



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Tuesday, May 12, 2020 at 7:00 p.m.

Due to the COVID-19 situation and per the Governor's Executive Orders 2020-15 and 2020-42 this meeting will be held electronically. To participate via Zoom, connect to:

<https://us02web.zoom.us/j/86965669552> from your computer

The Zoom meeting id is: 869 6566 9952
The password is 002198

One tap mobile

+19292056099,,637299401# US (New York)

+13126266799,,637299401# US (Chicago)

For this and the other meetings below you can dial by your location using the phone numbers below and the highlighted meeting id for that meeting:

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

888 475 4499 US Toll-free

877 853 5257 US Toll-free

The public will be allowed to comment during the usual public comment opportunities during the meeting per City Commission policy and practice. All other times the public will be muted.

Written comments will be accepted until 4:30 p.m. Monday, May 11th. They may be mailed to or deposited in the City Hall Drop Box, 319 North Lake Street, Boyne City, MI 49712 to the attention of Cindy Grice, Boyne City Clerk/Treasurer or emailed to cgrice@boynecity.com

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the April 28, 2020 City Commission regular meeting minutes as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

8. OLD BUSINESS

9. NEW BUSINESS

A. MDOT Category B Grant Application Preliminary Discussion
Discussion of possible application for the State Transportation Economic Development Fund (TEDF) – Category B Program for FY2021.

B. Request of the City Manager to go into closed session to consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- City offices will be closed on Monday, May 25th, 2020 in observance of Memorial Day
- The next regular City Commission meeting is scheduled for May 26, 2020 at 7:00 p.m.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



**APRIL 28, 2020
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD VIA ZOOM MEETING, ON TUESDAY APRIL 28, 2020

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mayor Neidhamer also discussed the rules of the Zoom meeting.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Michael Cain, Cindy Grice, Patrick Kilkenny, Mark Fowler, Barb Brooks, Scott McPherson, Kelsie King-Duff, Tim Faas, Kevin Spate and Dennis Amesbury

Others: There were five citizens in attendance via the Zoom meeting platform

**CONSENT AGENDA
MOTION**

2020-04-046
Moved by Page
Second by Grunch

Approval of the April 14, 2020 City Commission special meeting minutes as presented

Approval of the April 16, 2020 City Commission Pre-Budget meeting as presented

Approval of the April 20, 2020 City Commission Budget Work Session meeting as presented

Approval to authorize the City staff to prepare an application for SUN grant funding from the Charlevoix Community Foundation for enhancement of the existing city-owned softball fields at Rotary Park in an amount of \$1,000 and authorize the City Manager to execute the documents

Approval of a contract with Hydro Corp in the amount \$3850 for a one-year contract to perform site inspections at all commercial and industrial sites in the City, and manage our cross connection control program and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- 3 of the 4 blowers are now operational at the Wastewater Treatment Plant
- The boat launch was reinstalled. There is no firm date to reopen the marina.

- The North Lake Street reconstruction project is scheduled to begin on May 11
- The final coat of pavement for Terrace Street is schedule to begin on May 14.
- We are looking to return DPW and W/WW staff back on Monday, May 4.
- The 2020 Boyne Thunder even has been canceled due to Covid 19.

Clerk/Treasurer Cindy Grice announced that the City has received the Certificate of Achievement for Excellence in Financial Reporting from the GFOA for the FYE 2019 Comprehensive Annual Financial Report. This is the 4th consecutive year the City of Boyne City has received this award.

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

**Public Hearing –
Proposed FYE 2021
Budget**

The March, 2020 Financial Report was received and filed.

Public Hearing to hear Citizen comments regarding the General Appropriations for the FYE 2020 Budget as required by statutory regulations.

Mayor Neidhamer opened the Public Hearing at 7:14 p.m.

City Manager Cain discussed the process for the proposed budget. There were two work sessions on this proposal. A brief summary of the budget was provided.

Citizens Comments: Barbara Malpass Young asked for a clarification that we are not raising taxes. City Manager Cain said the proposed millage rate remains the same. Ms. Young also said it show great character to not raise taxes at this time. She also appreciates Boyne Thunder being cancelled.

