



City of Boyne City

Founded 1856

319 N. Lake Street

Boyerne City, Michigan 49712
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**BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyerne City Hall
319 North Lake Street
Tuesday, August 27, 2013 at Noon**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the August 13, 2013 City Regular City Commission meeting minutes as presented
 - B. Approval of Traffic Control Order #129 stating two-way traffic shall be allowed on the currently existing one-way eastbound alley immediately south of 310 South Lake Street between South Lake and Front Streets
 - C. Approval of Traffic Control Order #130 designating two hour parking zones on the East side of South Lake Street from Main Street south to alley immediately south of 309 South Lake Street
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. July, 2013 Financial Statement
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - A. Request for Alley Vacation
Consideration to proceed with request to vacate the alley between Franklin Street and Division Street, west of Lewis Street and direct staff to schedule and notice the required public hearing

B. Benches

Consideration to approve the purchase of five Scarborough benches from Landscape Forms in the amount of \$6,195 and authorize the City Manager to execute the required documents

C. Archery Targets

Consideration to approve the purchase of 12 new targets for the Avalanche Park Archery Range from the Rinehart Target Company for the amount of \$3,133 and authorize the City Manager to execute the required documents

D. Request of the City Manager to go into closed session with our attorney regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, September 10, 2013 at 7:00 p.m.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



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**AUGUST 13, 2013
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY AUGUST 13, 2013 AT 7:00 PM

CALL TO ORDER

Mayor Grunch called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro Tem Gene Towne, Commissioners Laura Sansom, Tom Neidhamer and Derek Gaylord

Staff: Cindy Grice, Michael Cain, Annie Doyle, Scott McPherson, Barb Brooks, Hugh Conklin, Jeff Gaither and Andy Kovolski

Others: There were 10 citizens in attendance, including a representative from the Charlevoix County News.

**CONSENT AGENDA
MOTION**

2013-08-103
Moved by Sansom
Second by Towne

To approve the July 23, 2013 City Regular City Commission meeting minutes as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

Main Street Director Hugh Conklin introduced Bob Grove, new owner of the Dilworth. Mr. Grove discussed his plans to restore the Dilworth to its original state. It will be a asset to the City when it's done. They are now concentrating on fixing the appearance of the building and are hoping to have it done in two years.

All Commissioners thanked Mr. Grove for taking on this project. The community is thrilled and it is another economic engine for the downtown. City Manager Cain added that if the community only knew of the perseverance it took to get to this point.

Mary Palmer stated she is thrilled and very excited that Mr. Grove purchased the building.

CORRESPONDENCE

Jim Baumann said he is also thrilled about this and thanked Andy Kovolski and staff for everything done this past weekend. He heard that there were record sales this year at the Sidewalk Sales.

Correspondence from the US Department of the Interior, Fish and Wildlife Service regarding permission to treat the Boyne River system for sea lamprey; Correspondence from The Michigan Township Participating Plan regarding receipt of grant funds in the amount of \$4,700 from the Risk Reduction Grant Program; Correspondence from the Michigan Municipal League regarding their September 17 – 20, 2013 Annual Meeting in Detroit; Correspondence from Brenda Reber regarding Water / Wastewater Department staff; and correspondence from the State of Michigan, Department of Licensing & Regulatory Affairs regarding transfer of escrowed Resort B-Hotel & SDM Liquor license to WD Cellars, LLC at 300 Water Street were received and filed.

Ron Crozier thanked Barb Brooks and her crew for mowing the center of the Veterans Memorial.

City Manager Cain reported:

- Scott McPherson introduced Annie Doyle, our new Assistant Planner. Ms. Doyle said she is excited to be here. Boyne City is an amazing and with it community and she thanked everyone for allowing her to be here. Her office is always open.
- We have heard nothing more regarding the Kirtland matter.
- The Douglas Street reconstruction project is moving along well. Change orders have taken place, but the project is still under budget.
- The new water/wastewater pick up truck and DPW mower have been delivered.
- The annual Chamber of Commerce luncheon will be held on September 12 at Sommerset Point.
- The Grain Train expects to open on October 1

CITY MANAGERS REPORT

Draft Minutes of the July 8, 2013 Local Development Finance Authority meeting; the July 8, 2013 Economic Development Authority meeting; the July 15, 2013 Planning Commission Meeting; the July 18, 2013 Parks & Recreation Commission Meeting and the July 25, 2013 Airport Advisory Board Meeting were received and filed.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Public Hearing and consideration to approve the recommendation from the Economic Development Corporation Board to approve a ten year Industrial Facilities Exemption request (IFEC) from Classic Instruments and authorize the City Manager and City Clerk/Treasurer to sign and submit the documents necessary to execute the abatement as requested

Classic Instruments Industrial Facilities Exemption Certificate

Mayor Grunch opened the Public Hearing at 7:24 p.m.

City Manager Cain discussed the tax abatement application Classic Instruments made for new machinery, equipment and building improvements. At their July 8, 2013 meeting, the EDC board approved a motion recommending a ten year abatement. Factors considered were the number of jobs proposed, the average wages, stability of the jobs, the amount of the investment in new machinery and equipment, which in this case is \$549,386, the type of industry, whether new utilities are required, building appearance and an overall catch-all category.

Classic Instruments owner John McLeod added that the building construction is ahead of schedule, two new employees have just been hired and they just finished another national show for their products.

Board Deliberation: Commissioner Sansom said it is a good fit, always impressive and anything we can do, we will assist. Commissioner Gaylord agrees. He is glad and proud to have Classic Instruments in the community. This allows business owners to do to do what they do best. Commissioner Neidhamer and Mayor Pro-Tem Towne agree. Mayor Grunch said he is also in support thanks thanked John for keeping Classic Instruments in Boyne City.

The Public Hearing was closed at 7:30 and reopened at 7:32 p.m.

Jim Baumann said he agrees with the recommendation. Manufacturing is coming back nationwide and this is an opportunity to have their own

building. Mayor Grunch closed the Public Hearing at 7:35 p.m.

MOTION

2013-08-104
 Moved by Towne
 Second by Gaylord

To approve a ten year Industrial Facilities Exemption request (IFEC) from Classic Instruments and authorize the City Manager and City Clerk/Treasurer to sign and submit the documents necessary to execute the abatement as requested

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Classic Instruments
 Fundraiser Donation**

City Manager Cain announced this past weekend, Classic Instruments held their annual car show. They raised \$1,300 and presented these funds to the Police Chief and City Manager to support the ongoing bicycle patrol program. The Commissioners thanked John McLeod for the company's generosity.

