



Approved: 9/28/2017

**MEETING OF
AUGUST 24, 2017**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY
AIRPORT ADVISORY BOARD HELD AUGUST 24, 2017**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Brian Harrington, Jerry Schmidt
* Leon Jarema, *Rod Cortright* Bud Chipman
Absent:, Leon Vercruysee Oral Sutliff
**Ex Officio Members*

Citizens: Richard Wright

Staff: Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES
MOTION**

Motion by **Harrington** Seconded by **Bouters PASSED UNANIMOUSLY** to Excuse **Oral Sutliff**.

**APPROVAL OF MINUTES
MOTION**

Motion by **Schmidt** Seconded by **Bouters PASSED UNANIMOUSLY** to approve the **July 27, 2017** minutes as written.

CORRESPONDENCE

NONE

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

Richard Wright introduced himself and expressed an interest to work with the Airport Advisory Board.

COMMITTEES

NONE

UNFINISHED BUSINESS

- A. **General Utility Licensing – Obstruction Issues:** 1. Airport Fence:
Members of the Advisory Board met with DPW & Water Department representatives to determine a plan for the Fire Hydrant obstruction on Brockway. Mark Fowler from the Water Dept. will develop a plan to move the hydrant for the board to review. Prior to taking action, the board will consult with MDOT Office of Aeronautics regarding the plan.
2. On Tuesday, August 29, 2017, board members will meet at the airport to identify and mark trees for removal that are within the boundary of the airport.

B. **Cooper Lease Renewal – Hangar A12:** The board reviewed and discussed fee rates for hangar A12. Moved by **Harrington** Seconded by **Bouters** **PASSED UNANIMOUSLY** to recommend to the City Commission to set the lease fee for hangar A12 at \$500.00 per month or \$6000.00 per year with two month free if the fee is paid in full. The lease tenant will be responsible for all utilities.

NEW BUSINESS

A. **Commercial Use Permit:** Moved by **Bouters** seconded by **Harrington** **PASSED UNANIMOUSLY** to approve the **Commercial Use Permit** at the Airport by Leon Jarema.

B. **Hangar C-15:** This hangar is currently under a 1 year lease. All City hangars are now leased.

C. **Drag Race:** The annual Drag Race at the airport is currently scheduled for Sunday, September 3, 2017. The airport will issue Notice to Airman regarding runway closure from 12:00pm Saturday, September 2, 2017 to 8:00pm Sunday, September 3, 2017.

D. **Other:** Rod Cortright reported to the board that traffic hauling boats and trailers in and out of the airport boat storage has become a hazard to aircraft. This traffic uses Taxiway B to access the boat storage area and have not remained mindful of aircraft right-a-way. The board suggested signage as well as reminding Marina personnel to include airport safety when making boat storage arrangement.

GOOD OF THE ORDER

A. The Aviation Fuel price is **\$4.19 per gallon as of August 15, 2017.**

B. A Young Eagles event held at the Airport on August 12, 2017 accomplished free airplane rides for 35 area kids ages 8 to 17yrs.

ANNOUNCEMENTS NEXT MEETING MOTION

A. The next regular Airport Advisory Board meeting is scheduled for **Thursday, September 28, 2017 at 5:30pm** at the Airport Terminal.

ADJOURNMENT

A. The meeting was adjourned **6:16pm** by **Chair Schmidt.**

Richard L. Bouters-Secretary 