

**JUNE 27, 2017
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 364 NORTH LAKE STREET, ON TUESDAY JUNE 27, 2017

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Gene Towne, Commissioners Ron Grunch, Laura Sansom and Hugh Conklin

Absent: None

Staff: Cindy Grice, Michael Cain, John Lamont, Mark Fowler, Scott McPherson, Andy Kovolski, Barb Brooks and Ingrid Day

Others: There were four citizens in attendance including a representative from the Petoskey News Review.

**CONSENT AGENDA
MOTION**

2017-06-055

Moved by Conklin

Second by Grunch

Approval of the June 13, 2017 City Commission regular meeting as presented

Approval of the purchase of an Ideapad Miix510-121SK computer for the Main Street department for a total cost of \$985.00 contingent upon the Main Street Board approval of this purchase at their June 29 meeting and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

CITIZENS COMMENTS

Ingrid Day, new assistant to the Main Street Director was introduced.

CORRESPONDENCE

Correspondence from Consumers Energy Company regarding a refund was received and filed. Correspondence from Boyne Mountain regarding a joint agency public meeting to be held on July 10, 2017 at Boyne Mountain regarding the Boyne River Hydroelectric Project's upcoming application to the Federal Energy Regulatory Commission for re-licensing the project was also received and filed.

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- Great progress continues to take place at the new City Facility complex. The building is now housing the Police and Fire departments.
- We are hoping to get replacement parts and have the drinking fountain at the top of Avalanche operational by the coming weekend.
- Summer tax bills and newsletters will be going out to all property owners on July 1
- City Hall will be closed on July 4th

- Clerk / Treasurer Grice introduced Natalie Davenport. Natalie is a student at Public Administration major at Central Michigan University and has been job shadowing at City Hall today.

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

**West Michigan Water
Line Special
Assessment**

The May, 2017 Financial Statement was received and filed.

Review of materials provided and consideration to authorize City staff, including the Assessor and City Manager to move forward with the steps required for a special assessment for the provision of City water on West Michigan and Woodlawn Streets as requested.

City Manager Cain discussed the petition from residents along West Michigan and Woodlawn Streets requesting a special assessment so that a water main can be installed to extend water service to their areas. As the City Commission will recall, we have had several discussions regarding our desire to extend water and sewer utilities but that the Enterprise funds that operate those systems do not have excess money to pay for such expansions. Therefore, recent expansions have generally only taken place when paid for by developers or through very infrequent grants. The approximate cost of this project is \$263,210. The Water fund does not have sufficient funds to cover this project which means that the project would need to be financed through outside revenues which would involve acquisition and interest costs. All costs would need to be verified and finalized should the Commission choose to move forward. At this time, we are looking to formally make the Commission aware of this request and begin discussion of some of the issues related to it.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with moving forward with the steps required.

MOTION

2017-06-056
Moved by Conklin
Second by Grunch

To authorize City staff, including the Assessor and City Manager to move forward with the steps required for a special assessment for the provision of City water on West Michigan and Woodlawn Streets as requested.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Michigan Department of
Natural Resources
Waterways Grant
Agreement Resolution**

Consideration to adopt the proposed resolution as presented from the Michigan Department of Natural Resources – Waterways Division agreeing to the contract terms and authorize the City Manager to sign all necessary documents

Harbormaster Barb Brooks discussed the resolution required to formalize the Michigan Department of Natural Resources Waterways Division grant we

recently received for the amount of \$260,000. There are no red flags in the agreement. The engineering contract has already been approved.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in resolution and agreement. Commissioner Sansom inquired about the project beginning date and was informed that it could be this fall. Commissioner Grunch inquired about Boyne Thunder participation.

MOTION

2017-06-057

Moved by Towne

Second by Sansom

To adopt the proposed resolution as presented from the Michigan Department of Natural Resources – Waterways Division agreeing to the contract terms and authorize the City Manager to sign all necessary documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Ridge Run Dog Park
Grant Resolution**

Consideration to approve Team Elmer's bid of \$14,492 to construct the fitness trails at the Ridge Run Dog Park and authorize the City Manager to execute the documents

Public Works Superintendent Andy Kovolski discussed the Michigan Recreation Passport grant that the City was awarded to construct a Fitness trail, install a handicap accessible gate and to purchase two benches for the Ridge Run Dog Park. The grant amount is for a total amount of \$15,000, the City is responsible for \$4,600, leaving \$10,400 to be paid by Passport funds. The Friends of the Dog Park group have agreed to donate funds to cover the benches and gates. The low bid is from Team Elmers in the amount of \$14,492.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Sansom said it is nice to see grants help with this. Commissioner Conklin requested verification of the actual costs the City match will be. All Commissioner are in favor of the recommendation.

MOTION

2017-06-058

Moved by Sansom

Second by Grunch

To approve Team Elmer's bid of \$14,492 to construct the fitness trails at the Ridge Run Dog Park and authorize the City Manager to execute the documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**SCADA Software
 Purchase**

Consideration to approve the proposal from Windemuller Electric for the purchase of SCADA software for the Water / Wastewater Department in the amount of \$5,249.00 and authorize the City Manager to execute the documents

Water / Wastewater Superintendent Mark Fowler discussed the current Supervisory Control and Data Acquisition (SCADA) computer system. It is having ongoing glitches and we are getting false alarms and PLC code failures. The SCADA system is at the wastewater plant and is used to control the pumps and associated equipment at the plant, well houses, booster stations and lift stations. We can monitor all of the sites from the wastewater plant and make adjustments to the operating parameters from there. It is also the system that automatically calls someone if there is an alarm at one of those facilities. The current software systems are 11 years old and running on a Windows XP computer. The city has an upgraded computer that we can use. We will just need to move the software license and get new dial out software. Windemuller has provided us with a quote for \$5,249. There are funds in the budget to cover this expense.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in agreement with the recommendation.

MOTION

2017-06-059
 Moved by Grunch
 Second by Conklin

To approve the proposal from Windemuller Electric for the purchase of SCADA software for the Water / Wastewater Department in the amount of \$5,249.00 and authorize the City Manager to execute the documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Wastewater Treatment
 Plant Fence Repair /
 Replacement**

Consideration to approve the proposal from Harbor Fence to repair and replace approximately 200 feet of fence at the Wastewater Treatment plant in the amount of \$2,597 and authorize the City Manager to execute the documents

Water / Wasterwater Superintendent Mark Fowler discussed the quote received from Harbor Fence to repair and replace approximately 200 feet of fencing. The fencing was damaged by fallen trees. This should complete the fence repairs around the perimeter of the facility.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in agreement with the recommendation.

MOTION

2017-06-060

Moved by Towne

Second by Sansom

To approve the proposal from Harbor Fence to repair and replace approximately 200 feet of fence at the Wastewater Treatment plant in the amount of \$2,597 and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Good of the Order

Commissioner Sansom said she likes the posters that are out regarding the water balloons at the 4th of July raft race.

**CLOSED SESSION
MOTION**

2017-06-061

Moved by Towne

Second by Sansom

To approve Request of the City Manager to go into closed session for 1) with our attorney regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) and 2) to consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976) at 1:01 p.m.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

MOTION

2017-06-062

Moved by Neidhamer

Second by Towne

To return to open session at 3:58 p.m.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

ADJOURNMENT

Motion by Mayor Neidhamer seconded by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, June 27, 2017 at 3:59 p.m.



Tom Neidhamer
Mayor



Cindy Grice
Clerk / Treasurer