**Precision Edge Surgical
 Products Co, LLC
 Industrial Facilities
 Exemption Certificate**

Public Hearing and consideration to approve the recommendation from the Economic Development Corporation Board to approve a twelve year Industrial Facilities Exemption request (IFEC) from Precision Edge Surgical Products Co, LLC and authorize the City Manager and City Clerk/Treasurer to sign and submit the documents necessary to execute the abatement as requested.

City Manager Cain discussed the tax abatement application of Precision Edge Surgical Products Co, LLC for new machinery and equipment. At their July 8, 2013 meeting, the EDC board approved a motion recommending a twelve year abatement, the maximum abatement period allowed. Factors considered were the number of jobs proposed, the average wages, stability of the jobs, the amount of the investment in new machinery and equipment which is \$2,459,872, the type of industry, whether new utilities are required (they are not), building appearance and an overall catch-all category. Precision Edge General Manager Todd Fewins said 59 new employees are anticipated to be added. They are actively recruiting.

Mayor Grunch opened the Public Hearing at 7:37 p.m.

Jim Bauman said this is a slam dunk like Classic Instruments. The abatement is for 59 new jobs.

John McLeod said Precision Edge has been very instrumental in helping his company grow. They are good neighbors and are a huge asset to the area.

Mayor Grunch closed the Public Hearing at 7:39 p.m.

Board Deliberation: Commissioner Neidhamer is in full support and appreciates Precision Edge. Mayor Pro-Tem Towne agrees. Commissioner Gaylord said it is clear that the organization is run by high caliber people. We create an environment to allow companies who know

what they're doing do what they do. Commissioner Sansom said she agrees. There is a lot of excitement and to see the company grow is pleasing to the community.

2013-08-105

Moved by Gaylord
Second by Sansom

To approve a twelve year Industrial Facilities Exemption request (IFEC) from Precision Edge Surgical Products Co, LLC and authorize the City Manager and City Clerk/Treasurer to sign and submit the documents necessary to execute the abatement as requested.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration to authorize staff to submit a grant application to Consumers Energy for the Tree Planting Grant Program for a total project cost of \$2,450 and possible grant award of \$1,000 and authorize the City Manager to execute the documents

Consumers Energy Tree Planting Grant

Public Works Superintendent Andy Kovolski discussed the proposed Consumers Energy Tree Planting Grant. We identified the area outside Maple Lawn Cemetery as the planting area for 5 Red Maple and 5 Sugar maples. The total cost of the project would be \$2,450. If the City is awarded the full \$1,000, our cost would be \$1,450 of which funds are available in the local street fund.

Staff Comments: Clerk / Treasurer Grice fully agrees with the recommendation.

Citizens Comments: None

Board Deliberation: Commissioner Gaylord said the tree project is a big part of Boyne City and inquired from Andy what data did he have to reference global warming in the grant application. He added he thinks it would be more appropriate to state the contribution to the eco system as more appropriate language. Commissioner Sansom said she is always in full support of trees. She is ok with the global warming aspect comments. Commissioner Neidhamer said he is in full support. This is part of our program. Mayor Grunch and Mayor Pro-Tem Towne are also in full support.

2013-08-106

Moved by Towne
Second by Sansom

MOTION

To authorize staff to submit a grant application to Consumers Energy for the Tree Planting Grant Program for a total project cost of \$2,450 and possible grant award of \$1,000 and authorize the City Manager to execute the documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Consideration to adopt the resolutions accepting the terms of the addendum for the Waterways Emergency Dredging Grant as presented by the MDNR, Parks and Recreation Division, as presented.

Marina Dredging Grant

Harbormaster Barb Brooks discussed the grant agreement addendum for the 2013 Michigan Waterways / DBR dredging grant. In earlier correspondence with the State and the original grant agreement, an addendum was referenced to firm up the grant amount in the agreement once final engineering was completed and a professional opinion on the cost estimate was submitted. The cost estimate came in at \$197,487 much higher than the \$105,000 originally estimated. When the addendum to the DNR was submitted, Barb made sure to reflect the new estimated cost so the DNR could see our short fall. When the official addendum came back to us from the State, it reflected the \$197,487 instead of the \$105,000 capped amount.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Sansom said we still need to dredge, still have the grant and we should move forward. Commissioner Gaylord asked if the order of priority of dredging is based on the layout of the map and Barb said, not necessarily. Commissioner Neidhamer, Mayor Pro-Tem Towne and Mayor Grunch agree with the recommendation.

2013-08-107

Moved by Towne

Second by Neidhamer

MOTION

To adopt the resolutions accepting the terms of the addendum for the Waterways Emergency Dredging Grant as presented by the MDNR, Parks and Recreation Division, as presented.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Consideration to authorize the City Manager to sign and submit the Draft Permit from the MDEQ for Countersignature for dredging the harbor

Marina Dredging Permit

Harbormaster Barb Brooks discussed the draft permit for countersignature from the DEQ for dredging. Once the permit is signed by the City and sent back to the DEQ for processing, we should get our approvals from the USACE as well. We had been in contact with the USACE representative earlier this summer and they indicated they were ready to move and were awaiting the DEQ

to finalize their process.

Abonmarche has started the bid documents and now that they have the specifics of the permit, they will be able to bid this out in a timely manner. It is our intent to dredge this fall.

Staff Comments: None

Citizens Comments: None

Board Deliberation: All are in agreement with the recommendation.

2013-08-108

Moved by Sansom

Second by Gaylord

To authorize the City Manager to sign and submit the Draft Permit from the MDEQ for Countersignature for dredging the harbor

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Commissioner Sansom said she has heard from people that not all vehicles stop at the pedestrian cross walks. Commissioner Neidhamer asked Police Chief Gaither to further discuss the bicycle patrol program. Commissioner Neidhamer and Mayor Grunch said they are in full support of the bicycle program.

GOOD OF THE ORDER

2013-08-109

Moved by Grunch

Second by Towne

Request of the City Manager to go into closed session to consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976) at 8:21 pm

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**CLOSED SESSION
MOTION**

2013-08-110

Moved by Grunch

Second by Gaylord

To return to open session at 10:03 pm

Ayes: 5

Nays: 0

Absent: 0

Motion carried

RETURN TO OPEN SESSION

MOTION

Moved by Mayor Grunch, seconded by Commissioner Gaylord to adjourn the regular City Commission meeting of August 13, 2013 at 10:04 p.m.

ADJOURNMENT

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

draft



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax (231) 582-3670

To: Michael Cain, City Manager
From: Jeff Gaither, Police Chief
Date: August 23, 2013
Re: TCOs #129 and 130

Attached are two traffic control orders.

