City of Boyne City

FYE 2018 BUDGET

1 May 2017 - 30 April 2018

2016 / 17
City-wide Goals

Housing Diversity

- Conduct Needs Assessment
  - Community Housing Forum
- Facilitate and Support Opportunities

Economic Development

- Recruitment and Retention
- Attract (stay current)
- Infrastructure

Parks & Recreation

- Community / Program / Staff Coordination
  - Boyne on the Water
- Improve and Expand
  - Marina Project
  - Purchase Open Space
  - Pavilion Project

TABLE OF CONTENTS

Table of Contents	i.
Budget Letter	ii
City Officials, Advisory Board Members	1
Millage Rates	6
Budget Summary – Revenue and Expenditures	8
GENERAL FUND REVENUES	Tab 1
GENERAL GOVERNMENT and OTHER	Tab 2
PUBLIC BUILDINGS	Tab 3
POLICE PARKS & RECREATION	Tab 4
STREETS MAJOR and LOCAL RUBBISH COLLECTION	Tab 5
CEMETERY AMBULANCE	Tab 6
FIRE DEPARTMENT	Tab 7
MARINA	Tab 8
AIRPORT	Tab 9
DEBT SERVICE CITY FACILITIES CONSTRUCTION CITY FACILITIES DEBT SERVICE	Tab 10
WATER/WASTEWATER	Tab 11
MOTOR POOL	Tab 12
DDA / BOYNE THUNDER / FARMERS MARKET /LDFA	Tab 13
CAPITAL IMPROVEMENT PLAN	Tab 14
FEE SCHEDULE	Tab 15

City of Boyne City
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March 14, 2017

Mayor Tom Neidhamer and the Boyne City City Commission
City of Boyne City
364 North Lake Street
Boyne City, Michigan 49712

Dear Mayor Neidhamer and City Commissioners,

It is my pleasure to submit for your review and consideration the proposed City budget for the fiscal year beginning May 1, 2017. This document, combined with the "12 Year History" previously provided, provides you with a fifteen year overview of where we have been, where we are now and where your City administration recommends we should go financially in the coming year. As you go through the budget book, you will find corresponding history page numbers listed for quick reference and provides some historical perspective to what has happened over time in each line item.

You will note in the address block above something that you will probably see only once. That is an address to you at the City to other than 319 North Lake Street. It has been not quite a year since we've moved out of the old City Hall so it could be demolished and a new multi-use complex go up in its place. In less than four months the under construction facility should be fully open, ready for business with the remaining building currently housing the Fire and Police departments meeting the same fate as the old City Hall.

The construction and soon to be completion of the new City Facilities complex is another major milestone and transition for the Boyne City community. It wasn't that long ago that our Waste Water Treatment facility moved from Peninsula Beach Park to just north of the Airport. That was followed by the removal of the ugly metal Water Department building behind the dilapidated 1910 building just south of the South Park and Division Street intersection. A few years later the 1910 building was restored from a failing eyesore to a functioning community asset. Over the years that site has been transformed from a hazardous work yard to a trailhead and non-motorized access parkway into Avalanche Park. From there the Commission and the community set their sights on and reimagined what the old City Hall site could be transformed into. First plans were developed and implemented to move the Department of Public Works off the waterfront and up to North Boyne in a new three building complex of their own. That facility has been fully operational since December 2015. In May of 2015 the voters of Boyne City approved the financing to build a brand new City Facility complex on that site pulling all its emergency operation departments: Police, Fire and EMS into one centralized location in conjunction with City Hall operations, including the

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museum. Since the turn of this century, the City of Boyne City has replaced or significantly improved all of its' major buildings. These changes have been, and will continue to be transformational for our community. With each project our ability to provide quality and efficient services to the public has been enhanced. The neighborhoods surrounding these projects have been enhanced as well with the creation of proper buildings and sites for the public's work to be done. Everything the City owns and does are all assets of the public and ones we hope they can take pride in, even if they never visit some of them.

Name any system or operation of the City and it has been improved recently to serve the public better; more reliably and efficiently. These have taken place while maintaining the character of Boyne and letting our community shine, as itself, as the best Boyne City we can be. That's why in building our future, we continue celebrating our past. That is evident in saving the 1910 building or proudly building our past into key features of the new City Facilities complex.

What's even more amazing is these and our many other public improvements have helped foster a renaissance in Boyne City. Wherever there has been public investment private investment has followed. The two have gone hand in hand. It has not been one or the other, it has often been multiple improvements on multiple fronts. Throughout the community, especially downtown, individuals are continuing to invest in the heart of Boyne City and significantly improve properties and buildings serving residents and visitors alike for decades to come. Just in the last year more One Water cottages have been completed, the Boyne City Taproom opened with an eye on bringing the theater back to life. The old railroad offices and freight building have been transformed to create Stiggs micro-brewery and CREATE arts studio respectively. The bakery has been reborn and a law office on Water Street is being transformed. The restoration of the Dilworth Hotel continues to make progress while the historic White House has been transformed, with the help and many others working together, from a derelict apartment building into an affordable, quality housing option in the heart of downtown. Three new businesses have taken root in the old and long underutilized bus garage and Lakefront Square plaza with another business expected to open this summer. If those were not enough examples of Boyne City's continuing vibrancy, let's celebrate the start of a new fiscal year with the recent sale of two more buildings on South Lake Street to an owner with a successful history and eye for quality redevelopments.

These things did not happen by accident nor are they limited to the downtown. Improvements are to be found and enjoyed across every part of this City, linking us to each other, neighboring communities and beyond. They are a result of the goals and the visions of our community for the future. Included in the front of this budget are the new community developed City-wide goals. The three main goals of Housing Diversity, Economic Development and Parks and Recreation help provide a framework to create new opportunities for further successes while addressing challenges as well. These goals were kept in mind as this budget was developed.

The budget presented to the City Commission and the community reflects both our opportunities and challenges. None more so than the acquisition of the waterfront Open Space property on North Lake Street across from the Family Fare shopping center. Acquired by two individuals with a vision to see the property become a permanent public park and Open Space that dream took a major step forward with the City obtaining a Michigan Natural Resources Trust Fund Grant to pay for up to 75 percent of its appraised value towards its purchase, capped at maximum of $2,438,800.

But that opportunity is also reflected in this budget as one of our greatest challenges. The budget as presented reflects a deficit of a little over 1.6 million dollars. That deficit reflects the worst case scenario of money that is needed over and above the grant amount to provide the local match necessary to complete the property purchase. A separate memo is included in this budget notebook that focuses on various options the City could consider for making up that deficit. The memo looks at both where the money could come from and how it could be used to complete the purchase. Each of the options has its own advantages and disadvantages. Some have significant implications on other City operations as well. It is for that reason that these ideas will need to be carefully considered by the City Commission, staff and the public. How we choose to address that situation will have a significant impact on this budget's final position.

As we look at how to best deal with the opportunity of the Open Space acquisition, the other business of the City moves forward. The budget as presented not only maintains all of the City's existing operations at current levels it undertakes some exciting new projects as well.

We are currently looking to add to our existing fund balance during this fiscal year by an amount estimated to be a little over $400,000. That number may be further refined as we draw closer to the end of this fiscal year. How we actually end up will ultimately be revealed at the conclusion of our annual audit this fall.

While bringing our new DPW and City Facilities buildings on line are great achievements for our community, they significantly complicate our short term budget forecasting. This transition period from old to new buildings not only creates additional short term costs but we do not have a history of utility and other expenses to draw from. We have provided our best estimates but until we have a couple years of history under our belts, there may be greater variances in those estimates than usual. As a result, I urge greater caution with projections related to those areas for the next couple of budget cycles.

The budget as presented reflects maintaining the current general operating rate of 15.51 mills. In the current fiscal year we levy 1.32 mills to cover our one year of temporarily reduced debt payments. For the coming fiscal year the rate will need to be increased to 2.30 mills, which is still a little over a third of a mill less than the 2.69 mills that was indicated on the May 2015 ballot. The actual millage rate in future years will ultimately depend on the amount of the City's taxable value. This new debt millage will continue for another 19 years. That will give the City a combined millage rate of 17.81 mill for the coming fiscal year.

While this budget currently proposes spending more than we are bringing in, it should be noted that it does so for one-time expenses and does not reflect a structural deficit that would be necessary to maintain our current levels of operation. This is an important and positive distinction.

As this proposed budget both documents and forecasts, the City of Boyne City continues to be in good financial health for its current operations. It allows us to maintain excellent services to our citizens while undertaking a steady amount of projects to improve our community. The budget proposal before you does so while maintaining our current City Operating millage, staffing and service levels. However, it should be noted funds are not currently available for the expansion of

services unless we can create new efficiencies resulting in cost reductions or generate additional revenues. I do not see this situation changing in the foreseeable future.

The National and State economies continue to make progress with job growth seen at both levels. Unemployment is now at its lowest level since before the Great Recession of 2008 with new jobs being created monthly. Although wage growth is slower than many would like, there does seem to be some signs of progress in that area as well. At least for the short term, the State of Michigan continues to be in a sound financial condition. The State seems to have survived its most recent crises that could have had a major impact on its budget.

As the Commission will probably recall, and it remains my opinion, that over recent years the State has balanced their budget and advanced their agendas on the backs of cities and schools across Michigan. They continue to add millions to their rainy day fund while still not fully paying their fair share to local units of governments and schools. There is also continued talk in Lansing on cutting taxes while their own reports show they are falling way short on the funding necessary for ongoing infrastructure repairs. In addition, again this year, we will see further reduction in personal property taxes (PPT). It will be interesting to see going forward if local communities come out better or worse when comparing the proposed gains in promised road funds versus the losses in the PPT. With the State, it is often the case of what one hand gives, the other takes away. Usually what is left, as we are now seeing with new requirements for future CDBG funding, has many more strings tied to it than what was lost.

In last year's budget presentation I noted one of the wild cards in the year ahead would be the results and impacts of the Presidential election cycle. While we now know the election results, we do not fully know the impacts that will be coming from Washington. I had hoped by this time we would have a better sense as to what might take place regarding major areas such as Health Insurance and Community Development Block Grant (CDBG) funding. While legislation has been introduced on health insurance we do not know where that will end or what its impact will be. Unlike many Americans, our rate increases over the past few year have been relatively small. We will see if that trend continues. While a new budget has yet to be presented I am not holding out much hope that CDBG funding will be spared additional cuts or more red tape that limits its availability and even usefulness to us. The area I am most hopeful about is the possibility of funding for infrastructure projects. We will see if this materializes and if it is something that will benefit Boyne City.

During the current fiscal year, which ends on April 30th, we continued to make good strides in improving and extending the life of our infrastructure throughout the City. During this past year we undertook and completed a set of activities that are reflected below in the listing of "Significant Events and Projects". While there is always more to be done, the Commission; employees and most importantly, our residents can take a look at not only all we have accomplished, but how we have accomplished them and feel very good about their local government and the manner it uses available resources.

Despite the overall economy stabilizing we expect property tax collections for City operations to slightly decrease over the coming year, as noted on page 1-1. That means we are still intending to accomplish what we are proposing with a projected $253,576 less in taxes than we budgeted

during the 2009/2010 fiscal year, seven years ago. And those reflect real dollars, not one that have been adjusted to account for inflation.

Throughout the organization, City staff continues efforts to take whatever steps possible to insure our property owners are paying no more than necessary for the services and supplies we must purchase. Each year you see the positive results of seeking competitive pricing or looking at new ways of doing things. We continue to be down 3½ people from where we were six years ago. The City team has responded well and to the general public the levels of service we provide remain the same or better than in the past. I remain mindful of possible other future retirements as the seniority of the longest serving members of our workforce continues to increase. In the coming fiscal year there may be another retirements to our existing staff. During the past year we have filled one such vacancy in our Department of Public Works and are now in the process of doing so for our Water/Wastewater Department. Whenever we have retirements or other departures, we take those opportunities to revisit what we are doing and if there are better ways to do it instead of assuming when one person leaves another person will come on board to perform the same job.

The budget as presented for the coming year continues our efforts to provide you a budget which is fiscally conservative. We have again tried to make our estimates on both the revenue and expenditure sides of the ledger as realistic as possible and hopefully will not leave us with unpleasant surprises as we work through the coming year. It should be noted that the continued spending down of our unrestricted fund balance will limit the discretionary funds we have available to respond to future grants and other opportunities.

On a more positive note, it appears we will be ending the current fiscal year in much better shape than we originally projected. It appears we will continue to build on our solid track record for coming in better than our original projections. As it is often stated during our meetings, just because something is budgeted for, doesn't mean that we have to or will spend it all.

The following are among the Significant Events/Projects undertaken during the Fiscal Year ending on April 30, 2017:

-Maintained all existing programs and services.

-Began construction of new City Facilities complex.

-Completed Safe Routes to School project.

-Sent old City Tower Clock mechanism to Balzer Family Clock Works in Maine for restoration.

-Reopened the Community Playground.

-Completed first section of Boyne City to Charlevoix non-motorized Trail.
-Obtained significant MNRTF grants to help acquire Boyne City Open Space and build first phase of Boyne Valley non-motorized trail.

-Obtained grant to help fund new Lake Charlevoix fishing pier.

-Received and began implementing SAW grant.

-Began housing needs discussion.

-Obtained and used grant for summer recreation activity program which included trailhead improvements for Avalanche and Waterworks Park.

-Hired new Main Street Executive Director, a Department of Public Works Employee, General Office employee, Police Officer and Water/Wastewater Department employee to fill openings in full time existing positions.

-Operated in temporary City Hall and Police facilities.

-Celebrated the creation and installation of Last River Draw sculpture on bank of Boyne River.

-Created new Mountain Bike Trails at Avalanche working with TOMMBA.

-Helped secure first Michigan Mountain Bike festival between MMBA, Boyne Mountain and Boyne City.

-Rebuilt Rotary Park tennis courts while adding Pickle Ball striping.

-Hired consultant for Museum study.

-Began receiving flow from Sommerset Point Sanitary Sewer System extension.

-Completed water system valve locating and turning program.

-Received grant and upgraded Wastewater Treatment Plant interior lighting.

-Converted most Consumers Energy Mercury Vapor streetlights to energy and money saving Light Emitting Diodes.

-Purchased a new money saving City Hall copier/printer/scanner.

-Received funding and restriped Airport pavement markings.

-Held four elections including Presidential primary and general.

-Developed design for remodeled River mouth restrooms.

-Sent Assistant Chief Kevin Spate to Northwestern University's 10 week Staff and Command School.

-Police Department investigated a homicide with assistance from MSP and the Charlevoix Sheriff Dept.

-Police Department hosted Cop Shock, a training that addresses and helps the mental health of police officers after dealing with many negative incidents.

-Police Department trained a PPCT (defensive tactics) instructor for in house training (Kyle Smith).

-Purchased and outfitted a new Police Department patrol bike with donations, and certified another bike officer.

Significant Items in the proposed budget for the Fiscal Year beginning May 1, 2017 include:

-Opening of new City Facilities Complex

-Put back into operation 1904 City tower clock and bell.

-Demolish old Fire/DPW garage building.

-Construct 1st phase of Boyne Valley non-motorized trail.

-Complete Avalanche Mountain Bike Trail improvements.

-Finalize Plan for purchasing Open Space property.
-Purchase new Fire Tanker.

-Purchase new trackless mower/sidewalk plow.

-Purchase new Police SUV.

-Purchase new stainless steel dump truck box.

-Accept new Lake Charlevoix fishing Pier.

-Add slips to City Marina.

-Continue implementation of SAW grant.

-Improve Dog Park.

-Obtain funds and improve Riverside Park.

-Obtain funds and improve Peninsula Beach.

-Obtain funds and improve Veterans Park.

-Consider West Michigan Water System expansion and special assessment request.

MILLAGE RATES/FEES

As shown on page 6, the proposed city general millage rate for the coming year will hold steady at the current rate of 15.51 mills while we will be adding 0.98 mills to service the City Facilities debt for a total of 2.30 debt millage. The proposed General Operating millage rate remains at its lowest rate since FYE 1999.

Again, this year in your budget is a chart showing the millage history for Boyne City taxpayers in five year increments going back to 1991. Current Countywide millage levels are included the 'Where Do Your Tax Dollars Go?' charts behind this letter in the budget books.

The City is authorized by Charter to levy up to 20.00 mills. Since each mill levied in the City generates approximately $164,475 for the General Fund, the 4.49 mills that the City is below its Charter limits represents about $738,193 in unused capacity. In order for the City to levy a millage rate higher than 16.33 mills, a vote of the public would be necessary. The City Commission could on its own, we believe, safely roll up our millage rate by 0.5 mills and generate an additional $82.238 this fiscal year.

Again, enclosed for the Commission's reference, following this letter are a series of charts based on a recent survey we first conducted seven years ago, comparing Boyne City to a number of neighboring communities in terms of: population, taxable value, total municipal millage, street millage (if any), and general operating millage. While each community is unique and must find the right balance of services, expenditures and revenues for itself, it is often useful to see how we compare to our neighbors and make sure we are not too far out of line. Our ranking did not change in any of these categories compared to last year. These numbers continue to tell me two things; first, we are currently just slightly over the middle in terms of most of the comparisons, except in total millage where we are slightly below the middle and secondly, there isn't that much room to go up in millages without putting us at or near the top of the communities surveyed in total millages levied.

Also, included again this year are two updated charts showing the breakdown of where local tax dollars go, based on homestead and non-homestead property with a taxable value of $100,325. For each tax dollar you pay, just think of the percentages in each category as cents.

This coming fiscal year the recommended contributions from the General Fund to both the Major and Local Street Funds totals $650,711 which is slightly down from last year's approved amount of $665,607. This remains a significant portion of the proposed $7.6+ million dollar General Fund budget for the coming year. During the last fourteen fiscal years, total General Fund street contributions have ranged from a low of $449,000 in 2001 to the high of $1,225,00 approved in the 2011/2012 fiscal year budget. This coming year's General Fund contribution is equivalent to just under 4 mills of street millage.

The Cemetery, Ambulance, Fire, Rubbish, Major and Local Street funds continue to require contributions from the General Fund and will continue to do so for the foreseeable future. Contributions to the Ambulance fund were significantly revised five years ago in working with our partnering and contracting Townships and appear to be improving. The Airport fund will not require contributions from the General Fund in the coming year, but may need assistance from time to time.

We have continued to hold the line on rate increases wherever possible. The attached Fee Schedule behind Tab 15 reflects these efforts to hold the line, with a few exceptions. A 3.0% Water and Sewer general rate increase plus a $300 increase for connection fees are proposed for the coming year, as shown on pages 4 and 5 of the Fee Schedule, to keep on track with inflation and help insure we have sufficient funds for future system improvements. As has been discussed before, we have gone with smaller rate increases on an annual basis in the recent past in order to avoid less frequent but larger future increases. It is our hope that by implementing a rate increase this year, we can avoid larger increases in the years ahead. If we are to continue undertaking important infrastructure improvements, including the underground city utilities, we need to raise additional funds to replace what we have been spending faster than what we have been bringing in. There is also a new rate for the rental of the Pavilion at the nature area in the Business Park shown on page 7, increases shown for Fire Department Equipment rental rates on page 8 and Marina rate increases for both daily and seasonal users on page 9. Once we are in the new City Facilities complex we will want to consider rates and policy amendments to pages 12 and 13 in the Fee Schedule for the spaces we wish to make available for outside use.

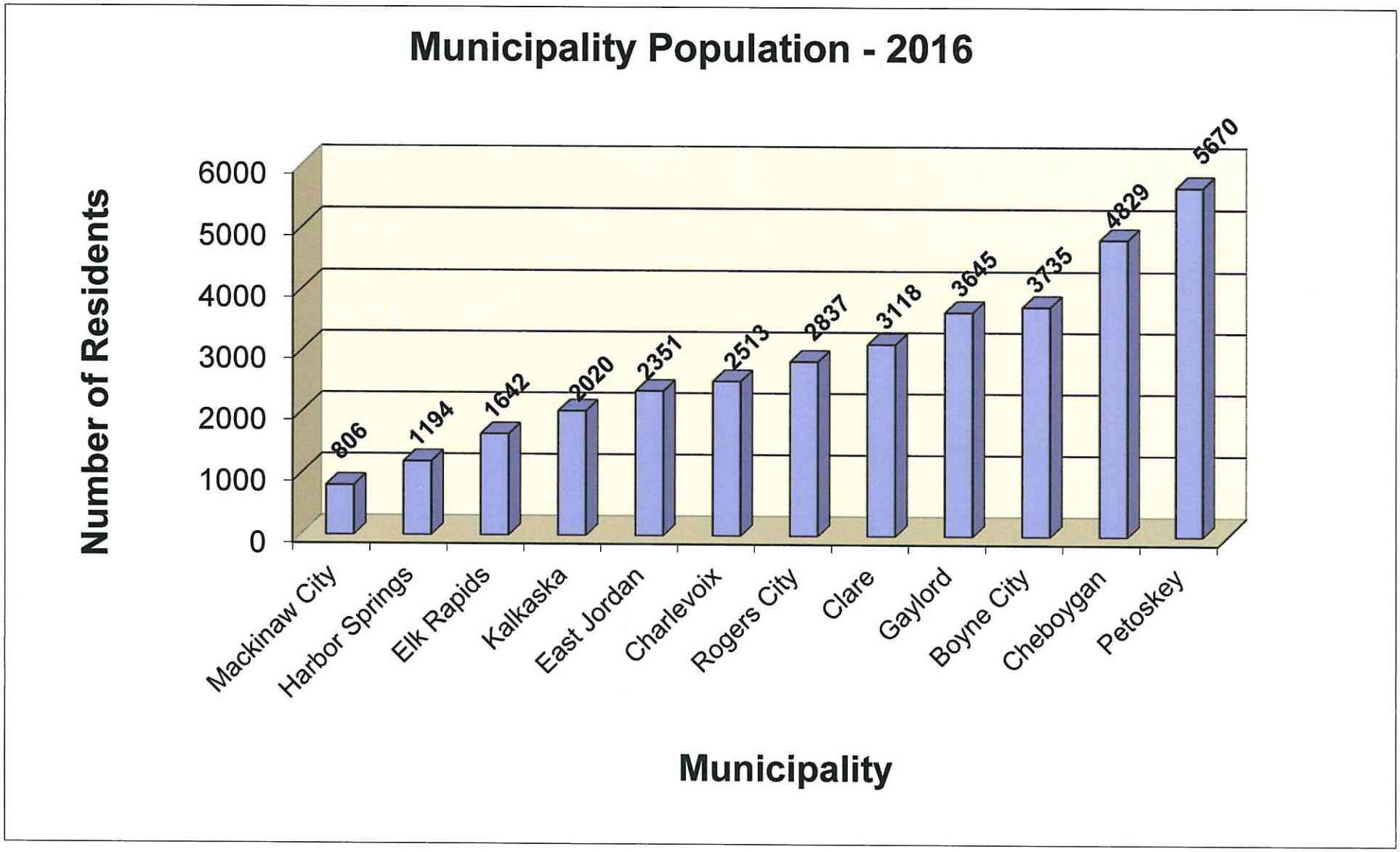
Overall Boyne City continues to fare well. We have a very good workforce; one that continues to improve and serve our customers better each year. I am confident we will continue to accomplish great things as we move forward.

I can't end without expressing my appreciation to all the Department Heads and employees who have worked so hard to make this presentation possible. I must again single out City Clerk/Treasurer Cindy Grice for her untiring efforts to make the budget before you a reality and as accurate and thorough of a document as possible.

