at the bottom of the hill has helped. Director Faas introduced a proposal to try the use of straw bales to help separate sledding down the hill vs. walking up the hill to try to prevent collisions, especially with the younger kids. The bales are easy to move around so staff can try various scenarios to see what seems to have the best flow. The board expressed that they were happy to have staff try new safety measures and work toward a resolution.

Charlevoix County Parks & Recreation Millage Allocation

Brooks stated that applications are being accepted by the County until February 1, 2019 for the recreation millage funds. The board discussed various project options that either had cost estimates already associated with them or would be easy to obtain quotes as the turnaround time for the applications is a short window. City staff will meet to review the options suggested by the board and will move forward with projects they feel are viable.

Adjournment

The January 10, 2019 meeting of the Parks and Recreation Board was adjourned at 6:12 p.m.

Barb Brooks, Recording Secretary