Traffic Control Order #129 states that two-way traffic shall be allowed on the currently existing one-way eastbound alley immediately south of 310 South Lake Street between South Lake and Front Streets.

Traffic Control Order #130 designates two hour parking zones on the East side of South Lake Street from Main Street south to alley immediately south of 309 South Lake Street

Both temporary traffic orders have been in place since May 24, 2013. Since that date, our department has been monitoring them and we have not noticed any problems or issues with these orders. No complaints regarding these orders have been received.

I am in support of continuing these traffic control orders and am recommending they be approved at our next regular City Commission meeting.

Jeff Gaither, Chief of Police

TRAFFIC CONTROL ORDER

Traffic Control Order No: 129 Date: May 24, 2013

Pursuant to the Uniform Traffic Code (R 28.1153 Rule 153) and
(R 28.1126 Rule 126) (g).

Two-way traffic shall be allowed on the currently existing one-way eastbound alley immediately south of 310 South Lake Street between South Lake and Front Street.



Michael Cain, City Manager

TEMPORARY TRAFFIC CONTROL ORDER TO BE IN EFFECT FOR 90 DAYS

Confirmed by the City Commission: _____

TRAFFIC CONTROL ORDER

Traffic Control Order No: 130 Date: May 24, 2013

Pursuant to the Uniform Traffic Code (R 28.1153 Rule 153) and (R 28.1126 Rule 126) (g).

Designated parking spaces located on the following streets are **2 Hour Parking Zones**:

The East side of South Lake Street from Main Street south to alley immediately south of 309 South Lake Street



Michael Cain, City Manager

TEMPORARY TRAFFIC CONTROL ORDER TO BE IN EFFECT FOR 90 DAYS

Confirmed by the City Commission: _____

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 07/01/2013 TO 07/31/2013

FUND: 101 202 203 206 209 210 211 226 242 244 248 251 285 295 401 410 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2013	Total Debits	Total Credits	Ending Balance 07/31/2013
101	GENERAL FUND	2,022,786.62	274,168.35	212,623.82	2,084,331.15
202	MAJOR STREET FUND	44,164.74	20,447.42	19,348.88	45,263.28
203	LOCAL STREET FUND	9,336.80	22,157.04	31,493.84	0.00
206	FIRE FUND	415,151.30	42,642.55	14,744.48	443,049.37
209	CEMETERY FUND	0.00	7,646.64	7,646.64	0.00
210	AMBULANCE FUND	78,385.57	20,002.75	41,961.58	56,426.74
211	SPECIAL PROJECTS FUND	690.45	0.00	0.00	690.45
226	RUBBISH COLLECTION FUND	0.00	12,405.56	12,405.56	0.00
242	BOYNE THUNDER FUND	68,102.00	102,599.57	76,886.86	93,814.71
248	DOWNTOWN DEVELOPMENT AUTHORITY	12,922.99	26,995.96	39,918.95	0.00
251	LDFA FUND	850,068.93	0.00	6,000.00	844,068.93
285	MARINA FUND	245,811.17	36,040.28	20,565.68	261,285.77
295	AIRPORT FUND	27,756.97	16,413.09	15,252.30	28,917.76
401	VIBRANT SMALL CITIES INITIATIVE FUND	0.00	0.00	0.00	0.00
410	BOYNE SENIORS CENTER FUND	788.15	0.00	0.00	788.15
590	WASTEWATER FUND	1,741,627.69	41,347.38	36,977.39	1,745,997.68
592	WATER FUND	241,914.68	39,870.00	28,604.10	253,180.58
661	MOTOR POOL FUND	775,328.00	18,881.39	8,128.54	786,080.85
	TOTAL - ALL FUNDS	6,534,836.06	681,617.98	572,558.62	6,643,895.42

