



**BOYNE CITY  
AIRPORT ADVISORY BOARD  
MEETING**

Thursday, August 24, 2017 at 5:30 p.m.  
\*\*\*\* Boyne City City Hall \*\*\*\*  
319 N. Lake Street  
Upstairs Conference Room

*Scan QR code or go to  
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for each board*

**PLEASE NOTE LOCATION CHANGE**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. READING AND APPROVAL OF MINUTES  
Approval of the July 27, 2017 minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
  - A. General Utility Licensing – Obstruction Issues
  - B. Cooper Lease Renewal – Hanger A-12
  - C. Other
8. NEW BUSINESS
  - A. Year Lease for Jim Conklin – C-15
  - B. Drag Race
  - C. Other
9. GOOD OF THE ORDER
  - A. Fuel Price has increased to \$4.19 per gallon as of August 15, 2017
10. ANNOUNCEMENTS
  - The next regular Airport Advisory Board meeting is scheduled for Thursday, September 28, 2017
11. ADJOURNMENT



Approved: \_\_\_\_\_

**MEETING OF  
JULY 27, 2017**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY  
AIRPORT ADVISORY BOARD HELD JULY 27, 2017**

**CALL TO ORDER**

**Chair Schmidt** called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL  
ATTENDANCE**

**Present:** Richard Bouters, Brian Harrington, Jerry Schmidt  
\* Leon Jarema Oral Sutliff, Leon Vercruysee\*Rod Cortright  
**Absent:**, \*Bud Chipman  
*\*Ex Officio Members*

**Citizens:**

**Staff:** Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES  
MOTION**

NONE

**APPROVAL OF MINUTES  
MOTION**

Motion by **Sutliff** Seconded by **Harrington** **PASSED UNANIMOUSLY** to approve the **June 29, 2017** minutes as written.

**CORRESPONDENCE**

NONE

**CITIZENS COMMENTS  
(NON-AGENDA ITEMS)**

NONE

**COMMITTEES**

NONE

**UNFINISHED BUSINESS**

- A. **General Utility Licensing – Obstruction Issues:**
  1. Airport Fence: The out of compliance sections of Airport fence along Brockway St. were measured and staked to establish a 126ft. boundary from the centerline of the runway. Board members will meet with representatives from the street department and water department to explore solutions for fence and fire hydrant relocation.
  2. School Obstructions: Michael Cain met with the school superintendent to discuss possible solutions regarding light pole obstructions at the Elementary School and Bus garage.

**B. Other: None**

## NEW BUSINESS

- A. **Cooper Lease Renewal – Hangar A12:** In February of 2018, Hangar A12 will revert to City Ownership. The current tenant, John Cooper has expressed interest to continue leasing this hangar from the city. The board discussed possible lease rates based upon hangar size and market value. A motion by **Schmidt**, seconded by **Harrington** was made to recommend to the City Commission to set the fee for Hangar A12 at \$400.00 per month or \$4800.00 per year with 2 months free if the full year is paid, with John Cooper responsible for all utilities. During discussion, a **Secondary Motion by Sutliff**, seconded by **Harrington PASSED UNANIMOUSLY** to table the original motion until the August 24, 2017 Airport Advisory Board meeting.
- B. **New Hangar Location:** In response to an inquiry regarding the building of a new hangar at the airport, the board reviewed possible locations. The recommendation by board will be to position a new hangar in the space at the intersection of taxiway's A & D.
- C. **Tie Down Fees:** The airport currently has an honor system in place regarding Overnight Parking of Aircraft and Vehicle. Fees and instructions for payment are posted in the terminal. The board is recommending that additional signs be erected outside the terminal to inform pilots of these fees. The board will also look at solutions to monitor ramp parking during peak activity.
- D. **August Meeting Location:** Motion by **Schmidt**, seconded by **Sutliff PASSED UNANIMOUSLY** to hold the August 24, 2017 Airport Advisory Board meeting at the New City Hall.

## GOOD OF THE ORDER

- A. The Aviation Fuel price is **\$4.08 per gallon as of July 3, 2017.**
- B. A Young Eagles event with Free Airplane Rides for youth ages 8 – 17yrs. will be held at the airport on August 12, 2017 from 9am – 12noon, weather permitting.
- C. **Bike Trail – Boyne City to Boyne Falls:** Grants have been accepted and construction is scheduled to begin in early 2018. The Airport will be a Trailhead for this project and grants will be looked into to assist with Terminal renovations.

## ANNOUNCEMENTS NEXT MEETING MOTION

- A. The next regular Airport Advisory Board meeting is scheduled for **Thursday, August 24, 2017 at 5:30pm** at the **New City Hall.**

## ADJOURNMENT

- A. The meeting was adjourned **6:22pm** by **Chair Schmidt.**

Richard L. Bouters-Secretary\_\_\_\_\_