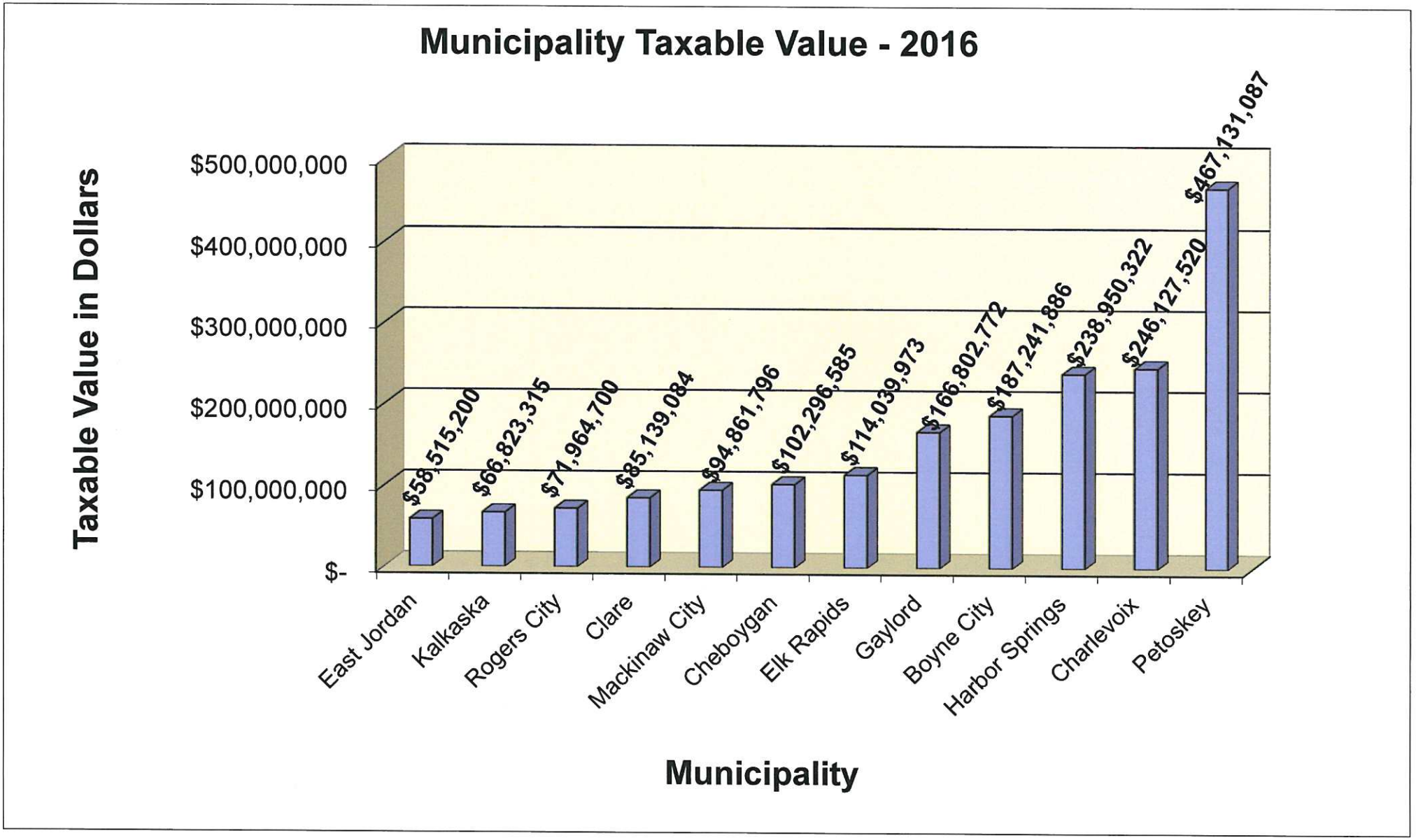
I look forward to the City Commission's review and consideration of the proposed budget. If you have any questions at any time throughout this process, please do not hesitate to ask.

Sincerely,

Michael Cain
City Manager

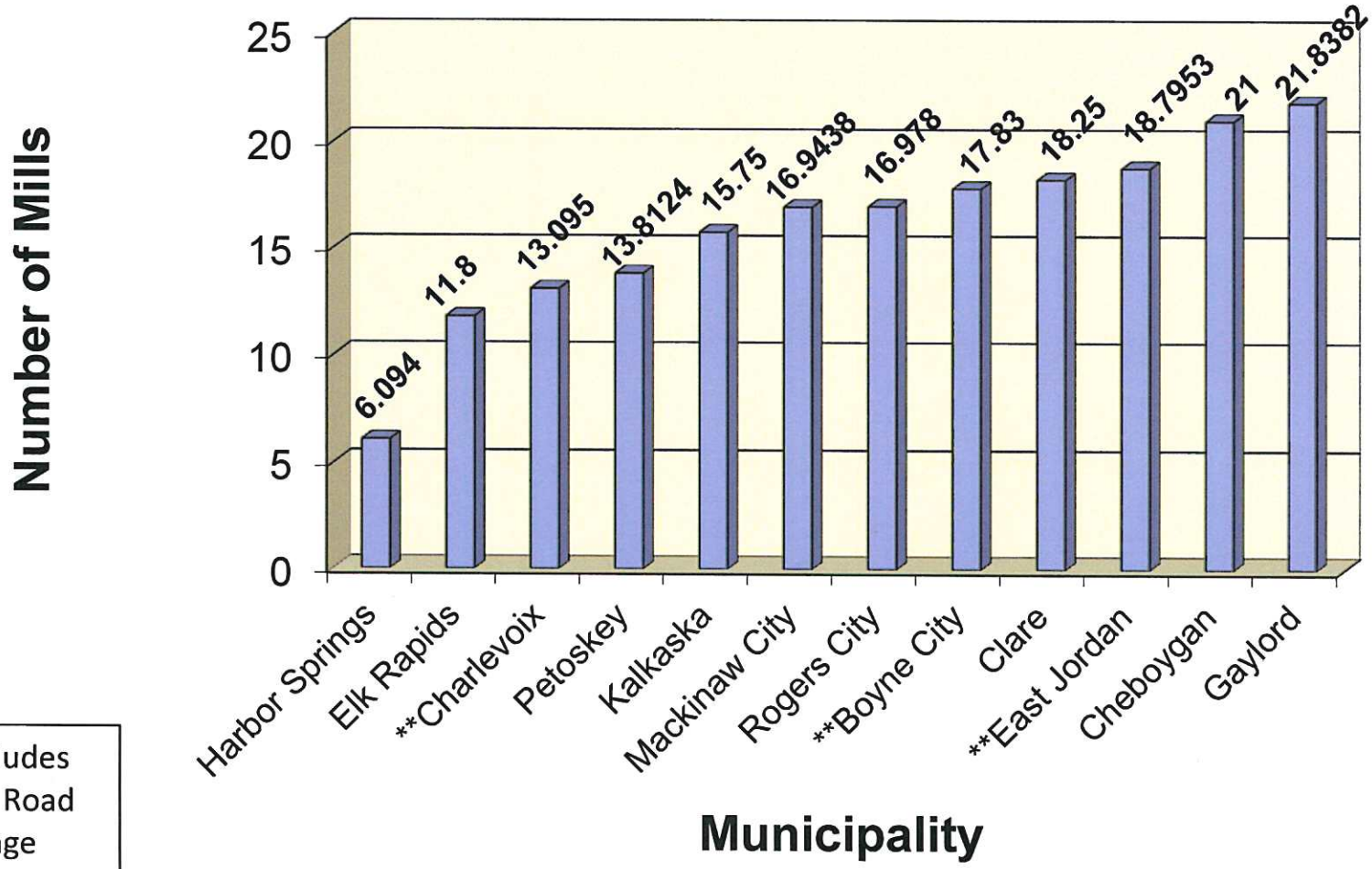

Municipality Population - 2016
Number of Residents
6000
5000
4000
3000
2000
1000
0
806
1194
1642
2020
2351
2513
2837
3118
3645
3735
4829
5670
Mackinaw City
Harbor Springs
Elk Rapids
Kalkaska
East Jordan
Charlevoix
Rogers City
Clare
Gaylord
Boyne City
Cheboygan
Petoskey
Municipality

3/13/2017


Municipality Taxable Value - 2016
Taxable Value in Dollars
$500,000,000
$400,000,000
$300,000,000
$200,000,000
$100,000,000
$-
$58,515,200
$66,823,315
$71,964,700
$85,139,084
$94,861,796
$102,296,585
$114,039,973
$166,802,772
$187,241,886
$238,950,322
$246,127,520
$467,131,087
East Jordan
Kalkaska
Rogers City
Clare
Mackinaw City
Cheboygan
Elk Rapids
Gaylord
Boyne City
Harbor Springs
Charlevoix
Petoskey
Municipality

3/13/2017

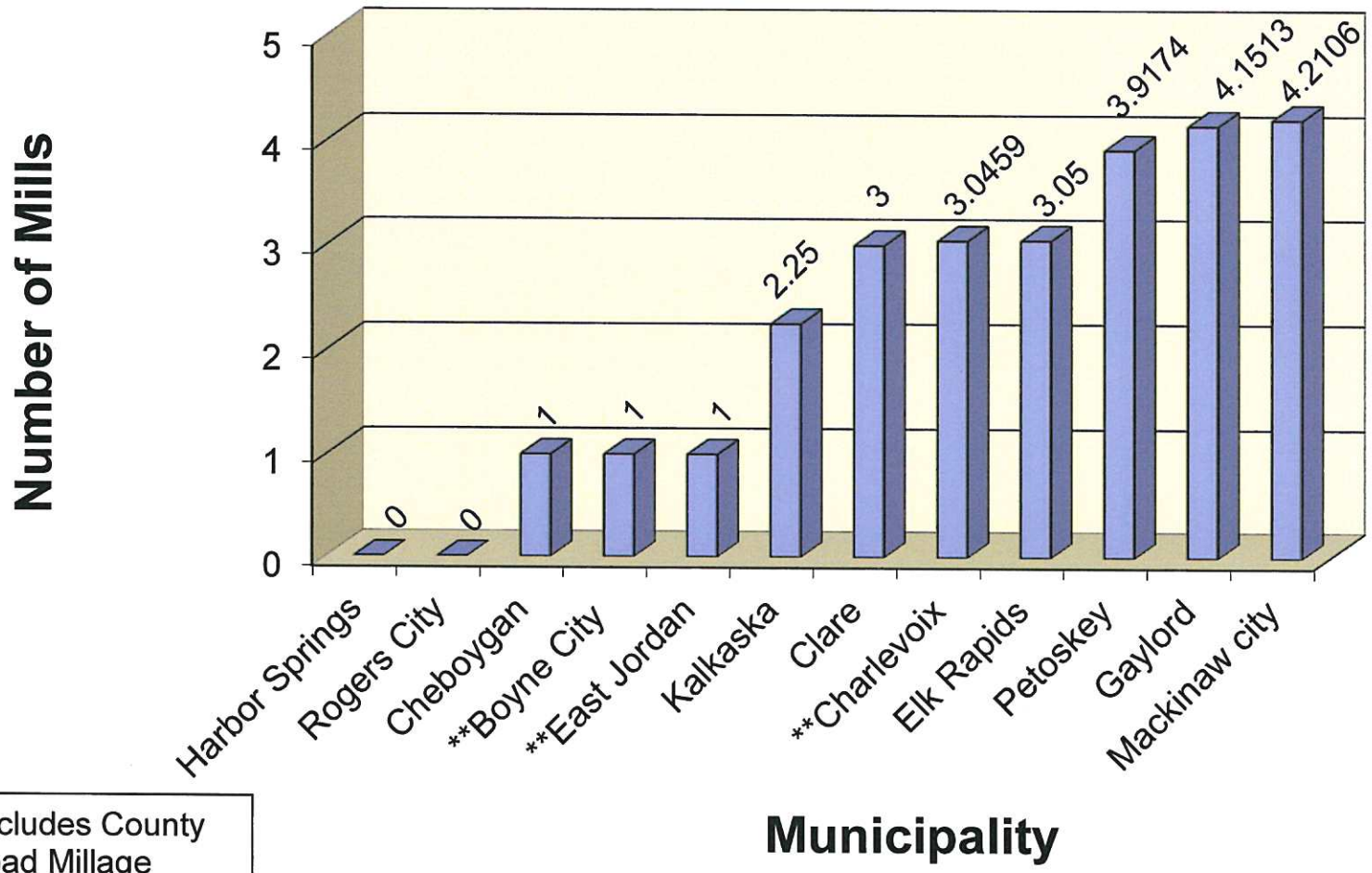
Total Millage Levied by Municipality - 2016



**=Includes County Road Millage

3/13/2017

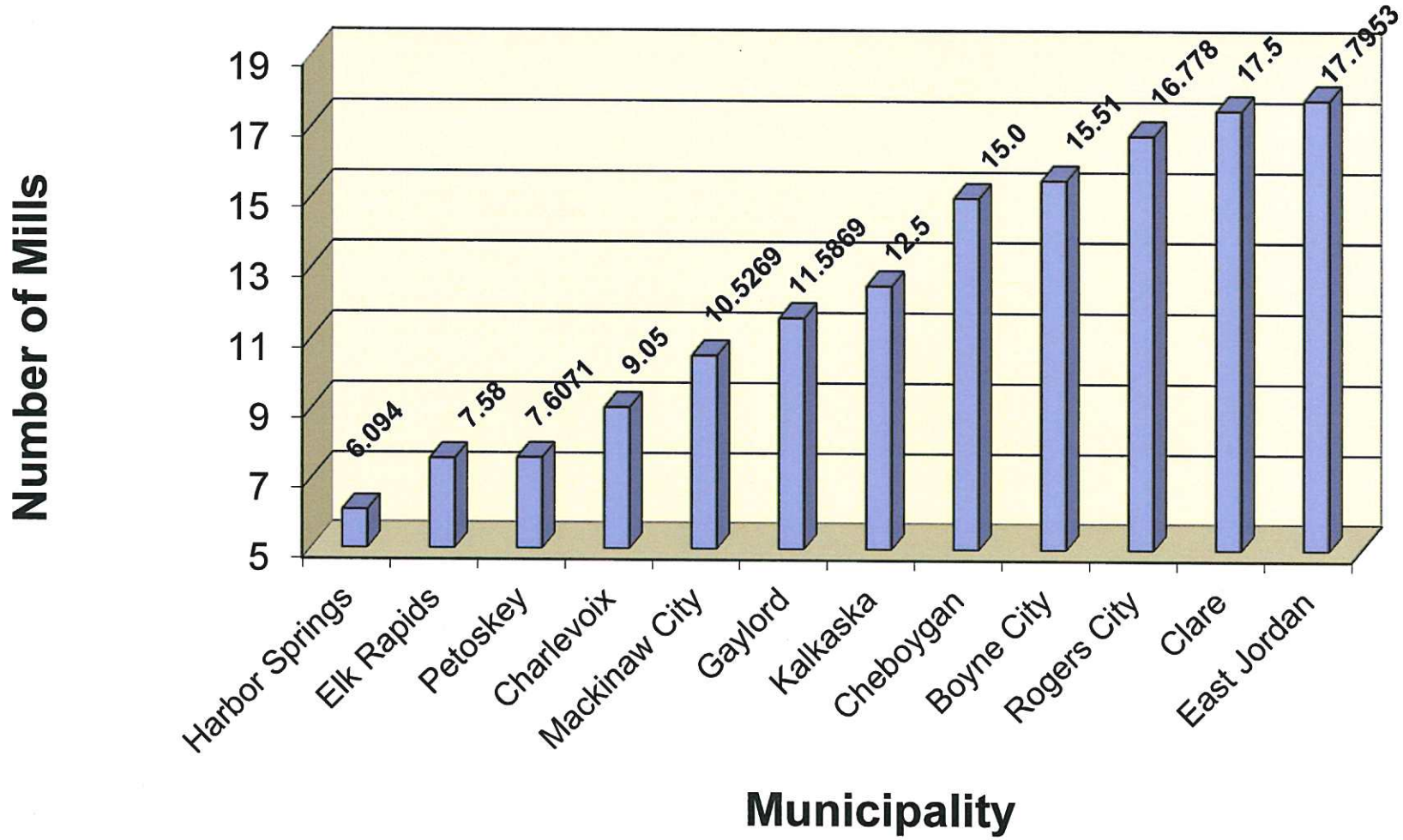
Street / Right of Way / Infrastructure Millage Levied by Municipality 2016



** = Includes County Road Millage

3/13/2017

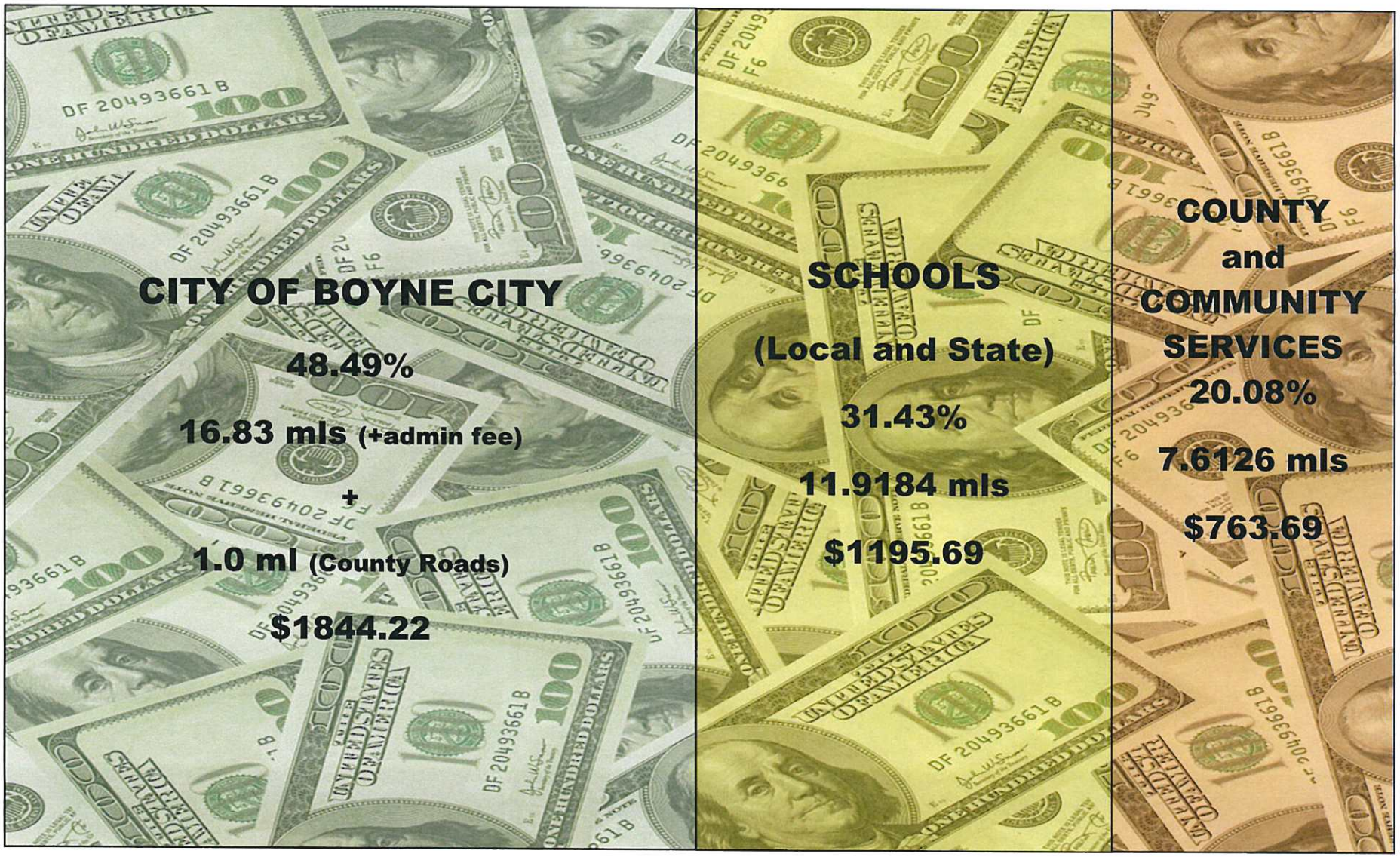
General Operating Millage Levied by Municipality 2016



3/13/2017

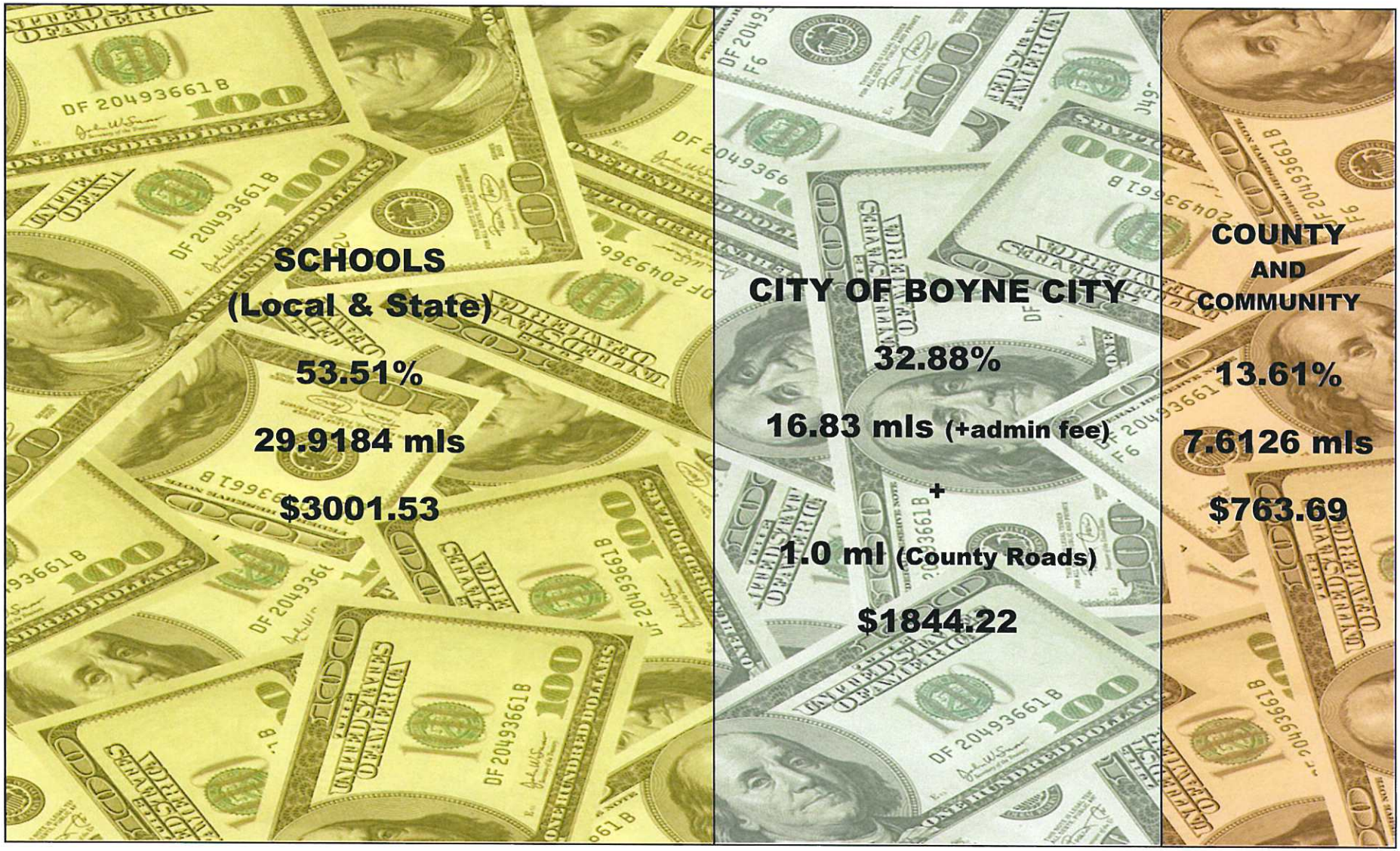
Where Do Your Tax Dollars Go?

Based on **Homestead** and a taxable value of $100,325 @ 37.3601 mls
Total Tax Amount $3,803.60



Where Do Your Tax Dollars Go?

