



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION
Thursday, May 5 2016
6:00 p.m. at the
City Hall**

(Temporary location: 364 N. Lake St.)



1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - A. Approval of the March 10, 2016 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR’S REPORT
6. CORRESPONDENCE
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Inspection Reports
 - B. Disc Golf Update
 - C. Friends of Avalanche update
 - D. Trail(s) update (Boyne City/Charlevoix and Boyne Valley)
 - E. MParks Grant Projects update
8. UNFINISHED BUSINESS
 - A. Riverside Park
9. NEW BUSINESS
 - A. “Little Free Library” Proposal
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Next meeting is scheduled for June 2, 2016 @ 6 p.m.
 - B. “Born Learning” Trail Ribbon Cutting is Saturday, May 21st at 12:30
12. ADJOURNMENT

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agenda packets & minutes
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Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334

ATTENDANCE RECORD
Parks & Recreation Commission
FY 2015- 2016

Member	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Bowman, Jo	P	P	X	P	P	P	X	E	P	P	P	
Meeder, Heath	P	P	X	P	P	P	X	P	P	E	P	
Parish, Darryl	P	P	X	P	P	P	X	P	E	E	P	
Patoka, Patrick	P	P	X	P	P	P	X	E	P	P	P	
Sheean, Mike	P	P	X	P	P	P	X	P	E	P	P	
Sheets, Marie	P	P	X	P	X	E	X	P	P	P	P	
Swift, Jerry	P	P	X	P	P	P	X	E	P	P	E	
	P	P	X	X	P	E	X	P	-	-	-	-

P=Present
A=Absent
E=Excused

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**MEETING OF
MARCH 10, 2016**

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT DPW-FACILITY LOCATED ON ROBOINSON STREET ON
THURSDAY, MARCH 10, 2016.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:03 p.m.

ROLL CALL

Present: Mike Sheean, Jo Bowman, Patrick Patoka, Heath Meeder,
Darryl Parish and Marie Sheets

Absent: Jerry Swift

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski
and Recording Secretary Michele Hewitt

Public Present: two

****MOTION**

Meeder moved, Bowman seconded, PASSED UNANIMOUSLY to
excuse the absence of Swift.

**APPROVAL OF
MINUTES **MOTION**

Bowman moved, Parish seconded, PASSED UNANIMOUSLY a
motion approving the February 4, 2016 meeting minutes as presented.

**CITIZENS COMMENTS
(on non-agenda items)**

None

DIRECTOR'S REPORT

Kovolski reported the warming house at Avalanche closed on Sunday
March 5 for the season. Plans for cleanup in preparation for summer.
Rotary Park tree cleanup
Request to add item 9-B to agenda regarding Fitness Grant. Chair-
Sheean approved addition to agenda.

CORRESPONDENCE

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Park Inspection Reports -

- **Disc Golf Update** - None.
- **Parks Inspection-** Meeder had concerns about trees at Avalanche along the trails that could present a serious issue, Kovolski indicated this will be attended to. Commissioner Conklin commented on the mountain bike trail being a bit risky, Kovolski replied that crews will attend to this. Bowman asked if the same crew that handles tree management at the Cemetery would be the same one to handle the parks. Sheets also added that tree management was needed at the Boyne River Nature Area close to the start of the trail.
- **BC-Char. Trail-** Chair Sheean reported that the ribbon cutting was on March 9th, tree management will be starting soon and will also include Phase II. Chair Sheean is getting lots of good reviews regarding the expansion. **Boyne Valley** continues to move forward with trail plans, bid request in by 1st of April.

**UNFINIHSSED
BUSINESS
FY 2016/17 Budget**

Budget Discussion- Kovolski handed out budget worksheets for the board to review. Kovolski gave an explanation of each line item. No money scheduled for the waterfront this fiscal year, plan is to include it 2017/18 budget year. Commissioner Conklin asked about the River Mouth restrooms, were are we at with improvements. Kovolski reported that some work was done in 2015 and more is scheduled for this coming year.

NEW BUSINESS

9-A

DNR- Michigan Natural Resources Trust Fund Grant proposed projects.

- 1.) Acquisition -open space property (475 N. Lake St)
- 2.) Pavilion
- 3.) Boyne Valley trail phase 1, no monies required until 2017.

Kovolski made reference to the memo from Patrick Kilkenny regarding the proposed projects. Guest Greg Vadnais commented on the grant projects and gave a handout to the board from the Michigan Natural Resources Trust Fund showing the number of grants issued throughout Michigan and makes specific reference to Charlevoix County. Greg has a good connection with this organization and talked about Erin McDonough from Beaver Island. Greg talked about Trust Tuesday this is an opportunity for proposed projects to be given more spotlight, this is done weekly, contact MCC about process. Greg recommends placing your project out there as soon as possible prior to grant applications to help get better exposure.

9-B

Fitness Grant (M-Parks Grant)-Kovolski explained that this is a senior and youth project and a smoke free policy must be enacted. Chair Sheean asked how this was different from the motion three months ago. Kovolski asked board to review the new information handed out and at the next meeting will look for a recommendation.

**GOOD OF THE
ORDER**

Sheets talked about the warmer weather conditions as we had this year and how can we be proactive next year and have an action plan for the milder temps during winter months regarding the ice rink. Kovolski indicated refrigeration would be necessary to have ice earlier when conditions are warmer. Meeder mentioned that Walloon opened earlier than we did. Chair Sheean mentioned that when we had an active Hockey League they had equipment and it was removed after they left. Ice Rink was opened at the beginning of January this year. Parish asked if we could add Riverside Park to the agenda and Kovolski said it

would come up later this year.

NEXT MEETING

April 7, 2016 @6:00 pm

ADJOURNMENT

6:38 pm

DRAFT

From: Kathy Anderson <kathy@patobrien.com>
Sent: Wednesday, May 04, 2016 12:00 PM
To: Barb Brooks
Subject: Little Free Library

Good morning Barb,

Pat O'Brien & Associates would like to sponsor, build and install a "Little Free Library" in Boyne City. We are thinking of a few locations, Old City Park, or Veterans Park near the play structure. The "Little Free Library" Program is nationwide and would be used to promote literacy, Boyne City and Pat O'Brien & Associates.

All costs incurred would be paid by Pat O'Brien & Associates. For more information, see <https://littlefreelibrary.org/>.

Please put on the agenda for the next Parks & Rec meeting agenda.

Thank you,

Kathy Anderson
Office Manager
Pat O'Brien & Associates