



**City of Boyne City**  
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712

Phone 231-582-6597

[www.boynecity.com](http://www.boynecity.com)

Fax 231-582-6506

## AGENDA

### BOYNE CITY PLANNING COMMISSION

Monday, December 16, 2013, 5:00 p.m.

Boyne City Hall



Scan QR code or go to  
[www.cityofboyne.com](http://www.cityofboyne.com)

click on Boards & Commissions for complete  
agenda packets & minutes for each board

1. Call to Order
2. Roll Call - Excused Absences
3. Consent Agenda  
*The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be acted upon by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed to be addressed immediately following action on the remaining consent agenda items. Such requests will be respected.*
- Approval of minutes from November 18, 2013 Boyne City Planning Commission meeting.
4. Hearing Citizens Present (*Non-Agenda Items*)
5. Reports of Officers, Boards, Standing Committees
6. Unfinished Business
7. New Business
  - A. Site Plan Amendment McDonalds
  - B. Site Plan Amendment Charlevoix Transit
  - C. Site Plan Amendment Harborage Storage Area
  - D. Review/Recommendation of Planning Commission Appointment
8. Staff Report
9. Good of the Order
10. Adjournment – Next Meeting, January 20, 2014

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334*

An Equal Opportunity Provider and Employer

**Hometown Feel, Small Town Appeal**

**Meeting of  
November 18, 2013**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday, November 18, 2013 at 5:00 pm.

**Call to Order**

Chair MacKenzie called the meeting to order at 5:00 p.m.

**Roll Call**

Present: George Ellwanger, Chris Frasz, Jane MacKenzie, Lori Meeder, Tom Neidhamer, Aaron Place, and Joe St. Dennis  
Absent: Jim Kozlowski  
Vacancy: One

**2013-11-18-02**

**St. Dennis moved, Meeder seconded, PASSED UNANIMOUSLY**, a motion to excuse the absence of Kozlowski.

Planning Director McPherson would like to add an additional agenda item. The position of Vice Chair needs to be filled, so would like this item placed on the agenda as item 7C

**Meeting Attendance**

City Officials/Staff: Planning Director Scott McPherson, and Recording Secretary Pat Haver  
Public Present: None

**Consent Agenda  
\*\*MOTION**

**2013-11-18-03**

**Ellwanger moved, St. Dennis seconded, PASSED UNANIMOUSLY**, a motion to approve the consent agenda; approval of the Planning Commission minutes from the October 21, 2013, as amended. The motion made at the October meeting for Lexamar was the landscape plan was *required* to be to staff within 30 days, not recommended to be to staff within 30 days.

**Comments on  
Non-Agenda Items**

None

**Reports of Officers, Boards  
and Standing Committees**

The *Trail Town Presentation* was held on November 6<sup>th</sup>, a committee is being developed, and Annie Doyle will be serving on the committee representing the Planning Department. If anyone from the Planning Commission is interested in serving on this committee, please let Hugh Conklin know. The City Commission did approve LIAA's assistance on the project. This will be utilized as a guide; there will be no requirements to implement any part of the plan, and is no cost to the city.

**Unfinished Business**

None

**New Business**

Planning Director Scott McPherson reviewed the proposed Infrastructure and Facilities Section update to the Master Plan. It is a "work in progress" with portions out to the appropriate department heads for their comment. If anyone has any comments or suggestions, please let him know.

**Review Infrastructure and  
Facilities Section of the  
Master Plan**

- SAW Grant – There is funding available to develop Sanitary, Storm water & Sewer Asset Management Plans. These plans will provide funding to purchase GIS hardware and software equipment, which is an excellent opportunity to continue to building our current database. Through the State of Michigan, the asset management role could possibly be mandated down the road. The City has submitted an application for this grant.

- DIG Grant – A grant in the amount of a little over \$583,000 was received for the reconstruction of East St. and Ray St. Will be moving forward with this process, which could possibly come before this board.
- The City does not currently have a Storm Water Ordinance. Earlier the County created one, which they wanted every municipality and township to sign on with – it is difficult for a “one size” fits all, so the City Commission did not adopt this plan. If successful, the SAW Grant does provide development for such an ordinance to fit your specific needs.

**Meeder** – What about our trails, could they be incorporated into this?

**McPherson** – This would be a good place for them to be incorporated or mentioned, along with all of the other plans we currently have; such as the Waterfront Master Plan, Avalanche Plan, and the Recreation Plan; so this is where the Trail Town Plan could be mentioned.

**Adoption of the 2014 Calendar**

**\*\*MOTION**

Included in the agenda packet is the 2014 meeting calendar, for your review and consideration. **Motion by St. Dennis, seconded by Place, PASSED UNANIMOUSLY**, to adopt the 2014 calendar as presented.