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2013 (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
031-REVENUES		3,793,662.00	172,506.98	172,506.98	3,621,155.02	4.55
032-REVENUES		272,506.00	104,233.27	52,770.00	168,272.73	38.25
033-REVENUES		142,000.00	35,499.99	11,833.33	106,500.01	25.00
034-REVENUES		158,000.00	18,607.87	1,609.50	139,392.13	11.78
035-REVENUES		12,200.00	2,650.29	721.92	9,549.71	21.72
036-REVENUES		294,209.00	83,280.34	32,995.42	210,928.66	28.31
TOTAL Revenues		4,672,577.00	416,778.74	272,437.15	4,255,798.26	8.92
Expenditures						
101-LEGISLATIVE		19,518.00	8,911.44	151.42	10,606.56	45.66
151-PLANNING		155,556.00	27,326.02	8,050.04	128,229.98	17.57
173-GENERAL SERVICES		553,644.00	120,841.82	38,659.56	432,802.18	21.83
191-ELECTIONS		2,200.00	308.00	0.00	1,892.00	14.00
208-ACCOUNTING/AUDIT		13,500.00	0.00	0.00	13,500.00	0.00
209-ASSESSMENT/TAXES		70,660.00	14,848.69	4,609.93	55,811.31	21.01
210-LEGAL		60,000.00	12,630.40	5,870.80	47,369.60	21.05
248-GENERAL/OTHER SERVICES		331,800.00	18,283.35	7,509.42	313,516.65	5.51
250-HOUSING		0.00	46,063.18	16,417.09	(46,063.18)	100.00
265-PUBLIC BUILDINGS		1,215,736.00	27,467.67	8,855.01	1,188,268.33	2.26
301-POLICE DEPARTMENT		618,166.00	131,853.82	43,149.43	486,312.18	21.33
706-ENVIRONMENTAL		750.00	0.00	0.00	750.00	0.00
751-PARKS & RECREATION		289,600.00	69,760.77	25,918.34	219,839.23	24.09
804-MUSEUM		3,102.00	473.11	245.45	2,628.89	15.25
809-SIDEWALKS		108,000.00	700.00	700.00	107,300.00	0.65
899-CONTINGENCY		62,215.00	845.87	0.00	61,369.13	1.36
965-TRANSFERS OUT		1,168,130.00	103,149.23	45,488.58	1,064,980.77	8.83
TOTAL Expenditures		4,672,577.00	583,463.37	205,625.07	4,089,113.63	12.49
Fund 101:						
TOTAL REVENUES		4,672,577.00	416,778.74	272,437.15	4,255,798.26	8.92
TOTAL EXPENDITURES		4,672,577.00	583,463.37	205,625.07	4,089,113.63	12.49
NET OF REVENUES & EXPENDITURES		0.00	(166,684.63)	66,812.08	166,684.63	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
030-REVENUES		563,741.00	72,602.57	20,437.43	491,138.43	12.88
TOTAL Revenues		563,741.00	72,602.57	20,437.43	491,138.43	12.88
Expenditures						
451-CONSTRUCTION		18,800.00	944.87	712.88	17,855.13	5.03
463-ROUTINE MAINTANCE		323,200.00	54,852.14	11,411.48	268,347.86	16.97
474-TRAFFIC SERVICE		32,000.00	1,293.11	748.19	30,706.89	4.04
478-WINTER MAINTENANCE		103,300.00	7,010.49	1,826.25	96,289.51	6.79
482-ADMINISTRATION		86,441.00	16,325.98	4,640.09	70,115.02	18.89
TOTAL Expenditures		563,741.00	80,426.59	19,338.89	483,314.41	14.27
Fund 202:						
TOTAL REVENUES		563,741.00	72,602.57	20,437.43	491,138.43	12.88
TOTAL EXPENDITURES		563,741.00	80,426.59	19,338.89	483,314.41	14.27
NET OF REVENUES & EXPENDITURES		0.00	(7,824.02)	1,098.54	7,824.02	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
030-REVENUES		935,398.00	85,930.36	22,147.04	849,467.64	9.19
TOTAL Revenues		<u>935,398.00</u>	<u>85,930.36</u>	<u>22,147.04</u>	<u>849,467.64</u>	<u>9.19</u>
Expenditures						
451-CONSTRUCTION		398,863.00	13,905.54	12,375.23	384,957.46	3.49
463-ROUTINE MAINTANCE		356,800.00	46,661.00	12,851.00	310,139.00	13.08
474-TRAFFIC SERVICE		19,525.00	549.35	118.64	18,975.65	2.81
478-WINTER MAINTENANCE		100,610.00	5,425.90	1,707.30	95,184.10	5.39
482-ADMINISTRATION		59,600.00	15,700.45	4,431.67	43,899.55	26.34
TOTAL Expenditures		<u>935,398.00</u>	<u>82,242.24</u>	<u>31,483.84</u>	<u>853,155.76</u>	<u>8.79</u>
Fund 203:						
TOTAL REVENUES		<u>935,398.00</u>	<u>85,930.36</u>	<u>22,147.04</u>	<u>849,467.64</u>	<u>9.19</u>
TOTAL EXPENDITURES		<u>935,398.00</u>	<u>82,242.24</u>	<u>31,483.84</u>	<u>853,155.76</u>	<u>8.79</u>
NET OF REVENUES & EXPENDITURES		0.00	3,688.12	(9,336.80)	(3,688.12)	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
030-REVENUES		513,050.00	(131,361.53)	41,901.56	644,411.53	(25.60)
TOTAL Revenues		<u>513,050.00</u>	<u>(131,361.53)</u>	<u>41,901.56</u>	<u>644,411.53</u>	<u>(25.60)</u>
Expenditures						
040-EXPENDITURES		513,050.00	42,016.86	14,003.49	471,033.14	8.19
TOTAL Expenditures		<u>513,050.00</u>	<u>42,016.86</u>	<u>14,003.49</u>	<u>471,033.14</u>	<u>8.19</u>
Fund 206:						
TOTAL REVENUES		513,050.00	(131,361.53)	41,901.56	644,411.53	25.60
TOTAL EXPENDITURES		513,050.00	42,016.86	14,003.49	471,033.14	8.19
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>(173,378.39)</u>	<u>27,898.07</u>	<u>173,378.39</u>	<u>100.00</u>

