

**JUNE 11, 2019  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JUNE 11, 2019

**CALL TO ORDER**

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain, Tim Faas, Scott McPherson, Mark Fowler and Jeff Gaither

Others: There were 3 citizens in attendance including a representative from the Petoskey News Review

**CONSENT AGENDA  
MOTION**

2019-06-068  
Moved by Solomon  
Second by Page

Approval of the May 28, 2019 City Commission regular meeting minutes as presented  
Approval of the resignation of Jason Biskner from the Planning Commission effective May 28, 2019  
Approval of Great Lake Energy's METRO Act request as requested and authorize the City Manager to complete and return the necessary paperwork

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**CITIZENS COMMENTS**

None

**CORRESPONDENCE**

Communication from Ken Allen regarding his desire to not seek reappointment to the Planning Commission was received and filed.

**CITY MANAGERS  
REPORT**

City Manager Cain reported:

- The AED device has been installed at City Hall
- The 2018 MERS report has been received. Our funding has increased to 83%
- Derek Brennan and Dennis Boyd took and passed State exams for additional licenses associated with their water system work
- The spring leaf collection and residential rubbish collection programs are done until fall.

**REPORTS OF  
OFFICERS, BOARDS  
AND STANDING  
COMMITTEES**

Draft minutes of the May 2, 2019 Main Street Board Meeting; the May 7, 2019 Zoning Board of Appeals Meeting; the May 9, 2019 Parks & Recreation Commission Meeting; the May 13, 2019 LDFA Meeting; the May 13, 2019 EDC Meeting; the May 20, 2019

Planning Commission Meeting; the May 20, 2019 Historical Commission Meeting; the May 23, 2019 Historic District Meeting and the May 23, 2019 Airport Advisory Board meeting were received and filed.

### **GASB 75 Actuarial**

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Consideration to approve to contract with Rehmann in the amount of \$3,500 to perform an actuarial valuation of the City of Boyne City's OPEB plan using the alternative measurement method and authorize the City Manager to execute the documents

Clerk/Treasurer Grice said that in 2015 the Governmental Accounting Standards Board (GASB) issued Statement No. 75. This statement is to improve accounting and financial reporting for Other Post Employment Benefits (OPEB) and is a required element. The City's OPEB would be the medical stipend provided to retirees for 10 years after retirement if they have been employed by the City for 25 or more years. This plan has been discontinued, but there are some employees that are grandfathered in. In order to provide the required data, an actuarial evaluation will need to be performed. Dependent upon the size of the OPEB plan, an alternative method of measurement can be used. Joe Verlin of our auditing firm, Gabridge & CO., has determined that rather than contact an actuarial firm as we did in 2007 we should use an appropriate "alternative measurement method". Our auditor's recommendation is that we contract with Rehmann to perform this work as they have checked other companies with no luck. Rehmann will provide us with a template spreadsheet using this method and we would be able to use this template in following years to assist in the preparation of the annual financial statement.

I contacted Rehmann and was provided with a proposal to develop the template for our valuation at cost of \$3,500.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

### **MOTION**

2019-06-069  
 Moved by Conklin  
 Second by Solomon

To approve to contract with Rehmann in the amount of \$3,500 to perform an actuarial valuation of the City of Boyne City's OPEB plan using the alternative measurement method and authorize the City Manager to execute the documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

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Consideration to approve the agreement with the property owners at 221 W Cedar Street and 225 W Cedar Street for paving of the public alley off of Cedar Street and authorize the City Manager execute the agreement and have it recorded with Charlevoix County.

Public Works Superintendent Tim Faas said that at the first Public Information Meeting held on the Cedar & Terrace Street Reconstruction Project earlier this year, we were approached by two property owners along Cedar Street regarding the possibility of getting the public alley between their homes paved during our project. We included that component in the Invitation to Bid documents and the price quoted for the work by MDC Contracting is \$8,135. The existing gravel alley will be graded, 6" of aggregate stone will be placed and a 2" lift of asphalt will be placed on top. The sides of the alley will be restored with topsoil and seed.

