



**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**

Thursday, July 16, 2015 at 5:30 p.m.
Terminal Building Lobby
Boyne City Municipal Airport
1040 East Main Street



*Scan QR code or go to
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commissions for complete
agenda packets & minutes
for each board*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
Excused Absences
3. READING AND APPROVAL OF MINUTES
Approval of the June 25, 2015 meeting minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. Hangar Inquires/Leasing
 - B. Projects
 1. Fence relocation/Repair
 2. Runway marking
 3. Runway distance markers
 - C. Other
8. NEW BUSINESS
 - A. Annual safety seminar
9. GOOD OF THE ORDER
 - A. Fuel Price increased to \$4.94 per gallon as of July 10, 2015
10. ANNOUNCEMENTS
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, August 28, 2015.
11. ADJOURNMENT

Mission Statement:

- *To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers and visitors.*



Approved: _____

**MEETING OF
JUNE 25, 2015**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD JUNE 25, 2015**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff , Ed Hennessy
*Rod Cortright, *Bud Chipman, Brian Harrington

ATTENDANCE

Absent:, *Jim Kozlowski * Larry Trumble * Leon Jarema
*Ex Officio Members

Citizens:

Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

None

MOTION

Sutliff moved Hennessy seconded PASSED UNANIMOUSLY to approve the minutes of **May 28, 2015** as written.

APPROVAL OF MINUTES

MOTION

CORRESPONDENCE

Fuel Facility Inspection Report: (see attached) Discussed by board. No action taken.

COMMITTEES/REPORTS NONE

UNFINISHED BUSINESS

A. Hangar Inquires/Leasing

The City has seen an increase in inquiries regarding hangar leasing as well as possible building of a new hangar. Nothing confirmed at this time.

B. Projects:

1. **Fence relocation/repair:** The city maintenance supervisor has scheduled relocation & repair work on the fence surrounding the airport with work to begin within 1-2 weeks.
2. **Runway markings:** A quote for painting markings on the runway and taxiway has been obtained by the city. The board will review the quote and advise whether to move forward with this project after a review of the Airport Budget.
3. **Runway distance markers:** Information was received from QoE Consulting regarding installation costs and requirements. The board will review this information for further consideration.

C. **Airport Vehicle Update:** The Airport Courtesy Car is now in place and available for use by guests flying into Boyne City.

D. **FAA 20 to 1 notice:** A conference call was held with a representative of the Michigan Office of Aeronautics and members of the Airport board. Generally, the Airport is unable to eliminate the obstructions listed by the FAA and will likely lose the night time segment of our GPS approaches.

NEW BUSINESS

A. **Delinquent Fuel Bill:** The fuel/hangar rent have been paid for hangar A-16.

B. **PAPI NOTAM/Maintenance:** The annual inspection of the PAPI (Precision Approach Path Indicator) for Runway 9 has been completed. Also the Out of Service NOTAM (Notice to Airman) has been removed for the PAPI. (see attached)

C. **Request for a Drone Flight.** A request was received to allow a drone flight for video purposes during the July Boyne Thunder Event. The board discussed the request and reviewed FAA regulations regarding Model Aircraft. Michael Cain will meet with the party to discuss the request.

GOOD OF THE ORDER

A. Fuel price is **\$4.74** per gallon as of **May 29, 2015**.

ANNOUNCEMENTS

NEXT MEETING

MOTION

A. The next regular Airport Advisory Board meeting is scheduled for **Thursday, July 23, 2015 at 5:30 p.m. in the Airport Terminal.** Motion by **Harrington, Seconded by Sutliff PASSED UNANIMOUSLY to re-schedule the July 23, 2015 to Thursday, July 16, 2015 at 5:30 p.m. in the Airport Terminal.**

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:14 p.m.**

Richard L. Bouters-Secretary_____