

**MARCH 11, 2014  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 11, 2014

**CALL TO ORDER**

Mayor Ron Grunch called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro-Tem Gene Towne, Commissioners Derek Gaylord, Laura Sansom and Tom Neidhamer

Staff: Michael Cain, Cindy Grice, Andy Kovolski, Scott McPherson, John Lamont, Jeff Gaither, Barb Brooks, Annie Doyle, Dennis Amesbury, Dan Meads and Hugh Conklin

Others: There were 5 citizens in attendance.

**CONSENT AGENDA  
MOTION**

2014-03-022  
Moved by Neidhamer  
Second by Gaylord

2014-03-022A  
Approval of the February 18, 2014 Facilities Proposal Interviews meeting minutes as presented

2014-03-022B  
Approval of the February 24, 2014 County Wide Leadership Summit meeting minutes as presented

2014-03-022C  
Approval of the February 25, 2014 City Regular City Commission meeting minutes as presented

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**CITIZENS COMMENTS**

None

**CORRESPONDENCE**

Correspondence from Char-Em regarding the upcoming May election was received and filed.

**CITY MANAGERS REPORT**

City Manager Cain reported:

- Advised residents to continue running their water to prevent service lines from freezing.
- We will be meeting with Environment Architects this week to plan out the facilities proposal project

Commissioner Gaylord asked to receive any copies of any plans and information gathered from EA and the charrette process.

**REPORTS OF OFFICERS,  
BOARDS, AND STANDING  
COMMITTEES**

Draft Minutes of the February 6, 2014 Parks & Recreation Commission Meeting; the February 6, 2014 Main Street Board Meeting; the February 17, 2014 Planning Commission Meeting and the February 27, 2014 Airport Advisory Board Meeting were received and filed.

**Rotary Club Sign Request**

City Manager Cain discussed the current request from the Rotary Club of Boyne City to install the requested signs on property under the jurisdiction and control of the City. The Parks and Recreation Commission voted to recommend approval of this request to place plaques at the newer concession stand / restroom building at the new pavilion in Rotary Park and on the two story green building at the Little League ball field in Veterans Park. The Rotary Club also requested permission to upgrade their current road side signage at five locations in town. We have jurisdiction of three of those locations.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Sansom is in support. Commissioner Gaylord agrees as long as its available to other service organizations. Mayor Pro-Tem Towne said Rotary is a great club and serves our community well and he agrees. Commissioner Neidhamer said could their be recreational signs leading to the parks? Mayor Grunch is in support.

2014-03-023

Moved by Towne

Second by Gaylord

**MOTION**

To approve the current request from the Rotary Club of Boyne City and other local service clubs to install the requested and similar signs on property under the jurisdiction and control of the City subject to working out and details with City staff

Ayes: 5

Nays: 0

Absent: 0

Motion carried

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Consideration to approve a request by Michigan Mountain Mayhem to hold a pre-registration street party in the 100 block of Water Street on Friday, June 13, 2014 and to serve alcohol within a fenced-in area in the block in accordance with the rules of the Liquor Control Commission.

**Michigan Mountain  
Mayhem**

City Manager Cain discussed the request from Paul Nicholls of Michigan Mountain Mayhem to approve a one-day liquor license to allow the sale of alcohol within a fenced in area in the 100 block of Water Street between Park and Lake Streets during a Mountain Mayhem pre-registration party. The party falls on the same evening as the first Stroll the Streets of the summer. The request is for permission to sell alcohol at the event much the same as last year. Two options were proposed. The Boyne City Main Street board fully supports Mr. Nichols efforts and is impressed with the positive impact the Mountain Mayhem event is having on the City. They believe last years party was well managed and that it will benefit even more by combining with Stroll the Streets. Mr. Nichols has met with the Police Chief and DPW Director who also support the Main Street board recommendation.

Staff Comments: Police Chief Gaither attended the event last year and

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has no problem with continuing the event. Andy Kovolski agrees.

Citizens Comments: None

Board Deliberation: Commissioner Gaylord appreciates Paul's effort. Supports option A, but added that he cannot support the alcohol. Mayor ProTem Towne said he is ok with the one day liquor license. There were no problems last year. Commissioner Neidhamer inquired who served the alcohol. He added he is in support. It adds to the ambience and excitement of the downtown. Mayor Grunch asked what would happen if another vendor wants to come it and was informed it would be a decision of Paul's because he has reserved the space. Commissioner Sansom said the event has grown into a nice event. She does not like the way it was set up and inquired if other locations were explored. Mr. Nicholls said after talking to businesses downtown, most were in favor of bringing the event downtown. Commissioner Sansom inquired about Sunset Park and was informed the wind off the lake could be too much. She also inquired about the music and was informed that it would be coordinated with the other music during Stroll the Streets. Commissioner Gaylord said he would not object to the liquor license if it were in Sunset Park within an enclosed tent.