Based on **Non-Homestead** and a taxable value of $100,325 @ 55.3601 mls
Total Tax Amount $5,609.44



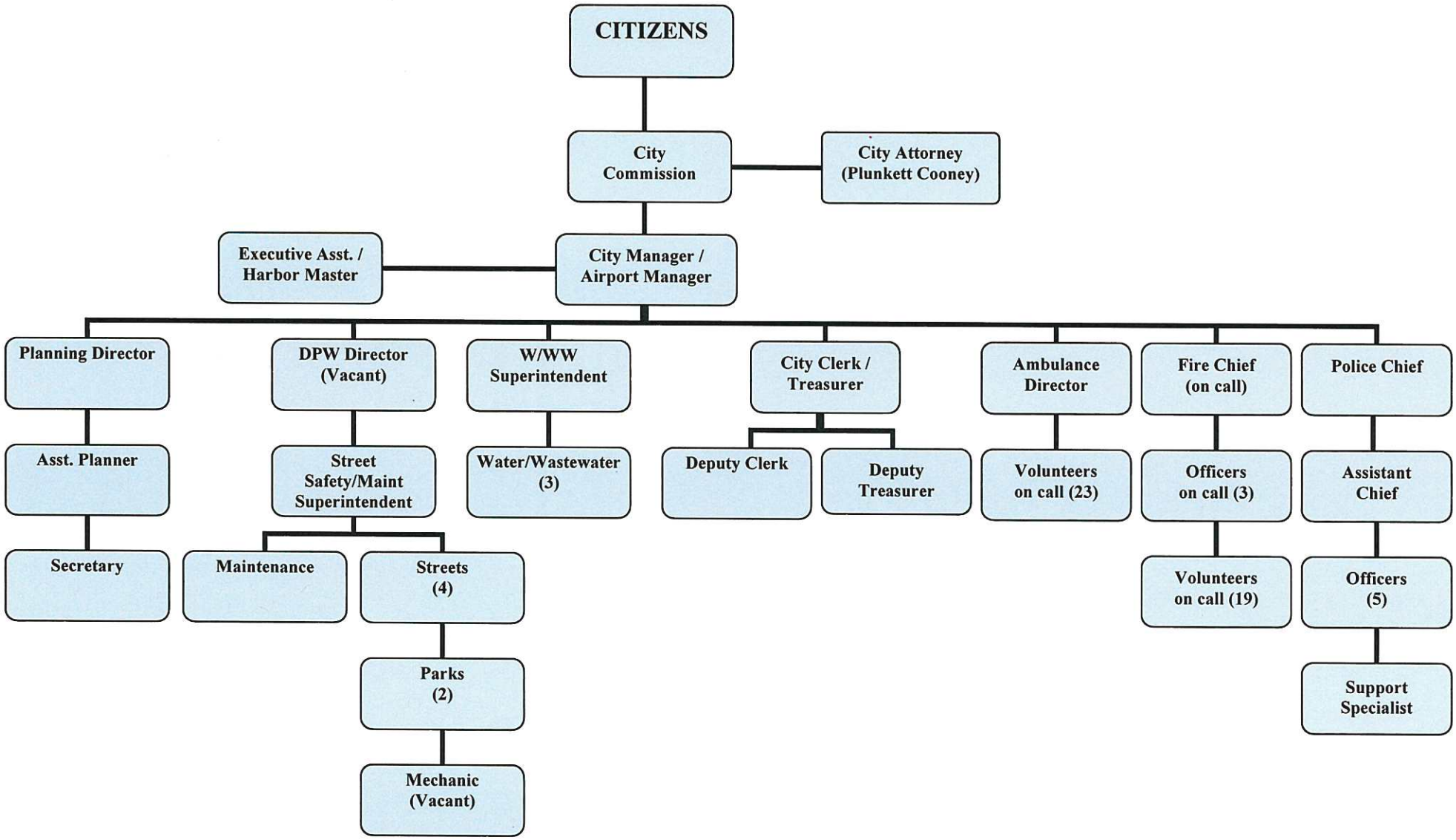
Millage History
1991 - Current

Entity	1991	1996	2001	2006	2011	2016	Current
City Operating / Debt	16.23000	15.86000	17.00000	16.34000	15.51000	15.51000	15.51000
City Facilities	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	1.32000
Water & Sewer	2.65000	2.62200	0.52000	0.39200	0.00000	0.00000	0.00000
Street Debt	1.50000	1.47800	0.33000	0.13000	0.00000	0.00000	0.00000
County Roads (City's portion)	0.00000	0.00000	0.00000	0.00000	1.00000	1.00000	1.00000
**Boyne Library	0.00000	0.75000	0.70840	0.97430	0.96960	0.96960	0.96960
Total City	**20.38000**	**19.96000**	**17.85000**	**16.86200**	**16.51000**	**16.51000**	**17.83000**
State Education	0.00000	6.00000	6.00000	6.00000	6.00000	6.00000	6.00000
**School Operating	35.80690	18.00000	17.95680	18.00000	18.00000	18.00000	18.00000
		0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
School Debt	0.00000	2.80000	4.50000	3.75000	3.35000	3.35000	3.14000
Special/Vocational Ed	0.00000	0.00000	0.00000	2.55620	2.58130	2.58130	2.57880
Char-Em	2.21040	2.84070	2.77390	0.19510	0.20000	0.20000	0.19960
Total Education	**38.01730**	**29.64070**	**31.23070**	**30.50130**	**30.13130**	**30.13130**	**29.91840**
County Allocation	4.54020	4.15430	6.43580	4.55070	4.70000	4.70000	4.60000
County Transit	0.24230	0.22100	0.00000	0.24200	0.25000	0.25000	0.24970
County Recycling	0.00000	0.00000	0.00000	0.14510	0.15000	0.15000	0.14980
County Senior Citizens	0.00000	0.00000	0.00000	0.38720	0.40000	0.65000	0.64940
Grandvue	0.74660	0.75000	0.00000	1.24090	0.92500	0.75000	0.74930
County Parks	0.00000	0.00000	0.00000	0.00000	0.00000	0.15000	0.14980
County Veterans	0.00000	0.00000	0.00000	0.00000	0.00000	0.10000	0.09990
Boyne Area Senior	0.00000	0.00000	0.00000	0.33750	0.00000	0.00000	0.00000
Total County/Community Services	**5.52910**	**5.12530**	**6.43580**	**6.90340**	**6.42500**	**6.75000**	**6.64790**
Total Homestead Millage	**63.92640**	**37.47600**	**38.26810**	**37.24100**	**36.03590**	**36.36090**	**37.36590**
Total Non-Homestead Millage	**63.92640**	**55.47600**	**56.22490**	**55.24100**	**54.03590**	**54.36090**	**55.36590**

*The Boyne Library Millage is NOT reflected in the Total City Millage but is included in the Total Homestead and Non-Homestead Millages

** Non-Homestead property owners are taxed the 18 mls of the school operating tax.
For homesteaded property that line item is 0.0000 for 1996 - current.

Boyne City Organizational Chart



CITY OF BOYNE CITY

FYE 2018 BUDGET

1 May 2017- 30 April 2018

MEMBERS OF THE CITY COMMISSION

Thomas Neidhamer, Mayor

Gene Towne, Mayor Pro-Tem

Hugh Conklin

Ronald Grunch

Laura Sansom

DEPARTMENT HEADS AND PRIMARY ADMINISTRATORS

Michael C. Cain
CITY MANAGER

Cindy Grice
CITY CLERK
TREASURER/CHIEF FINANCIAL OFFICER

Dennis Amesbury
FIRE CHIEF

Andy Kovolski
SUPERINTENDENT
PUBLIC FACILITIES, STREETS, PARKS AND SAFETY

John Lamont
AMBULANCE DIRECTOR

Kelsie King-Duff
MAIN STREET EXECUTIVE DIRECTOR

Jeff Gaither
POLICE CHIEF

Mark Fowler
WATER/WASTEWATER SUPERINTENDENT

Scott McPherson
PLANNING/ZONING ADMINISTRATOR

Jane MacKenzie
HOUSING COMMISSION EXECUTIVE DIRECTOR

CITY STAFF

Street Department

Darcy Kotalik .....Street Foreman &
..... Heavy Equipment Operator
Dennis Amesbury.....Parks Foreman &
.....Heavy Equipment Operator
James Farley ..... Heavy Equipment Operator
Rob LaVanway .... Heavy Equipment Operator
Dan Nowland..... Heavy Equipment Operator
Travis Lapeer ..... Light Equipment Operator

Water/Wastewater Department

Eric Kujawski ..... Water/Wastewater Operator
John Loughmiller....Water/Wastewater Operator

Maintenance Department

Woody Hardy .....Maintenance/Construction

Planning and Zoning Department

Patrick Kilkenny..... Assistant Planner

Administration

Barb Brooks..... Executive Assistant
Pat Haver .....Planning Asst./Recept./Cashier
Jane Halstead.....Recept./Cashier
Michele Hewitt .....Deputy Treasurer

Police Department

Jeffrey Gaither..... .Police Chief
Kevin Spate .....Assistant Chief
Dan Mercer ..... Police Officer
Craig Remsberg ..... Police Officer
Kyle Smith ..... Police Officer
Christie Hoenicke ..... Police Officer
Tavis Tannehill ..... Police Officer
Syrina Dawson ..... Support Specialist

Part time:
John McLeod ..... Police Officer
Don Sproul ..... Police Officer

Housing Commission

Jane MacKenzie.....Housing Director
Cindy McCort .....Program Manager
Claudia Laursen ..... Administrative Assistant
Kevin Moore.....Maintenance Custodian
William McCary .....Maintenance Custodian

AIRPORT ADVISORY BOARD

Richard Bouters
Oral Sutliff
Jerry Schmidt
Bud Chipman *
Brian Harrington
Rod Cortright *
Leon Jarema *

* Ex Officio

BOARD OF REVIEW

Oral Sutliff, Chair
Rose Rau
Bob Carlile

BOYNE DISTRICT LIBRARY BOARD

Chris Bandy, President
Josette Lory, Secretary
Sharon LaBuda
Jack Laurent
Lucy Hartlove, Vice President
Jane Wehrenberg, Treasurer
Ed Strzelinski

COMPENSATION COMMISSION

Cindy Banner
Jim Baumann
Pat Kujawski
Vacancy
Bob Carlile

ELECTION COMMISSION

Cindy Grice, Chair
Bill Stanley
Eleanor Stackus

MAIN STREET BOARD/DDA

Don Ryde
Rob Swartz
Chris Bandy, Vice-Chair
Pat O'Brien
Rob Swartz
Robin Berry Williams
Jodie Adams,
Michael Cain
Ben VanDam
Michelle Cortright, Chair

ECONOMIC DEVELOPMENT CORPORATION

Ralph Gillett, Chair
Todd Fewins
Josette Lory
Pat Anzell
Michelle Cortright
Kelly Bellant
Marilea Grom
Peter Friedrich, Secretary
Michael Cain

HISTORICAL DISTRICT COMMISSION

Chris Bandy
Jeff Wellman
Chris Glassford
Jerry Kragenbrink
Kelly Martin

HISTORICAL COMMISSION

Michele Hewitt
Jerry Kelts
Syrina Dawson
Laura Sansom, Chair
Lisa Alexander
Marcia Lazarz
Vacancy
Asuka Barden*
* Ex Officio

HOUSING COMMISSION

Dennis Jason
John Drury, Chair
Sarah Niederpruem
Judy Hartlep
Susan Conklin

LOCAL DEVELOPMENT FINANCE AUTHORITY

Ralph Gillett, Chair
Todd Fewins
Josette Lory
Michael Cain
Kelly Bellant
Pat Anzell
Peter Friedrich
Michelle Cortright

PARKS AND RECREATION COMMISSION

Michael Sheean
Heath Meeder
Jo Bowman
Darryl Parish
Tom Smith
Mike Doumanian
Jerry Swift
Vacancy

PLANNING COMMISSION

Chris Frasz, Vice Chair
Ken Allen
Jason Biskner
George Ellwanger
Vacancy
James Kozlowski
Tom Neidhamer
Aaron Place
Joe St. Dennis

ZONING BOARD OF APPEALS

Patrick Kubesh, Chair
Bob Carlile, Vice Chair
John McClorey
Lynn Murray
Roger Reynolds

PROPOSED FY 2017-2018 MILLAGE RATES

(1 Mill = $1 per $1,000 Taxable Value)

Proposed Expenditures..... $18,303,943

Amount to be raised from city portion of property taxes for 2017

Operations..... $2,928,541
(before captures to LDFA, DDA and Brownfield Authority)
City Facilities Debt..... $423,800

TOTAL PROPOSED MILLAGE 15.51

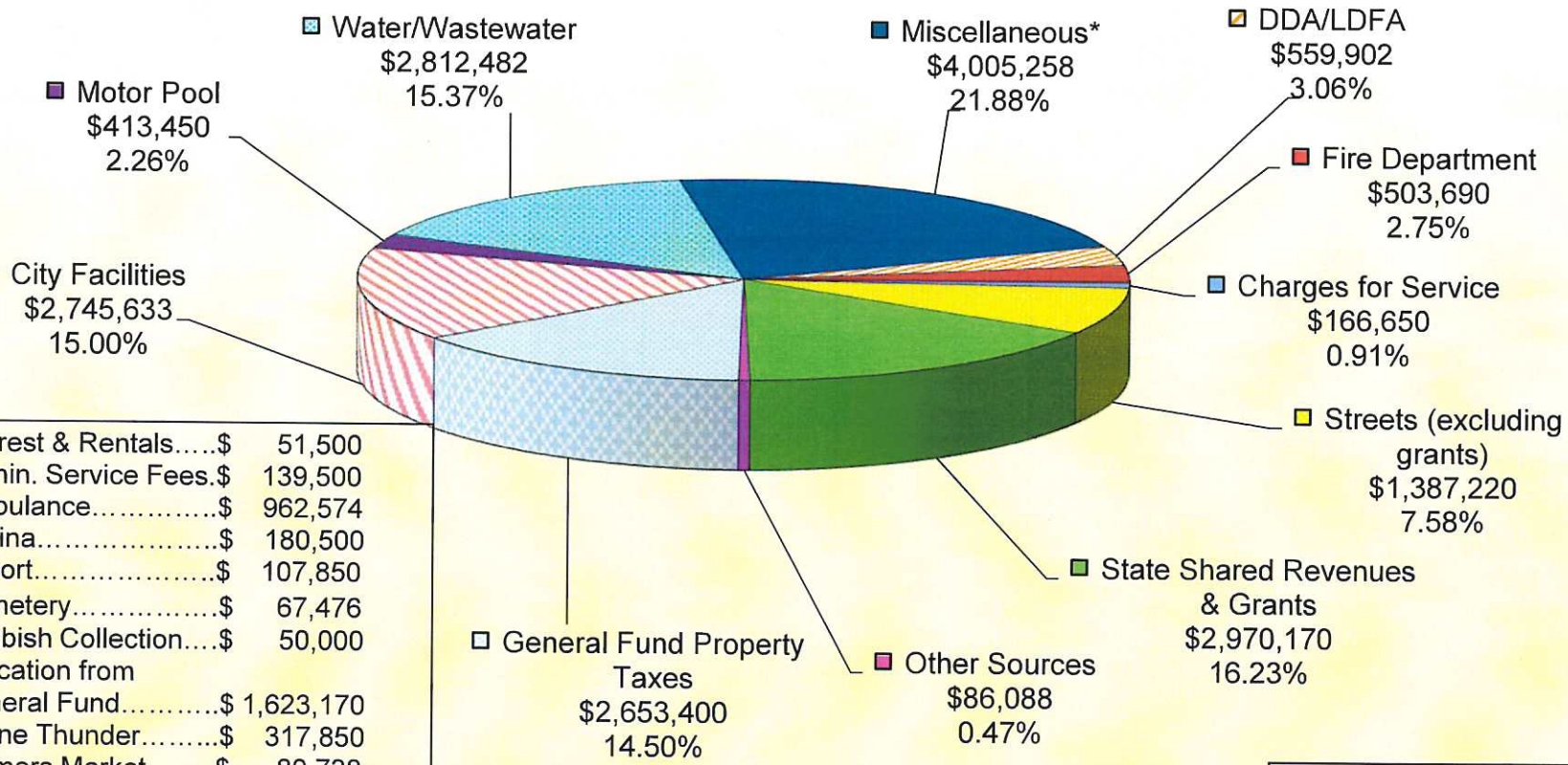
* General property taxes for operations raise 42% of the city's general fund revenues

** Millage rates based on available estimates of taxable value of Boyne City ($188,816,310) including IFEC Taxable Value ($4,491,320). Of the proposed operating millage of 15.51, the street fund subsidy is 46% (7.13 mills).

MILLAGE COMPARISON RATES BY YEAR

	FYE 2010	FYE 2011	FYE 2012	FYE 2013	FYE 2014	FYE 2015	FYE 2016	FYE 2017	FYE 2018
City Operating	16.01	15.76	15.51	15.51	15.51	15.51	15.51	15.51	15.51
Debt Service 1987 and 1989 Infra	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Debt Service City Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.32	2.30
Total Millage	**16.01**	**15.76**	**15.51**	**15.51**	**15.51**	**15.51**	**15.51**	**16.83**	**17.81**

CITY OF BOYNE CITY
FYE 2018 TOTAL REVENUES
Total $18,303,943
(Inc. Inter Fund Transfers)



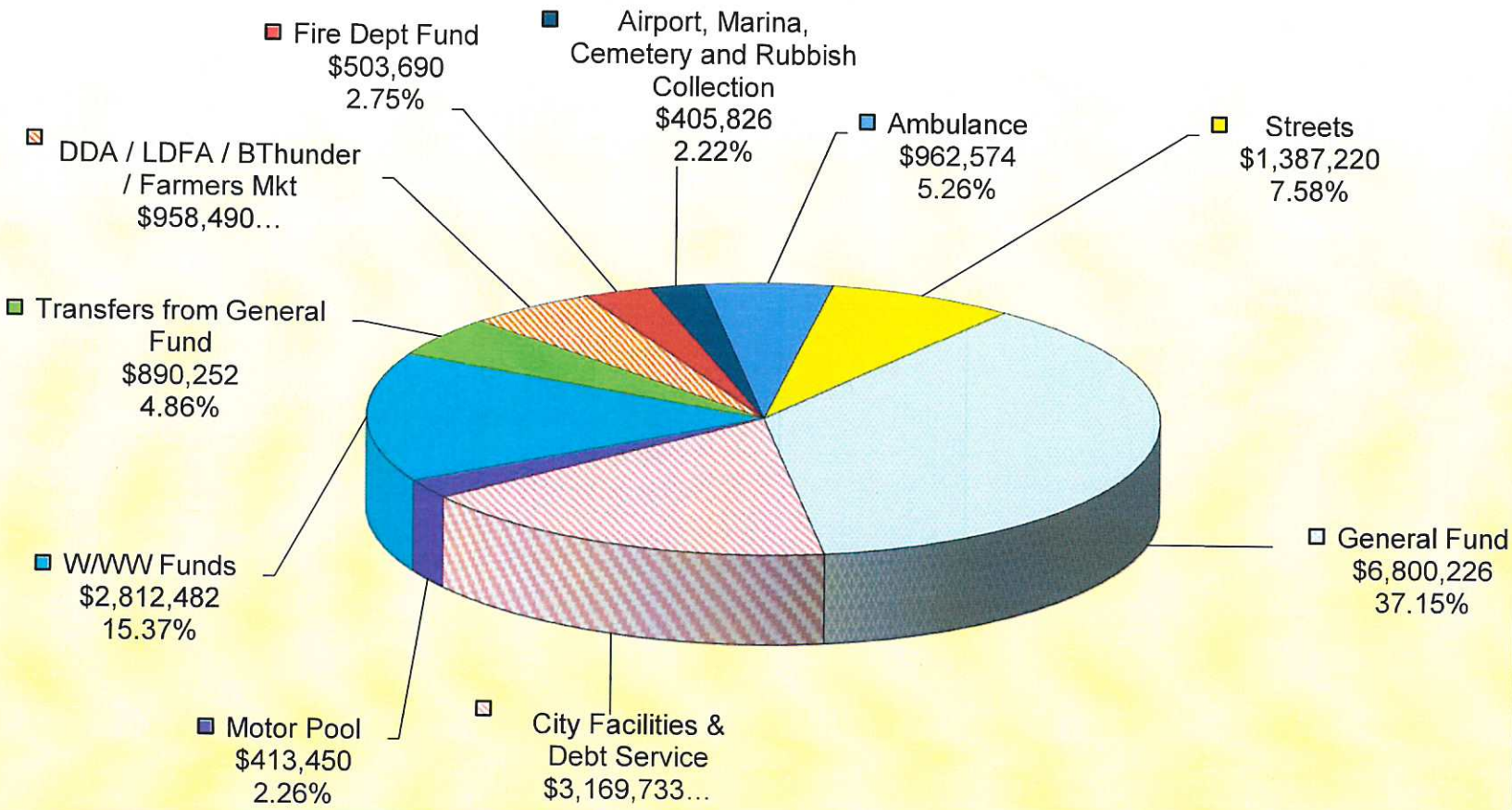
Interest & Rentals.....$	51,500
Admin. Service Fees.$	139,500
Ambulance.....$	962,574
Marina.....$	180,500
Airport.....$	107,850
Cemetery.....$	67,476
Rubbish Collection....$	50,000
Allocation from General Fund.....$	1,623,170
Boyne Thunder.....$	317,850
Farmers Market.....$	80,738
City Facilities & Debt Service.....$	424,100

Major Streets	**$ 719,886**
Local Streets	**$ 667,334**

SUMMARY OF PROPOSED BUDGET
FY 2017 - 2018
REVENUES

GENERAL FUND	
Property Taxes, Tax Penalties, Administration Fees and Miscellaneous	$ 2,653,400
Allocated from Fund Balance	1,533,530
State Shared Revenues and Grants	2,970,170
Administrative Service Fees	139,500
Charges for Services	166,650
Interest and Rentals	51,500
Other Sources	92,088
TOTAL GENERAL FUND REVENUES	***7,606,838***
OTHER FUNDS	
Major Streets	$641,546
Local Streets	662,034
Fire Department	279,145
Allocated from Fire Department Fund Balance	224,545
Rubbish Collection Fund	50,000
Cemetery	62,041
Allocated from Cemetery Fund Balance	5,435
Ambulance	982,485
DDA	341,908
Allocated from DDA Fund Balance	16,994
Boyne Thunder	303,000
Allocated from Boyne Thunder Fund Balance	14,850
Farmers Market	48,600
Allocated from Farmers Market Fund Balance	32,138
LDFA	139,735
Allocated from LDFA Fund Balance	61,265
Marina	465,200
Allocated from Marina Fund Balance	216,242
Airport	97,500
Allocated from Airport Fund Balance	10,350
City Facilities Debt Fund	424,100
Allocated from City Facilities Fund Balance	2,745,633
Water/Wastewater Funds	2,906,746
Motor Pool	249,350
Allocated From Motor Pool Fund Balance	164,100
OTHER FUNDS TOTAL REVENUE	***11,144,942***
TOTAL REVENUE - ALL FUNDS	18,751,780
Less Inter-fund Transfers	(806,612)
GRAND TOTAL CITY REVENUES	**$17,945,168**

CITY OF BOYNE CITY
FYE 2018 TOTAL EXPENDITURES
Total $18,303,943
(Inc. Inter-Fund Transfers)



SUMMARY OF PROPOSED BUDGET
FY 2017 - 2018
EXPENDITURES

GENERAL FUND

General Government	4,461,037
Police	755,173
Public Buildings	164,499
Parks and Recreation	1,419,517
Transfers to Other Funds	806,612
GENERAL FUND EXPENDITURES	***7,606,838***

OTHER FUNDS

Major Streets	$641,546
Local Streets	662,034
Fire Department Fund	503,690
Rubbish Collection Fund	50,000
Cemetery	67,476
Ambulance	982,485
DDA	358,902
Boyne Thunder	317,850
Farmers Market	80,738
LDFA	201,000
Marina/Launch Ramp	681,442
Airport	107,850
City Facilities Debt Fund	385,538
Allocated to Facilities Debt Fund Balance	38,562
City Facilities Construction Fund	2,745,633
Wastewater/Water	2,906,746
Motor Pool	413,450
OTHER FUNDS TOTAL EXPENDITURES	***11,144,942***
TOTAL EXPENDITURES - ALL FUNDS	18,751,780
Less Inter-fund Transfers	(806,612)
GRAND TOTAL CITY EXPENDITURES	**$17,945,168**

GENERAL FUND

Fund Code: 101

Revenues

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
031	**PROPERTY TAX REVENUES**				**See page 1 on 12 Yr History**
400	Allocated from Fund Balance	0	62,527	62,527	0
402	Property Tax Collections	2,576,328	2,558,000	2,531,614	2,551,000
403	Delinquent Personal	18,363	5,000	4,000	4,000
404	Misc. Taxes/P.I.L.O.T	5,100	5,400	5,400	5,400
445	Property Tax Penalty/Interest	12,070	15,000	13,000	14,000
447	Property Tax Admin Fees	85,654	86,000	78,053	79,000
	TOTAL	**2,697,515**	**2,731,927**	**2,694,594**	**2,653,400**
032	**STATE SHARED REVENUES**				**See page 2 on 12 Yr History**
452	Liquor Licenses	6,406	6,400	7,197	7,200
501	Federal Grants	73,548	0	0	0
574	Revenue Sharing	280,964	293,172	287,106	290,887
574.100	Economic Vitality Incentive Program	56,309	56,309	56,309	56,309
574.200	Local Community Stabilization Sharing	0	0	236,691	78,207
578	Police Training Funds	1,396	1,500	1,420	1,500
579	Grants – State/Federal	158,079	0	135,240	2,536,067
	TOTAL	**576,702**	**357,381**	**723,963**	**2,970,170**

033	**ADMINISTRATIVE SERVICE FEES**				**See page 3 on 12 Yr History**
603	Housing Commission	2,292	0	0	0
604	Fire Department	5,000	5,000	5,000	5,000
605	LDFA	30,000	30,000	30,000	30,000
606	DDA	7,500	7,500	7,500	7,500
607	Motor Pool	5,500	5,500	5,500	5,500
608	Water/Wastewater Fund	60,000	60,000	60,000	60,000
609	Major Street Fund	17,000	17,000	17,000	17,000
610	Local Street Fund	14,500	14,500	14,500	14,500
	TOTAL	**141,792**	**139,500**	**139,500**	**139,500**
034	**CHARGES FOR SERVICES**				**See page 4 on 12 Yr History**
606	DDA Maintenance Fee	75,000	75,000	75,000	75,000
640	Cable Franchise Fees	75,507	75,000	76,000	76,000
642	Charges for Permits & Fees	7,598	7,000	8,000	7,500
660	Police Fines & Ord. Fines	5,103	6,000	4,000	6,000
660.1	Police Fees / Drug Seizure Funds	52	500	500	500
660.2	Sex Offender Registration fees	350	450	450	450
660.3	Police Dept Survey Fees	600	1,200	120	1,200
	TOTAL	**164,210**	**165,150**	**164,070**	**166,650**
035	**INTEREST & RENTALS**				**See page 5 on 12 Yr History**
664	Interest Earnings	1,696	1,600	0	1,000
667	Rent - City Hall Bldg	6,618	8,000	8,000	50,000
670	Rent - City Owned Pro	1,075	500	550	500
	TOTAL	**9,389**	**10,100**	**8,550**	**51,500**

036	OTHER REVENUES				See page 6 on 12 Yr History
582	Election Reimbursements	0	500	665	0
586	Grants – Local	0	0	36,633	0
587	Museum Contributions	569	250	124	0
672	Police Bike Donations	0	0	1,136	6,000
673	Land & Equipment Sales	3,600	10,000	0	5,000
675	Contributions – General	800	800	0	10,500
677	Housing Commission Reimbursements	1,496	0	0	0
678	Planning/Township Reimbursements	133,902	68,532	68,532	70,588
690	Miscellaneous Income	3,459	0	771	0
691	Construction Fund Reimbursements	551,970	0	0	0
692	Motor Pool Facilities Contribution	0	0	0	0
TOTAL		**695,796**	**80,082**	**107,861**	**92,088**
GRAND TOTAL, GENERAL FUND REVENUE		**4,285,404**	**3,421,613**	**3,838,538**	**6,073,308**

*Revised 3/23/17

GENERAL FUND REVENUES
COMMENTARY

A. LINE-ITEM CLARIFICATION

101-031 - GENERAL PROPERTY TAXES

***Property Taxes*.....$ 2,551,000**

The City's estimated taxable value (including Industrial Facilities Tax Exemption Certificates) collected in 2016 is $189,356,000. At a proposed operating millage rate of 15.51 mills, the projected revenue from property taxes is $2,551,000. This amount reflects the deductions for the DDA, Brownfield and LDFA tax captures. The taxable value will not be finalized until after the board of review meetings in March, and, if needed, tribunal cases.