Mayor Neidhamer closed the Public Hearing at 7:24 p.m.

Commissioner Solomon added that individual tax bills could go up or down due to taxable value changes, but the millage rate has not changed.

**Millage Rate Resolution
– General Operating**

Consideration to adopt the Resolution to Establish a General Operating Millage Rate of 15.51 for the City of Boyne City FY 2020/2021.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement

MOTION

2020-04-047
Moved by Solomon
Second by Conklin

To adopt the Resolution to Establish a General Operating Millage Rate of 15.51 for the City of Boyne City FY 2020/2021

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Millage Rate Resolution
 – City Facilities Debt
 Service**

Consideration to adopt the Resolution to Establish a City Facilities Debt Service Millage Rate of 2.20 for the City of Boyne City FY 2020/2021

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2020-04-048
 Moved by Conklin
 Second by Grunch

To adopt the Resolution to Establish a City Facilities Debt Service Millage Rate of 2.20 for the City of Boyne City FY 2020/2021

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**General Appropriations
 Act Resolution**

Consideration to adopt the General Appropriations Act for FY 2020/2021 Resolution

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2020-04-049
 Moved by Grunch
 Second by Page

To adopt the General Appropriations Act for FY 2020/2021 Resolution

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Fee Schedule
 Resolution**

Consideration to adopt Fee Schedule for FY 2020/2021 Resolution. City Manager Cain added that there are no increases to the Water/Wastewater rates in this fee schedule.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the proposed fee schedule.

MOTION

2020-04-050
 Moved by Conklin
 Second by Grunch

To adopt the Fee Schedule for FY 2020/2021 Resolution as proposed

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Brief Recess

The meeting was briefly recessed due to a “zoomboming” incident of graphic nature.

FY 2019/2020 Budget Amendments

Consideration to approve the FY 2019/2020 budget amendments as presented in compliance with accounting and budgeting standards.

City Manager Cain discussed the proposed amendments.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the proposed amendments.

MOTION

2020-04-51
 Moved by Page
 Second by Solomon

To approve the FY 2019/2020 budget amendments as presented in compliance with accounting and budgeting standards

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Good of The Order

None

ADJOURNMENT

Motion by Mayor Neidhamer, second by Mayor Pro-tem Grunch to adjourn the Regular City Commission meeting of Tuesday, April 28, 2020 at 8:03 p.m.

 Tom Neidhamer
 Mayor

 Cindy Grice
 Clerk / Treasurer

CITY OF BOYNE CITY

To: Michael Cain, City Manager

From: Tim Faas, Director of Public Works

Date: May 8, 2020

Subject: Application for Transportation Economic Development Fund
 Category B Grant Application for the Pine Street, Franklin/Park/Morgan Streets
 and the Park Street Bridge Maintenance Projects

**BACKGROUND:**

Recently MDOT announced another round of State Category B grants for cities and villages with populations of less than 10,000 for road improvements. The city staff, together with our design consultant C2AE, has reviewed the applicability of the grant for the above noted road and bridge maintenance projects currently under design and found these could make for a worthy submission. It would mean delaying construction of the following three (3) projects until the next fiscal year, which is not a major concern:

1. Park Street Bridge (mill, seal and resurface)	\$15,000
2. Pine Street – S East to Park (paving & drainage)	\$59,800
3. <u>Franklin/Park/Morgan Streets (paving & drainage)</u>	<u>\$204,100</u>
TOTAL =	\$278,900

The grant applications are due on/or before June 1, 2020 for the State fiscal year 2021. Soft costs (such as engineering) are not eligible for the grant. A resolution by the City Commission, in support of the application, is required to be submitted along with the application which could be presented at the May 26, 2020 City Commission meeting.

MDOT indicated it intends to make notification of the successful applicants in mid-July of this year. The funds would be available as of October 1, 2020 which means a tight window for construction during the current calendar year and more likely construction next spring. The maximum grant request is \$250,000 with a 50% match allowing for total project costs of up to \$500,000. The net cost to the City of Boyne City for these projects with a grant would be \$139,450. We have presently budgeted \$265,200 for these projects in the current fiscal year.