**Nomination to fill the Vice Chair position**

**\*\*MOTIONS**

With the passing of Gretchen Crum, the Planning Commission is without a Vice Chair, so this position will need to be filled. Chris Frasz’s name was submitted as a candidate for the position. With no further considerations for the position, **motion by Neidhamer, seconded by Ellwanger, PASSED UNANIMOUSLY**, to close the nominations. **Motion by St. Dennis, seconded by Meeder, PASSED UNANIMOUSLY** to nominate Chris Frasz as the Vice Chair.

**Staff Report**

- The current vacancy for the Planning Commission has been advertised, if you know of anyone who may be interested in serving on the board, please let Scott know. We do have (3) applications that were received in the past, and he will check with those individuals also.
- Assistant Planner Annie Doyle has set up a Twitter and Face book page for the City of Boyne City. This is another way to get information and news out to as many people as possible.
- The MDEQ held a public hearing on the Kirtland Products Emissions permit adjustment request on November 13, 2013. There were approximately 10 people at 6 pm for the public presentation portion. DEQ answered all of the questions that everyone had, and then accepted additional public comment from people who were at the public hearing. This was very informative, and they will take under advisement all of the public hearing comments and statements that were made. They indicated it could take up to 29 days before an answer is given.
- Place advised that the Main Street Design committee did meet and discussed various awning/sign options with the Grain Train, who reviewed them and has come up with a different look for their awning. They will be using sunbrella fabric material in a “Jockey Red” color. It is just a couple of shades off of the submitted red, however due to the different materials it looks much softer. The Design Committee had some concerns about vinyl of any type being used, and would like to suggest possible removal of that from the sign ordinance. Possibly need to take a look at the sign ordinance and zoning ordinances to simplify them in reference to acceptable materials.
- Shannon McMaster had been appointed to the Sign Ordinance Committee. With his leaving, the position has not been filled. **Motion by Meeder, seconded by Neidhamer, PASSED UNANIMOUSLY**, to appoint Annie

**\*\*MOTION**

Doyle to the Sign Committee as the Planning Department liaison.

**Good of the Order**

- The annual Community Wide Goal Setting Session has been set up for Thursday, January 9, 2014 at 6:00 pm at the St. Matthews Church Fellowship Hall. All are welcome to attend
- The Joint Boards and Commissions meeting has been scheduled for February 13, 2014 at 6:00 pm in the Auditorium.
- Neidhamer inquired about now reviewing and updating the Noise Ordinance. McPherson stated that he has been reviewing this with Hugh Conklin and Jeff Gaither. As you know from past meetings, a noise ordinance can be quite difficult to implement depending on noise scales vs vibrations.

**Adjournment**

The next meeting of the Boyne City Planning Commission is scheduled for December 16, 2013 at 5:00 pm in the Auditorium.

**2013-11-18-10**

**\*\*MOTION**

**Meeder moved, Neidhamer seconded, PASSED UNANIMOUSLY** a motion to adjourn the November 21, 2013 meeting at 5:54 p.m.

\_\_\_\_\_  
Jane MacKenzie, Chair

\_\_\_\_\_  
Pat Haver, Recording Secretary



## **Discussion**

The proposed amendment would create two ordering lines by splitting the existing queuing line to create two side by side ordering lines. This will be accomplished by adding a additional ordering island and relocating the existing ordering window. The queuing line would merge back into a single line prior to the pay window. To accommodate the additional line the parking lot will be enlarged on the south and west sides. A total of 5, 644 square feet of impervious surface will be added to the site. No parking spaces will be eliminated with the reconfiguration and 8 parking spaces will be added for a new total of 49 parking spaces on the parcel. Storm water from the site currently flows into the City storm sewer from 2 catch basins located in the entry and exit drives. No changes to the system are proposed. The existing shed on the property will be relocated and the existing dumpster enclosure will be reconstructed and enlarged. Some additional landscaping will be added to the back of the building. The existing patio seating located in the west yard area will be eliminated. No changes to the interior or exterior of building are proposed.

## **Process**

The proposed request would be an amendment to an approved development plan. The City of Boyne City Zoning ordinance provisions for requesting and approving amendments to an approved development plan are contained in section 19.65 Amendments to Approved Development Plans which is as follows:

### ***Section 19.65 Amendments to Approved Development Plans.***

*The development plan, if approved, shall become part of the record of approval, and subsequent actions relating to the activity authorized shall be consistent with the approved development plan unless a change or addition conforming to this Ordinance receives the mutual agreement of the landowner and the Planning Commission. Incidental and minor variations of the approved development plan, with written approval of the Administrator, shall not invalidate prior development plan approval. Amendments to the approved final development plan may occur only under the following circumstances:*