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
030-REVENUES		59,565.00	14,016.55	7,446.64	45,548.45	23.53
TOTAL Revenues		<u>59,565.00</u>	<u>14,016.55</u>	<u>7,446.64</u>	<u>45,548.45</u>	<u>23.53</u>
Expenditures						
040-EXPENDITURES		59,565.00	27,356.17	7,446.64	32,208.83	45.93
TOTAL Expenditures		<u>59,565.00</u>	<u>27,356.17</u>	<u>7,446.64</u>	<u>32,208.83</u>	<u>45.93</u>
Fund 209:						
TOTAL REVENUES		59,565.00	14,016.55	7,446.64	45,548.45	23.53
TOTAL EXPENDITURES		<u>59,565.00</u>	<u>27,356.17</u>	<u>7,446.64</u>	<u>32,208.83</u>	<u>45.93</u>
NET OF REVENUES & EXPENDITURES		0.00	(13,339.62)	0.00	13,339.62	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 210 - AMBULANCE FUND						
Revenues						
030-REVENUES		655,700.00	198,790.46	36,378.56	456,909.54	30.32
032-REVENUES		144,160.00	25,787.50	9,205.50	118,372.50	17.89
040-EXPENDITURES		(1,850.00)	0.00	0.00	(1,850.00)	0.00
TOTAL Revenues		798,010.00	224,577.96	45,584.06	573,432.04	28.14
Expenditures						
040-EXPENDITURES		653,850.00	189,576.78	65,369.68	464,273.22	28.99
045-EXPENSES		144,160.00	0.00	0.00	144,160.00	0.00
TOTAL Expenditures		798,010.00	189,576.78	65,369.68	608,433.22	23.76
Fund 210:						
TOTAL REVENUES		798,010.00	224,577.96	45,584.06	573,432.04	28.14
TOTAL EXPENDITURES		798,010.00	189,576.78	65,369.68	608,433.22	23.76
NET OF REVENUES & EXPENDITURES		0.00	35,001.18	(19,785.62)	(35,001.18)	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - RUBBISH COLLECTION FUND						
Revenues						
030-REVENUES		33,200.00	17,800.19	12,405.56	15,399.81	53.62
TOTAL Revenues		<u>33,200.00</u>	<u>17,800.19</u>	<u>12,405.56</u>	<u>15,399.81</u>	<u>53.62</u>
Expenditures						
040-EXPENDITURES		33,200.00	17,800.19	12,405.56	15,399.81	53.62
TOTAL Expenditures		<u>33,200.00</u>	<u>17,800.19</u>	<u>12,405.56</u>	<u>15,399.81</u>	<u>53.62</u>
Fund 226:						
TOTAL REVENUES		33,200.00	17,800.19	12,405.56	15,399.81	53.62
TOTAL EXPENDITURES		<u>33,200.00</u>	<u>17,800.19</u>	<u>12,405.56</u>	<u>15,399.81</u>	<u>53.62</u>
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 242 - BOYNE THUNDER FUND						
Revenues						
030-REVENUES		139,350.00	120,910.17	102,599.57	18,439.83	86.77
040-EXPENDITURES		(18,560.00)	0.00	0.00	(18,560.00)	0.00
TOTAL Revenues		120,790.00	120,910.17	102,599.57	(120.17)	100.10
Expenditures						
040-EXPENDITURES		120,790.00	77,084.86	76,886.86	43,705.14	63.82
TOTAL Expenditures		120,790.00	77,084.86	76,886.86	43,705.14	63.82
Fund 242:						
TOTAL REVENUES		120,790.00	120,910.17	102,599.57	(120.17)	100.10
TOTAL EXPENDITURES		120,790.00	77,084.86	76,886.86	43,705.14	63.82
NET OF REVENUES & EXPENDITURES		0.00	43,825.31	25,712.71	(43,825.31)	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
030-REVENUES		410,219.00	49,941.08	23,245.76	360,277.92	12.17
TOTAL Revenues		<u>410,219.00</u>	<u>49,941.08</u>	<u>23,245.76</u>	<u>360,277.92</u>	<u>12.17</u>
Expenditures						
731-EXPENDITURES		410,219.00	67,162.41	36,168.75	343,056.59	16.37
TOTAL Expenditures		<u>410,219.00</u>	<u>67,162.41</u>	<u>36,168.75</u>	<u>343,056.59</u>	<u>16.37</u>
Fund 248:						
TOTAL REVENUES		410,219.00	49,941.08	23,245.76	360,277.92	12.17
TOTAL EXPENDITURES		410,219.00	67,162.41	36,168.75	343,056.59	16.37
NET OF REVENUES & EXPENDITURES		0.00	(17,221.33)	(12,922.99)	17,221.33	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% B DGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 251 - LDFA FUND						
Revenues						
030-REVENUES		341,989.00	0.00	0.00	341,989.00	0.00
TOTAL Revenues		<u>341,989.00</u>	<u>0.00</u>	<u>0.00</u>	<u>341,989.00</u>	<u>0.00</u>
Expenditures						
040-EXPENDITURES		341,989.00	47,224.31	6,000.00	294,764.69	13.81
TOTAL Expenditures		<u>341,989.00</u>	<u>47,224.31</u>	<u>6,000.00</u>	<u>294,764.69</u>	<u>13.81</u>
<hr/>						
Fund 251:						
TOTAL REVENUES		341,989.00	0.00	0.00	341,989.00	0.00
TOTAL EXPENDITURES		<u>341,989.00</u>	<u>47,224.31</u>	<u>6,000.00</u>	<u>294,764.69</u>	<u>13.81</u>
NET OF REVENUES & EXPENDITURES		0.00	(47,224.31)	(6,000.00)	47,224.31	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 285 - MARINA FUND						
Revenues						
030-REVENUES		461,550.00	80,746.13	35,281.33	380,803.87	17.49
TOTAL Revenues		<u>461,550.00</u>	<u>80,746.13</u>	<u>35,281.33</u>	<u>380,803.87</u>	<u>17.49</u>
Expenditures						
040-EXPENDITURES		461,550.00	55,429.47	19,818.53	406,120.53	12.01
TOTAL Expenditures		<u>461,550.00</u>	<u>55,429.47</u>	<u>19,818.53</u>	<u>406,120.53</u>	<u>12.01</u>
Fund 285:						
TOTAL REVENUES		461,550.00	80,746.13	35,281.33	380,803.87	17.49
TOTAL EXPENDITURES		461,550.00	55,429.47	19,818.53	406,120.53	12.01
NET OF REVENUES & EXPENDITURES		0.00	25,316.66	15,462.80	(25,316.66)	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 295 - AIRPORT FUND						
Revenues						
030-REVENUES		140,700.00	44,061.26	16,531.89	96,638.74	31.32
TOTAL Revenues		<u>140,700.00</u>	<u>44,061.26</u>	<u>16,531.89</u>	<u>96,638.74</u>	<u>31.32</u>
Expenditures						
040-EXPENDITURES		140,700.00	6,122.59	2,394.03	134,577.41	4.35
TOTAL Expenditures		<u>140,700.00</u>	<u>6,122.59</u>	<u>2,394.03</u>	<u>134,577.41</u>	<u>4.35</u>
<hr/>						
Fund 295:						
TOTAL REVENUES		140,700.00	44,061.26	16,531.89	96,638.74	31.32
TOTAL EXPENDITURES		140,700.00	6,122.59	2,394.03	134,577.41	4.35
NET OF REVENUES & EXPENDITURES		0.00	37,938.67	14,137.86	(37,938.67)	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 410 - BOYNE SENIORS CENTER FUND						
Expenditures						
040-EXPENDITURES		0.00	99.19	0.00	(99.19)	100.00
TOTAL Expenditures		<u>0.00</u>	<u>99.19</u>	<u>0.00</u>	<u>(99.19)</u>	<u>100.00</u>
Fund 410:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>99.19</u>	<u>0.00</u>	<u>(99.19)</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES		0.00	(99.19)	0.00	99.19	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 07/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
030-REVENUES		1,111,069.00	212,274.00	93,314.43	898,795.00	19.11
TOTAL Revenues		<u>1,111,069.00</u>	<u>212,274.00</u>	<u>93,314.43</u>	<u>898,795.00</u>	<u>19.11</u>
Expenditures						
590-EXPENDITURES		1,111,069.00	96,659.03	35,396.56	1,014,409.97	8.70
TOTAL Expenditures		<u>1,111,069.00</u>	<u>96,659.03</u>	<u>35,396.56</u>	<u>1,014,409.97</u>	<u>8.70</u>
Fund 590:						
TOTAL REVENUES		1,111,069.00	212,274.00	93,314.43	898,795.00	19.11
TOTAL EXPENDITURES		<u>1,111,069.00</u>	<u>96,659.03</u>	<u>35,396.56</u>	<u>1,014,409.97</u>	<u>8.70</u>
NET OF REVENUES & EXPENDITURES		0.00	115,614.97	57,917.87	(115,614.97)	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER FUND						
Revenues						
032-REVENUES		590,000.00	137,071.21	40,452.33	452,928.79	23.23
592-EXPENDITURES		(16,350.00)	0.00	0.00	(16,350.00)	0.00
TOTAL Revenues		573,650.00	137,071.21	40,452.33	436,578.79	23.89
Expenditures						
592-EXPENDITURES		573,650.00	67,292.05	27,116.68	506,357.95	11.73
TOTAL Expenditures		573,650.00	67,292.05	27,116.68	506,357.95	11.73
Fund 592:						
TOTAL REVENUES		573,650.00	137,071.21	40,452.33	436,578.79	23.89
TOTAL EXPENDITURES		573,650.00	67,292.05	27,116.68	506,357.95	11.73
NET OF REVENUES & EXPENDITURES		0.00	69,779.16	13,335.65	(69,779.16)	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - MOTOR POOL FUND						
Revenues						
030-REVENUES		411,040.00	57,464.28	18,881.39	353,575.72	13.98
TOTAL Revenues		<u>411,040.00</u>	<u>57,464.28</u>	<u>18,881.39</u>	<u>353,575.72</u>	<u>13.98</u>
Expenditures						
040-EXPENDITURES		411,040.00	26,350.33	8,128.54	384,689.67	6.41
TOTAL Expenditures		<u>411,040.00</u>	<u>26,350.33</u>	<u>8,128.54</u>	<u>384,689.67</u>	<u>6.41</u>
Fund 661:						
TOTAL REVENUES		411,040.00	57,464.28	18,881.39	353,575.72	13.98
TOTAL EXPENDITURES		411,040.00	26,350.33	8,128.54	384,689.67	6.41
NET OF REVENUES & EXPENDITURES		0.00	31,113.95	10,752.85	(31,113.95)	100.00

