

**OCTOBER 11, 2016
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 364 NORTH LAKE STREET, ON TUESDAY OCTOBER 11, 2016

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Gene Towne, Commissioners Ron Grunch, Laura Sansom and Hugh Conklin

Absent: None

Staff: Cindy Grice, Michele Hewitt, Michael Cain, Jeff Gaither, Scott McPherson, Mark Fowler, Andy Kovolski, John Lamont, Kevin Spate, Tavis Tannehill and Kelsey Sofia

Others: There were seven citizens in attendance including representatives from the Petoskey News Review and Charlevoix County News

**CONSENT AGENDA
MOTION**

2016-10-121

Moved by Towne

Second by Grunch

- A. Approved the September 27, 2016 City Commission regular meeting minutes as presented
- B. Approved of the October 3, 2016 City Commission special meeting minutes as presented
- C. Approved of the resolution recognizing the Michigan Local Government Management Association with the new name of Michigan Municipal Executives and authorize the Mayor and / or City Clerk to execute and distribute the resolution and related materials on behalf of the City as appropriate
- D. Approved of the recommendation to renew Laura Sansom to the Boyne City Historical Commission for a three year term expiring June, 2019
- E. Approved of the recommendation from the Parks & Recreation Board to accept the resignation of members Jerry Swift and Heath Meeder.
- F. Approved of the recommendation from the Parks & Recreation Board to appoint Lisa Alexander to the board fill a vacancy with a term expiring on 12/31/2018
- G. Approved of the recommendation from the Parks & Recreation Board to appoint Mike Doumanian to the board fill a vacancy with a term expiring on 12/31/2018

Ayes: 5

Nays: 0

Absent: 0

Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

Notice of Grant Application Approval for the SAW Grant Project Number 1525-01 from the State of Michigan Department of Environmental Quality was

received and filed

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- We have recently received the billing for our next years liability insurance coverage. Our premium increased about 3.5%.
- The rebuilding of Rotary Park tennis courts has been completed. They will be marked and ready for tennis and pickle ball use in the spring.
- Progress on the City facilities continues to move well with many floors, walls and ceilings being installed.
- Reports of good work and positive comments about the new trails at Avalanche continue to be received here and across the community.
- The Boyne City Police Department's Coffee with a Cop outreach program was held this past Friday at Local Flavors and was well received.
- City wide leaf collection is scheduled to begin on Monday, October 17 and continue on Mondays and Fridays through November 17th.
- The Boyne City Housing Summit is scheduled for Thursday, October 20th at the Boyne Area Senior Center.

Police Chief Jeff Gaither presented a special thank you to Josette Lory and John McLeod for their many generous donations to the Boyne City Police Department. Those donations include a fundraiser held to purchase honor guard equipment, a laptop and rescue throw bags. Their generosity is deeply appreciated by all Commissioners and the Police Department.

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Draft minutes of the September 1, 2016 Main Street Board meeting; the September 1, 2016 Parks & Recreation Board meeting; the September 12, 2016 EDC meeting; the September 12, 2016 LDFA meeting; the September 19, 2016 Planning Commission meeting; the September 19, 2016 Historical Commission meeting and the September 29, 2016 Airport Advisory Board meeting were received and filed.

Audit Presentation

Presentation of the City of Boyne City FYE 2016 Financial Report from Neil Hammerbacher of Gabridge & Company to the City Commissioners.

Highlights were the fund balance. Implementation of the reporting of the GASB 68 also began with this financial statement. The City received an unmodified opinion which is a clean opinion.

Tree Removal Bids

Consideration to award the bid for tree trimming and removal services for this year to All Aspects Tree Service for the not to exceed amount of \$13,611 and authorize the City Manager to execute the required documents. Funds for this project were allocated in the Local and Major Street Maintenance Budgets.

Public Works Superintendent Andy Kovolski discussed the single bid received from All Aspects Forestry for tree removal. We currently have a balance of \$13,611 available in the budget for tree removals. There were 55 trees that were determined to be in need of removal, but with the budget restrictions, the removals will be prioritized to meet the available funds.