- A. An applicant or property owner who has been granted final development plan approval shall notify the Planning Director of any proposed amendment to such approved development plan.*
- B. Minor changes may be approved by the Administrator upon certification in writing to the Planning Commission that the proposed revision does not alter the basic design, compliance with the standards of this Ordinance, nor any specified conditions of the plan as agreed upon by the Planning Commission. In considering such a determination, the Administrator shall consider the following to be a minor change:*
  - 1. For residential buildings, the size of structures may be reduced, or increased by up to five percent (5%), provided that the overall density of units does not increase.*
  - 2. Square footage of nonresidential buildings may be decreased or increased by up to five percent (5%) or one-thousand (1,000) square feet, whichever is smaller.*
  - 3. Horizontal and/or vertical elevations may be altered by up to five percent (5%).*
  - 4. Movement of a building or buildings by no more than ten (10) feet.*
  - 5. Designated Areas not to be disturbed may be increased.*
  - 6. Plantings approved in the final development plan landscape plan may be replaced by similar types and sizes of landscaping which provides a similar screening effect on a one-to-one or greater basis, provided they comply with the landscaping standards of this Ordinance, with approval of the Planning Director.*
  - 7. Improvements to site access or circulation, such as inclusion of deceleration lanes, boulevards, curbing, pedestrian/bicycle paths, etc., which conform to the requirements of this Ordinance.*

8. *Changes of building materials to another of higher quality, as determined by the Planning Director.*
  9. *Changes in floor plans which do not alter the character of the use.*
  10. *Slight modification of sign placement or reduction of size.*
  11. *Relocation of sidewalks and/or waste receptacles.*
  12. *Internal rearrangement of parking lot which does not affect the number of parking spaces or alter access locations or design.*
  13. *Changes required or requested by the City for safety reasons shall be considered a minor change.*
- C. Should the Planning Director determine that the requested modification to the approved final development plan is not minor; the Planning Commission shall be notified in writing that the development plan has been suspended, and, if construction has initiated, a stop work order shall be issued for the section of the project deemed not to be in compliance. Thereafter, the applicant may revise the development plan and submit to the Administrator for resubmission to the Planning Commission.*
- D. Should the Planning Commission determine that the modifications to the final development plan significantly alter the intent of the preliminary development plan, a new submittal shall be required.*
- E. Any deviation from the approved final development plan, except as authorized in this section, shall be considered a violation of this Ordinance and treated as such.*

If the Planning Commission determines that the proposed amendment does not significantly alter the intent of the approved plan, and is in conformance with the Ordinance standards the requested amendment may be approved through the mutual agreement of the landowner and the Planning Commission.

### **Options**

The Planning Commission can agree to the changes presented and approve the amendment; the Planning Commission can decide not to agree to the changes as presented and not approve the amendment; or, modifications to the proposed amendment that the applicant and the Planning Commission mutually agree on can be made and the proposed amendment with modifications can be approved by the Planning Commission.



## Project Narrative

Date: November 20, 2013

To: Boyne City Planning Commission

Project: McDonald's Remodel  
1112 Boyne Ave.  
Boyne City, MI 49712

Proposed improvements at the existing McDonald's Restaurant with drive thru are to include:

- Revision of the existing drive thru lanes to provide a side-by-side or two-at-a-time ordering system to improve drive thru service and reduce the vehicle stacking out towards Boyne Avenue by increasing the number of vehicles that can stack inside the footprint of the drive thru.
- Asphalt paving additions at the South and West sides of the parking lot to accommodate the drive thru revisions and to provide additional parking spaces.
- A new CMU block trash corral with covered storage is to be provided in place of the existing trash corral.
- No changes to site utilities, storm water runoff systems or entry and exit drives are planned at this time.
- No renovations of the existing restaurant are planned. No changes to the building use, occupancy or occupant load are planned.

Please contact us with any questions you may have.

Sincerely,

Dave Evans – Lead Architectural Designer  
WD Partners  
614-634-7244  
[Dave.evans@wdpartners.com](mailto:Dave.evans@wdpartners.com)



# CITY OF BOYNE CITY



**To:** Chair Jane McKenzie and fellow Planning Commissioners

**From:** Scott McPherson, Planning Director

**Date:** December 16, 2013

**Subject:** Charlevoix Transit Development Plan Amendment

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## Background Information

Charlevoix County Transit has submitted an application for amendment to their development plan for a 1,848 square foot addition to the building and reconstruction of the parking lot. The property is approximately 4.3 acres and is located in the Community Service District (CSD) and the Charlevoix County Humane Society and Animal Shelter is also located on the property.



