



Approved: 11/28/2016

MEETING OF
OCTOBER 29, 2015

RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD OCTOBER 29, 2015

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Brian Harrington, Oral Sutliff
Ed Hennessy * Leon Jarema

ATTENDANCE

Absent:, *Jim Kozlowski * Larry Trumble *Bud Chipman*Rod Cortright
**Ex Officio Members*
Citizens: Ron Ludgin
Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

None

MOTION

APPROVAL OF MINUTES

Sutliff moved Harrington seconded PASSED UNANIMOUSLY to approve the minutes of **October 1, 2015** as written.

MOTION

CORRESPONDENCE

Grayling Temporary Military Operations Area (MOA): Reviewed and no action required by board.

CITIZENS COMMENTS

NONE

(NON-AGENDA ITEMS)

COMMITTEES/REPORTS

NONE

UNFINISHED BUSINESS

- A. Hangar Inquires/Leasing:**
1. Hangar A12 has been vacated by the current tenants and will be sub-leased by Mr. John Cooper.
- B. Projects: Runway distance markers:** The placement of runway distance marker signs continues in progress.
- C. Spring Safety Seminar:** The board will review the list of topics for the January mtg.
- D. Emergency Plan and Procedures:** The current plan is under review and will be revised with additions and/or changes.
- E. Fuel Bills:** A list of outstanding fuel bills was reviewed by the board with two bills noted to be likely uncollectable. The city manager will proceed to resolution.

NEW BUSINESS

- A. **Commercial Traffic Request:** The board reviewed and discussed an inquiry regarding bringing large Jets into the airport. Michael Cain will discuss this with the person making this inquiry.
- B. **2016 Michigan Airport Directory Update:** The Boyne City airport page was reviewed by the board and the addition of Available Courtesy Car will be included.
- C. **Guidelines for Operation of Model Aircraft on Airport Property:** A draft of guidelines was reviewed by the board with final guidelines to be discussed at the January meeting.
- D. **Airport User Survey:** A survey draft was discussed and will be reviewed at the January meeting.
- E. **2016 Advisory Board Meeting Schedule:** **Hennessy moved Sutliff seconded PASSED UNANIMOUSLY** to meet in 2016 on the 4th Thursday of the month at 5:30 p.m. in the airport terminal, with the exception of November and December when meeting may be held as needed.
- F. **Airport Courtesy Car:** A brief overview of summer use of the Courtesy Car was given by Richard Bouters. The use of this car by pilots visiting the airport has greatly exceeded the boards expectations with the majority of users indicating trips to the downtown area for shopping and dining.

A. Fuel price is **\$4.75** per gallon as of **September 17, 2015**.

GOOD OF THE ORDER

- A. The next regular Airport Advisory Board meeting is scheduled for **Thursday, January 28, 2016 at 5:30 p.m. in the Airport Terminal.**

ANNOUNCEMENTS

NEXT MEETING

MOTION

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:20 p.m.**

ADJOURNMENT

Richard L. Bouters-Secretary