***Delinquent Personal Property Taxes*.....$ 4,000**

According to state law, although delinquent real property taxes are turned over to the County for collection on March 1 each year, delinquent personnel property tax collection stays with the City.

***Property Tax Penalties*.....$ 14,000**

Penalties for late payment of taxes are authorized and the rate set by state statutes. The amount budgeted is based upon prior experience.

***Property Tax Administration Fee*.....$ 79,000**

Section 211.44 of the General Property Tax Law, as amended, states that the local property tax collection unit shall add 1% for a property tax administration fee. This fee is defined as a fee to offset the costs incurred by a collection unit in assessing property values, collecting the property tax levies, and in the review and appeal process.

The expenses incurred by the City include: mailing tax notices and receipts, board of review, assessing, auditing, accounting, tax distribution and settlement, as well as staff time devoted to collection and receipting.

101-032 - STATE-SHARED REVENUES

***452- Liquor Licenses*.....$ 7,200**

The State Liquor Control Commission reimburses municipalities 55% of the amount of every alcoholic beverage retailer's license fee collected in our municipality. This collection is used for enforcing provisions of the Liquor Control Act and the rules and regulations of the Michigan Liquor Control Commission.

574 -Revenue Sharing..... $ 290,887

Data and figures for computing Sales Tax, both statutory and constitutional, are normally provided by the Michigan Department of Commerce. Sales tax payments are scheduled to be made every other month based upon a population/distribution rate fixed by the state.

574.100 -EVIP.....$ 56,309

Recent changes in revenue sharing structuring include three separate components (Accountability and Transparency, Consolidation of Services, and Employee Compensation) for Economic Vitality Incentive Program funds, each worth approximately $9,384 each. Each eligible city, village, or township must fulfill the requirements, submit the certification form and required attachments for each category to qualify for payment

579 –Grants- State/Federal..... $2,536,067

101-033 - ADMINISTRATIVE SERVICE FEES

Administrative Service Fees ..... $ 139,500

The Administrative Service Fee is a charge to other funds (as distinct from departments) for services performed by the general fund (general services), including payroll, accounts payable, insurance, billings, purchasing, etc.

101-034 - CHARGES FOR MUNICIPAL SERVICES

Charges for Permits and Fees ..... $ 7,500

Constitutes revenue generated from user fees such as zoning permits, sign permits, fees for zoning board of appeals, planning board, ordinance amendments, lot splits, etc.

Police Fines & Ordinance Fees ..... $ 6,000

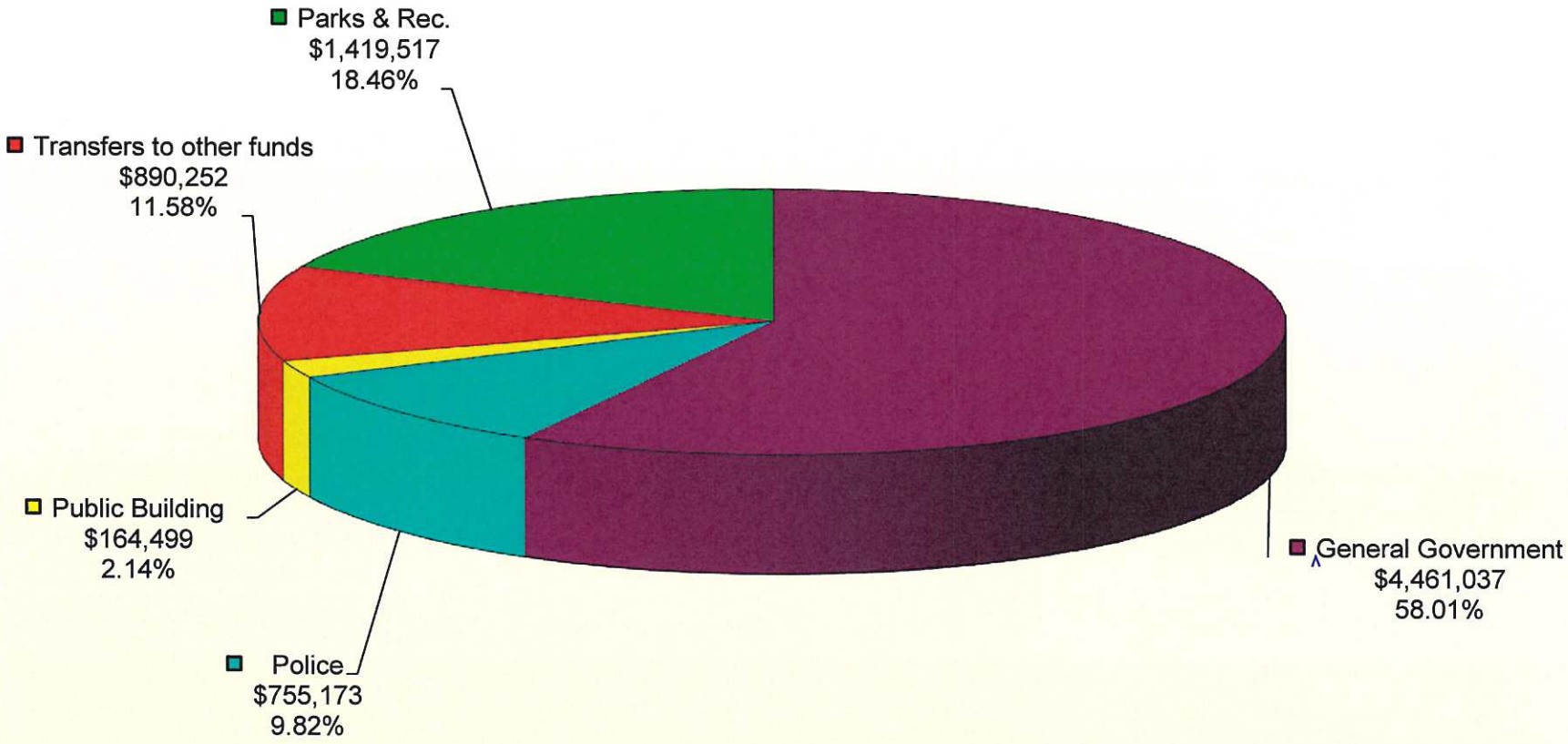
Account reflects police fines and court-ordered fees for violations of local ordinances, including civil infraction violations. Fines for violating state laws have no monetary affect on the apprehending municipality.

01-035 INTEREST AND RENTALS

Interest, City Hall and City Property Rentals..... $ 51,500

* Revised 3/23/17

GENERAL FUND
FYE 2018 EXPENDITURES
Total $7,690,478



GENERAL GOVERNMENT

General Fund - Fund Code: 101

Expenditures

See page 7 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
101-101	**LEGISLATIVE**				
703	Compensation: Mayor/Commission	13,000	13,000	13,000	13,000
714	Social Security	995	995	995	995
732	Membership/MML/Dues	0	2,400	2,433	2,450
870	Training/Travel/Meetings	3,561	3,500	3,000	3,500
	TOTAL	**17,556**	**19,895**	**19,428**	**19,945**
101-151	**PLANNING**				See page 8 on 12 Yr History
705	Salaries	93,908	100,116	100,820	103,422
712	Insurance: Life/AD&D	525	500	500	500
713	Insurance Medical	25,545	25,510	25,800	24,420
714	Social Security	8,023	8,347	8,290	8,677
715	Pension	24,255	32,684	28,800	33,480
716	Unemployment	63	114	114	114
719	Sick/Vacation	6,098	9,000	8,750	10,000
727	Supplies	1,364	2,000	1,500	2,000
732	Membership Dues	1,365	1,500	1,800	1,500
735	Mileage Reimbursement	0	1,000	0	1,000
740	Telephone/Utilities	514	800	610	750
818	Professional/Contracted Services	5,386	2,000	1,500	2,000
870	Training	1,891	2,000	2,000	2,000
911	Workers Compensation	1,060	350	1,063	1,100
970	Capital Outlay	0	1,000	0	1,000

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
TOTAL		**169,997**	**186,921**	**181,547**	**191,963**
101-173	**GENERAL SERVICES**				**See page 9 on 12 Yr History**
705	Salaries/Wages	286,194	294,699	297,898	302,932
709	Overtime	4,991	2,500	4,000	4,000
712	Insurance: Life/AD&D	1,500	2,600	1,402	1,500
713	Insurance: Medical	76,011	84,000	80,750	88,000
714	Social Security	26,102	25,441	24,760	25,928
715	Pension	102,379	106,250	112,381	135,750
716	Unemployment Compensation	185	500	342	340
719	Vacation/Sick Time	28,693	23,850	21,760	32,000
727	Office Supplies	8,846	8,000	8,000	8,000
730	Repairs/Maintenance	18,279	8,000	20,000	20,000
731	Postage	6,324	7,400	7,000	7,000
732	Membership/Dues	1,402	2,000	2,000	2,000
740	Telephone/Utilities	10,152	6,500	6,500	6,500
860	City Vehicle Expense	343	650	650	500
861	Vehicle Expenses	4,579	4,800	4,800	4,800
870	Education/Travel	3,403	4,000	4,000	4,000
900	Advertise/Publishing Ordinances	9,628	5,000	6,500	6,500
910	Insurance: Liability & Property	19,303	28,000	20,000	20,600
911	Insurance: Workers Compensation	3,502	2,400	2,340	2,400
970	Capital Outlay/Equipment	0	10,000	10,000	50,000
TOTAL		**611,816**	**626,590**	**635,083**	**722,750**

101-191	**ELECTIONS**				**See page 10 on 12 Yr History**
705	Election Workers Wages	2,372	2,600	2,538	1,500
728	Election Costs	3,532	700	352	250
	TOTAL	**5,904**	**3,300**	**2,890**	**1,750**
101-208	**ACCOUNTING/AUDIT**				**See page 11 on 12 Yr History**
808	Accounting/Audit	12,600	13,000	13,370	13,400
	TOTAL	**12,600**	**13,000**	**13,370**	**13,400**
101-209	**ASSESSMENT/TAXES**				**See page 12 on 12 Yr History**
731	Tax Postage	4,636	4,800	4,800	4,800
802	Legal Fees	7,013	5,000	0	5,000
803	Board of Review	420	500	500	500
818	Contracted Services	60,557	58,000	58,000	58,000
900	Tax Mailing/Billing Fee	200	0	0	0
	TOTAL	**72,826**	**68,300**	**63,300**	**68,300**
101-210	**LEGAL**				**See page 13 on 12 Yr History**
802	Attorney Fees	57,722	65,000	30,000	60,000
	TOTAL	**57,722**	**65,000**	**30,000**	**60,000**
101-248	**GENERAL FUND, OTHER SERVICES**				**See page 14 on 12 Yr History**
810	Street Lighting	54,941	65,000	65,000	55,000
812	Leaf Pick-up	14,302	20,000	15,000	20,000
818	Professional Services	500	0	7,872	0
880	Community Promotion	10,913	11,000	11,000	12,500
971	Land Acquisition	8,326	0	0	3,200,000
	TOTAL	**88,982**	**96,000**	**98,872**	**3,287,500**

101-706	ENVIRONMENTAL				See page 19 on 12 Yr History
809	Lab Testing – Landfill	0	2,035	0	0
	TOTAL	**0**	**2,035**	**0**	**0**
101-804	**MUSEUM**				**ee page 23 on 12 Yr History**
705	Salaries	671	0	0	500
714	Social Security	51	0	0	50
740	Utilities	957	0	15	0
970	Museum – Capital Outlay	4,510	10,000	10,000	40,000
	TOTAL	**6,189**	**10,000**	**10,015**	**40,550**
101-809	**SIDEWALK CONSTRUCTION**				**See page 24 on 12 Yr History**
705	Sidewalk Salary & Wages	0	2,500	2,500	2,500
727	Supplies	2,468	2,500	2,500	3,000
818	Contracted Services	7,299	141,000	141,000	8,000
819	Engineering SRTS	0	72,000	72,000	0
986	Sidewalk Construction	0	0	0	0
	TOTAL	**9,767**	**218,000**	**218,000**	**13,500**
101-899	**CONTINGENCY**				**See page 25 on 12 Yr History**
714	Retiree Stipend FICA	652	702	584	658
801	Tax Tribunal Refund	4,584	1,000	2,802	1,000
899	425 Township Reimbursement	8,765	9,900	20,361	7,800
984	Post-Retirement Health Ins.	16,455	20,150	20,150	23,318
985	Contingency	0	0	0	0
986	Retirees Stipend	8,525	9,175	7,629	8,603
	TOTAL	**38,981**	**40,927**	**51,526**	**41,379**

101-965	TRANSFERS OUT				See page 26 on 12 Yr History
987	Transfer to Cemetery Fund	0	1,695	16,444	47,041

991	Transfer to Ambulance Fund	174,866	90,000	79,180	79,500
993	Transfer to Airport Fund	4,893	15,000	15,000	0
994	Transfer to Fire Dept Fund	63,000	63,000	63,000	63,000
997	Transfer to Rubbish Fund	38,315	39,500	46,782	50,000
998	Transfer to Major Street	279,483	63,434	3,711	152,600
999	Transfer to Local Street	341,702	545,373	476,539	414,471
TOTAL		**902,259**	**818,002**	**700,656**	**806,612**
GRAND TOTAL GENERAL FUND EXPENDITURES		**5,587,734**	**5,427,340**	**3,341,803**	**7,612,138**

GENERAL FUND
SUMMARY

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	3,068,760	1,465,138	1,961,873
Revenues Over (under) expenditures	(1,603,622)	496,735	(1,533,530)
Fund Balance, End of Year	1,465,138	1,961,873	428,343

*Revised 3/23/17

PUBLIC BUILDINGS
SAFETY & MAINTENANCE
General Fund
Fund Code: 101-265
Expenditures

See page 15 on 12 Yr History

Code	Account Title	Prior Year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
705	Salaries/wages	31,356	32,000	30,000	30,000
709	Overtime	1,508	1,500	1,300	1,500
711	Safety Equipment	3,976	5,500	5,500	5,500
712	Insurance: Life\AD&D	375	400	400	400
713	Insurance: Medical	7,056	10,000	8,000	8,000
714	Social Security	3,046	2,600	2,600	2,800
715	Pension	15,204	12,500	15,000	17,000
716	Unemployment Compensation	31	340	340	340
719	Vacation/Sick Expense	-99	3,700	3,700	3,700
727	Supplies	18,307	14,000	19,000	20,000
730	Repair/Maintenance	5,590	4,000	3,500	3,500
735	Gas and Oil	1,139	1,300	1,100	1,300
740	Utilities/Telephone	20,791	16,000	29,000	16,000
818	Contracted Services	202,652	40,000	35,000	40,000
860	Motor Pool	2,288	1,000	1,000	1,000
861	Vehicle Expense	0	2,000	2,000	2,000
870	Training/Travel	78	200	200	200
910	Ins.\Liability & Equipment	1,222	2,600	3,259	3,259
911	Workers Compensation	2,968	3,000	2,978	3,000
940	Building Rental	9,980	0	31,000	0
970	Capital Outlay	9,083	25,000	25,000	0
975	Facilities Improvements	2,178,854	58,000	58,000	5,000
975.100	City Facilities Construction	85,918	3,000	0	0
TOTAL		**2,601,323**	**235,640**	**277,877**	**164,499**

A. *MISSION STATEMENT*

SAFETY & MAINTENANCE

The City of Boyne City has the responsibility to provide a safe work place for its employees, and a safe environment for its residents.

PUBLIC BUILDINGS

To maintain, preserve and utilize all the City of Boyne City's assets and buildings in the most economical and prudent way for the good of the community.

B. *PERSONNEL*

Andrew Kovolski	Superintendent of Safety and Maintenance
Woody Hardy	Maintenance/Construction
Seasonal Maintenance	Summer Assistant

C. *LINE ITEM CLARIFICATION*

727 – Supplies..... .....$ 20,000

Includes light fixtures and bulbs, paper products, cleaning supplies, paint, electrical supplies, salt for walkways, garbage bags, etc. for all buildings other than parks. This line item also includes dumpster rental fees, machinery rental and repairs and cost of miscellaneous repairs of buildings.

818 – Contracted Services..... .....$ 40,000

This line item includes the contract for facilities cleaning.

975 – Facilities Improvement..... ..... .$ 5,000

This line item includes shelving and miscellaneous items

.

POLICE DEPARTMENT

General Fund – Fund Code 101-301

Expenditures

See page 17 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
705	Salaries/Wages: Chief/Assist Chief	110,505	113,252	114,000	119,000
706	Wages: Support Specialist	35,810	36,903	36,900	38,000
709	Salaries/Wages: OT/Holidays	15,270	17,500	23,400	20,749
710	Salaries/Wages: Officers	222,896	222,980	210,000	232,250
712	Insurance: Life/AD&D	2,040	3,300	2,200	2,700
713	Insurance: Medical	64,582	80,000	64,000	80,000
714	Social Security	32,689	34,000	31,500	34,000
715	Pension	43,168	50,000	44,000	55,539
716	Unemployment	251	2,500	500	2,000
719	Vacation/Sick Expense	29,219	35,000	36,500	34,000
727	Supplies	7,105	8,500	8,000	8,500
729	Ammo & Shooting Supplies	2,467	3,000	3,000	3,000
730	Sex Offender Registration Fees	240	300	300	300
731	Bike Patrol	3,519	275	851	275
735	Gas & Oil	8,905	15,800	9,000	15,800
740	Telephone/Utilities	4,339	6,000	5,200	6,000
745	Cleaning/Food Allowance	4,140	5,520	4,830	5,520
754	Uniforms	5,692	6,000	6,000	6,000
818	Police Contracted Services	2,834	5,000	6,500	7,500
850	Radio Maintenance	625	2,000	2,500	2,000
860	Motor Pool	180	0	0	0
861	Vehicle Expense	6,884	7,000	3,900	7,000
870	Training/Travel/Membership	6,299	11,000	11,700	8,500

871	State Training Fund	1,494	1,500	1,500	1,500
910	Insurance: Liability/Equipment	9,876	15,000	15,000	15,000
911	Workers Comp	5,511	6,000	5,531	6,000
970	Capital Outlay	5,378	8,200	6,700	44,000
	Total	**631,918**	**696,530**	**653,512**	**755,173**

Boyne City Police Department FYE-18 budget information

Mission Statement:

CURRENT -To protect life and property, serve the public and uphold the constitution of the United States within the boundaries of Boyne City in a professional and cost effective manner.

PROPOSED: It is the mission of the Boyne City Police Department to safeguard the lives and property of the people we serve, provide professional police services in a courteous and fair manner, enhance public safety and maintain public order.

,

Boyne City Police Department Core Values:

Integrity is described as having "excellence of character." It means keeping promises and fulfilling expectations. People of integrity reflect a set of core values that guide them in speech and action. Boyne City Police Department core values include:

HONESTY *In addition to truthfulness, honesty also means being humble enough to admit being wrong or that one does not know something.*

FAIRNESS *Remaining impartial, regardless of personal feelings. Actions must not be influenced by prejudgment or perceived attitude.*

LOYALTY *There must be trust in all primary relationships: officer-citizen, officer-officer, and officer-supervisor.*

OPENNESS *The ability to communicate freely between all levels is critical. There can be no improvement when officers fear to ask questions or make suggestions.*

RESPECT *Founded in an inherent belief in human dignity and preservation of individual and constitutional rights.*

MOTIVATION *The Department can provide incentives, but motivation comes from within each individual.*

COURAGE *The mean between the extremes of cowardice and foolhardiness. In police work, the difference between the two is critical.*

JUDGEMENT *Application of practical wisdom; the ability to unscramble conflict and take the appropriate action (or inaction).*

RESPONSIBILITY *Intending to do the right thing; knowing what the right thing is, and understanding the consequences. A person with integrity does not evade responsibility through excuses.*

We are a team of professionals recognizing the value of diversity and individual worth. We are well trained and equipped to accomplish our mission in a fair; efficient, effective and safe manner. We believe in the dignity of all people and respect individual and constitutional rights.