## Discussion

The building addition will be comprised of office space addition constructed on the west end of the existing building extending the building approximately 28 feet to the west. With the addition, the building will be set back approximately 100 feet from the west (side) lot line, 150 feet from the north (front) lot line and 60 feet from the south (rear) lot line. In the CSD the required setbacks are; front - 10 feet, sides - at least one 5 feet with total of both 15 feet, rear -15 feet. The proposed

addition will be a single story with a gable roof that will match the style and character of the existing building. The existing parking area on the west side will be removed and replaced. Approximately 4,200 square feet of additional pavement will be added and the number of parking spaces in this area will be increased from 22 to 25 spaces. The maximum lot coverage for a parcel in the CSD is 40%. The lot coverage of the existing buildings plus the proposed addition is approximately 12%.

### **Process**

The proposed request would be an amendment to an approved development plan. The City of Boyne City Zoning ordinance provisions for requesting and approving amendments to an approved development plan are contained in section 19.65 Amendments to Approved Development Plans which is as follows:

#### ***Section 19.65 Amendments to Approved Development Plans.***

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  - 2. Square footage of nonresidential buildings may be decreased or increased by up to five percent (5%) or one-thousand (1,000) square feet, whichever is smaller.*
  - 3. Horizontal and/or vertical elevations may be altered by up to five percent (5%).*
  - 4. Movement of a building or buildings by no more than ten (10) feet.*
  - 5. Designated Areas not to be disturbed may be increased.*
  - 6. Plantings approved in the final development plan landscape plan may be replaced by similar types and sizes of landscaping which provides a similar screening effect on a one-to-one or greater basis, provided they comply with the landscaping standards of this Ordinance, with approval of the Planning Director.*
  - 7. Improvements to site access or circulation, such as inclusion of deceleration lanes, boulevards, curbing, pedestrian/bicycle paths, etc., which conform to the requirements of this Ordinance.*
  - 8. Changes of building materials to another of higher quality, as determined by the Planning Director.*
  - 9. Changes in floor plans which do not alter the character of the use.*
  - 10. Slight modification of sign placement or reduction of size.*
  - 11. Relocation of sidewalks and/or waste receptacles.*

12. *Internal rearrangement of parking lot which does not affect the number of parking spaces or alter access locations or design.*

13. *Changes required or requested by the City for safety reasons shall be considered a minor change.*

*C. Should the Planning Director determine that the requested modification to the approved final development plan is not minor; the Planning Commission shall be notified in writing that the development plan has been suspended, and, if construction has initiated, a stop work order shall be issued for the section of the project deemed not to be in compliance. Thereafter, the applicant may revise the development plan and submit to the Administrator for resubmission to the Planning Commission.*

*D. Should the Planning Commission determine that the modifications to the final development plan significantly alter the intent of the preliminary development plan, a new submittal shall be required.*

*E. Any deviation from the approved final development plan, except as authorized in this section, shall be considered a violation of this Ordinance and treated as such.*

If the Planning Commission determines that the proposed amendment does not significantly alter the intent of the approved plan, and is in conformance with the Ordinance standards the requested amendment may be approved through the mutual agreement of the landowner and the Planning Commission.

### **Options**

The Planning Commission can agree to the changes presented and approve the amendment; the Planning Commission can decide not to agree to the changes as presented and not approve the amendment; or, modifications to the proposed amendment that the applicant and the Planning Commission mutually agree on can be made and the proposed amendment with modifications can be approved by the Planning Commission.







