



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION
Thursday, December 7, 2017
6:00 p.m. City Hall
(Commission Chambers - upstairs)**



*Scan QR code or go to
www.cityofboynecity.com
click on boards &
commissions for complete
agenda packets & minutes
for each board*

1. CALL TO ORDER
2. ROLL CALL
 - A. Excuse absence(s)
3. APPROVAL OF MINUTES
 - A. Approval of the November 9, 2017 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
 - A. None
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Reports
 - B. User Groups
8. UNFINISHED BUSINESS
 - A. Accept the resignation of Darryl Parish
 - B. Potential projects for 2018 (grant applications & budget items) discussion
9. NEW BUSINESS
 - A. Special Event Request – Fat tire bike race at Avalanche
 - B. Veterans Memorial Committee Monument Proposal
 - C. Development Plan for the Open Space
 - D. Consideration to use Main Street's portable ice skating rink (that was used downtown a couple years) as a second rink at Avalanche for beginners / small children
 - E. Board Vice Chair election
 - F. 2018 Meeting Schedule
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Next meeting is scheduled for January 4, 2017
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may
contact Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

ATTENDANCE RECORD
Parks & Recreation Commission
2017

Member	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Alexander, Lisa	P	P	P	P	E	P	X	P	X	P	P	
Bowman, Jo	P	E	P	E	P	P	X	P	X	P	E	
Conklin, Hugh	P	P	P	E	P	P	X	P	X	P	P	
Doumanian, Mike	P	E	P	P	P	E	X	P	X	P	--	
Litzenburger, Gow	--	--	--	--	--	--	--	--	--	--	P	
Parish, Darryl	E	P	E	P	P	P	X	E	X	P	P	--
Sheean, Mike	E	P	P	P	P	P	X	E	X	P	P	
Smith, Tom	--	--	--	E	P	P	X	P	X	P	P	
Sterling, Diane	--	--	--	--	--	--	--	--	--	--	P	

P=Present
A=Absent
E=Excused

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Parks & Recreation Open Space sub-committee: Lisa Alexander, Gow Litzenburger, Michael Sheean and Barb Brooks

The committee met on Nov. 16th and Dec. 5th to address what the first steps that could be taken with the soon to be acquired “Open Space”. The conservation easement was reviewed along with the Boyne on the Water plan and Waterfront Master Plan. The committee looked at short and long term improvement projects that will make the area more attractive and functional for public use. The committee then looked at prioritizing these projects taking into consideration funding, functionality, necessity, etc. While there are not dates attached to these phases, it is assumed that Phase will begin by spring of 2018

Phases	Details and Considerations
<p>Phase 1</p> <ul style="list-style-type: none"> • Remove current asphalt / hardscape • Plant vegetation / turf grass • Delineate parking area • Install bike rack, trash receptacles, benches, picnic tables and pet waste stations • Investigate swimming beach possibility • Consider developing an “Open Space Master Plan” 	<ul style="list-style-type: none"> • May have to till current soil, add more topsoil or natural fertilizer and hydroseed • Gravel parking area and/or corner posts/fencing • Use current tables, benches, etc until a full plan and layout is available • Work with DEQ re: beach/shoreline restoration permitting & possible dredging • Contract w/ landscape architect and/or engineering firm for plan & cost estimates
<p>Phase 2</p> <ul style="list-style-type: none"> • Install walkway / path system along the waterfront and Lake St. • Install parking lot • Create beach/swimming area • Install irrigation • Park signage • Initiate native plantings (<i>high branched, native shade trees and protective shoreline buffer</i>) • Proper mooring field 	<ul style="list-style-type: none"> • Apply for grants in 2018 to implement projects in 2018/19 (<i>DNR grant apps due by April 1</i>) • Parking lot – permeable surface, curb & gutter • Apply for proper permits for beach area • Apply for proper permits for mooring field • Kiosk - welcoming visitors, featuring the history and showing them around town / way finding signage
<p>Phase 3</p> <ul style="list-style-type: none"> • Continuation of paths / walkways • Add'l plantings/landscape/floral gardens • Lighting • Drinking fountain (people / pets) • Mobi-mat / handicap access 	
<p>Ideas for future discussions</p> <ul style="list-style-type: none"> • Art / sculpture(s) • Water feature (<i>i.e. fountain, splash pad, etc.</i>) • Raft / waterslide • Ice skating rink 	

2018

January							February							March							April						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6					1	2	3		1	2	3	4	5	6	7						
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					
May							June							July							August						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	
September							October							November							December						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
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9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
30																					30	31					