PERSONNEL:

Jeffrey Gaither.....Chief
Kevin Spate.....Assistant Chief
Craig Remsberg.....Police Officer
Tavis Tannehill.....Police Officer
Dan Mercer.....Police Officer
Kyle Smith.....Police Officer
Christie Hoenicke.....Police Officer
Syrina Dawson.....Police Support Specialist

PART TIME PERSONNEL:

Don Sproul.....Police Officer
John McLeod.....Police Officer

STATISTICAL SUMMARY – BY CALENDAR YEARS:

	2009	2010	2011	2012	2013	2014	2015	2016
Complaint	5262	5048	6429	4191	4367	4140	4160	4461
Written Reports	702	521	462	751	670	529	582	530
Accident Investigations	174	149	145	144	170	154	190	173
Assists	511	434	444	364	401	344	379	347
Traffic Stops	640	604	718	735	781	644	416	607
Citations Issued	187	200	263	326	261	211	175	144
Parking Violations	68	43	46	58	51	36	53	42

	2009	2010	2011	2012	2013	2014	2015	2016
Arrests	151	84	125	141	149	124	131	104
OWI	17	18	13	16	18	10	17	15
Domestic / Civil Disputes	186	163	165	135	111	107	132	109
Alarms	41	47	63	63	78	83	73	74
P.B.T.'s	2681	2697	2669	1623	2240	1933	1711	887

ACCOMPLISHMENTS:

- Continued quarterly firearms training/qualifications
- Continued Department meetings with updates and current events
- Worked with the J.O.L.T. Team throughout the year investigating drug trafficking within the Boyne City area.
- Continued Liquor Inspections
- Held 4th annual DARE 5k
- Attended SEPLA (school safety) conference
- Continue with random school visits and lunch with students
- Presented the D.A.R.E. programs to Middle School students.
- Bike Patrol was continued.
- Certified our own PPCT (defensive tactics) instructor
- Had all officers certified in ARIDE (Advanced Roadside Impaired Driving Enforcement)
- TEAM classes continued in schools
- Taser training and recertification of officers.
- Participated in Middle Schools Forensic Science Day
- Utilized Officer for other school programs and generally made available to school for additional programs.
- Visited the majority of businesses in city
- Continued process of scanning all old case files to electronic versions
- Participated in the American Legion's Veteran's Appreciation Day
- Participated in walk to school programs with the students
- Continued the program for Opioid Reversal Drug (Narcan) and received updated Narcan.
- Continued Bike to School with the Police day and had over 100 participants
- Held 2 tabletop security exercises with the BC School's administrative teams.
- Certified 5th officer for bike patrol with donation funds.
- Attended IT Security Conference
- Continued Bike Safety program for 4th graders, including a free helmet for each student
- Continued Police Department Core Values
- Assistant Chief Attending Staff and Command School
- Participated in Shop with a Cop program
- Assisted Community Christmas with bag packing
- All officers were Deputized by New Sheriff
- Upgraded computer server memory for body cam and dash cam video storage
- Chief attended Michigan Chiefs of Police professional development classes

- Attended the Boyne City Public Library staff training to discuss security issues
- Hosted Cop Shock- a training designed to help officers deal with cumulative effects of negative events
- Several officers attended Tall Cop says Stop, a drug paraphernalia recognition training

ACCOMPLISHMENTS SCHEDULED FOR REMAINDER OF FYE 16:

- Attend training seminars.
- Additional tabletop security and other incident exercises with school admin team
- CPR recertification
- continued review of policy manual for needed updates
- School security drills
- Relocate Police Department to new City Hall building
- Active shooter training refresher for officers
- Continue to perform community policing.
- Certify Assistant Chief as Alternate LEIN TAC
- Send 1more officer to supervisor training

GOALS FOR FYE 17:

- Continue all current programs and services at the same levels.
- In service and specialized training programs Evidence Tech Updates,
- 1st Aid / CPR, Interviewing & Interrogation, Patrol tactics, Officer Safety, Firearms Training, Legal Updates and electronics training.
- DARE program continued.
- Continue updated firearms training
- Continue department meetings with update, current events, and case reviews
- TASER update
- Instructor updates on pistol/AR's
- TEAM program continued
- Continue review of policy manual for needed updates
- Continue contacts with businesses and service clubs
- Continue work with school administrators reference school safety issues
- Continue scanning old files into digitized format
- Continue Bike safety program for all 4th graders
- Bike to school with the Police day
- Switch to computerized reporting of traffic crashes
- Continue to use DARE Officer for other programs including, SAFE Committee and other new school programs.
- Send 2 additional officers to supervisor/leadership training

LINE ITEM CLARIFICATION:

727-Supplies

Digital supplies, evidence collection materials, parking citations, statement forms, batteries, stationary and office supplies including computer supplies, property forms, Breathalyzer tubes, PBT supplies, legal update publications, police equipment, and other items as the need arises.

729-Ammo-Shooting Supplies/Equipment

Used to cover costs for qualification shoots each year for firearms training as recommended by the City's insurance carrier and M.C.O.L.E.S., and monthly firearms exercises. Taser cartridges for training.

818- Police Contracted Services

Used for Psychological testing of new hires and for other services as needed. Also included is the cost of using a computer and Information Technology services company.

730-Sex Offender Registration Fees

Fees charged by the State of Michigan for registering Sex Offenders. The State of Michigan mandates that we charge $50 per offender to register annually, then bills us for $30 and we keep $20.

754-Uniforms

Routine wear replacement of uniforms, leather and hardware for police officers and police support specialist. Outfitting of new officers. Rain gear and ballistic vests, and boots are also included.

870-Training/Travel

Cost of training, special schools and seminars. Prisoner transports both in and out of state if necessary. This is above the training covered by the "302" funding.

871-State Training Fund

Special funding from the State of Michigan for In-Service training of police officers only. Training under this fund must be approved by "M.C.O.L.E.S." (Michigan Commission on Law Enforcement Standards)

970-Capital Outlay

Radio and computer equipment, video equipment, server storage memory, and other necessary equipment, moving storage shed, new patrol vehicle.

PARKS AND RECREATION

General Fund
Fund Code: 101-751
Expenditures **See page 21 on 12 Yr History**

Code	Account Title	Prior yr FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
702	Salaries/Wages: Part Time Ice Rink	7,473	8,000	6,000	8,000
705	Salaries/Wages: General Parks	61,149	62,400	68,000	64,000
709	Overtime	2,356	3,000	3,000	3,000
713	Insurance: Medical	10,924	20,000	11,000	20,000
714	Social Security	5,064	5,600	6,000	6,000
715	Pension	383	1,500	2,600	2,600
716	Unemployment Compensation	14	1,500	108	400
719	Vacation/Sick Time	-158	3,500	3,500	3,700
727	Supplies	50,000	40,000	37,000	40,000
730	Maintenance	7,085	10,000	10,000	12,000
738	Civic Projects	1,000	4,000	4,000	4,000
740	Utilities/Telephone	16,479	20,000	17,000	20,000
808	Professional Services	2,500	10,000	5,000	10,000
818	Contracted Services	16,107	24,000	17,000	24,000
860	Motor Pool	47,128	50,000	60,000	55,000
870	Training / Travel	0	400	495	400
910	Ins: Liability/Equipment	1,246	1,800	2,173	2,500
911	Workers Compensation	848	1,500	851	1,200
970	Capital Outlay/Equipment	130,296	50,000	122,000	1,137,717
975	Avalanche Improvements	0	10,000	10,000	5,000
	TOTAL	**359,894**	**327,200**	**385,727**	**1,419,517**

A. MISSION STATEMENT

To provide a safe, pleasing and useable open space in an economically feasible Manner for recreational pursuits of our residents and visitors.

B. PERSONNEL

Andy Kovolski ..... Parks Director
Dennis Amesbury..... Parks Foreman
(Also a Heavy Equipment Operator in Street Department)
Travis Lapeer..... Light Equipment Operator

C. LINE-ITEM CLARIFICATION

705 - Salaries/Parks General Wages ..... $ 64,000

727 – Supplies ..... $ 40,000

This item covers materials related to all of the parks, including paper products, garbage bags, hand tools, etc. The cost of fertilizer spray, picnic tables, grills, etc. and other miscellaneous, routine expenses are included in this item.

738 - Civic Projects ..... $ 4,000

These funds have generally been used to help finance community-sponsored Parks and Recreation activities. The allocation this year includes participation in:

a. Garden Club Contribution $3,000
b. Swim School $1,000

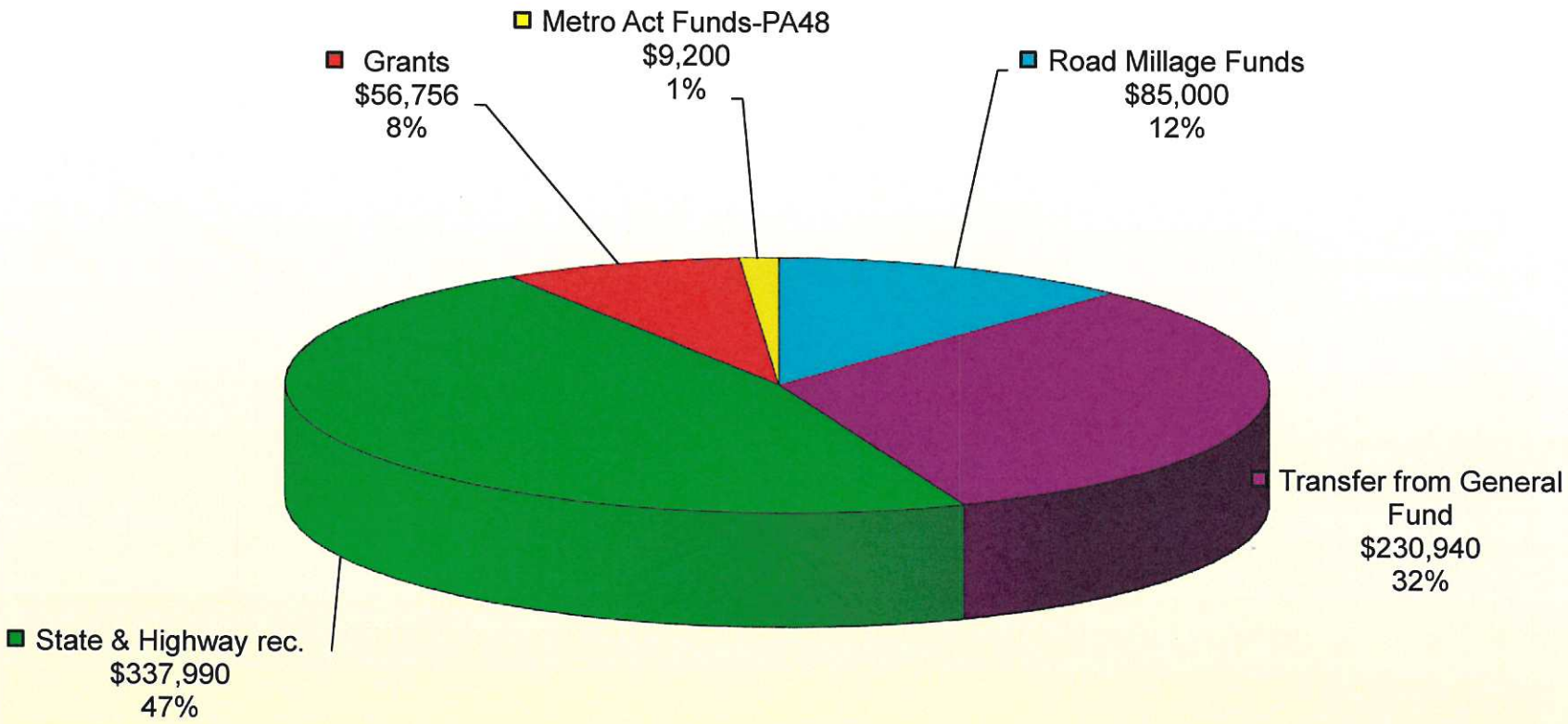
970 - Capital Projects ..... $ 1,137,717

Boyne Valley Trail..... 1,076,075
Veterans Park.....6,000
Peninsula Beach 8,986
Riverside Park 11,656
Dog Park 25,000
Misc. 10,000

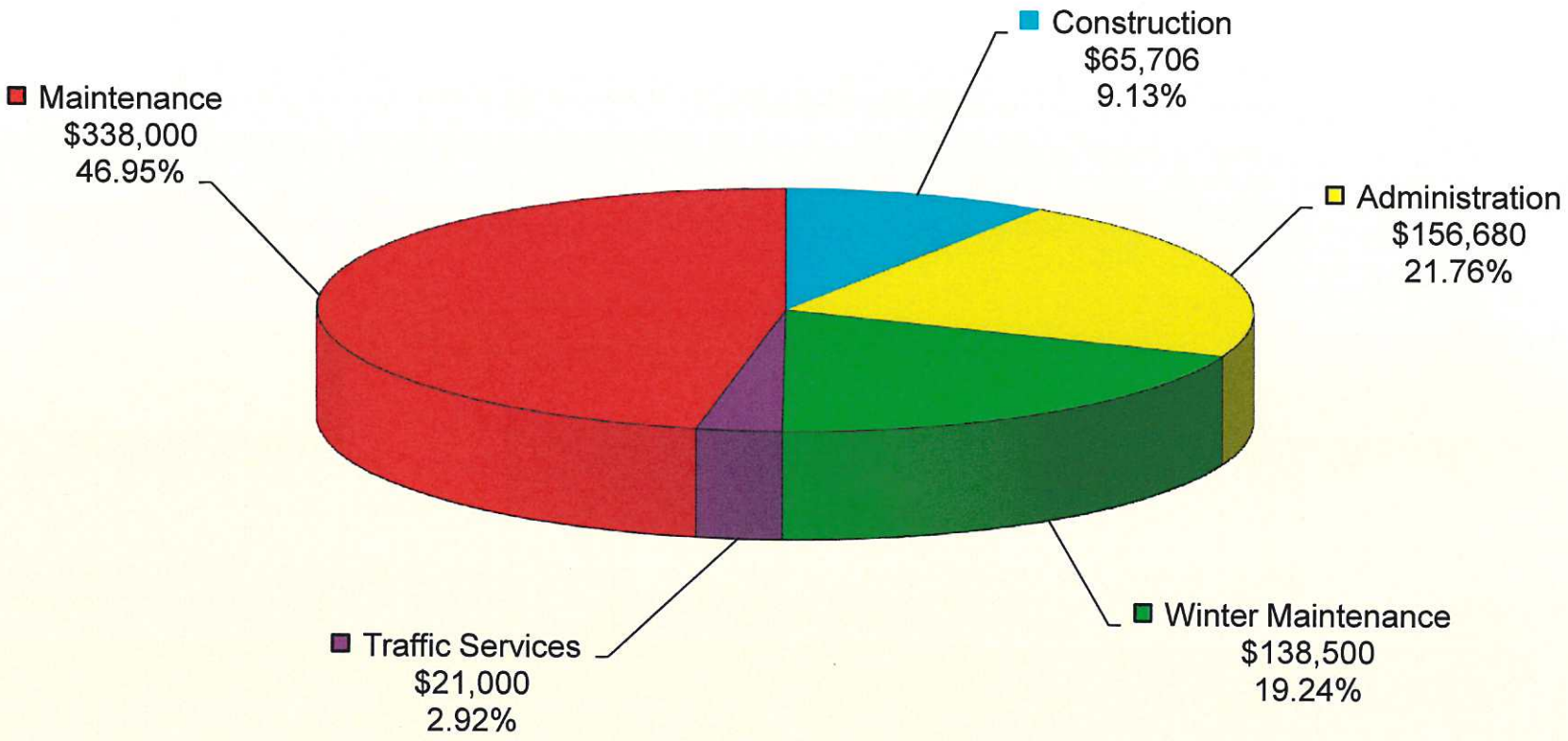
975 – Avalanche Improvements ..... $ 5,000

View corridor maintenance and signage Improvement / upgrades

MAJOR STREET FUNDS
FYE 2018 REVENUES
Total $719,886



MAJOR STREETS
FYE 2018 EXPENDITURES
Total $719,886



MAJOR STREETS

Fund Code: 202-030

Revenues

See page 27 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	0	95,206	107,804	0
548	Metro Act Funds – PA 48	6,690	7,000	9,024	9,200
549	State Highway Receipts	310,322	280,000	280,000	337,990
579	Grant State/Federal	6,488	0	0	0
580	Grants – Other	530,112	0	3,500	0
581	Grants – SAW	0	0	7,528	56,756
642	Charges / Services / Fees	2,126	0	0	0
678	Other Financing Sources	0	0	0	0
691	Transfer from General Fund	279,483	63,434	3,711	152,600
692	Road Millage Funds	82,941	89,000	85,000	85,000
TOTAL		**1,218,162**	**534,640**	**496,567**	**641,546**

*Revised 4/6/17

MAJOR STREETS

Fund Code: 202

Expenditures

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
451	**CONSTRUCTION**				**See page 28 on 12 Yr History**
705	Salaries/Wages	1,567	2,000	2,000	2,000
709	Overtime	60	200	200	200
713	Medical Insurance	63	2,000	2,000	2,000
714	Social Security	123	500	500	500
715	Pension	2,800	3,200	2,000	3,000
818	Engineering	75,598	25,000	2,000	0
860	Motor Pool	5,155	5,000	4,000	5,000
975.100	Court Street Construction	469,398	0	0	0
981.100	Saw Grant Expenditures	0	0	7,153	53,006
987	Major Street Construction	276,685	0	0	0
	TOTAL	**831,449**	**37,900**	**19,853**	**65,706**
463	**MAINTENANCE**				**See page 29 on 12 Yr History**
705	Salaries	26,275	34,000	32,000	34,000
709	Overtime	5,045	6,000	5,000	6,000
713	Medical Insurance	15,229	18,000	15,000	17,000
714	Social Security	3,682	3,600	3,600	3,800
715	Pension	21,138	24,000	22,000	24,000
716	Unemployment	116	250	120	200
719	Vacation/Sick Time	13,382	12,000	11,000	12,000
727	Supplies	10,097	10,000	8,000	10,000
819	Tree Replacement Program	19,673	17,000	19,343	20,000
860	Motor Pool	22,882	29,000	27,000	29,000

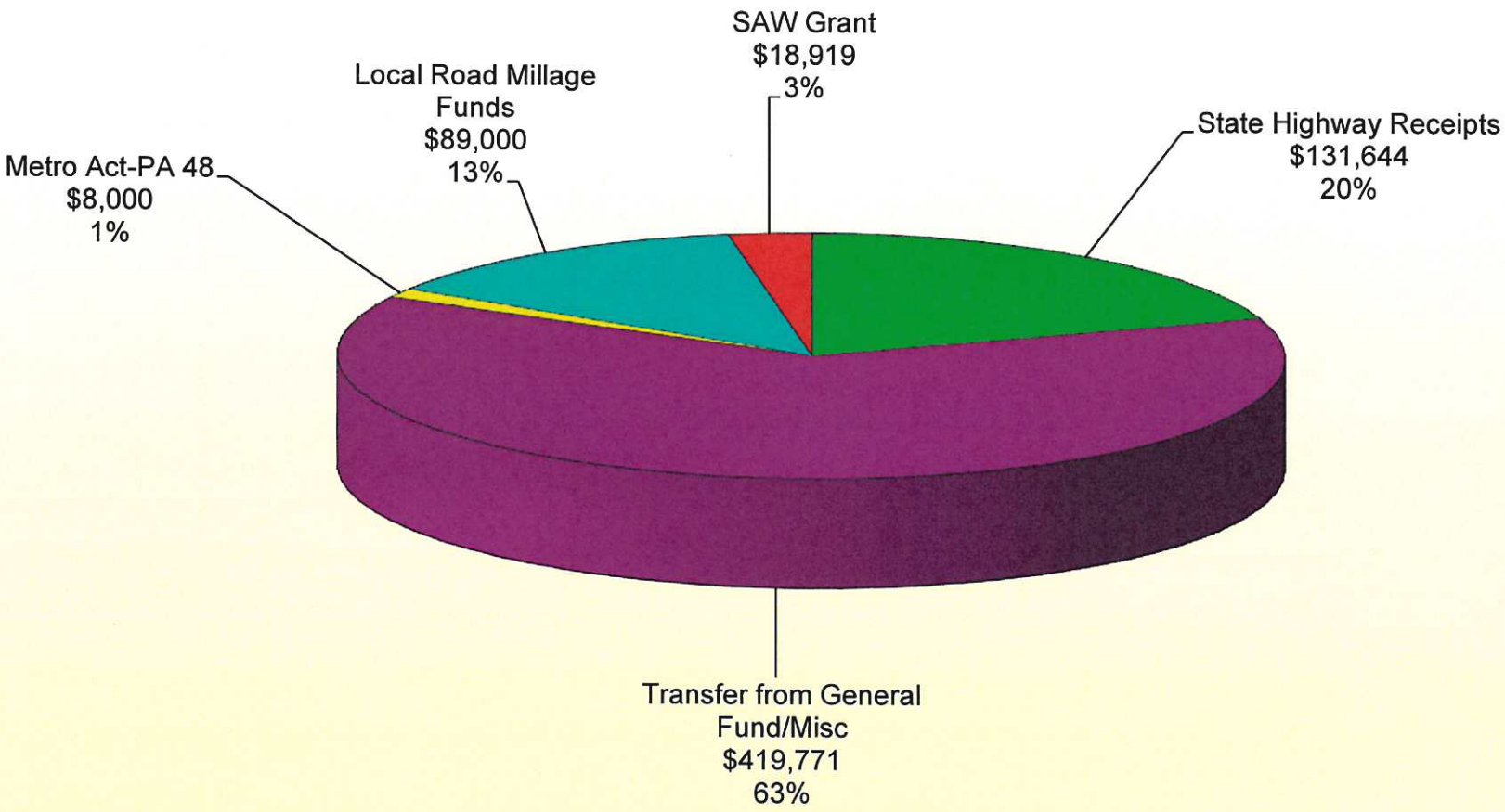
Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
930	Repair & Maintenance	251,395	100,000	100,000	180,000
931	Bridge Inspections	0	2,000	0	2,000
	TOTAL	**355,914**	**255,850**	**243,063**	**338,000**
474	**TRAFFIC SERVICE**				**See page 30 on 12 Yr History**
705	Salaries/Wages	2,554	4,000	3,000	4,000
709	Overtime	1,336	1,200	800	1,200
713	Medical Insurance	120	1,400	1,000	1,400
714	Social Security	295	350	350	400
715	Pension	2,138	4,000	3,000	4,000
727	Supplies	1,500	3,000	3,000	3,500
860	Motor Pool	5,278	2,000	2,500	2,500
930	Repairs & Maintenance	0	4,000	0	4,000
	TOTAL	**13,221**	**19,950**	**13,650**	**21,000**
478	**WINTER MAINTENANCE**				**See page 31 on 12 Yr History**
705	Salaries/Wages	16,176	30,000	29,000	28,000
709	Overtime	9,028	16,000	13,000	13,000
713	Medical Insurance	3,373	8,000	7,000	8,000
714	Social Security	2,965	3,000	4,000	3,000
715	Pension	12,221	14,500	12,500	14,500
719	Vacation/Sick Expense	13,660	7,000	7,800	7,000
727	Supplies	10,212	10,000	10,000	10,000
860	Motor Pool	31,999	40,000	40,000	40,000
930	Winter Repair & Maintenance	12,720	15,000	22,000	15,000
	TOTAL	**112,354**	**143,500**	**145,300**	**138,500**

482	ADMINISTRATION				See page 32 on 12 Yr History
705	Salaries/Wages	27,711	30,000	28,000	30,000
711	Safety Equipment	419	0	0	0
712	Insurance: Life/AD&D	239	200	300	400
713	Medical Insurance	7,618	8,000	8,000	8,000
714	Social Security	1,985	2,600	2,400	2,600
715	Pension	9,307	10,000	10,000	10,000
716	Unemployment	0	140	140	140
750	Administrative Service Fees	17,000	17,000	17,000	17,000
808	Accounting/Audit	0	500	0	500
870	Training/Travel/Memberships	180	1,000	500	1,000
910	Ins: Liability/Equipment	934	1,500	1,653	1,700
911	Workers Compensation	6,677	6,500	6,708	7,000
991	Debt Service bonds	0	0	0	0
	TOTAL	**72,070**	**77,440**	**74,701**	**78,340**
	GRAND TOTAL	**1,385,008**	**534,640**	**496,567**	**641,546**

