



Approved:

MEETING OF
December 1, 2016

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING HELD AT 6:00 P.M. AT CITY HALL ON THURSDAY, DECEMBER 1, 2016.**

CALL TO ORDER

Meeting was called to order by Vice Chair Swift at 6:00 p.m.

ROLL CALL

Present: Mike Sheehan, Jo Bowman, Patrick Patoka, Hugh Conklin and Mike Doumanian

Absent: Marie Sheets, Darryl Parish

MEETING ATTENDANCE

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: None

APPROVAL OF MINUTES **MOTION

Patoka moved, Bowman seconded, PASSED UNANIMOUSLY, a motion approving the November 3, 2016 meeting minutes as presented.

CITIZENS COMMENTS
(on non-agenda items)

None

DIRECTOR'S REPORT

Kovolski reported all of the parks are closed except Avalanche which is ready for winter activities as soon as the weather allows and the City has placed an ad for an attendant.

CORRESPONDENCE

None

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Park Inspection Reports -

- Alexander gave a report on discussions that took place at the City Commission meeting regarding the Open Space property. The current owners would like to place a conservation easement on the property through the Little Traverse Conservancy as a condition of the sale of the property to the City. This would place restrictions on how the property is used and developed to keep the property "public open space" in perpetuity. There was also discussion regarding grants that have been applied for and possible funding mechanisms to help purchase the property.
- **Disc Golf Update** - None
- **Trail(s) Update** - Boyne City/Charlevoix Trail Phase 2 contract has been awarded.
- **Friends of Avalanche** - There was an inquiry to sprucing up the entrance to the reservoir; removing and/or replacing old signs

and repair or replace the old gate. Conklin also requested further discussion regarding whether horses should be prohibited on Avalanche trails and asked that it be placed on a future agenda.

**UNFINIHSUED
BUSINESS**

**Charlevoix County
Parks Millage
Allocation**

The board reviewed the numbers of the amount the City has contributed through the millage and how much it's received back for projects. They also refined ideas for project applications for the next round of funding allocations that start January 1, 2017. Staff will proceed with working through the application process.

**Board Member Term
Expirations**

Board member terms expiring on December 31, 2016 are Patrick Patoka, who has expressed an interest in serving another term, and Marie Sheets. Marie expressed her desire to allow her term to expire; however, she further stated that she would be happy to serve until a replacement is found. Bowman moved, Alexander seconded a motion to recommend Sheets be elected to another four year term or until a replacement is found. Board discussion – Patoka stated that if Sheets is ready to done, it doesn't make sense to re-elect her and have her resign when we find a replacement. Secretary Brooks added that it would not be the first time that we have been down a board member and business has always continued to be conducted. Patoka. The general consensus of the board was it could be confusing to advertise we are looking to fill a vacancy that doesn't exist if Sheets is re-elected. Bowman withdrew her motion. No further motion was needed as Sheets term will automatically expire. All of the board members thanked Sheets for her many years of service to the board.

****MOTION**

Parish moved, Sheets seconded, PASSED UNANIMOUSLY to recommend the City Commission appoint Patoka to another four year term expiring December 31, 2020.

****MOTION**

Conklin moved, Doumanian seconded, PASSED UNANIMOUSLY to elect Patoka to serve as the board's Vice Chair.

NEW BUSINESS

**Adoption of the 2017
Meeting Schedule**

The general consensus of the board was to continue the meetings on the first Thursday of the month and not schedule a regular meeting in July. There was discussion regarding the start time of the meetings. After discussion it was decided to continue to start the meetings at 6 p.m.

****MOTION**

Shean moved, Parish seconded, PASSED UNANIMOUSLY to adopt the 2017 meeting schedule as presented.

**Review of FY 2016/17
Budget**

Kovolski reviewed the current fiscal budget with the board members and went through each category. There appears to be a shortage due to paying for the MParks project up front but when the reimbursement check comes it will be credited back to that account. At this time nothing seems out of line and everything is within the budgeted amounts.

FY 2017/18 Budget Discussion

Kovolski reported that the budget will be probably be status quo and most all of the money allocated in capital outlay will go towards the purchase of the open space and possibly remodeling the river mouth bathrooms.

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, January 5, 2017 at 6 pm at City Hall.

ADJOURNMENT

The December 1, 2016 meeting of the Parks and Recreation Board adjourned at 7:53 p.m.

Barb Brooks, Recording Secretary

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