RECOMMENDATION:

It is my recommendation that the City Commission discuss making application for the State Transportation Economic Development Fund (TEDF) – Category B Program for FY2021.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: CIP Map

STREETS CAPITAL PROJECTS

Proposed for FY 2020_2021

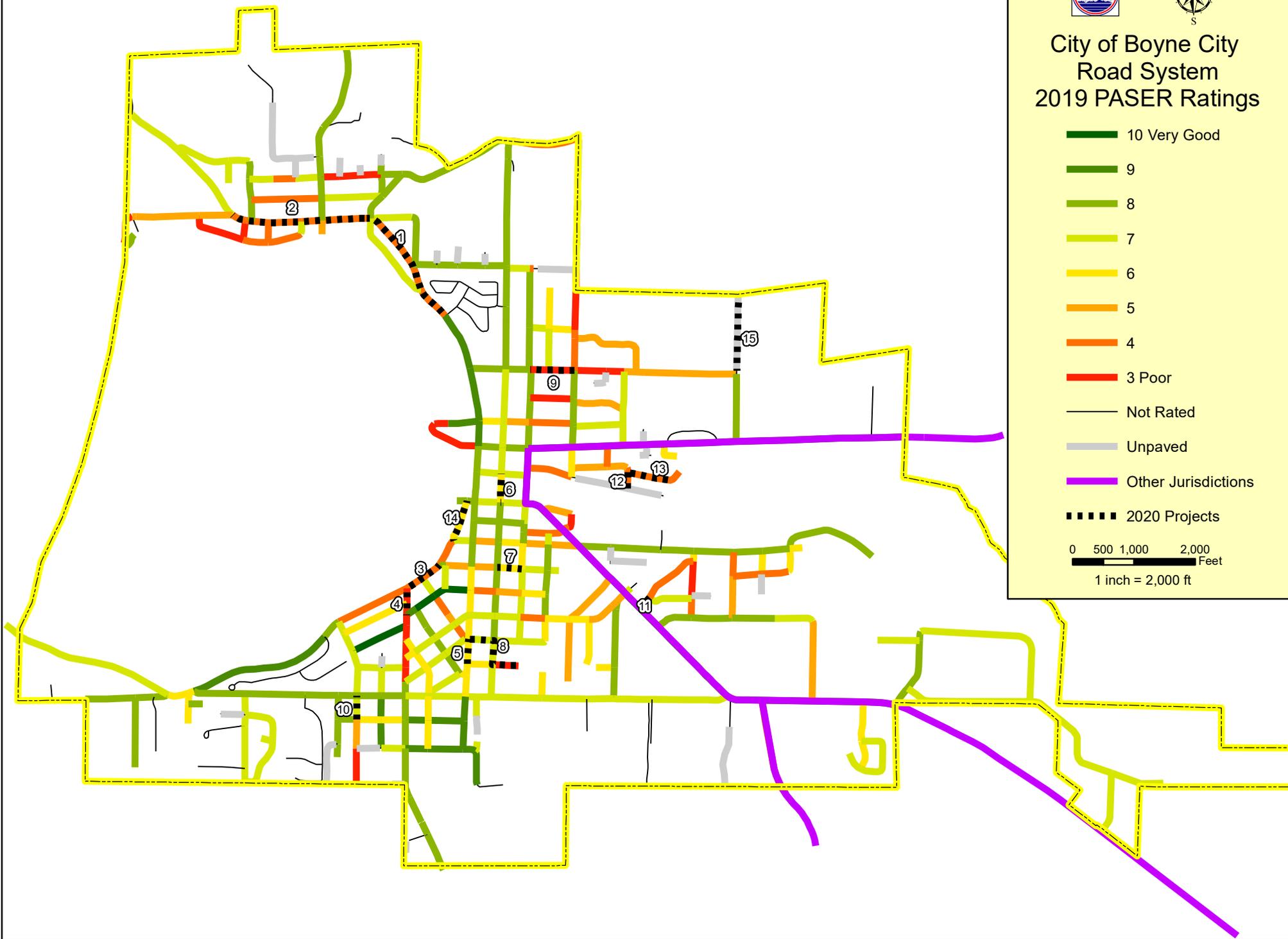
	<u>Street Name</u>	<u>From</u>	<u>To</u>	<u>Mix of Fixes Proposed</u>	<u>Start Date</u>	<u>Construction</u>	<u>PE/CE</u>
Major Roads	N Lake Street	Lakeview	W Michigan	Mill & Resurface	4/1/2020	\$107,531	\$36,000
	N Lake Street	Lakeview	W Michigan	Widen Shoulders	4/1/2020	\$34,668	
	Front Street	Pleasant Ave	Pine	Asphalt Patches (2)	6/1/2020	\$54,351	
	Pleasant Ave	Front	Cedar	Crush & Shape	6/1/2020	\$24,494	
	S Lake Street	Morgan	Franklin	Joint Repair	6/1/2020	\$7,088	
	Park Street	Bridge over Boyne River		Mill & Resurface Deck w/WP	6/1/2020	\$15,000	\$1,500
Major Roads Sub-total =						\$243,132	\$37,500
Local Roads	Pine Street	S Park	East	Storm Sewer & Road Rehab	7/1/2020	\$90,600	\$9,060
	Franklin/Park/Morgan	Dead End	S Lake	Storm Sewer & Road Rehab	7/1/2020	\$159,600	\$15,960
	Vogel Street	East	Jefferson	Crush & Shape	6/1/2020	\$51,995	
	Second Street	Division	Trent	Crush & Shape	6/1/2020	\$25,340	
	Hemlock Street	M-75/Boyne Ave	Wenonah	Crush & Shape	6/1/2020	\$15,472	
	Oak Street	Adams	Spring	Crush & Shape	6/1/2020	\$20,860	
	Adams Street	Oak	Dead End	Crush & Shape	6/1/2020	\$24,316	
	Front Street	Water	E Main	Center Joint Repair	6/1/2020	\$8,750	
	Call Street	Vogel	Dead End	Storm Sewer & Catchbasins	7/1/2020	\$59,936	\$5,994
Local Roads Sub-total =						\$456,868	\$31,014
Roads Sub-total =						\$700,000	\$68,514
plus Design of 2021_2022 Projects							\$15,000
Total =							\$83,514