EROSION CONTROL NOTES

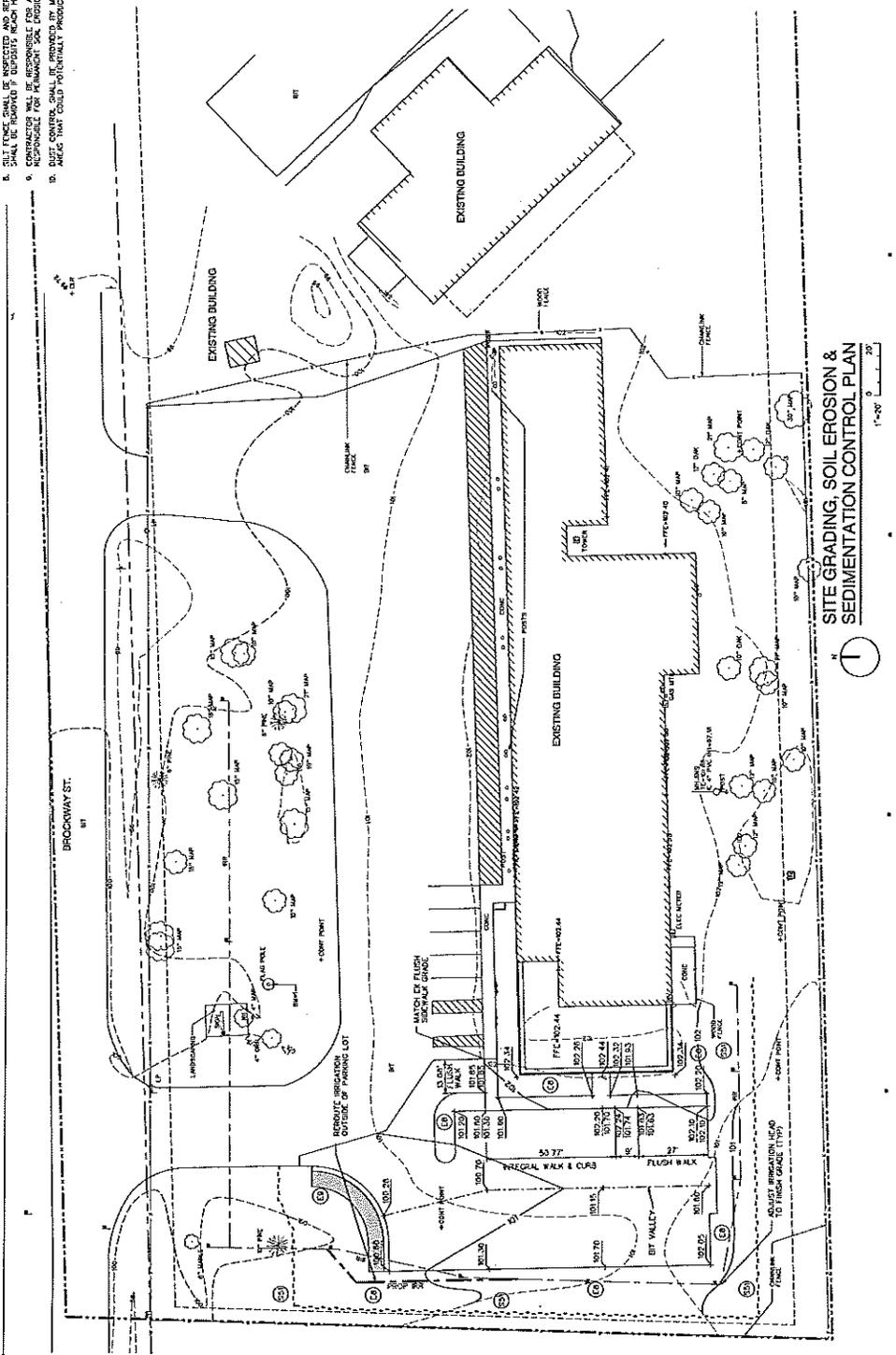
1. ALL EROSION CONTROL MEASURES AT THE LIMITS OF EARTHWORK PRIOR TO THE START OF ANY EARTHWORK SHALL BE INSTALLED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD AND SHALL BE REMOVED IN STRICT ACCORDANCE WITH THE PLANS AND SPECIFICATIONS.
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STORMWATER NOTES:

