



Approved: 1-25-2018

**MEETING OF
OCTOBER 26, 2017**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY
AIRPORT ADVISORY BOARD HELD OCTOBER 26, 2017**

CALL TO ORDER

Chair Schmidt called the meeting to order at **4:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Jerry Schmidt, Leon Vercruysee,
*Rod Cortright Brian Harrington
Absent:, * Leon Jarema* Bud Chipman Oral Sutliff
**Ex Officio Members*

Citizens: Ron Ludgin, Jim Coughlin, Tyler Bouters
Staff: Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES
MOTION**

Motion by **Harrington**, seconded by **Vercruysee** **PASSED UNANIMOUSLY** to excuse **Oral Sutliff & Leon Jarema**.

**APPROVAL OF MINUTES
MOTION**

Motion by **Harrington** Seconded by **Bouters** **PASSED UNANIMOUSLY** to approve the **September 28, 2017** minutes as written.

CORRESPONDENCE

1. Airport Survey received and reviewed. 2. Annual MDOT Airport Directory information reviewed for Boyne City Airport.

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

1. Jim Coughlin – Leases Hangar A20 from the City and would like to upgrade the hangar floor. Discussion by the board with no objections raised.
2. Tyler Bouters – Boyne City High student observing this meeting for Civics class assignment.

COMMITTEES

NONE

UNFINISHED BUSINESS

- A. Hangar C – 19:** This city controlled hangar is currently available for lease.
- B. Internet Improvement (Terminal):** Richard Bouters reported on the status of Internet upgrades to the Terminal. The time-line for implementation of upgrades will be by the end of November.

- C. **Other:** 1. Michael Cain reported that the final accounting for the Drag Race was being gathered and a report will be forthcoming.

NEW BUSINESS

- A. **Re-Appointment of Richard Bouters & Brian Harrington for a 3 yr. Term.**
1. Motion by **Schmidt** Seconded by **Vercruysee** **PASSED UNANIMOUSLY** to recommend that the City Commission re-appoint Richard Bouters & Brian Harrington to 3yr. Terms on the Airport Advisory Board.
- B. **Election of 2018 Officers:** Motion by **Harrington** Seconded by **Vercruysee** **PASSED UNANIMOUSLY** to elect Jerry Schmidt – Chair, Oral Sutliff – Vice Chair & Richard Bouters – Secretary of the Airport Advisory Board for 2018.
- C. **Airport Inspection Plan:** The board reviewed and discussed an Airport Inspection Action Plan authored by Richard Wright. Implementation of this plan will be supervised by Mr. Wright as an Airport Inspection Plan Standing Committee.
- D. **Airport Terminal Housekeeping:** Richard Wright brought to the board comments from the staff of Northern Homes regarding lack of housekeeping at the Terminal. Michael Cain will contact the cleaning service for resolution.
- E. **Approval of the 2018 Meeting Schedule:** Motion by **Harrington** Seconded by **Bouters** **PASSED UNANIMOUSLY** for the Airport Advisory Board to meet on the 4th Thursday of each month at 5:30pm in the Airport Terminal with the months of November & December excluded from the calendar.
- F. **Boyne Business Expo:** The Airport will be represented at the Boyne Business Expo on November 2, 2017 from 3pm – 7pm at the Boyne Mountain Civic Center.

GOOD OF THE ORDER

- A. The Aviation Fuel price is **\$4.24 per gallon as of October 23, 2017.**

ANNOUNCEMENTS NEXT MEETING MOTION

- A. The next regular Airport Advisory Board meeting is schedule for **Thursday, January 25, 2018 at 5:30pm** at the Airport Terminal.

ADJOURNMENT

- A. The meeting was adjourned **5:55pm** by **Chair Schmidt.**

Richard L. Bouters-Secretary