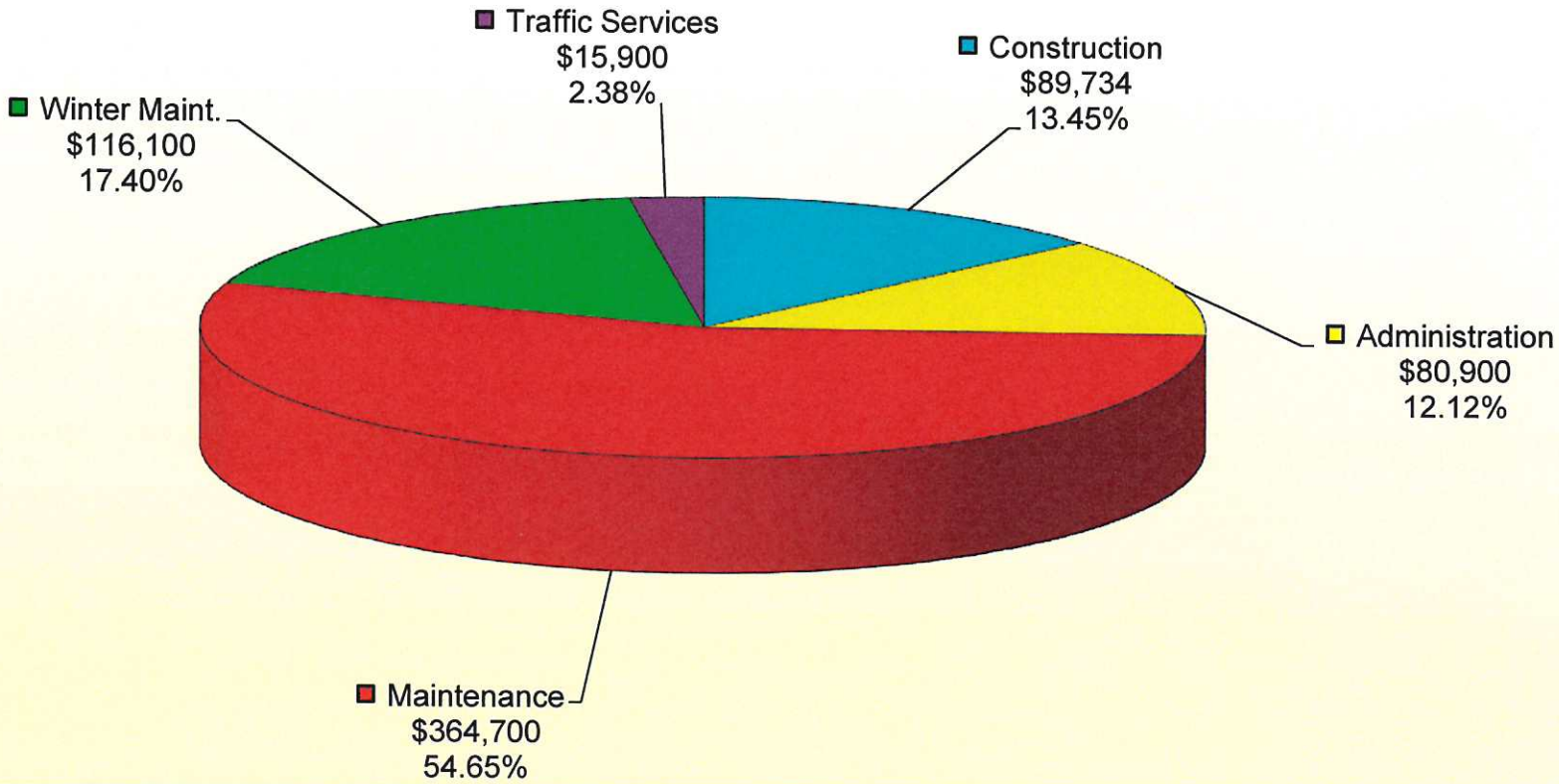
Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	307,649	107,804	0
Revenues over (under) expenditures	(199,845)	(107,804)	0
Fund Balance, End of Year	107,804	0	0

*Revised 3/23/17

LOCAL STREET FUNDS
FYE 2018 REVENUES
Total $667,334



LOCAL STREETS
FYE 2018 EXPENDITURES
Total $667,334



LOCAL STREETS

Fund Code: 203-030

Revenues

See page 34 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	0	0	11,877	0
548	Metro Act Funds – PA 48	6,690	7,000	9,024	8,000
549	State Highway Receipts	145,419	153,990	120,000	131,644
580	Grant Proceeds	0	0	3,500	0
581	SAW Grant Proceeds	0	0	2,509	18,919
642	Charges/Services & Fees	2,126	0	36,417	0
691	Transfer from General Fund	341,702	545,373	476,539	414,471
692	Road Millage Funds	82,941	89,000	89,000	89,000
TOTAL		**578,878**	**795,363**	**748,866**	**662,034**

*Revised 3/23/17

LOCAL STREETS

Fund Code: 203
Expenditures

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
451	**CONSTRUCTION**				**See page 35 on 12 Yr History**
705	Salaries/Wages	160	3,500	2,800	3,500
709	Overtime	0	200	200	200
713	Medical Insurance	16	900	900	900
714	Social Security	12	263	241	265
715	Pension	2,807	3,800	3,200	4,200
818	Engineering	18,133	10,000	3,145	10,000
860	Construction Motor Pool	543	3,000	1,500	3,000
981.100	Saw Grant Expenditures	0	0	2,384	17,669
985	Transfer to City Facilities Construction Fund	0	250,000	250,000	0
987	Street Construction	51,881	0	0	50,000
	TOTAL	**73,552**	**271,663**	**264,370**	**89,734**
463	**MAINTENANCE**				**See page 36 on 12 Yr History**
705	Salaries	59,400	56,000	52,000	55,000
709	Overtime	828	1,500	800	1,500
713	Medical Insurance	19,664	20,000	17,000	20,000
714	Social Security	5,907	4,600	4,600	4,600
715	Pension	23,042	28,000	24,000	28,000
716	Unemployment Comp	116	1,000	200	600

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
719	Vacation/Sick Expense	13,373	13,000	9,000	11,000
727	Supplies	4,666	10,000	10,000	10,000
819	Tree Program	24,178	21,000	21,000	25,000
860	Motor Pool	64,469	52,000	52,000	59,000
930	Repair and Maintenance	128,195	100,000	100,000	150,000
	TOTAL	**353,838**	**307,100**	**290,600**	**364,700**
474	**TRAFFIC SERVICES**				**See page 37 on 12 Yr History**
705	Salaries/Wages	2,505	5,500	3,000	5,000
709	Overtime	149	200	150	200
713	Medical Insurance	521	2,000	1,000	2,000
714	Social Security	190	400	300	400
715	Pension	1,399	1,800	1,800	1,800
727	Supplies	1,391	5,000	4,000	5,000
860	Motor Pool	422	1,500	1,500	1,500
	TOTAL	**6,577**	**16,400**	**11,750**	**15,900**
478	**WINTER MAINTENANCE**				**See page 38 on 12 Yr History**
705	Salaries-Winter Maintenance	18,808	31,000	24,000	30,000
706	Sidewalk Maintenance	0	0	3,000	4,000
709	Overtime	5,167	4,000	9,000	5,500
713	Medical Insurance	2,966	9,000	3,000	4,500
714	Social Security	2,882	3,000	3,100	3,000
715	Pension	10,835	12,000	10,000	11,000
716	Unemployment Compensation	0	110	100	100

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
719	Vacation/Sick Expense	13,658	10,000	10,000	10,000
727	Supplies	10,000	10,000	10,000	10,000
860	Motor Pool	33,994	42,000	38,000	37,000
930	Winter Maintenance	0	6,000	400	1,000
	TOTAL	**98,310**	**127,100**	**110,600**	**116,100**
482	**ADMINISTRATION**		**See page 39 on 12 Yr History**		
705	Salaries/Wages	27,710	29,000	29,000	30,000
711	Safety Equipment	525	0	0	0
712	Insurance: Life/AD&D	239	200	300	300
713	Medical Insurance	7,617	8,000	6,000	8,000
714	Social Security	1,985	2,600	2,600	2,800
715	Pension	9,307	10,500	10,500	10,500
716	Unemployment	0	100	100	100
750	Administrative Service Fees	14,500	14,500	14,500	14,500
808	Accounting/Audit	0	500	0	500
870	Training/Travel/Member	180	200	185	200
910	Insurance: Liability/Equipment	934	1,500	1,653	1,700
911	Workers Compensation	6,677	6,000	6,708	7,000
	TOTAL	**69,674**	**73,100**	**71,546**	**75,600**
	GRAND TOTAL	**601,951**	**795,363**	**748,866**	**662,034**

*Revised 3/23/17

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	35,539	11,877	0
Revenues over (under) expenditures	(23,662)	(11,877)	0
Fund Balance, End of Year	11,877	0	0

A. MISSION STATEMENT

To provide a safe, efficient and affordable system for movement of vehicular and pedestrian traffic through and within the City limits for residents, employees, and visitors.

B. PERSONNEL

Andy Kovolski.....Street and Parks Superintendent
Darcy Kotalik..... Heavy Equipment Operator & Street Foreman
Dennis Amesbury ..... Heavy Equipment Operator & Parks Foreman
James Farley ..... Heavy Equipment Operator
Rob LaVanway ..... Heavy Equipment Operator
Dan Nowland ..... Heavy Equipment Operator
Travis Lapeer ..... Light Equipment Operator

987 – Road Construction..... .....$ 50,000

463-930 – Repairs and Maintenance..... $ 150,000

- Continue Asset Management Program

RUBBISH COLLECTION FUND

Fund Code: 226

REVENUES

See page 50 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
030	**REVENUES**				
691	Transfers in From General Fund	38,315	39,500	46,782	**50,000**
TOTAL		**38,315**	**39,500**	**46,782**	**50,000**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	0	0	0
Revenues Over (Under) Expenditures	0	0	0
Fund Balance, End of Year	0	0	0

The Rubbish Collection Fund is a fund created to provide rubbish pick at all residential units in the City each week for six weeks, three in the Spring and three in the Fall.

RUBBISH COLLECTION FUND

Fund Code: 226

EXPENDITURES

See page 51 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
040	**EXPENDITURES**				
818	Contracted Services	38,315	39,500	46,782	50,000
860	Motor Pool	0	0	0	0
TOTAL		**38,315**	**39,500**	**46,782**	**50,000**

818 – Contracted Services .....$ 50,000

Included in this line item are labor, transfer station tipping fees and contractual costs for a garbage company packer.

CEMETERY

Fund Code: 209-030

Revenues

See page 43 on 12 Yr History for FYE 2007 – 2015

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	11,513	23,045	20,844	5,435
633	Changes for Lots/Services	29,733	15,000	10,000	15,000
691	Transfers from General Fund	0	16,444	16,444	47,041
TOTAL		**41,246**	**54,489**	**47,288**	**67,476**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	37,793	26,280	5,435
Revenues Over (Under) Expenditures	(11,513)	(20,845)	(5,435)
Fund Balance, End of Year	26,280	5,435	0

CEMETERY

Fund Code: 209-040

Expenditures

See page 44 on 12 Yr History for FYE 2007 – 2015
See page 16 on 12 Yr History for FYE 2004 - 2006

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
705	Salaries/Wages	5,272	7,500	7,500	8,000
709	Overtime	919	1,500	1,000	1,500
713	Medical Insurance	1,177	1,500	700	700
714	Social Security	439	689	651	726
727	Supplies	59	2,000	2,000	2,000
730	Repairs/Maintenance	1,226	10,000	5,000	10,000
740	Telephone/Utilities	2,103	500	500	500
818	Contracted Services	434	24,000	24,000	29,000
860	Motor Pool	21,375	5,000	4,000	5,000
910	Insurance: Liability/Property	6,771	900	1,086	1,150
911	Insurance: Workers Compensation	623	900	851	900
970	Capital Outlay	848	0	0	8,000
	TOTAL	**41,246**	**54,489**	**47,288**	**67,476**

A. MISSION STATEMENT

To the best of our abilities, acting in a responsible manner to the taxpayers, provide reassurance that the wishes of families in their time of bereavement are carried out while continuing to maintain the integrity and beauty of the cemetery.

B. PERSONNEL

Cindy Grice ..... Sexton
Jane Halstead ..... Assistant Sexton
Contract ..... Yard Maintenance

C. LINE-ITEM CLARIFICATIONS

727 - Supplies ..... ***$ 2,000***

Covers the cost of road gravel, cribbing material, flags and flag holders, and hand tools.

730 - Repairs/Maintenance ..... ***$ 10,000***

Used to cover costs of routine maintenance, black dirt, grass seed, fertilizer and paint. Also includes are funds for more brush / tree removals.

818 - Contracted Services ..... ***$ 29,000***

The current contract for FY 2018 is for 24,000 each year. This is the first year of the three year contract with the current contractor.

AMBULANCE

Fund Code: 210

Revenues

See page 45 on 12 Yr History

Code 030	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	0	0	0	0
579	FEMA Grant	139,650	0	0	0
626	Contractual (Medicaid, Medicare, BCBS, Private, Non Insurance)	614,585	474,829	456,952	474,829
628	Contract Services	68,016	174,000	150,000	157,976
642	Liability Ins Reimb	2,300	0	0	0
680	Township Participation	48,632	79,180	79,180	79,180
690	Donations	250	2,000	0	2,000
691	Transfers from General Fund	174,866	79,180	79,180	79,500
696	Equipment & Vehicle Sales	1,251	0	636	0
	CITY SUB-TOTAL	**1,049,550**	**809,189**	**765,948**	**793,485**
Code 032	**Boyne Valley Township**		**See page 46 on 12 Yr History**		
626	Contractual (Medicaid, Medicare, BCBS, Private, Non Insurance)	119,254	157,976	168,800	189,000
	BOYNE VALLEY SUB-TOTAL	**119,254**	**157,976**	**168,800**	**189,000**
TOTAL		**1,168,804**	**967,165**	**934,748**	**982,485**

Summary of Fund Balance	Prior FYE 2016	Current FYE 2017	Prior FYE 2018
Fund Balance, Beginning of Year	55,382	181,877	268,935
Revenues Over (Under) Expenditures	86,495	87,058	5,611
Fund Balance, End of Year	141,877	268,935	274,546
Summary of Vehicle Reserve	**Prior FYE 2016**	**Proposed FYE 2017**	**Prior FYE 2018**
Fund Balance, Beginning of Year	0	0	40,000
Revenues Over (Under) Expenditures	0	40,000	40,000
Fund Balance, End of Year	0	40,000	80,000

A. LINE ITEM CLARIFICATION

030-626 Contractual—City **$ 474,829**
740 responses with 575 transports with an average charge $825 (average reimbursement $515.21)

032-*626 Contractual—Boyne Valley Township* ***$ 189,000***
Boyne Valley 226 responses

032-628 ***Contract Services – Boyne Valley Township*** ***$ 157,976***
Operational reimbursement for staffing, billing, supplies

680 Township Funding **$ 79,180**
Contractual agreement based on dwelling and three year average utilization for Bay, Eveline, Evangeline, Hudson, Melrose and Wilson

690 Donation **$ 2,000**
Staff fund raising, Pepsi vendor and general donations

691 General Fund **$ 79,180**
City support for operational losses over revenue

AMBULANCE

Fund Code: 210

Expenditures

See page 47 on 12 Yr History for 2006 – 2015
See page 18 on 12 Yr History for 2004 - 2005

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
707	Wages	375,207	375,962	323,233	368,593
712	Insurance/Life, AD&D	283	300	300	300
713	Medical Insurance	7,056	6,000	6,000	6,000
714	Social Security	29,199	25,304	25,000	25,304
715	Pension	5,016	5,000	5,000	5,000
716	Unemployment Insurance	31	250	57	57
719	Vacation/Sick Expense	1,070	2,000	2,000	2,000
727	Medical Supplies	31,665	24,005	25,500	25,500
730	Repairs & Maintenance	6,883	5,400	7,600	8,000
735	Gas & Oil	5,853	5,600	5,000	5,600
740	Utilities	6,907	6,000	6,000	6,000
819	Contracted Services – Billing	17,049	13,520	13,000	13,520
850	Radios	3,316	2,500	1,000	1,500
854	Uniforms	3,937	2,000	6,000	3,500
860	Motor Pool	4,476	3,500	3,000	3,500
870	Training	6,494	6,000	7,100	10,000
910	Insurance: Liability/Property	2,490	3,500	4,500	3,500
911	Insurance: Workers Comp	4,240	4,500	4,500	4,500
940	Facilities Rent	19,200	19,200	19,200	25,200
957	Bad Debt (uncollectible)	5,996	20,000	20,000	20,000
970	Capital Outlay/Equipment	7,173	21,975	0	35,000
971	Vehicle Replacement	139,650	40,000	40,000	40,000

999	Boyne City Contractual	191,867	185,057	125,000	145,000
	BOYNE CITY SUB-TOTAL	**875,058**	**777,573**	**648,990**	**757,574**
045	**BOYNE VALLEY TOWNSHIP**				
957	Boyne Valley Twsp Bad Debt	13,703	12,500	12,500	15,000
958	Boyne Valley Twsp Collections Reimb	97,675	102,000	102,000	110,000
999	Boyne Valley Twsp Contractual	55,876	45,000	84,200	94,300
	BOYNE VALLEY SUB-TOTAL	**167,254**	**159,500**	**198,700**	**219,300**
GRAND TOTAL		**1,042,312**	**937,073**	**847,690**	**976,874**

B. LINE ITEM CLARIFICATION

707 -Wages **$ 368,593**

Crew coverage will remain constant with the model initiated with the implementation of ALS, (Advanced Life Support) to meet the change in staffing requirements to assure the capability to provide two (2) Paramedics and an EMT (Emergency Medical Technician) per shift. Crew members not residing within a 10 minute response time to the garage stay in the facility. Increase in wages represent cost of additional staff to Boyne Valley, which is reimbursed by Boyne Valley

Paramedic Coverage
$100.00 per 12 hour shift
$ 25.00 per hour response

EMT per deim
$ 50.00 per 12 hour shift
$ 15.00 per hour response

727- Supplies **$ 25,005**

Centralizing supply cost with Boyne Valley EMS helps in minimizing supply expiration, helping to minimizing cost increase. With the implementation of the new ambulances; upgrades to suction units, jump bags, standardization of equipment.

870 - Training **$ 10,000**

Each staff member is required to acquire Continuing Education Credits. Opportunity is provided through work shops in conjunction with Boyne Valley and offered for all local providers Melrose, Hudson, Boyne Fire and Boyne Valley staff, Fall, Winter and Spring. Two (2) staff members attending paramedic school.

957 Bad Debt **$ 20,000**

Represents 9.1 % of gross billing charges

958 Boyne Valley collection reimbursement **$ 102,000**

Boyne Valley run activity is billed through Boyne City this represents reimbursing them for their collections.

970 - Capital Outlay/Equipment **$ 21,975**

Upgrade to cardiac monitors

971 – Vehicle Replacement **$ 40,000**

Replacement of 51A1 and 51A2;

999 – Contractual Debt **$ 185,057**

Represents 38% of gross billing charges. This is the difference between Medicaid, Medicare and Blue Cross payment versus our customary charges. Example Base Charge for ALS is $650.00, Medicare reimburses $314.00 mileage charge $15.00 / loaded mile, and Medicare provides $6.80. Medicare makes up 47% of utilization, Medicaid 9%, Blue Cross 12%, making 68% of billing payers dictate reimbursement.

Boyne Valley

957, 958, 999: reflects our combined billing charges for service with the Boyne Valley EMS units. These funds are remitted to Boyne Valley EMS toward their expense of activity and represent the contractual allocation, and bad debt on their activity.

System

City of Boyne City EMS with cooperation with Boyne Valley EMS covers the lives of 11,148 residents in our communities which during seasonal activity double with guest to our area. 2014-2015 fiscal year experienced 931 responses with 786 transports. Our systems combine provide 43,800 hours of staff scheduled stand-by, not counting those additional calls covered by staff not assigned to duty (3rd and 4th runs)

Boyne City EMS Responses

	5/1/2015 - 2016	5/1/2016 - 2017
Bay	52	49
Boyne City	462	460
Boyne Valley	222	187
Evangeline	26	46
Eveline	26	37
Hudson	33	25
Melrose	34	34
Wilson	76	68
Total	931	906

Boyne City EMS Staff

Alexander, Lisa	Paramedic
Behling, Joe	EMT
Cornell, Britta	EMT
Drake, Bill	Paramedic
Erber, Henry	Paramedic
Farrell, Bob	Paramedic
Flore, Rob	Paramedic
Gaither, Terry	EMT
Hamlin, Darryll	EMT
Krey, Isaac	EMT-Specialist
Lamont, John	Paramedic-IC
Lockman, Kevin	Paramedic
Mathers, Ben	EMT
Matz, Shirley	Paramedic
Meir, Heath	Paramedic
Moyer, David	EMT
Thorman, Mikayla	EMT
Patton, Brian	Paramedic-IC
Potter, Justin	Paramedic
Randall, Cody	Paramedic – IC
Stephen, Lyon	Paramedic
Suto, Melisa	Paramedic
Towne, Sarah	Paramedic
Wandrie, Dan	Paramedic – IC/RN
Williams, Jesse	EMT
Willison, Brenda	EMT

System is staffed 12 hour shifts, 2 paramedics and 2 EMTs on the primary vehicles. One crew in Boyne City 51A1, second crew in Boyne Valley 52A1. Current response time for the City is an average of 8 minutes to be on scene from the time of dispatch, 12 minutes in the rural outliers.

Top 5 request for service:

Trauma, Diabetic, Difficulty Breathing, Cardiac, Medical

FIRE DEPARTMENT

206-030

Revenues

See page 41 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	0	357,239	330,739	224,545
628	Township Service Fees	210,752	204,506	204,506	216,145
675	Contributions	3,239	0	0	0
690	Miscellaneous Income	600	0	0	0
691	Transfers from General Fund	63,000	63,000	63,000	63,000
TOTAL		**277,591**	**624,745**	**598,245**	**503,690**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	477,346	537,311	206,572
Revenues Over (Under) Expenditures	59,965	(330,739)	(4,545)
Fund Balance, End of Year	537,311	206,572	202,027

Summary Vehicle Reserve Fund	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	90,000	135,000	180,000
Revenues Over (Under) Expenditures	45,000	45,000	(175,000)
Fund Balance, End of Year	135,000	180,000	5,000

FIRE DEPARTMENT

206-040

Expenditures

See page 42 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
707	Salaries - Vol./Officers	71,386	80,000	67,675	80,000
714	Social Security	5,461	6,120	6,120	6,120
727	Supplies and Hose	12,460	16,625	8,799	18,036
730	Equipment Maintenance	15,191	27,000	23,117	27,000
735	Gas and Oil	2,085	3,500	1,758	3,500
737	Fire Hydrant Rental	25,000	27,500	27,500	27,500
750	Administrative Service Fee	5,000	5,000	5,000	5,000
850	Radio Maintenance	2,970	1,500	1,500	1,750
860	Motor Pool	60	1,500	1,500	1,500
861	Vehicle Maintenance	230	1,000	1,000	1,000
870	Training	1,889	7,000	4,723	7,000
910	Insurance: Liab./Property	6,850	10,000	12,000	12,360
911	Insurance: Workers Comp.	2,544	3,000	2,553	3,000
940	Building Rental/Maintenance	21,500	25,000	25,000	25,000
970	Capital Outlay	0	15,000	15,000	239,924
975	Transfer to City Facilities Construction Fund	0	350,000	350,000	0
976	Vehicle Replacement Fund	0	45,000	45,000	45,000
TOTAL		**172,626**	**624,745**	**598,245**	**503,690**

A. PERSONNEL

Firefighters		Date Recruited
Dennis Amesbury, Chief	CF	10-24-80
Jack Bush, Assistant Chief	CF	9-20-88
Ray Leist, Captain	CR	02-99
James Farley, Lieutenant	CF	8-05-03
Kyle Lockman	CF	1-20-96
Tim Moyer	CF	8-06-85
Leon Bush	CF	1-22-92
Wayne Gerberding	CF	04-98
Dennis Looze	CF	6-09-81
David Moyer	CF	2-05-91
David Wilson	CF	9-15-92
Kevin Lockman	CF	8-19-03
Joe Behling	CF	8-16-05
Ryan Amesbury	CF	11-01-05
Scott Carlston	CF	07-09
Ben Mathers	CF	07-08
Mike Sero	CF	03-09
Jon Ku	CF	09-2011
Brandon Looze	CF	09-2011
Kurt Wuerth	CF	09-2011
Shaun Verville	CF	08-2013
Joel Oswald	CF	2015
Adam Harwell	Trainee	2015
Tim Riley	CF Probation	2016

CF Certified Firefighter Level 1-2

Retired Firefighters	
Oral Sutliff	50 years
Henry Erber	40 years
Steve Erber *	30 years
Butch Erber	27 years
Jack Janack *	25 years
Carl Lockman	25 years
Tom Garlock *	24 years
Gary Cole *	23 years
Howard Crozier*	23 years
Chuck Urman	22 years
Norm Crozier *	20 years
Dave Cramer	20 years
Randy Fannin	20 years
Mark Crum	13 years
Kevin Cooper	10 years

Honorary Members
Willard Gahn *
Harry Atkins *
Leigh Woodbury
Harley Burris *
Pat Weeks
Jim Hornbeck
Vic Ruggles
Obie Wicker

Keith Stanley*

Retired Members

Fred Moore	20 years		
Terry Urman	20 years	Louie Schomberger	10 years
Nord Schroeder	20 years	Steve Ryder	10 years
Vic Ayers	16 years	Dan Moore*	7 years
Roscoe Howard*	15 years	Dennis Webb	7 years
Dick Erber*	14 years	Bob Waun	7 years
Mel Howard	13 years	Mike Kessler	7 years
Paul Barden	13 years	Vern McCary*	6 years
Chuck Olson	13 years	Eugene Mont	6 years
Woody Hardy	12 years	Dan Kildea	5 years
Tom Roberts	12 years	Bob Mathers	5 years
Jim Grainger	12 years	Barry Riddle	5 years
Gary Gillespie	11 years	Jim Matthew	4 years
Bill Christensen	10 years	Jerry Young	4 years
Fred Lehto	10 years	Rev. Milton Walls*	Chaplain
Don Moore*	10 years	* - Deceased	

B. BOYNE CITY FIRE REPORT

	2010	2011	2012	2013	2014	2015	2016
Total Fire Calls (in district)	162	155	241	154	172	188	177
Loss of Life	1	1	0	0	0	1	0
Boyne City Calls	94	75	118	82	91	91	84
Boyne Valley Township Calls	0	2	1	3	4	4	2
Bay Township Calls	20	25	34	26	21	21	11
Charlevoix City Calls							2
Charlevoix Township	1	0	1	0	0	2	
East Jordan Calls	2	7	1	1	1	3	1
Evangeline Township Calls	14	12	27	17	14	21	28
Eveline Township Calls	9	14	17	9	15	10	17
Resort Bear Creek Township Calls	0	0	1	0	0	0	0
Hayes Township Calls							2
Hudson Township Calls							0

Melrose Township Calls	1	1	2	4	0	4	4
Wilson Township Calls	21	19	36	12	24	32	26
% of Runs Townships	64%	52%	53%	47%	47%	52%	55%
Structure Fires	5	6	4	3	11	10	6
Outside Structure - not grass	1	1	1	2	1	2	2
Extrication	0	3	0	2	4	2	0
Car Fires	5	2	1	5	0	5	3
Grass, Brush, Trash Fires	10	8	12	6	3	12	4
Spill Clean up	2	1	1	1	1	0	0
False Alarms	22	35	32	16	35	16	30
Arcing – Power Lines	48	18	81	20	19	25	40
Excessive Heat	3	3	10	4	4	5	1
False Alarm - Controlled Burn	2	1	3	6	0	1	1
Smoke Scare	8	7	7	4	10	8	3
Stand-by	3	5	4	3	0	1	2
Police Assists	6	6	15	12	12	10	21
Mutual Aid Received	0	0	0	1	3	2	2
Mutual Aid Given	5	9	9	5	8	10	12
Controlled Burns	4	1	1	3	3	0	0
Ambulance Assists/Life Assists	22	24	23	23	35	31	26
Gasoline Leaks	0	0	1	1	3	1	1
CO2 Alarm Responses	8	7	10	9	3	2	6
Natural Gas Leaks	4	3	6	11	9	3	1
LP Gas Leaks	2	0	0	0	2	3	0
Chimney Fires	2	2	4	1	1	1	2
Good Intent Calls		15	20	8	14	14	10
Lines Down–Cable & Phone				5		10	0
Training—Burns/Extrication/Etc						5	0
Electrical Fires						1	0
Chimney Fires							2
P.D.A.							1
Water/Ice Rescue						1	0

LINE-ITEM CLARIFICATION

707 - Wages ..... $ 80,000

Pay is $20/hour when on a fire call and $10/hour for schooling necessary to meet both state and federal requirements. Also the meeting pay is $20 per meeting.