1. DRAINAGE AREA SUMMARY
2. IMPROVED AREA IN APPROXIMATE EQUAL TO EXISTING AREA
3. IMPROVED AREA IN APPROXIMATE EQUAL TO EXISTING AREA
4. IMPROVED AREA IN APPROXIMATE EQUAL TO EXISTING AREA
5. IMPROVED AREA IN APPROXIMATE EQUAL TO EXISTING AREA
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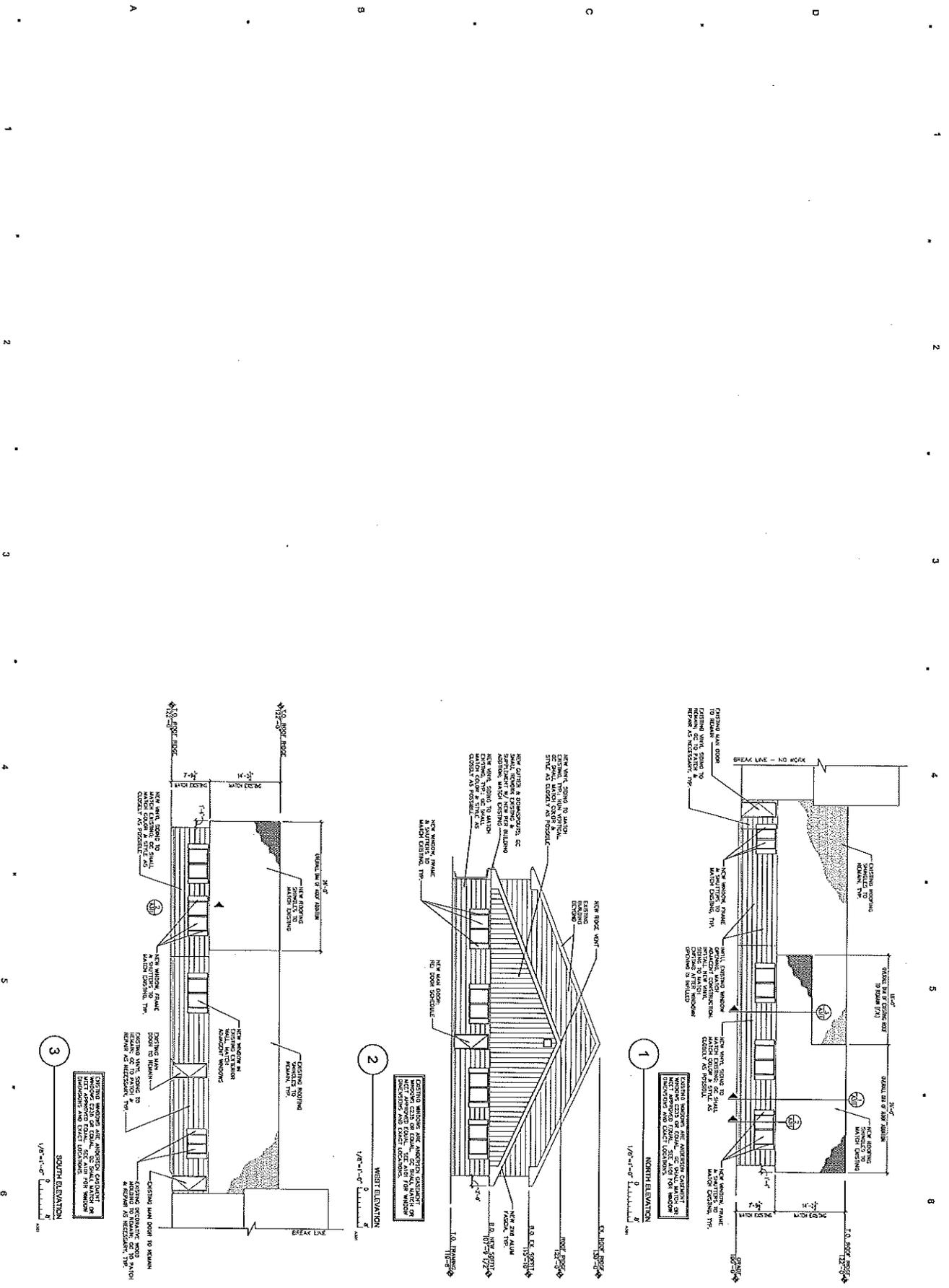
S-E-S-C KEYING SYSTEM

KEY	SET	INITIAL PHASES	SYMBOL	DESCRIPTION
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9
10	10	10	10	10



SITE GRADING, SOIL EROSION & SEDIMENTATION CONTROL PLAN





# CITY OF BOYNE CITY



**To:** Chair Jane McKenzie and fellow Planning Commissioners

**From:** Scott McPherson, Planning Director

**Date:** December 16, 2013

**Subject:** Harborage Development Plan Amendment

## Background Information

The Harborage Condominium Association submitted an application for a development plan amendment to enlarge their existing storage building and to provide screening for seasonal equipment outdoor storage area.



## Discussion

The proposed plan would add a 70'x20' addition to the existing storage building located on their lot at the corner of Division and Second Streets. The proposed addition will be a pole construction of similar style and character as the existing structure. As discussed at the pre-application meeting that was conducted in August, The Harborage Condominium Association

has also provided a plan that would include additional screening for seasonal storage area. The proposed screening would be provided by two staggered rows of evergreen trees. The proposed plan shows the trees spaced at 6' however staff recommends that the trees should be planted no closer than 20 feet in each row and the rows should be 10 feet apart. The trees need to be a minimum of 8 feet tall at the time of planting.

## **Process**

The proposed request would be an amendment to an approved development plan. The City of Boyne City Zoning ordinance provisions for requesting and approving amendments to an approved development plan are contained in section 19.65 Amendments to Approved Development Plans which is as follows:

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*3. Horizontal and/or vertical elevations may be altered by up to five percent (5%).*

*4. Movement of a building or buildings by no more than ten (10) feet.*

*5. Designated Areas not to be disturbed may be increased.*

*6. Plantings approved in the final development plan landscape plan may be replaced by similar types and sizes of landscaping which provides a similar screening effect on a one-to-one or greater basis, provided they comply with the landscaping standards of this Ordinance, with approval of the Planning Director.*

*7. Improvements to site access or circulation, such as inclusion of deceleration lanes, boulevards, curbing, pedestrian/bicycle paths, etc., which conform to the requirements of this Ordinance.*

*8. Changes of building materials to another of higher quality, as determined by the Planning Director.*