Staff Comments: None

Citizens Comments: None

Board Discussion All Commissioners are in approval, with the understanding that staff would be authorized to have additional work done if necessary.

MOTION

2016-10-122
 Moved by Towne
 Second by Grunch

Approved to award the bid for tree trimming and removal services for this year to All Aspects Tree Service for the not to exceed amount of \$28,050 and authorized staff to do additional work if needed, and authorize the City Manager to execute the required documents.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Tree Planting Bids

Consideration to approve the contract with Robinson's Landscape and Nursery of Boyne City in the amount not to exceed \$14,739 and authorize the City Manager to sign the necessary documents. Funds for this project are available in the Major and Local Street Maintenance Budgets.

Public Works Superintendent Andy Kovolski discussed the single bid from Robinson's Landscape and Nursery for 58 trees to be planted in City right of ways based on the list of requests from residents maintained by the front office. The cost is \$17,739, with an offset from a Consumers Energy tree planting grant in the amount of \$3,000, bringing the next cost to \$14,739 which is available in the budget.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in approval of the recommendation. Commissioner Sansom asked if the watering bags could be loaned to those property owners that will be having trees planted.

MOTION

2016-10-123
 Moved by Conklin
 Second by Grunch

Approved the contract with Robinson's Landscape and Nursery of Boyne City in the amount not to exceed \$14,739 and authorize the City Manager to sign the necessary documents.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Sunset Coast Birding Trail Proposal

Consideration to approve the proposal from the Petoskey Regional Audubon Society to designate Riverside Park and Veterans Park as birding locations to be added to the Sunset Coast Birding Trail map and website and work with staff on sign placement

Public Works Superintendent Andy Kovolski discussed the proposal from the president of the Petoskey Regional Audubon Society regarding the Sunset Coast Birding Trail Development team's interest in adding locations in Boyne City to their developing birding trail. The locations are Riverside Park and Veterans Park. The Parks & Recreation board discussed the proposal and was supportive of the concept, and felt this would be great for the community and one more reason for people to come to Boyne City.

City Manager Cain added that he sees no downside to this proposal.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in approval of the recommendation. Commissioner Sansom added that she is really excited about this.

MOTION

2016-10-124

Moved by Sansom

Second by Towne

Approved the proposal from the Petoskey Regional Audubon Society to designate Riverside Park and Veterans Park as birding locations to be added to the Sunset Coast Birding Trail map and website and work with staff on sign placement

Ayes: 5

Nays: 0

Absent: 0

Motion carried

River-Mouth Restroom Renovation Engineering

Consideration to the proposal from Environment Architects to provide design services for the remodeling of the River mouth restroom for a price not to exceed \$11,500 for the proposed services.

City Manager Cain discussed the design proposal received from Ray Kendra of Environment Architects for renovation of the river mouth restrooms that are in need of a lot of attention. Problems with the initial drainage installation have caused frequent back up issues and the interiors are hard to maintain, especially given the increasing amount of usage they receive, with larger and more frequent activities taking place in that area. Ray felt the facility is worth reusing despite its deficiencies and provided a quote for services that we could consider to further explore our options and develop cost estimates to do so. There are no funds budgeted for work, but there were funds budgeted for restroom roof replacement that could be held off on at this time.

Staff Comments: None

Citizens Comment: None

Board Discussion: Mayor Neidhamer said he has been very vocal about this need and is in approval. Commissioner Sansom said these restrooms are very important and it's worth it. Mayor Pro-Tem Towne said it has been needed for a long time. Commissioner Grunch said it is way past due.

Commissioner Conklin agrees that they need to be improved and fully supports moving forward.

MOTION

016-10-125
Moved by Grunch
Second by Sansom

Approved the proposal from Environment Architects to provide design services for the remodeling of the River mouth restroom for a price not to exceed \$11,500 for the proposed services.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Good of the Order

Commissioner Sansom inquired when the Last Riverdraw sculpture would be complete and was informed the end of October or early November.

ADJOURNMENT

Motion by Mayor Neidhamer seconded by Mayor Pro-Tem Towne to adjourn the Regular City Commission meeting of Tuesday, October 11, 2016 at 8:48 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer

DRAFT