Fire Chief.....6,500
Assistant Chief..... 4,000
Captain..... 2,500
Lieutenant..... 2,000

727 - Supplies and Hose ..... $ 18,036

Both Class A and Class B foam, gloves, continuing hose replacement, miscellaneous items. This item also includes purchase of break-out gear for two, new firemen.

730 - Equipment Maintenance..... $ 27,000

Continue present maintenance program of maintaining and upgrading present equipment by the City mechanic and the firemen. This item also contains additional funds to recertify pump ratings of class A fire trucks and to recertify Scott packs.

850 - Radio Maintenance.....$ 1,750

Misc battery replacement and maintenance.

870 - Training ..... $ 7,000

Since more training is needed for new firemen who have replaced retirees and those moving from the area, this line item has increased slightly from $8 to $10/hour). Training is very important to the life and safety of the Fire Department. Training not only cuts time spent fighting fires, but also lessens lost time due to accidents and injuries at the scene.

976 - Property Replacement.....$ 45,000

These are funds to be set aside for future fire apparatus vehicle replacement.

MARINA AND LAUNCH RAMP

Fund Code: 285-030

Revenues

See page 59 on 12 Yr History for FYE 2006 – 2015

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	0	0	0	216,242
624	Boat Trailer Parking	547	400	849	700
628	Marina User Fees/Seasonal	51,822	55,000	50,000	52,000
629	Marina User Fees/Transient	44,835	30,000	63,825	59,000
630	Launch Ramp User Fees	17,380	16,000	16,300	16,000
631	Water St. Marina	24,204	25,000	30,000	28,000
631.1	Krueger Marina	573	1,000	668	3,000
631.2	Konupek Enterprises LLC Marina	1,193	1,500	2,204	2,000
668	Sponsorship	110	0	0	43,000
670	Sale of Ice/Misc Income	1,936	1,200	1,915	1,500
680	Grants / State	5,000	22,000	0	260,000
TOTAL		**147,600**	**152,100**	**165,761**	**681,442**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	168,605	169,422	216,242
Revenues Over (Under) Expenditures	817	46,820	(216,242)
Fund Balance, End of Year	169,422	216,242	$ 0.00

*Revised 4/6/17

MARINA AND LAUNCH RAMP

Fund Code: 285-040

Expenditures See page 60 on 12 Yr History for FYE 2006 – 2015
See page 22 on 12 Yr History for FYE 2004 - 2005

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
705	Salaries/Wages	37,544	41,000	43,000	45,000
705.100	Salaries/Wages-Water St Marina	5,528	6,000	4,500	6,000
709	Overtime	240	1,000	371	1,000
713	Medical Insurance	148	800	200	500
714	Social Security	3,310	4,000	4,000	4,000
715	Pension Costs	5	250	100	200
716	Unemployment Compensation	22	1,500	200	500
727	Supplies	7,004	9,000	7,000	9,000
727.100	Expenses - Water Street Marina	1,217	2,000	96	1,000
727.200	Water Street Marina Reimbursement	13,957	15,000	12,049	13,000
727.300	Krueger Reimbursement	287	2,500	334	1,000
727.350	Konupek Reimbursement	597	2,500	1,102	1,000
730	Repairs/Maintenance	21,411	10,000	13,459	8,000
740	Telephone/Utilities	10,460	10,000	10,000	10,000
754	Uniforms	335	550	353	600
818	Contracted Services	32,155	10,000	6,000	50,000
860	Motor Pool	3,384	3,000	3,000	3,500
870	Training/Travel	549	1,000	677	1,000
910	Insurance: Liability/Property	623	1,000	1,000	1,000
911	Insurance: Workers Compensation	848	1,000	1,000	1,000
970	Capital Outlay/Equipment	0	30,000	9,000	521,142
975	Buildings/Equipment	7,158	2,500	1,500	3,000
	TOTAL	**146,782**	**152,100**	**118,941**	**681,442**

A. MISSION STATEMENT

To offer an efficient, appealing, harbor area which will continue to enhance Boyne City's economy by promoting tourism and encouraging local citizens to utilize one of the City's most valuable resources, its lakeshore.

B. PERSONNEL

Barb Brooks - Harbormaster
Dockhands and Launch Ramp Attendants (hourly)

C. LINE-ITEM CLARIFICATIONS

705 - Wages ..... $ 45,000

Marina, Launch Ramp Attendants and DPW.

730- Repairs/Maintenance..... $ 8,000

Dock, boath launch, weed control and other facility maintenance

740 - Telephone/Utilities..... $ 10,000

Cost of electricity for dock lights, launch ramp lights, two restroom facilities, mixers during winter months, power to outlets for marina renters' use, water and wastewater use.

754 - Uniforms ..... $ 600

Uniforms for Marina and launch ramp attendants.

818 - Contracted Services..... $ 50,000

Engineering/professional services

870 – Training/Travel.....$ 1,000

Marina attendant training / conference.

970 - Capital Outlay/Equipment ....$ 521,142

Dock renovations, marina expansion and vehicle

975 - Buildings/Equipment.....$ 3,000

Small equipment, repairs / replacement, building repairs and signage.

*Revised 4/6/17

AIRPORT

Fund Code: 295-030

Revenues

See page 61 on 12 Yr History for FYE 2006 - 2015
See page 20 on 12 Yr History for FYE 2004 - 2005

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	0	4,375	0	10,350
625	Airport Gasoline Sales	60,180	65,000	65,000	65,000
630.100	Drag Race Registrations	11,873	10,000	14,005	10,000
670	Rent - Terminal	5,926	5,000	5,000	5,000
675	Rent – Hangar	19,500	17,000	17,000	17,000
690	Charges for Services/Fees	158	0	760	500
691	Transfers from General Fund	4,893	15,000	15,000	0
TOTAL		**102,530**	**156,650**	**116,765**	**107,850**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	25,317	41,351	50,766
Revenues Over (Under) Expenditures	16,034	9,415	(10,350)
Fund Balance, End of Year	41,351	50,766	40,416

AIRPORT
Fund Code: 295-040
Expenditures

See page 62 on 12 Yr History for FYE 2006 – 2015
See page 20 on 12 Yr History for FYE 2004 - 2005

Code	Account Title	Prior year 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
705	Salaries/Wages	4,891	6,000	6,000	6,250
713	Medical Insurance	283	1,500	1,500	1,500
714	Social Security	367	500	500	500
716	Unemployment Compensation	0	100	100	100
727	Supplies	5,482	3,500	3,500	3,500
730	Repairs/Maintenance	938	1,000	1,000	1,000
736	Aviation Fuel (for sale)	42,858	60,000	60,000	60,000
740	Telephone/Utilities	5,423	6,000	6,000	6,000
817	Drag Race Expenses	4,946	5,725	10,000	7,000
819	Environmental	0	250	250	250
860	Motor Pool	7,469	10,000	7,500	8,000
870	Training	22	500	500	500
880	Events	490	500	250	250
910	Insurance: Liability/Equipment	4,350	5,000	5,000	5,000
911	Insurance: Workers Comp	212	300	250	250
970	Capital Outlay/Equipment	0	500	0	250
975	Airport Improvements	8,765	15,000	5,000	7,500
TOTAL		**86,496**	**116,375**	**107,350**	**107,850**

A. MISSION STATEMENT

To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers, and visitors.

B. PERSONNEL

Michael Cain ..... City Manager/Airport Manager
Andrew Kovolski ..... Superintendent of Maintenance and Safety
Leon Jarema ..... Volunteer Airport Assistant Manager
Richard Bouters ..... Volunteer Airport Assistant Manager
Street Department ..... Mowing and Plowing

C. LINE-ITEM CLARIFICATION

705 - Salaries and Wages ..... $ 6,250

This line item covers the general maintenance costs for the airport property, including mowing, plowing, repairs, etc. performed by Street Department personnel.

730 - Repairs and Maintenance ..... $ 1,000

This line item covers routine repairs and maintenance items for the airport terminal building and the runway lighting system.

736 - Aviation Fuel Cost ..... $ 60,000

Aviation fuel is purchased from AV Fuel, Inc. The City sells approximately 13,000 gallons of fuel per year at a profit of approximately $0.40/gallon.

819 - Environmental ..... $ 250

This expenditure covers the cost of any possible testing and monitoring of the aviation fuel tanks.

860 - Motor Pool ..... $ 8,000

Covers equipment usage for mowing, plowing, and general maintenance.

970 - Capital Outlay/Equipment ..... $ 250

Miscellaneous small items.

975 - Airport Improvements ..... $ 7,500

Covered in this line item is fence relocation and repair and pavement marking, with other improvements

DEBT SUMMARY

Budget Year Ending - 30 April 2018
FYE 2018

Description of Debt	Interest Rate	Fund Servicing Debt	Debt Outstanding 30 April 2017	FYE 4/30/18 Debt Service Payment	
				Principal	Interest
Drinking Water Revolving Fund - Final Payment FYE 2023	2.50 %	Water	630,000	100,000	15,750
State Revolving Fund - Final Payment FYE 2026	2.125%	Wastewater	4,188,091	430,000	88,997
Wastewater Loan to DDA - Final Payment FYE 2018	4.25%	DDA	7,074	7,074	226
City Facilities - Final Payment FYE 2037	2.74513%	General	6,900,000	220,000	185,538
Total—Debt Service			**11,725,165**	**757,074**	**290,511**
GRAND TOTAL—DEBT SERVICE PAYMENTS				**1,047,585**	

CITY FACILITIES CONSTRUCTION FUND

Fund Code: 470

REVENUES

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
030	**REVENUES**				
400	Allocated from Fund Balance	0	6,605,897	3,999,872	2,745,633
664	Interest Earnings	1,893	0	12,000	0
692	Transfers in From Fire Fund	0	350,000	350,000	0
693	Transfers in From Local Street Fund	0	250,000	250,000	0
699	Bond Sale Proceeds	7,076,399	0	0	0
TOTAL		**7,078,292**	**7,205,897**	**4,611,872**	**2,745,633**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	0	6,745,505	2,745,633
Revenues Over (Under) Expenditures	6,745,505	(3,999,872)	(2,745,633)
Fund Balance, End of Year	6,745,505	2,745,633	0

CITY FACILITIES CONSTRUCTION FUND

Fund Code: 470

EXPENDITURES

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
040	**EXPENDITURES**				
818	Engineering Services	84,666	95,000	284,413	40,000
970	Construction City Facilities	248,121	7,110,897	4,327,459	2,705,633
TOTAL		**332,787**	**7,205,897**	**4,611,872**	**2,745,633**

970 – Construction City Facilities.....$ 2,705,633

Included in this line item are engineering services and construction costs to complete the City Facilities Construction Project. The costs included the Old City Clock ($90,703) and a changeable message sign ($40,000).

CITY FACILITIES
DEBT FUND
Fund Code: 370
REVENUES

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
030	**REVENUES**				
400	Allocated from Fund Balance		76,399	0	0
402	Current Year Tax Collections		230,934	237,923	423,800
403	Delq Personal Property Tax		0	0	300
642	Net Premium Received		0	0	0
692	Transfers in From City Facilities Construction Fund		0	76,847	0
TOTAL			**307,333**	**314,770**	**424,100**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	0	0	7,437
Revenues Over (Under) Expenditures	0	7,437	38,562
Fund Balance, End of Year	0	7,437	45,999

CITY FACILITIES
DEBT FUND
Fund Code: 370
EXPENDITURES

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
040	**EXPENDITURES**				
990	Principal	0	100,000	207,333	185,538
970	Interest Expense	0	207,333	100,000	200,000
	TOTAL	**0**	**307,333**	**307,333**	**385,538**

WATER/WASTEWATER PERSONNEL

Mark Fowler.....**Water/Wastewater Superintendent**

A - Wastewater

S – 2 Water Distribution

D – 2 Water Treatment

John Loughmiller..... Operator

Foreman

C - Wastewater

S – 2 Water Distribution

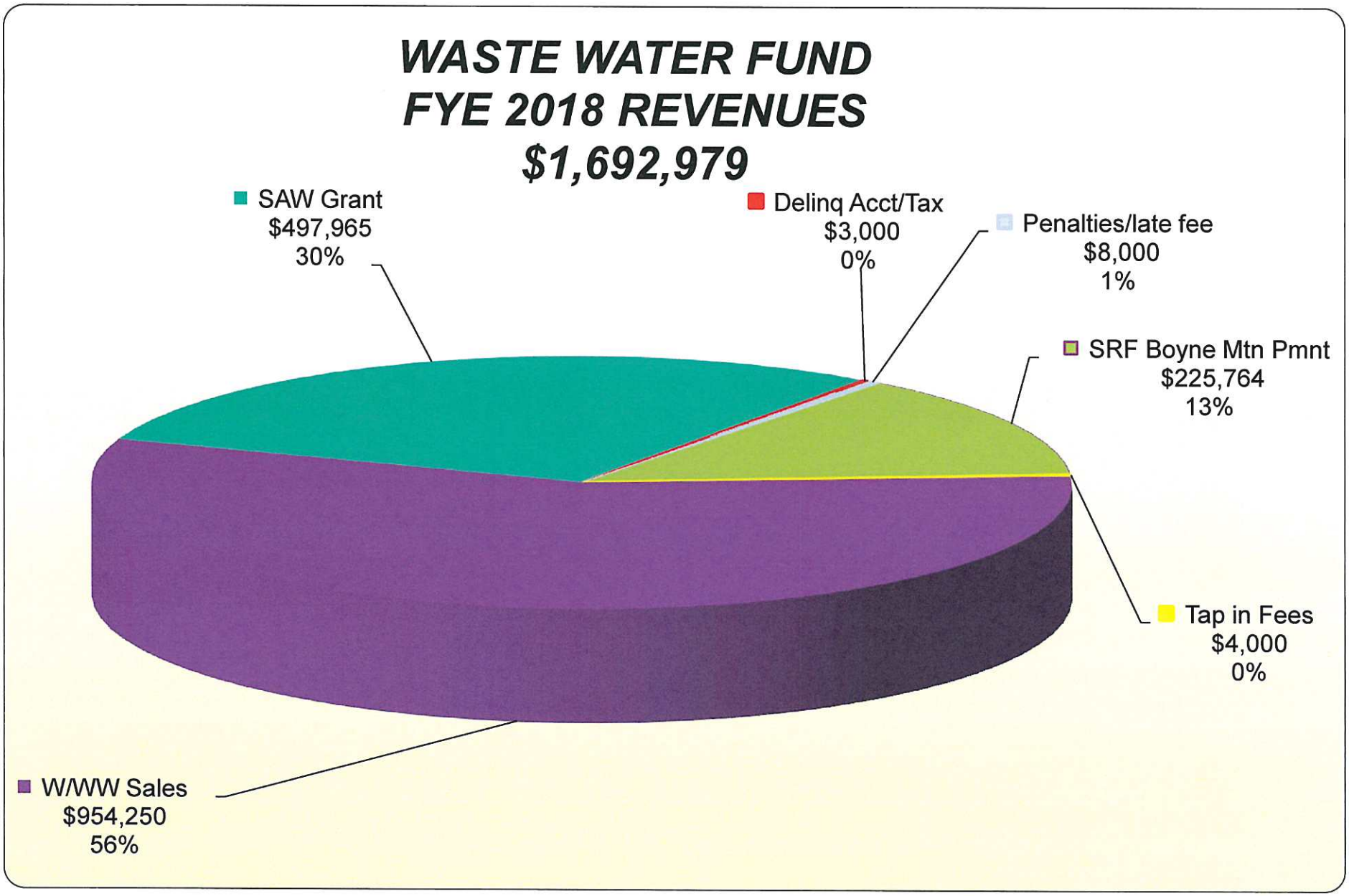
D – 2 Water Treatment

Eric Kujawski..... Operator

D - Wastewater

S – 4 Water Distribution

D – 4 Water Treatment


WASTE WATER FUND
FYE 2018 REVENUES
$1,692,979
SAW Grant
$497,965
30%
Delinq Acct/Tax
$3,000
0%
Penalties/late fee
$8,000
1%
SRF Boyne Mtn Pmnt
$225,764
13%
Tap in Fees
$4,000
0%
W/WW Sales
$954,250
56%

WASTEWATER DEPARTMENT

Wastewater Fund
Fund Code: 590 030
Revenues

See page 73 on 12 Yr History

Code	Account Title	Prior Year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	0	0	0	0
403	Delinquent Account/Tax Roll	4,890	3,000	3,000	3,000
581	Grants / CDBG	1,000	449,000	2,400	368,500
581.100	Grants / SAW	0	0	14,437	129,465
641	Wastewater User fees	1,019,265	925,000	925,000	952,750
642	Charges/Services/Other fees	741	0	8,100	1,500
643	Penalties/late fees	8,509	8,000	8,000	8,000
648	Tap-in (Access) Fees	87,685	4,000	54,159	4,000
664	Interest Earnings	496	0	0	0
691	SRF Loan Payment – Boyne Mtn.	224,736	225,296	225,296	225,764
693	CDBG Downtown Project Repayment	797	6,503	0	0
	GRAND TOTAL	**1,348,119**	**1,620,799**	**1,240,392**	**1,692,979**

A. MISSION STATEMENT

WASTEWATER DEPARTMENT

Provide the wastewater customers of our area the best environmental method to transport and treat the wastewater in the most efficient and economical manner.

B. LINE-ITEM CLARIFICATION

403 - Delinquent Account Tax Roll..... $ 3,000

This line item accounts for revenue that is received when water/wastewater bills are not paid and, as outlined by City ordinance, are added to the tax roll.

581 – Grants – CDBG..... $ 368,500

This line item represents revenue for the Boyne Mountain Force Main Project

641 - Wastewater User Fees.....$ 952,750

This line item represents revenue from wastewater sales.

643 - Water/Wastewater Bill Penalties ..... $ 8,000

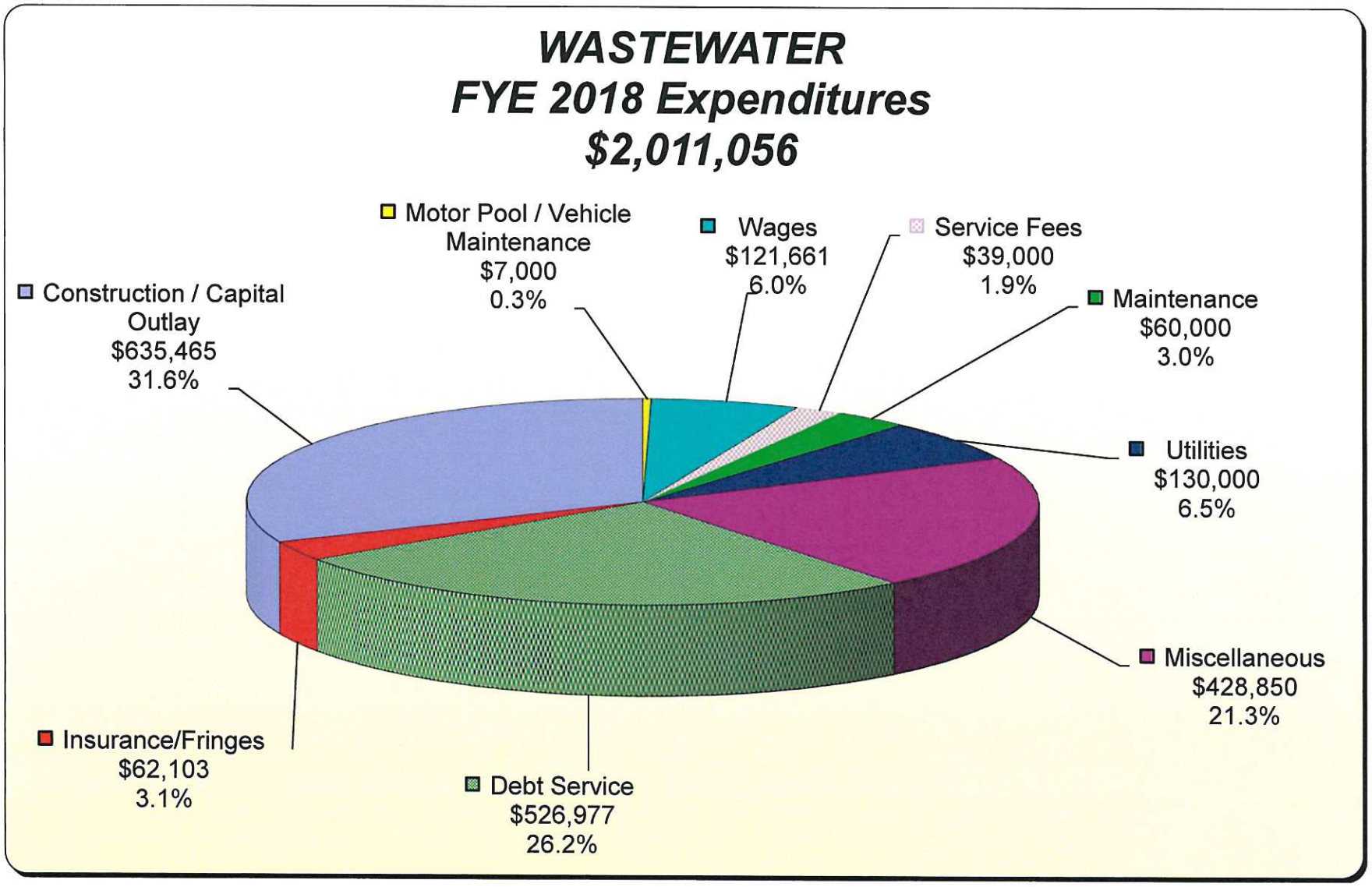
This line item accounts for revenue from late charges on water/wastewater billings.