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	MONTH 07/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 701 - TRUST & AGENCY FUND						
Expenditures						
000		0.00	(1,344.00)	(450.00)	1,344.00	100.00
TOTAL Expenditures		0.00	(1,344.00)	(450.00)	1,344.00	100.00
Fund 701:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(1,344.00)	(450.00)	1,344.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	1,344.00	450.00	(1,344.00)	100.00
TOTAL REVENUES - ALL FUNDS		11,146,548.00	1,402,812.97	752,666.14	9,743,735.03	12.59
TOTAL EXPENDITURES - ALL FUNDS		11,146,548.00	1,464,962.44	567,133.12	9,681,585.56	13.14
NET OF REVENUES & EXPENDITURES		0.00	(62,149.47)	185,533.02	62,149.47	100.00

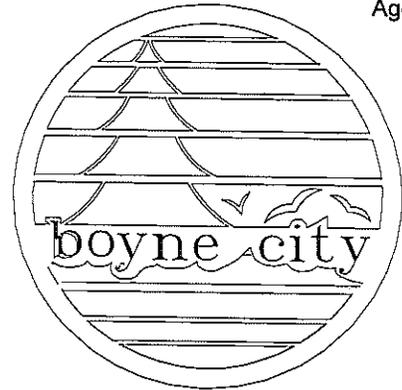
CITY OF BOYNE CITY

To: Michael Cain, City Manager

From: Scott McPherson Planning Director 

Date: August 27, 2013

Subject: Request for Alley Vacation

**Background**

An application for the vacation of a public way has been submitted by Leon Dyer, residing at 530 Lewis St. (*See attached aerial map*). Mr. Dyer is requesting the alley located between Franklin St. and Division St., west of Lewis St., be vacated. The alley is 16.5 feet wide and 450 feet in length and runs between lots 28, 30, 32, 34, 35, 36, 37 (on the Lewis St. side) and 50, 51, 52, 53, 41, 40, 39, 38 (on the Alice St. and C. G. Lewis Addition side). (*See attached plat map*).

Currently, the City does not maintain the alley and there are no utilities in that location. The request was reviewed by the City Street and Water and Sewer Departments, and both advised of foreseeing no future need for the alley in regards to city infrastructure or utilities.

Process

Before an alley can be vacated by the City Commission a recommendation on the proposed vacation request from the Planning Commission is required. As per Chapter 54 of the Boyne City Code of Ordinances, Article II Vacating Streets or Alleys section 54-26, after receiving the report of the Planning Commission, the City Commission shall determine whether to proceed further and if so the procedure shall be as hereinafter set forth:

- (1) The city shall have published a notice of the hearing and date of said hearing on the petition for the vacating of the street, alley, or portion thereof, by publishing the notice thereof once each week for three consecutive weeks in a newspaper printed or circulated within the city;
- (2) The city shall also cause copies of said published notice to be posted in three of the most public places within the city;
- (3) The city shall also cause to be mailed, by first class mail, a copy of said notice of hearing to those persons shown by the last known city assessor's records, to be the owners of each lot or parcel of land which abuts said street, alley, or portion thereof to be vacated; and
- (4) The city shall cause to be mailed, by certified mail, a copy of said published notice to the state treasurer and to all of the public utilities providing services in the city, if said street, alley, or portion thereof sought to be vacated is connected to a county road; then, a copy of said notice shall also be mailed to the board of county road commissioners.

Action

The Planning Commission reviewed the request at their regular meeting on August 19, 2013. Due to findings that the alley is currently undeveloped, not maintained by the City, does not contain any city infrastructure or utilities and is not anticipated to be needed for future use, the Planning Commission recommended the alley be vacated. The City Commission needs to determine if the application should proceed based on the report from the Planning Commission and, if necessary, will direct staff to schedule a public hearing and distribute public notification in accordance with the required procedures.

Recommendation

Proceed with the requested alley vacation and direct staff to schedule and notice the required public hearing.

Options

1. Determine not to proceed with the alley vacation request
2. Postpone action on the request pending further information
3. Other action as determined by the Commission



Alice

Alley Requested to be Vacated

Franklin

DERENZY JEFFREY M & ERIN L

ANDERSON KENNET J P

RICHARDS JAMES D & LORETTA

DYER LEON E

DYER LEON E

SMITH CLARENCE H & BLANCH E P

PIPER JASON S & MONICA J

Lewis

Division

Kuhn

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER

FROM: ANDREW KOVOLSKI; DPW SUPERINTENDENT



DATE: 8/23/13

RE: PARK BENCH PURCHASE

During the budget review session it was suggested we look at purchasing more benches for Old City Park. I have solicited pricing for 5 new 6 foot "Scarborough" Benches from Landscape Forms of Kalamazoo, MI. A copy of there proposal is attached for your review. The price for these benches is \$1,161.00 each for a total of \$5,805.00. Shipping charges of \$390.00 brings the grand total to \$6,195.00.

These are the same Benches we have purchased for areas in the Downtown. They are very durable and I feel they will compliment the park. We plan to place the benches on concrete pads next to the walkways in the park.

RECOMMENDATION:

It is my recommendation that the City Commission approve the purchase of 5 Scarborough Benches from Landscape Forms for the amount of \$6,195.00 and authorize the City Manager to sign the required documents. Funds for this purchase are available in Parks and Recreation budget.