**MOTION**

2014-03-024  
Moved by Neidhamer  
Second by Towne

To approve a request by Michigan Mountain Mayhem to hold a pre-registration street party in the 100 block of Water Street on Friday, June 13, 2014 and to serve alcohol within a fenced-in area in the block in accordance with the rules of the Liquor Control Commission as proposed in Plan Option A

Ayes: 3  
Nays: 2, Commissioners Sansom and Gaylord  
Absent: 0  
Motion carried

**Downtown Infrastructure  
Grant – MEDC #MSC  
213027-DIG**

Consideration to approve a grant agreement with the MEDC for the Boyne City Downtown Infrastructure Grant MEDC # MSC213027-DIG project in the amount of \$583,519 and authorize the City Manager to execute the documents.

City Manager Cain discussed the grant agreement to formally complete the grant approval for Downtown Infrastructure Grant – MEDC #MSC 213027-DIG project to reconstruct one block of South East Street, the two blocks of Ray Street and the alley south of the 100 block of Water Street, between Lake and Park Streets. The project will involve the replacement of the complete roadways, and the replacement of necessary curbs, sidewalks and underground City utilities. In addition, streetscape elements similar to those used in the rest of the downtown will be incorporated.

Staff Comments: Dan Meads added that we have done almost everything downtown using DIG grants.

Citizens Comments: None

Board Deliberation: Mayor Pro-Tem Towne said grants are a great tool to get work done with less expense to the Citizens. Commissioner Neidhamer said grant money makes your local dollars go a lot further and this allows us to be a leader in northern Michigan. He also thanked staff for their work done. Commissioner Sansom, Commissioner Gaylord and Mayor Grunch are all in support of moving forward.

**MOTION**

2014-03-25

Moved by Gaylord

Second by Sansom

To approve a grant agreement with the MEDC for the Boyne City Downtown Infrastructure Grant MEDC # MSC213027-DIG project in the amount of \$583,519 and authorize the City Manager to execute the documents.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**DIG Grant Administration Assistance Agreement**

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Consideration of an agreement with the Northern Lakes Economic Alliance to provide Community Development Block Grant administration assistance for the Boyne City Downtown Infrastructure Grant MEDC # MSC213027-DIG project in the amount not to exceed \$10,000 and authorize the City Manager to execute the documents.

City Manager Cain discussed the proposed grant administration assistance agreement with Northern Lakes Economic Alliance. Their expertise and interactions with state and federal grant administrators have been very successful over the years. We included funding as part of our local match for the DIG grant.

Sara Christensen from the NLEA said she would be the lead staff person.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All are in agreement and are in support.

**MOTION**

2014-03-26

Moved by Towne

Second by Sansom

To approve an agreement with the Northern Lakes Economic Alliance to provide Community Development Block Grant administration assistance for the Boyne City Downtown Infrastructure Grant MEDC # MSC213027-DIG project in the amount not to exceed \$10,000 and authorize the City Manager to execute the documents.

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

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Consideration to award the bid for the Pleasant and Division Streets Repair Project to the low bidder Reith Riley Construction in the amount of \$302,996.17 and authorize the City Manager and City Clerk / Treasurer to sign the required documents

**Pleasant & Division  
 Street project**

DPW Superintendent Andy Kovolski discussed the work to be done on Pleasant and Division Streets to be completed this Spring if ground frost conditions allow. Funding for this project requires MDOT to be the bidding agent for the project. Bids were received on February 21, 2014 and Reith Riley Construction of Petoskey was low bidder at \$302,996.17.

Staff Comments: None

Citizens Comments: None

Board Deliberation: All are in agreement.

**MOTION**

2014-03-27  
 Moved by Gaylord  
 Second by Towne

To approve to award the bid for the Pleasant and Division Streets Repair Project to the low bidder Reith Riley Construction in the amount of \$302,996.17 and authorize the City Manager and City Clerk / Treasurer to sign the required documents.

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

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Consideration to approve the proposal from C2AE for design and bidding of the Pleasant Avenue sewer addition for \$9,800 and authorize the City Manager to sign the contract

**Pleasant Avenue  
 Engineering and Sewer  
 Addition**

Dan Meads discussed the sanitary sewer on Pleasant Avenue from Trent to Prospect street is in poor condition and on our list for replacement. The addition of the new storm sewer to the Pleasant Avenue portion of the upcoming project is much needed, but due to the proximity to an aging sewer that has already collapsed in the area, there are concerns. Because of these concerns, we had the sewer in that area televised to verify its condition which verified the need for replacement of this sewer. C2AE provided us with a proposal of cost estimates to replace the sewer and a proposal for the engineering.

Staff Comments: None

Citizens Comments: None

Board Deliberation: After discussion, all are in support.  
 Commissioner Gaylord inquired about traveling this street during construction.

2014-03-28  
 Moved by Sansom  
 Second by Gaylord

**MOTION**

To approve the proposal from C2AE for design and bidding of the Pleasant Avenue sewer addition for \$9,800 and authorize the City Manager to sign the contract.

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

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Consideration to approve the project and grant application requesting \$7,500 for amenities toward the creation of a recreation trail head in Old City Park and associated way-find signage and authorize staff to complete and submit the appropriate application.

