



Approved: 2/13/2020

**Meeting of
January 9, 2020**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, JANUARY 9, 2020.

Call to Order

Meeting was called to order by Chair Mike Sheean at 5:00 p.m.

Roll Call

Present: Mike Sheean, Diane Sterling, Rob Wieck, Tom Smith, and Hugh Conklin

Meeting Attendance

Absent: Vadnais, Litzenburger, and Alexander

City Staff: city manager Michael Cain, DPW director Tim Faas and recording secretary Barb Brooks

Public Present: one

Excused Absences

****MOTION**

Conklin moved, Sterling seconded, PASSED UNANIMOUSLY to excuse the absence(s) of Vadnais, Litzenburger and Alexander

Approval of Minutes

****MOTION**

Conklin moved, Weick seconded, PASSED UNANIMOUSLY a motion approving the December 12, 2019 minutes as presented

Citizens Comments

(on non-agenda items)

None

Director's Report

Faas provided a written report.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports – None

User Groups – None

Unfinished Business

**Draft Recreation Master
Plan Discussion**

Consultant Carrie Kinglesmith from Beckett & Raeder led the board through an overview of the most updated draft plan and highlighted the changes and additions that have been incorporated. Substantial changes included some changes to the ratings on the parks and amenities, additional information regarding the demographics, more detail on the revenue and expense budget and a section regarding the administrative structure. There was some discussion as to whether the process was too rushed and just not enough time for everyone to digest it. Board members had a few additional suggestions and questions of clarification but the general consensus is that it was a good plan and should continue to move forward with the timeline that was originally proposed. **Smith moved, Conklin seconded, PASSED**

****MOTION**

UNANIMOUSLY to recommend the plan forward to a public hearing at the January 14, 2020 regular City Commission meeting for consideration and adoption.

New Business

Board Member Reappointments

****MOTION**

Sterling moved, Smith seconded, PASSED UNANIMOUSLY, to recommend the reappointment of Conklin and Vadnais each to a four year term expiring December 31, 2023

Board Member Resignation

****MOTION**

Litzenburger submitted a resignation due to extensive travel during the winter months and inability to attend meetings during that time. **Conklin moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend accepting the resignation of Gow Litzenburger

Board Member Appointment

****MOTION**

Heather Huffstutler submitted an application for the Parks & Recreation board several months ago. She has experience in parks and conservation, board experience and is a City resident. **Conklin moved, Weick seconded, PASSED UNANIMOUSLY** to recommend the appointment of Heather Huffstutler to the board to fill the remainder of Litzenburger's term expiring December 31, 2020

Adjournment

The January 9, 2020 regular meeting of the Parks and Recreation Board was adjourned at 5:34 p.m.

The majority of the board members went upstairs to listen to the presentation and review the proposed draft plans for the Open Space and base of Avalanche presented by Tim Knutsen of Becket & Raeder (No action was taken)



Barb Brooks, Recording Secretary