



Approved: 2-28-19 JH

**MEETING OF
JANUARY 24th , 2019**

RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD HELD JANUARY 24th, 2019.

CALL TO ORDER

Chair, Richard Bouters called the meeting to order at 5:33 PM followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Brian Harrington, Richard Wright, Doug Brubaker
Jerry Schmidt*, Leon Jarema*, Rod Cortright*
Absent: Leon Vercruysee, Bud Chipman*, Allen Sturza*
*Ex Officio Members

Citizens: John Van Etten, Lynn Van Etten
Staff: Airport and City Manager, Michael Cain; Timothy Fass, Boyne City
Director of Public Works (DPW)

EXCUSED ABSENCES

None (Board member absences were unintentionally omitted)

APPROVAL OF MINUTES

October 25th 2018 Meeting Minutes:
Under NEW BUSINESS, III, 2019 Boyne City Airport Advisory Board Meeting Schedule the meeting minutes incorrectly reflected a start time as 5 PM. The meeting minutes are changed to show a start time of 5:30 PM. Motion by Harrington seconded by Brubaker to pass the meeting minutes as amended.

January 10th 2019 Special Airport Advisory Board Goal Setting Meeting:
Motion by Wright seconded by Brubaker to pass the meeting minutes as written.

CORRESPONDENCE

Received January 22nd, 2019, from Prein & Newhof to Mr. Mike Cain, re. QoE Acquired Prein & Newhof. Letter recounts Prein & Newhof's values of: *Invest Wisely, Build Expertise and Develop Relationships*. Also mentioned is Prein & Newhof is a Michigan only business with headquarters in Grand Rapids, MI.

Received January 24th, 2019 from Mr. Travis Hatt, subject: Flying drone at Boyne Mountain January 26th, 2019. The Board's collective agreement was the activity does not affect Boyne City Airport operations. Cain advised Mr. Hatt to also advise those responsible for Boyne Mountain Airport operations of the proposed activity. Ensuing conversation detailed that an airport operator may disapprove drone flights if those flights interfere with manned aircraft flight.

CITIZENS COMMENTS
(NON-AGENDA ITEMS)

Mr. John Van Etten enquired if it would be possible to install or have installed high visibility red obstruction balls (Catenary Unlighted Markers, AC No: 70/7460-1L, Subject: *Obstruction Marking and Lighting*) on the power lines crossing the approach zone to runway 27.

Michael Cain will discuss this issue with the Michigan Department of Transportation – Aviation (MDOT) at the Michigan Association of Airport Executives (MAAE) meeting scheduled for February 19 – 20 in Lansing, MI.

COMMITTEES

Nothing reported

UNFINISHED BUSINESS

Review Consolidated Goals List

Richard Wright provided an expanded four page spread sheet delineating:

1. 2018 Summary Boyne City Airport Advisory Board Goals
2. 2018 Carry-Over Boyne City Airport Advisory Board Goals (2018 Completed Goals Deleted)
3. 2019 New or Restated Existing Airport Advisory Board Goals
4. 2019 New and Existing 2018 Combined Goals List
 - i. Additional columns reflect each goal's status and if funding is required.

Board members agreed to individually prioritize the 23 2019 goals sending their assessments to Richard Wright via email no later than February 11th.

Airport Parking Final Summary

Richard Bouters presented the results of his study, *AIRCRAFT OVERNIGHT PARKING PROJECT, June 1st thru August 31st 2019*. Richard's five page printed study includes six attachments spanning the project's purpose, goal, development process, parameters and summary. Based on extensive data gathered Richard suggests three alternative possible actions:

1. Continue charging overnight parking fees
2. Develop a process to monitor, record and collect fees for parked aircraft during the peak user season
3. Abandon aircraft overnight parking fees.

The ensuing discussion primarily centered on positive and negative effects of abandoning overnight parking fees. The merits of revenues collected was contrasted with the potential loss of revenues from aviation fuel sales and local economy stimulation. Mr. John Van Etten reported that many smaller general aviation airports do not collect overnight parking fees if that aircraft operator purchases fuel at that airport. Ms. Lynn Van Etten suggested that until a final course of action is chosen and committed to by the Board it would be beneficial to reflect the fact that Boyne City does indeed collect overnight airport parking fees in the Airport Facility Directory.

Board consensus regarding the possible actions was not achieved. The issue was tabled until the next scheduled airport advisory board meeting.

Installation of Runway Distance Remaining Markers

Richard Wright briefly informed Mr. Tim Fass (DPW Director), that the newly acquired runway distance markers are in cold storage at the DPW facility in Boyne City. Further, consistent with the purchase agreement the deadline for markers installation is end April 30th, 2019.

Airport Automated Weather Reporting

Say Weather, a commercial aviation weather reporting and recording system, was presented by Richard Wright. Board members watched a TV video (equipment courtesy Richard Bouters) presentation of the system.

Board members quickly noticed the absence of cloud cover and visibility information severely limit the systems effectiveness. Richard Wright pledged to compile data on other commercially available weather reporting systems and periodically present those findings to the board.

NEW BUSINESS

Budget Suggestions

Budget suggestions will continue after the 2019 Airport Advisory Board Goals are collectively prioritized. Deadline for budget requests is mid-March 2019.

Proposed Establishment of Graying Temporary Military Operations Area

Michael Cain will send the correspondence letter to the board members for consideration.

Boyne City Public Works *Box Snow Plow*

Tim Fass reported that DPW has a purchase bid on a highly effective box snow plow. He reported that the Boyne City Airport would greatly benefit from such a device.

GOOD OF THE ORDER

The current price of aviation 100 Low Lead (LL) at the Boyne City Airport is \$4.72 per gallon.

ANNOUNCEMENTS

None

NEXT MEETING

The next regular Boyne City Airport Advisory Board meeting is scheduled for Thursday, February 28th, 2019 at 5:30 p.m. at the Airport Terminal.

ADJOURNMENT

The meeting was adjourned 7:02 PM by Chair, Richard Bouters.

Richard K. Wright 
Boyne City Airport Advisory Board Secretary