**Community Growth Grant**

Assistant Planner Annie Doyle discussed the Community Growth Grant thru the Northwest Michigan Council of Governments that we may wish to take advantage of. The grant places an emphasis on place making and creating conditions for further investment in the local economy. A key part of this design process is creating centrally located trail head that provides information about what people can do once they are in Boyne City. Both the Trailk Town committee and the Parks and Recreation Commission have recommended Old City Park as its location. Staff is recommending that we submit a project requesting the maximum of \$7,500 for amenities toward the creation of a recreational trail including a Kiosk, signage and WiFi. There would be a \$7,500 local grant match requirement.

Citizens Comments: None

Staff Comments: None

Board Deliberation: Commissioner Neidhamer said it another example of 50 cents on a dollar if we do get approved. Some exciting things all ties in together for a more prosperous downtown. Mayor Pro-Tem Towne thanked Commissioner Neidhamer and The Woodshop for volunteering their labor towards the kiosk. Commissioner Gaylord asked Annie Doyle to speak on the Grand Vision and see who they are funded by. City Manager Cain provided a background on the Grand Vision. Annie Doyle said it sounds like it's a spinoff of the Pure Michigan campaign promoting smart growth. Commissioner Gaylord said his concern is the buzzwords of the concept which gives him some pause. Its important to him that communities maintain their individuality and that taking the money basically says we buy into what they are proposing and what the programs want you to buy into. That may not be Boyne City's vision. He chooses not to participate in this.

Commissioner Sansom said she is happy to hear we're bringing the kiosk back. It's a piece of our history that we need to put back into our community and she appreciates the signage. Mayor Grunch said this Pure Michigan

Alliance is to promote economic growth. Commissioner Sansom inquired if we don't get the grant, will we get the kiosk? City Manager Cain said we will try.

**MOTION**

2014-03-29  
 Moved by Sansom  
 Second by Towne

To approve the project and grant application requesting \$7,500 for amenities toward the creation of a recreation trail head in Old City Park and associated way-find signage and authorize staff to complete and submit the appropriate application

Ayes: 4  
 Nays: 1, Commissioner Gaylord  
 Absent: 0  
 Motion carried

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Consideration to approve to accept the proposal from H2O in the amount of \$3,600 to perform site inspections on all commercial and industrial sites in Boyne City as part of the Cross Connection Control Program and authorize the City Manager to execute the documents

**Cross Connection  
 Contract**

Dan Meads discussed the proposed contract to perform site inspections at all commercial and industrial sites in the City and manage our Cross Connection Control program. Two proposals were received.

Citizens Comments: none

Staff Comments: None

Board Deliberation: All are in agreement.

2014-03-30  
 Moved by Towne  
 Second by Sansom

**MOTION**

To approve to accept the proposal from H2O in the amount of \$3,600 to perform site inspections on all commercial and industrial sites in Boyne City as part of the Cross Connection Control Program and authorize the City Manager to execute the documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

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Consideration to approve the purchase of a traffic counter from Jamar Technologies at a cost of \$4,231 and authorize the City Manager to sign the required documents

**Traffic Counter  
 Purchase**

Andy Kovolski discussed the two traffic counter quotes received. Both counters use radar technology instead of the road tubes. It is his opinion that we would get more realistic data from the radar counter than the tubes.

Staff Comments: Police Chief Gaither said he supports the recommendation. The County Road Commission is always gracious to let us use theirs, but is in support of having our own.

Citizens Comments: None

Board Deliberation: Commissioner Gaylord inquired if the Police Department has needs for speed studies. Chief Gaither said yes and it could also be used on the Safe Routes to School program that will require traffic counts. Commissioner Sansom said it is a piece of equipment we need to have. Mayor Pro-Tem Towne said he supports the request. Commissioner Neidhamer said it is a pretty inexpensive tool. Mayor Grunch asked if it emitted a wireless signal. Andy said it is Bluetooth compatible.

**MOTION**

2014-03-31  
Moved by Towne  
Second by Sansom

To approve the purchase of a traffic counter from Jamar Technologies at a cost of \$4,231 and authorize the City Manager to sign the required documents

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

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City Manager presentation of proposed FYE 2015 Budget. The budget will be discussed in full at the upcoming work session to be held on March 18.

**Budget Presentation**

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Commissioner Gaylord said that he would like resolution to the matter presented by correspondence from Mr. Beeman.

**Good of the Order**

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2014-03-32  
Moved by Grunch  
Second by Gaylord

**CLOSED SESSION**

**MOTION**

To approve the request of the City Manager to go into closed session with our attorney regarding 1) Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) and 2) to consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:00 p.m.

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

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2014-03-33  
Moved by Grunch  
Second by Gaylord

**RETURN TO OPEN  
SESSION**

To return to open session at 10:07 p.m.

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

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Moved by Mayor Grunch, seconded by Mayor Pro-Tem Towne to adjourn the regular City Commission meeting of Tuesday, March 11, 2014 at 10:08 p.m.

**ADJOURNMENT**  
**MOTION**

  
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Ron Grunch  
Mayor

  
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Cindy Grice  
Clerk / Treasurer