Quote

Date: 08/13/2013
LF Quote#: 0000161138
PO#:
Project: City of Boyne City-benches 2013

Bill To: City of Boyne City
ATTN: Andy Kavalski
319 N. Lake St.
Boyne City, MI 49712

CORPORATE
431 Lawndale Avenue
Kalamazoo, MI 49048-9543
P: 800.521.2546 F: 269.381.3455
www.landscapeforms.com
Federal I.D.# 38-1897577

Ship To: City of Boyne City
ATTN: Andy Kavalski - (231) 582-0375
319 N Lake St
Boyne City, MI 49712-2109

Ship Via: Common Carrier
F.O.B.: Destination

Qty	Description	Unit Price	Total Price
-----	-------------	------------	-------------

Tagging Instructions:
Bill of Lading Instructions:

When ordering please confirm:

- Shipping address and contact information (name and ph#)
- Billing address and contact information
- Is your firm or the project tax exempt? If so, exemption certificate must accompany order
- Delivery schedule:

___ Immediately upon completion

___ Target delivery date: _____

5	Scarborough Bench		\$ 1,161.00	\$ 5,805.00
	Style:	<i>Backed</i>		
	Length:	<i>72"</i>		
	Insert:	<i>Horizontal Strap</i>		
	Powdercoat Color:	<i>Ivy</i>		
	Standard Features:	<i>Freestanding/Surface Mountable</i>		

Item Total	\$ 5,805.00
Shipping & Handling	\$ 390.00
Sub Total	\$ 6,195.00
Estimated Tax	\$ 0.00
Document Total	\$ 6,195.00

Payment Terms: NET 30 DAYS

Landscape Forms, Inc. reserves the right to change payment terms based on payment history as well as information obtained from commercial credit reporting agencies.

- Purchaser is responsible for confirming options, materials, quantities, etc., for completeness and conformity to plans and specifications.
- Changes to or cancellations of orders may incur a penalty charge of 30% or more. Special orders may not be changed or cancelled.
- No merchandise can be returned without authorization from Landscape Forms. Returns may be subject to a disposition fee of 30-100%.

Page: 1 of 2

Ship Date:

Cust #: 60573
SSR: Nicole Thompson
Rep: Toni Gasperoni M15

Landscape Forms Sales Service

Purchaser

Seller

landscapeforms

Quote

Date: 08/13/2013
LF Quote#: 0000161138
PO#:
Project: City of Boyne City-benches 2013

Bill To: City of Boyne City
ATTN: Andy Kavalski
319 N. Lake St.
Boyne City, MI 49712

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431 Lawndale Avenue
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P: 800.521.2546 F: 269.381.3455
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Ship To: City of Boyne City
ATTN: Andy Kavalski - (231) 582-0375
319 N Lake St
Boyne City, MI 49712-2109

Ship Via: Common Carrier
F.O.B.: Destination

- Prices based on quantities shown. Change in quantity may affect price. Prices are held for 60 days.
- Landscape Forms is a supplier only and ships via common carrier. Customer is responsible for offloading and installing unless otherwise indicated above.
- Mounting hardware is only available on a limited number of products. Please consult the installation recommendations or contact our corporate office to confirm. In the event hardware is provided, it **MUST** be used for proper installation.
- Refer to Care and Maintenance guidelines for more detailed information and instructions.
- All orders ship upon completion of fabrication. A one-week grace period may be available, after which storage fees will apply.
- This Agreement contains the entire understanding between the parties. All prior communications are merged into this Agreement. The terms of this Agreement shall control any conflict between documents.
- This Agreement may be signed by the parties separately and by facsimile, and together they shall be deemed one binding, original Agreement.
- Purchaser shall pay all costs and expenses paid or incurred by Landscape Forms, Inc. in collecting any amounts due for goods purchased by Purchaser, including without limitation, reasonable attorneys' fees and collection costs. Balances on invoices not paid within 30 days of date of invoice, or within an alternate period of time as determined and indicated by Landscape Forms, shall incur interest at a rate of 18% per annum. Cash discounts are not offered.
- Tax is estimated. Actual tax will be charged on final invoice and shall be payable by the Purchaser. U.S. customers must provide a valid sales tax exemption or resale certificate to remove liability.
- **REMITTANCE OPTIONS:** For information on paying via credit card, ACH, direct bank transfer, or wire please email us at AR@landscapeforms.com.
Mail payments to:

USD Checks
Landscape Forms, Inc.
Dept 78073
PO Box 78000
Detroit, MI 48278-0073
USA

CAD Cheques
Landscape Forms, Inc.
PO Box 2408
Station A
Toronto, Ontario M5W 2K6
CAN

GBP Cheques
Landscape Forms Inc.
PO Box 7731
1 Chaseside
Bournemouth, Dorset
BH1 9WZ
UK

Page: 2 of 2

Ship Date:

Cust #: 60573
SSR: Nicole Thompson
Rep: Toni Gasperoni M15

Landscape Forms Sales Service

Purchaser

Seller

landscapeforms

MEMORANDUM**TO: MICHAEL CAIN; CITY MANAGER****FROM: ANDREW KOVOLSKI; DPW SUPERINTENDENT** **DATE: 8/23/13****RE: ARCHERY TARGET PURCHASE**

The Archery Range at Avalanche Park is seeing more use lately. Mark Fruge' is trying to organize a new archery club and is seeking assistance from the Parks Department to improve conditions at the range. The current Targets at the Avalanche Archery Range have been deteriorating for the last few years. I feel it is time to replace them. This item was discussed at the July 18th Parks and Recreation Commission meeting with the board giving support for the purchase of new targets. A copy of that section of the minutes are attached for your review.

At the suggestion of Mr. Fruge' I have contacted the Rinehart Target Company to obtain pricing on 12 new targets. This company supplies targets for almost all of the competition shoots in the United States and have a reputation for quality and durability. He also suggested we look at purchasing "blemished" targets. These are targets that would have some slight flaw that the manufacturer would offer discounted pricing. They are offering us Club pricing discount of 10% on all products and an additional 30% discount on the "Blemished" targets.

Attached to this memorandum you will find a Quotation from Rinehart Targets for the purchase of 12 new targets, of which 11 are the blemished targets, for the amount of \$3,133.00.

RECOMMENDATION:

It is my recommendation that the City Commission approve the purchase of 12 new targets for the Avalanche Park Archery Range from the Rinehart Target Company for the amount of \$3,133.00 and authorize the City

Manager to sign the required documents. Funds for this purchase are available in Parks and Recreation budget.