*9. Changes in floor plans which do not alter the character of the use.*

*10. Slight modification of sign placement or reduction of size.*

*11. Relocation of sidewalks and/or waste receptacles.*

*12. Internal rearrangement of parking lot which does not affect the number of parking spaces or alter access locations or design.*

*13. Changes required or requested by the City for safety reasons shall be considered a minor change.*

*C. Should the Planning Director determine that the requested modification to the approved final development plan is not minor; the Planning Commission shall be notified in writing that the development plan has been suspended, and, if construction has initiated, a stop work order shall be issued for the section of the project deemed not to be in compliance. Thereafter, the applicant may revise the development plan and submit to the Administrator for resubmission to the Planning Commission.*

*D. Should the Planning Commission determine that the modifications to the final development plan significantly alter the intent of the preliminary development plan, a new submittal shall be required.*

*E. Any deviation from the approved final development plan, except as authorized in this section, shall be considered a violation of this Ordinance and treated as such.*

If the Planning Commission determines that the proposed amendment does not significantly alter the intent of the approved plan, and is in conformance with the Ordinance standards the requested amendment may be approved through the mutual agreement of the landowner and the Planning Commission.

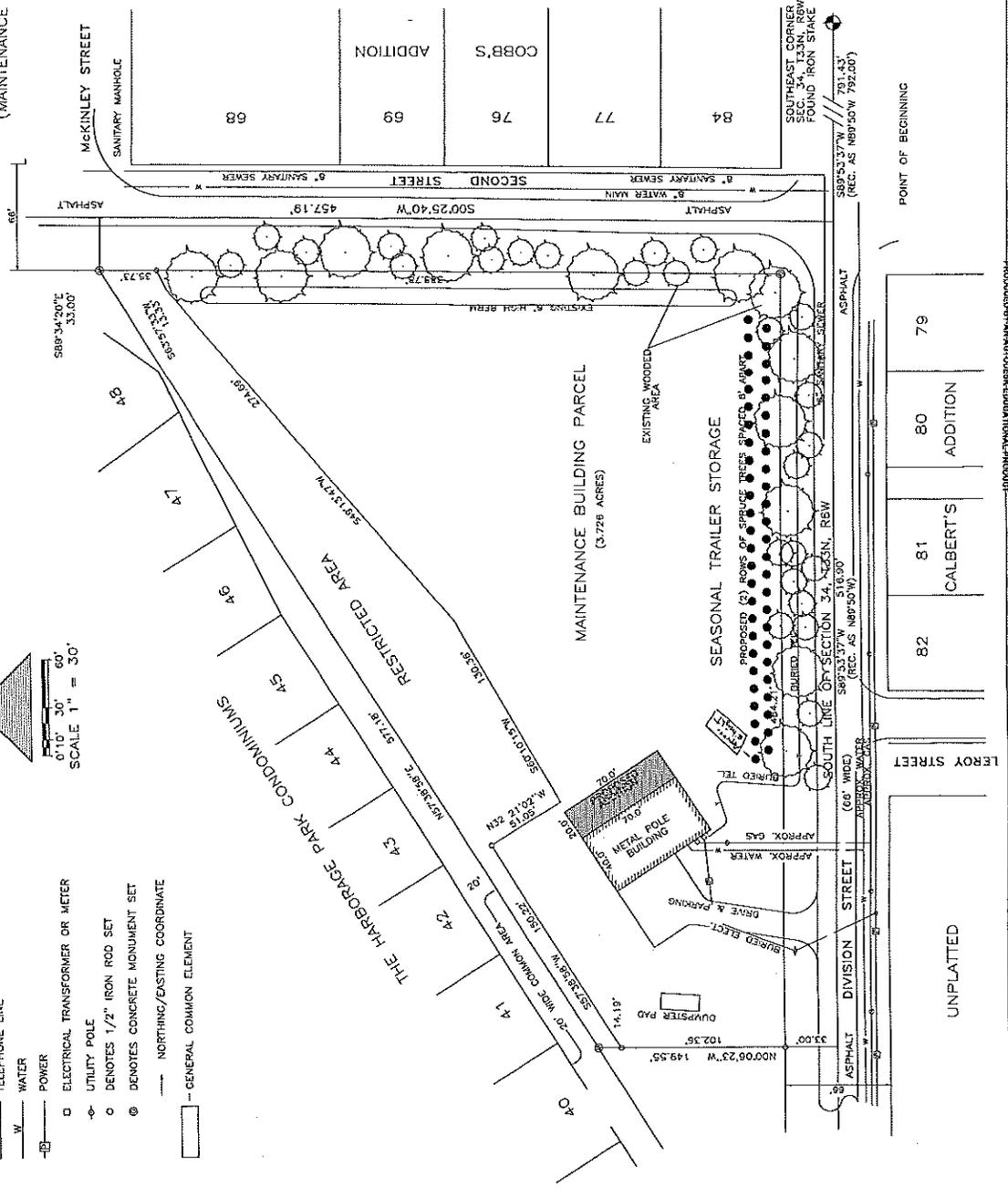
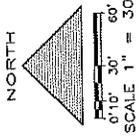
### **Options**

The Planning Commission can agree to the changes presented and approve the amendment; the Planning Commission can decide not to agree to the changes as presented and not approve the amendment; or, modifications to the proposed amendment that the applicant and the Planning Commission mutually agree on can be made and the proposed amendment with modifications can be approved by the Planning Commission.