The property owners wish to proceed and will cost share the entire expense. An agreement was drafted for the responsibilities of the parties for approval by the City Commission

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

## MOTION

2019-06-070

Moved by Page

Second by Conklin

To approve the agreement with the property owners at 221 W Cedar Street and 225 W Cedar Street for paving of the public alley off of Cedar Street and authorize the City Manager to execute the agreement and have it recorded with Charlevoix County

Ayes: 5

Nays: 0

Absent: 0

Motion carried

## Security Fencing

Consideration to approve a bid from Harbor Fence of Petoskey to repair a section of fencing around the south reservoir on Avalanche in the amount of \$2,397 and authorize the City Manager to execute the documents.

Water/Wastewater Superintendent Mark Fowler discussed the section of fencing on Avalanche around the south reservoir that was damaged after a tree fell on it. We have a quote from Harbor Fence of Petoskey to do the work. The quote is for \$2,397 and there are funds in the budget to cover this cost.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

**MOTION**

2019-06-071  
 Moved by Page  
 Second by Solomon

To approve a bid from Harbor Fence of Petoskey to repair a section of fencing around the south reservoir on Avalanche in the amount of \$2,397 and authorize the City Manager to execute the documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**Sale of Surplus Holder  
 Tractor  
 Recommendation**

Consideration to approve the sale of the 2002 Holder Tractor to Mr. Dan Cahalan pursuant to the conditions of his written offer dated May 17, 2019, and further authorize the City Manager and DPW Director to negotiate as necessary on a fair price in the best interest of the City of Boyne City

Public Works Superintendent Tim Faas said that on May 17, 2019 we received a written offer for the purchase of a surplus tractor owned by the Public Works motor pool fund. The seventeen year old tractor has not been used for a few years and is in need of substantial repairs to be functional again. The offer from Mr. Cahalan of \$15,000 is contingent upon seeing the snow blower and mower deck operate. This is a unique piece of equipment that would serve a very limited market should we try to auction it off. The price is fair based on the retailer's (Bell Equipment) assessment of the tractor's condition.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

**MOTION**

2019-06-072  
 Moved by Solomon  
 Second by Page

To approve the sale of the 2002 Holder Tractor to Mr. Dan Cahalan pursuant to the conditions of his written offer dated May 17, 2019, and further authorize the City Manager and DPW Director to negotiate as necessary on a fair price in the best interest of the City of Boyne City

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

Consideration to approve the purchase of computer hardware and software in an amount not to exceed \$16,970 from Marcor

**SAW Grant Computer  
Hardware – Software  
Purchase**

Technologies and authorize the City Manager to execute the documents.

Planning Director Scott McPherson discussed the proposal to purchase hardware and software as part of the eligible items under the SAW grant. Proposed are two desktop computers, one laptop, two ArcGIS Desktop Basic Licenses, two ArcGIS 3D Analyst License and one ArcGIS Spatial Analyst License for a total cost of \$16,970. This will give the City the ability to provide computers with software that will have the capacities to view and manipulate the data being developed with the SAW grant to the Planning Director and Assistant Planner, Water/Wastewater Superintendent, DPW Superintendent and City Manager.

Staff Comments:

Citizens Comments:

Board Discussion:

2019-06-073

Moved by Conklin

Second by Grunch

**MOTION**

To approve the purchase of computer hardware and software in an amount not to exceed \$16,970 for hardware from Marcor Technologies and software from ESRI and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Collective Bargaining  
Agreement**

Presentation by the City Manager and consideration for approval of a 4 year collective bargaining agreement with American Federation of State County and Municipal Employees (AFSCME) Council 25, Local 2759, AFL-CIO which represents the City's full time non-management DPW/Water/Wastewater and Maintenance Employees.

City Manager discussed the changes in the contract agreed to by all parties for the bargaining unit.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement

**MOTION**

2019-06-074

Moved by Grunch

Second by Page

To approve of a 4 year collective bargaining agreement with American Federation of State County and Municipal Employees

(AFSCME) Council 25, Local 2759, AFL-CIO which represents the City's full time non-management DPW/Water/Wastewater and Maintenance Employees

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**Good Of The Order**

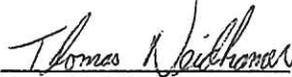
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Mayor Pro-Tem Grunch inquired about the recent inspection of Rotary Park by the Parks and Recreation board.

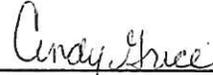
**ADJOURNMENT**

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Motion by Mayor Neidhamer, second by Commissioner to adjourn the Regular City Commission meeting of Tuesday, June 11, 2019 at 7:49 p.m.



Tom Neidhamer  
Mayor



Cindy Grice  
Clerk/Treasurer