~~Tree removals at Avalanche - trail maintenance - Now that the holidays and large festivals have come and gone will be getting back on track for maintenance~~

~~Dog park - no updates - Staff has not had the time to get fence pricing. We should have the pricing soon and will share with the board at the next meeting.~~

Archery Targets - In the agenda packet Kuhn presented the board with proposed cost of targets. At one time it was thought that targets could be acquired through the manufacture after state and national shoots at a very good price with little use. That option is no longer available, as the targets are being re-used at consecutive archery events. Mark Fruge' also spoke about the upkeep and maintenance of the loop trail system. Several years ago, a group of volunteers cleared the trail and set the targets at various stages. The archery group would like to see the trail loop utilized once again. After board discussion, **motion by Kuhn, seconded by Parish, PASSED UNANIMOUSLY**, to have staff make direct contact with Rhinehart Target Manufacturing to see if it is possible to get better target pricing, or possible sponsorship.

****MOTION**

NEW BUSINESS

**Park Hours Ordinance
Draft Revisions**

~~Kovolski stated this item was pulled for further revisions.~~

**Placemaking Micro-
grant opportunities**

~~Added to the agenda was the opportunity for Placemaking micro-grants. The maximum amount allowed is \$5,000 and this would be used specifically for projects in Old City Park which could include new two sided park identification signage off of North East Street, developing free Wi-Fi access for the site, possibly in cooperation with a local business, and additional park furnishings, such as picnic tables and benches. As this is a local match grant, the proposed match would be \$5,000 for a total budget of \$10,000. The application deadline is August 2nd. The board felt that this is a great opportunity to enhance the park, so after board discussion, **motion by Meeder, seconded by Kuhn, PASSED UNANIMOUSLY**, to recommend to the City Commission, their consideration of Michael Cain and staff to move forward with the appropriate application for the proposed micro grant through Northwest Michigan Council of Governments for the maximum amount of \$5,000.~~

****MOTION**

Good of the Order

~~Kuhn stated he was up at Avalanche on Monday and there were approximately 20 mountain bike riders coming out of the trail system. He wondered if there was an organized race, or just recreational riders. Boyne Thunder - What an awesome event to raise money for local charities. A lot of work goes into pulling off this event, however, a lot of people attend, spend money and have a great time. Boyne Valley Equine have not used the proposed horse trails as of yet.~~



Quote

Rinehart Targets
1809 Beloit Avenue
Janesville, WI 53546
(608) 757-8153

Order Number: 0042967
Order Date: 8/21/2013
Order Taken By: tn
Salesperson: HOUS
Customer Number: 0006314

Sold To:
 City of Boyne City
 319 N Lake St
 Boyne City, MI 49712
 Phone: (231) 582-0375
 Fax: (231) 582-6506

Ship To:
 City of Boyne City
 319 N Lake St
 Boyne City, MI 49712

Confirm To:
 Andy Kovolski

Customer P.O.	Ship VIA	F.O.B.	Terms			
05190			Prepaid			
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
Shipping Estimate 8/21/13						
2 skids @ 540 lbs via USF HOLLAND \$193						
40511	EACH	1	0	0	167.00	167.00
Turkey - Alert IBO			Whse: 000			
BLEM #81						
36511	EACH	1	0	0	194.00	194.00
Goat - Catalina IBO			Whse: 000			
BLEM #83						
43111	EACH	1	0	0	324.00	324.00
Cats - Cougar IBO			Whse: 000			
BLEM #037						
26111	EACH	1	0	0	279.00	279.00
Boar - Razorback IBO			Whse: 000			
BLEM #036						
35111		1	0	0	136.00	136.00
Bear - 28" Small Brown IBO			Whse: 000			
BLEM #073						
46811	EACH	1	0	0	356.00	356.00
Wolves - Snarling Grey IBO			Whse: 000			
BLEM #034						
15211	EACH	1	0	0	198.00	198.00
Deer - Spike Buck IBO			Whse: 000			
BLEM #072						
Attach Antlers						
45411	EACH	1	0	0	162.00	162.00
Wolverine IBO			Whse: 000			
BLEM #038						

Continued



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 Boyne City, MI 49712

Confirm To:
 Andy Kovolski

Customer P.O.	Ship VIA	F.O.B.	Terms			
05190			Prepaid			
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
12911	EACH	1	0	0	359.00	359.00
Deer - Browsing Buck IBO			Whse: 000			
BLEM #075						
10511	EACH	1	0	0	359.00	359.00
Deer - Alert IBO			Whse: 000			
BLEM #100						
13811	EACH	1	0	0	235.00	235.00
Deer - Feeding Doe IBO			Whse: 000			
10711	EACH	1	0	0	171.00	171.00
Deer - Anatomy			Whse: 021			
BLEM						

Net Order: 2,940.00
 Less Discount: 0.00
 Freight: 193.00
 Sales Tax: 0.00
Order Total: 3,133.00

August 2013

August 2013						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2013						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			August 1 8:30am Main Street Board mtg.	August 2 5:30pm Stroll the Streets	August 3 6:00am Ride the Charx 8:00am Farmers Market Pride of Baltimore
	5:00pm ZBA	8:00am Farmers Market 5:30pm Evenings at the Gazebo	6:00pm Parks & Rec	5:30pm Stroll the Streets	Antique Auto Show/Flea Market Summer Celebration 8:00am Farmers Market Antique Auto Show/Flea Market
Antique Auto Show/Flea Market	7:00pm City Commission	8:00am Farmers Market 5:30pm Evenings at the Gazebo		5:30pm Stroll the Streets	Norfolk Harvest Fest. 8:00am Farmers Market Norfolk Harvest Fest.
5:00pm Planning Commission	7:00pm Historic District	8:00am Farmers Market 5:30pm Evenings at the Gazebo		5:30pm Stroll the Streets	8:00am Farmers Market
	12:00pm City Commission	8:00am Farmers Market 5:30pm Evenings at the Gazebo	5:30pm Airport Advisory Board 6:30pm Dancin in the Street	5:30pm Stroll the Streets	Dalmac 7:00am Labor Day Car Show More Items...

September 2013

September 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					September 1 8:00am Di-Athlon/Tri-Athlon
2 City Hall closed Labor Day (United States)	3 5:00pm ZBA	4 8:00am Farmers Market	5 8:30am Main Street Board mtg. 6:00pm Parks & Rec	6	7 8:00am Farmers Market
					8 Community Potluck
9 12:00pm EDC/LDFA	10 7:00pm City Commission	11 8:00am Farmers Market	12	13	14 8:00am Farmers Market
					15
16 5:00pm Planning Commission 7:00pm Historical Commission	17	18 8:00am Farmers Market	19	20	21 8:00am Farmers Market
					22
23	24 12:00pm City Commission	25 8:00am Farmers Market	26 5:30pm Airport Advisory Board	27	28 8:00am Farmers Market
					29
30					