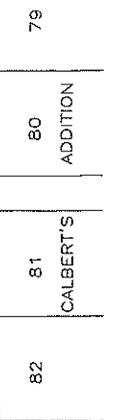
# THE HARBORAGE SITE & UTILITY PLAN (MAINTENANCE BUILDING PARCEL)

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

- LEGEND**
- GAS LINE
  - TELEPHONE LINE
  - WATER
  - POWER
  - ELECTRICAL TRANSFORMER OR METER
  - UTILITY POLE
  - DENOTES 1/2" IRON ROD SET
  - DENOTES CONCRETE MONUMENT SET
  - NORTH/EASTING COORDINATE
  - GENERAL COMMON ELEMENT



POINT OF BEGINNING



UNPLATTED

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

# CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (231) 582-6597



city.com

## BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

See next page for a list of Boyne City Advisory Boards or Commissions, term of appointment, and meeting schedule.

Name: Jason Biskner 231-838-2241

Address: 140 W. Lincoln St.

Email: jdbisk@gmail.com

Occupation: Sales & Marketing - Hearthside Grove

Please check any Advisory Board or Commission you may be interested in.

- |   |  |
|---|--|
| <input type="checkbox"/> Airport Advisory Board         | <input checked="" type="checkbox"/> Economic Development Corporation         |
| <input type="checkbox"/> Historical Commission          | <input type="checkbox"/> Downtown Development Authority/ Main Street Program |
| <input checked="" type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Parks and Recreation Commission          |
| <input checked="" type="checkbox"/> Board of Review     | <input type="checkbox"/> Housing Commission                                  |
| <input type="checkbox"/> Local Development              | <input type="checkbox"/> Zoning Board of Appeals                             |
| <input type="checkbox"/> Finance Authority              | <input type="checkbox"/> District Library Board                              |
| <input type="checkbox"/> Historic District Commission   | <input type="checkbox"/> Election Commission                                 |

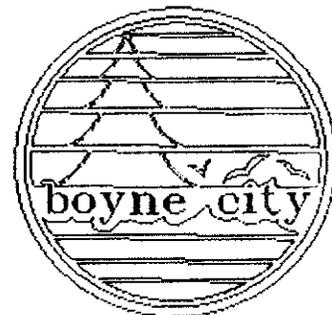
Reason(s) you wish to serve: I want to be an active member of the community that I live. Give back to others.

Other community or civic service activities: \_\_\_\_\_

Signature: Jason Biskner Date: 9/5/12

# CITY OF BOYNE CITY

19 North Lake Street Boyne City, MI 49712 (231) 582-6597



## BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

See next page for a list of Boyne City Advisory Boards or Commissions, term of appointment, and meeting schedule.

Name: Kenneth E. (Ken) Allen 582-1606

Address: 501 Spring St.

Email: Kelliottallen@gmail.com

Occupation: RETIRED/CITIZEN

Please check any Advisory Board or Commission you may be interested in. (Preferences: 1-5)

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Airport Advisory Board - #3 | <input checked="" type="checkbox"/> Economic Development Corporation - #5    |
| <input type="checkbox"/> Historical Commission                  | <input type="checkbox"/> Downtown Development Authority/ Main Street Program |
| <input checked="" type="checkbox"/> Planning Commission - #4    | <input type="checkbox"/> Parks and Recreation Commission                     |
| <input type="checkbox"/> Board of Review                        | <input type="checkbox"/> Housing Commission                                  |
| <input type="checkbox"/> Local Development                      | <input type="checkbox"/> Zoning Board of Appeals                             |
| <input type="checkbox"/> Finance Authority                      | <input checked="" type="checkbox"/> District Library Board - #2              |
| <input type="checkbox"/> Historic District Commission           | <input checked="" type="checkbox"/> * Broadband Committee - #1               |

Reason(s) you wish to serve: GIVE SERVICE TO CITY OF RESIDENCE; Provide help with Broadband Committee formation and county-wide collaborative initiatives.

Other community or civic service activities: Charlevoix County Board of Canvassers (Term exp 2014/5); Charlevoix County Roads Steering Committee (Vice Chair)

Signature:

Date: