



**City of Boyne City**  
Founded 1856

319 N. Lake Street

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**BOYNE CITY  
JOINT BOARD AND COMMISSION MEETING  
Auditorium in Boyne City Hall  
319 North Lake Street  
Tuesday, February 7, 2012 at 6:00 p.m.**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. WELCOME, ROLL CALL AND INTRODUCTIONS
3. GOAL SETTING UPDATE AND PRELIMINARY RESULTS
4. CITY FACILITIES UPDATE AND DISCUSSION
5. BUDGET PROCESS UPDATE AND OUTLOOK
6. BOARD & COMMISSION ISSUES (Opportunity to raise other items of general interest)
7. ADJOURNMENT

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City Commission Agendas/Agenda Packet*

**An Equal Opportunity Provider and Employer  
Hometown Feel, Small Town Appeal**

**NOVEMBER 30, 2010  
JOINT BOARD AND  
COMMISSION MEETING**

RECORD OF THE PROCEEDINGS OF THE JOINT BOARD AND COMMISSION MEETING OF THE BOYNE CITY COMMISSION DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON THURSDAY, NOVEMBER 30, 2010 AT 6:00 PM

**CALL TO ORDER**

Mayor Chuck Vondra called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance

**ROLL CALL**

Present: Mayor Chuck Vondra, Mayor Pro-tem Dan Adkison, Commissioners Ron Grunch, Mike Cummings and Laura Sansom

Staff: Cindy Grice, Michele Hewitt, Randy Howard, Dan Meads, Shannon McMaster, Hugh Conklin, Scott McPherson, Michael Cain and Andy Kovolski

Others: Twelve representatives from the various City Boards, Commissions and Citizens were present.

**WELCOME  
AND INTRODUCTION**

Mayor Vondra welcomed everyone for attending tonight's meeting. Communication and discussion between the board and commissions is very important to our community.

**BOARD & COMMISSION  
UPDATES  
Economic Development  
Incorporation & Local  
Development Finance  
Authority**

Ralph Gillett listed the members of each board. In 2010, two IFECs were recommended to the City Commission, one for Kirtland Products and the second for Lexamar, both for 12 year abatements. Air Industrial Park Road was paved, along with new sidewalks added. The recent land swap/sale between the City, Bud Shear of IMI and John McLeod of Classic Instruments was discussed.

**Inspection Commission**

Clerk Treasurer Grice explained that the three-member commission meets thirty days prior to an election to appoint the inspectors. The inspectors are required to fill out an application and are trained through the County Clerk's Office.

**Historical Commission  
Historic District**

Michele Hewitt represented the both boards. She discussed the historical marker that was purchased by Main Street for Pearl Street. The board met with members of Main Street to discuss the availability of Certified Local Government grant funds and also to discuss uses for 417 Boyne Avenue and are currently looking for someone to purchase the property. Possible uses are renovations of the building, maintaining two apartments upstairs, possibly for senior use. The main focus is to place a business on the main floor.

The Historic Commission oversees museum operations. There are seven members who meet quarterly. Current goals include working with the schools recognizing Michigan History week, window displays of museum artifacts, such as the one this summer at the Oddfellows Building. City Manager Cain discussed a possible time capsule in the 1910 building.

**Housing Commission**

City Commissioner Ron Grunch who is also a Housing Commission board member discussed the upcoming 5<sup>th</sup> Anniversary dinner of the Senior Center on December 5 which will be held at the Senior Center.

The Boyne Senior board has been exploring assisted living on the Litzenburg campus. Deer Meadows is a quality place to live. There have been many upgrades made and a great quality of life is provided for its residents. Effective January 1, 2011, there will be no smoking allowed in any apartments.

**Main Street Board**

Program Manager Hugh Conklin discussed the many projects of the Main Street. The plan was renewed for another 15 years; the opening of the One Water project was a huge boost for the downtown; several façade projects have been completed; the Old City Park and Fochtman Lot projects have been completed; there has been much activity on the Dilworth this year including the feasibility study; a grant has recently been received from the Charlevoix County Community foundation for the Irish Heritage Festival, Stroll the Streets has continued, all paid for by business sponsorships; Boyne Thunder numbers were down, but \$23,000 was still raised for Camp Quality; the Farmer's market completed its first season in Veteran's Park. There are currently two openings on the Main Street Board. Boyne City was awarded the best Main Street Program in the State of Michigan.

**Team Boyne**

Jim Baumann discussed Team Boyne which is a subcommittee of Main Street and a spin-off of the Creating Entrepreneurial Communities group. This group plays a big part encouraging entrepreneurs. It is an important, unique group that is comprised of the City Manager, the School Superintendent, representatives from the Northern Lakes Alliance, the Chamber of Commerce and the Arts Collective. The group recently has completed an online survey and received great feedback on what can be done to improve the business climate, inviting entrepreneurial guests to get a good perspective from new business owners.

Team Boyne is also marketing a DVD in conjunction with Main Street and the EDC. The DVD has high end graphics and is a very professional promo of Boyne City.

City Manager Cain added that Team Boyne provides assistance to new business owners and if there is a struggling business, they are there to help out.

**Parks and Recreation Commission**

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Chair Paul Nicholls listed the seven members of the Parks and Recreation Commission. Current projects include the Boyne City to Boyne Falls multi use path; marking of walking trails, working with City staff to improve maps and signage; involvement with the Veteran's Memorial project; working on the five year recreation plan; maintenance of all parks and upkeep of facilities. The new Mountain Mayhem's second annual event will be held on the second Saturday of June, 2011. The event will be much larger in 2011 with 1,000 participants expected, along with additional evening events planned.

**Planning Commission**

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Chair Tom Neidhamer discussed the projects the Planning Commission has been working on. The long term master plan; the recent Partnership for Change plan; endorsing the M-75 Vision plan with Boyne Valley and Wilson Townships; changes to the sign ordinance; endorsement to changing the Air Industrial Park zoning to allow retail; updating and clean up of language in the Zoning Ordinance most recently, looking at the Brook assisted living project. Tom also thanked Scott McPherson and Pat Haver for their hard work and dedication.

**Zoning Board of Appeals**

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Shannon McMaster discussed the recent projects of the Zoning Board of Appeals. The board assists property owners with special circumstances with zoning. There are two vacancies for alternate members.

**Airport Advisory Board**

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Chair Richard Bouters listed the five members of the Board. Recent projects include GPS service to be published; weather reporting; short term hangars reversion to the City; hangar inspections and making sure they are used for aircraft storage; continued working with the Police Department on the Drag Races; looking at pursuing an airport education day with school students. Mr. Bouters also discussed the honor fueling system and positive comments received from the pilots.

**Board of Review**

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Chair Oral Sutliff discussed the Board of Review process. The 2011 CPI is 1.7 %.

**Boyne District Library Board**

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Chair Kathy Anderson discussed the Boyne District Library's current projects. The hours have been expanded; computer classes are available; yoga classes, parenting classes, Lego Club and active book sales. There are currently 30,000 items available. There is a 50 times per month average utilization of the Community room. The endowment fund is growing. The budget was reduced this year while continuing to provide quality services. There are 19 public use computers that during the busiest summer hours are maxed out. The Friends of the Boyne Library is a very active group.

**Chamber of Commerce**

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Jim Baumann said the Chamber had a very good year. They have a great relationship with the City. Boyne City is easy to promote. Everyone works together. There are just under 300 chamber members. Approximately 1400 e-newsletters are sent of which good feedback is received.

**CITY COMMISSION**

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Mayor Pro-Tem Dan Adkison said the Commission does take everything to heart. He thanked all of the volunteers. Other communities are envious of us. Commissioner Grunch said to keep the dream alive. Commissioner Sansom said this past first year as a commissioner has been really enjoyable and she is hearing positive feedback. Commissioner Cummings thanked all of the volunteers. He wants to see more public input. He added that he agrees with Michael Moore about the living wage. We are not in a transportation hub.

Mayor Vondra said he has the same gratitude for the volunteers. The Commission lowered taxes

this year while completing large projects. They are taking a serious look at efficiencies of which there are many to be gained, to give back to the community. Mayor Vondra also discussed moving the DPW facilities. Where do we put this structure? The City is in a good position financially. The new facility is budget neutral.

**Staff Comments**

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City Manager Cain discussed Mayor Exchange for 2011 along with using this format for a meeting on a County level in January of 2011. The City is now in the process of updating it's website.

Other Staff discussed projects completed and currently in the works in their departments.

**ADJOURNMENT**

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Moved by Mayor Vondra, second by Mayor Pro-tem Adkison to adjourn the Joint Board and Commission meeting of the City Commission of Thursday, November 30, 2010 at 7:59 p.m.

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Jindy Grice  
City Clerk/Treasurer

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Chuck Vondra  
Mayor