City of Boyne City Road System 2019 PASER Ratings

- 10 Very Good
- 9
- 8
- 7
- 6
- 5
- 4
- 3 Poor
- Not Rated
- Unpaved
- Other Jurisdictions
- 2020 Projects

0 500 1,000 2,000 Feet
1 inch = 2,000 ft



May 2020

May 2020							June 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2	7	1	2	3	4	5	6
10	11	12	13	14	8	9	14	8	9	10	11	12	13
17	18	19	20	21	22	23	21	15	16	17	18	19	20
24	25	26	27	28	29	30	28	22	23	24	25	26	27
31								29	30				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1	2 8:00am Buff Up Boyne
3	4	5	6	7 8:30am Main Street Board mtg.	8	9
10 Mother's Day (United States)	11	12 7:00pm City Commission	13	14 5:00pm Parks & Rec	15 Marina Open	16
17	18 5:00pm Planning Commission	19	20	21 5:00pm Historic District	22	23
24	25 Memorial Day Parade/Events (United States)	26 12:00pm City Commission	27	28 5:30pm Airport Advisory Board	29	30
31	Jun 1	2	3	4	5	6

June 2020

June 2020						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	8	9	10	11	12	13
21	15	16	17	18	19	20
28	22	23	24	25	26	27
	29	30				

July 2020						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4
12	13	14	8	9	10	11
19	20	21	15	16	17	18
26	27	28	22	23	24	25
			29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1	2 5:00pm ZBA	3	4 8:30am Main Street Board mtg.	5	6
7	8	9 7:00pm City Commission	10	11 5:00pm Parks & Rec	12	13
14 Flag Day (United States)	15 5:00pm Planning Commission 7:00pm Historical Commission	16	17	18	19	20
21 Father's Day (United States)	22	23 12:00pm City Commission	24	25 5:30pm Airport Advisory Board	26	27
28	29	30	Jul 1	2	3	4