648 - Tap-in Fees..... $ 4,000

This line item represents revenue from the access fees charged to new customers who connect to the wastewater systems.

691 – SRF Loan Payment – Boyne Mtn. ..... $ 225,764

This line item accounts for the reimbursement from Boyne Mountain for their portion of the wastewater plant improvements. This is based on the current estimates of flow projections.


WASTEWATER
FYE 2018 Expenditures
$2,011,056
Motor Pool / Vehicle Maintenance $7,000 0.3%
Wages $121,661 6.0%
Service Fees $39,000 1.9%
Maintenance $60,000 3.0%
Utilities $130,000 6.5%
Miscellaneous $428,850 21.3%
Debt Service $526,977 26.2%
Insurance/Fringes $62,103 3.1%
Construction / Capital Outlay $635,465 31.6%

WASTEWATER DEPARTMENT

Water/Wastewater Fund
Fund Code: 590-590
Expenditures

See page 75 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
705	Salaries/Wages	79,742	97,833	97,833	100,661
709	Overtime	9,633	9,000	9,000	9,000
711	Safety Equipment	640	750	750	750
712	Insurance: Life & AD&D	309	210	310	300
713	Insurance: Medical	23,510	24,113	26,113	26,879
714	Social Security	7,586	8,173	8,173	8,824
715	Pension	15,004	13,962	15,962	20,000
716	Unemployment Compensation	63	1,140	250	250
719	Vacation/sick time	13,873	10,000	15,000	15,000
726	Supplies – lab	4,019	5,000	5,000	5,000
727	Supplies - general	8,275	7,500	7,500	7,500
730	Repairs/Maintenance	60,000	60,000	60,000	60,000
731	Postage	1,506	1,600	1,600	1,600
735	Gas & Oil	887	2,000	2,000	2,000
740	Telephone/Utilities	117,399	130,000	120,000	130,000
745	Chemicals	25,445	30,000	30,000	30,000
750	Administrative Service Fees	30,000	30,000	30,000	30,000
802	Legal Fees	0	1,000	1,500	1,000
808	Accounting/Audit Fees	625	1,000	1,000	1,000

809	Environmental Service Fees	10,261	10,000	10,000	10,000
818	Engineering	450	55,000	10,000	55,000
819	SRF	0	500	500	500
860	Motor Pool	1,983	5,000	5,000	5,000
861	Vehicle Expense	1,032	2,000	2,000	2,000
870	Education/Travel/Membership	2,811	5,000	3,500	5,000
900	Publishing	0	250	250	250
910	Insurance: Liability/Equipment	4,981	7,000	9,000	9,000
911	Workers Compensation	2,544	2,000	2,700	2,100
968	Depreciation Expense	306,894	0	310,000	310,000
970	Capital Outlay	0	142,500	0	142,500
971	SAW Grant Expenditures	0	0	13,937	124,465
981	Sewer Line Construction	1,000	404,000	2,400	368,500
990	SRF Principal	0	420,000	420,000	430,000
991	SRF Interest	105,908	97,922	97,922	96,977
TOTAL		**836,380**	**1,584,453**	**1,319,200**	**2,011,056**

A. MISSION STATEMENT

To provide the wastewater customers of our area the best environmental method to transport and treat the wastewater in the most efficient and economical manner.

B. LINE-ITEM CLARIFICATION

727 - Supplies ..... ***$ 7,500***

This line item is for materials which are routinely purchased to operate and maintain the wastewater system, including sewer pipe, manhole parts, clamps, etc.

730 - Repairs/Maintenance ..... ***$ 60,000***

This line item is for repair materials for the wastewater plant and collection system, including bearings, u-joints, pump parts, electric motors, etc.

745 - Chemicals ..... ***$ 30,000***

Ferric chloride, used in the wastewater treatment to remove phosphorus, is the major chemical expense. Other chemicals used are chlorine and hydrogen chloride gas.

818 – Engineering ..... ***$ 55,000***

This line item includes $45,000 for engineering services for the Boyne Mountain Force Main along with other miscellaneous engineering needs

809 - Environmental Service Fees ..... ***$ 10,000***

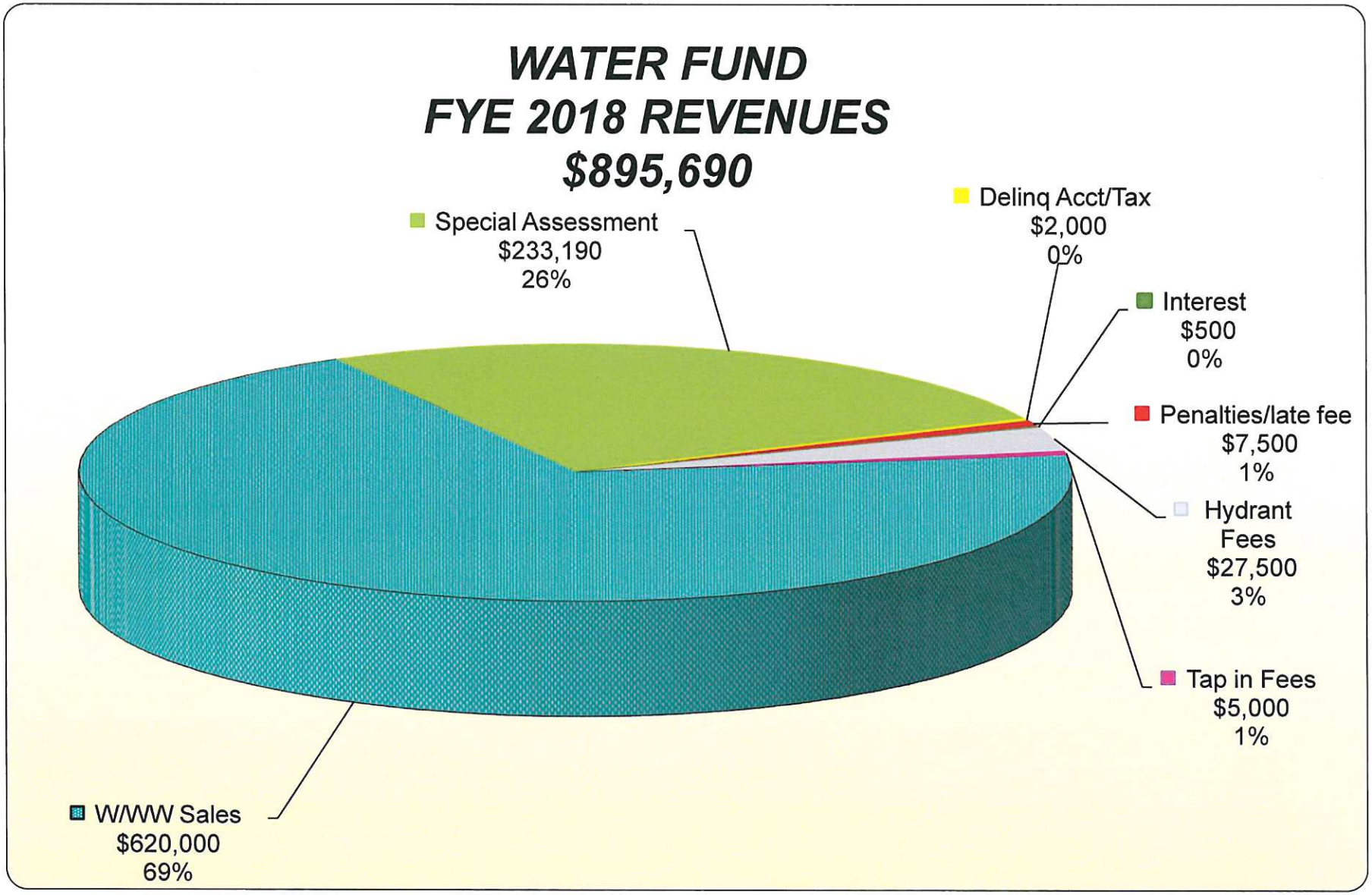
Due to requirements of state and federal statutes, including the Clean Water Act and the Industrial Pre-Treatment Program, lab testing fees must be budgeted. Laboratory charges for the Industrial Pre-Treatment Program are passed on to the industry producing the waste.

970-981 – Capital Outlay/Sewer Line Construction ..... ***$ 635,465***

Item 981 represents $368,500 for construction of the Boyne Mountain Force Main along with $5,000 for Grant Administration fees. Item 970 $142,500 is for miscellaneous construction projects. Item 971 is for SAW Grant Expenditures.

990-991 –SRF ..... ***$ 526,977***

This line items are for payments for the bonds used to finance the building of the new wastewater treatment facility.


WATER FUND
FYE 2018 REVENUES
$895,690
Special Assessment
$233,190
26%
Delinq Acct/Tax
$2,000
0%
Interest
$500
0%
Penalties/late fee
$7,500
1%
Hydrant
Fees
$27,500
3%
Tap in Fees
$5,000
1%
W/WW Sales
$620,000
69%

WATER DEPARTMENT

Water Fund

Fund Code: 592 032

Revenues

See page 79 on 12 Yr History for FYE 2007 – 2015
See page 74 on 12 Yr History for FYE 2004 - 2006

Code	Account Title	Prior Year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
403	Delinquent Account/Tax Roll	3,301	2,500	2,000	2,000
641	Water User fees	592,887	580,000	600,000	618,000
642	Charges/Services/Other fees	22,803	2,000	1,000	2,000
643	Penalties/late fees	7,318	7,500	7,500	7,500
645	Fire Hydrant Fees	25,000	27,500	27,500	27,500
648	Tap-in (Access) Fees	17,377	5,000	8,500	5,000
664	Interest Earnings	0	1,250	500	500
672	Special Assessment	0	0	0	233,190
	TOTAL	**668,686**	**625,750**	**647,000**	**895,690**

B. LINE-ITEM CLARIFICATION - Revenues

403 - Delinquent Account Tax Roll ..... ***$ 2,000***

This line item accounts for revenue that is received when water/wastewater bills are not paid and, as outlined by City ordinance, are added to the tax roll.

641 - Water User Fees ..... ***$ 618,000***

This line item represents revenue from water sales.

643 - Water/Wastewater Bill Penalties ..... ***$ 7,500***

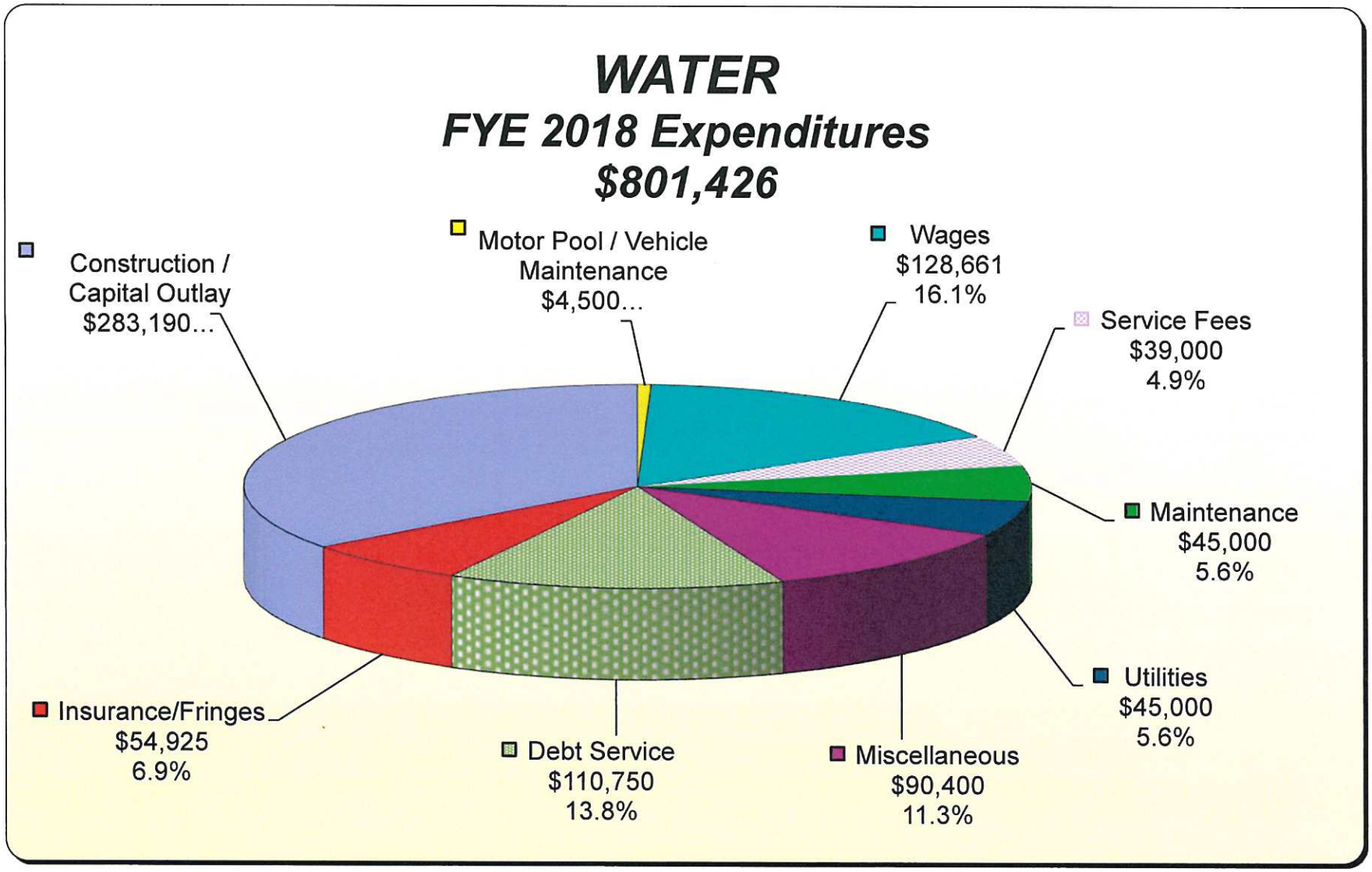
This line item accounts for revenue from late charges on water/wastewater billings.

645 - Fire Hydrant Rental ..... ***$ 27,500***

This charge to the Fire Department is for maintenance, repairs, and replacement of the 218 fire hydrants throughout the City.

648 - Tap-in Fees ..... ***$ 5,000***

This line item represents revenue from the access fees charged to new customers who connect to the water systems.


WATER
FYE 2018 Expenditures
$801,426
Construction / Capital Outlay $283,190...
Motor Pool / Vehicle Maintenance $4,500...
Wages $128,661 16.1%
Service Fees $39,000 4.9%
Maintenance $45,000 5.6%
Utilities $45,000 5.6%
Miscellaneous $90,400 11.3%
Debt Service $110,750 13.8%
Insurance/Fringes $54,925 6.9%

WATER DEPARTMENT

Water/Wastewater Fund

Fund Code: 592-592

Expenditures

See page 80 on 12 Yr History for FYE 2007 - 2015
See page 77 on 12 Yr History for FYE 2004 - 2006

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
705	Salaries/Wages	97,551	99,074	99,074	100,661
709	Overtime	13,476	16,000	13,000	16,000
711	Safety Equipment	444	500	500	1,000
712	Insurance: Life/AD&D	309	210	310	400
713	Insurance: Medical	23,173	24,113	24,113	26,879
714	Social Security	9,158	8,173	8,173	8,282
715	Pension	36,926	13,962	13,962	16,000
716	Unemployment Compensation	63	114	114	114
719	Vacation/Sick time	7,548	12,000	12,000	12,000
727	Supplies	31,427	20,000	18,000	20,000
728	Meters/Materials	8,395	25,000	15,000	25,000
730	Repairs/Maintenance	39,999	45,000	45,000	45,000
731	Postage	1,460	1,600	1,600	1,600
735	Gas and Oil	4,983	9,000	9,000	9,000
740	Telephone/Utilities	50,349	44,000	44,000	45,000
745	Chemicals	6,575	10,000	10,000	12,000
750	Admin Service Fees	30,000	30,000	30,000	30,000
808	Accounting/Audit	625	1,500	1,500	1,500
809	Environmental Service Fees	4,673	7,500	7,500	7,500
818	Engineering	13,172	12,500	7,500	15,000

860	Motor Pool	3,072	2,500	2,500	2,500
861	Vehicle Maintenance	45	2,500	2,000	2,000
870	Training/Travel/Membership	2,078	2,000	2,000	3,000
900	Publishing	29	1,400	1,400	1,400
910	Insurance: Liability/Equipment	1,868	3,000	3,300	3,400
911	Workers Compensation	2,120	2,000	2,250	2,250
968	Depreciation	248,029	0	0	0
970	Capital Outlay	14,584	46,200	0	283,190
990	DWRF Principal	0	95,000	95,000	95,000
991	DWRF Interest	20,302	18,124	18,124	15,750
	TOTAL	**672,252**	**552,970**	**486,920**	**801,426**

MISSION STATEMENT

To provide quality drinking water at adequate pressure and volume to the water customers Of our area in the most economical and efficient manner.

This department operates and maintains over 35 miles of water mains, including 270 fire hydrants, in excess of 2,000 valves, and four wells. Approximately 1,500 water meters are read quarterly for billing purposes. A meter replacement program continues to upgrade and repair non-working meters.

C. LINE-ITEM CLARIFICATION

727 - Supplies/Materials ..... $ 20,000

This line item is for materials which are routinely purchased to operate and maintain the water system, including water pipe, copper service pipe, clamps, meters, etc. Routinely 30-50 service lines are replaced each year.

728 – Meters/Materials ..... $ 25,000

Meter replacement

730 - Repairs/Maintenance ..... $ 45,000

This line item is for repair materials for the water system, including pumps, valves, hydrant parts, etc. This also includes scheduled maintenance of City wells.

745 – Chemicals ..... ***$ 12,000***

This line item is for the liquid chlorine and hydrofluosilicic acid certified to NSF / ANSI Standard 60 added to the drinking water of the City and the chlorine used to disinfect water mains.

970 – Capital Outlay ..... ***$ 283,190***

This includes $233,190 for water line extension for West Michigan Avenue

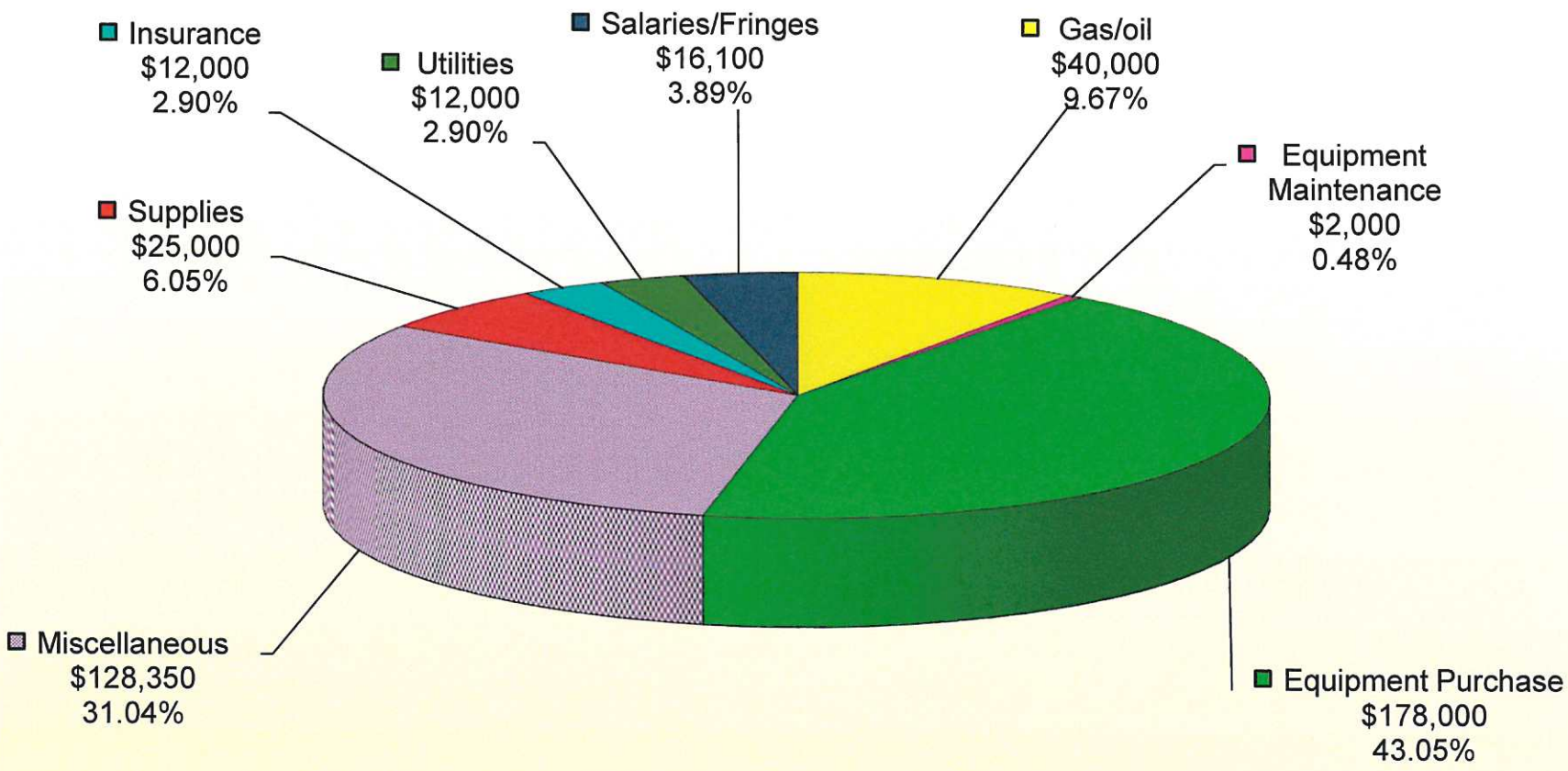
990 – DWRF Principal ..... ***$ 95,000***

This represents the annual principal payment of the DWRF loan of $1,785,000.

991– DWRF interest ..... ***$ 15,750***

This represents the costs for the interest payment of the DWRF loan of $1,785,000.

Motor Pool
FYE 2018 Expenditures
Total $413,450



MOTOR POOL

Fund Code: 661-030

Revenues

See page 82 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
400	Allocated from Fund Balance	0	27,100	27,100	153,600
6087	Billings to Fire Dept	0	0	1,393	0
608	Billings to W/WW	1,340	4,000	2,600	0
609	Billings to Major Streets	64,601	76,000	73,500	76,500
610	Billings to Local Streets	93,378	98,500	55,400	100,500
611	Billings to General Fund	62,610	51,000	62,000	56,000
612	Billings to Airport Fund	7,469	10,000	7,500	8,000
614	Billings to Marina Fund	2,894	3,000	2,300	3,500
615	Billings to Cemetery Fund	6,771	5,000	4,000	5,000
664	Interest Income	0	250	0	250
667	Building Rent Fire Dept	21,500	22,000	25,000	0
673	Equipment Sales	15,000	2,000	2,000	10,000
690	Miscellaneous Income	12,494	100	4,913	100
TOTAL		**288,057**	**298,950**	**267,706**	**413,450**

***Revised 4/6/17**

MOTOR POOL

Fund Code: 661-040

Expenditures

See page 83 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
705	Salaries/Wages	905	1,500	900	1,500
706	Salaries – Compost	9,803	12,500	10,000	12,000
709	Overtime	0	150	155	150
713	Insurance: Medical	1,129	1,500	1,200	1,500
714	Social Security	792	850	600	850
715	Pension	44	100	100	100
727	Supplies	27,056	25,000	30,000	25,000
730	Repairs/Maintenance	1,235	2,000	0	2,000
735	Gas and Oil	20,409	40,000	27,000	40,000
740	Telephone/Utilities	26,894	17,000	14,000	12,000
750	Admin Service Fees	5,500	5,500	5,500	5,500
818	Contracted Services	64,526	60,000	52,000	60,000
910	Insurance: Liability/Equipment	6,849	12,000	11,859	12,000
911	Insurance: Workers Compensation	848	850	836	850
968	Depreciation	92,824	50,000	50,000	62,000
970	Equipment Purchase	5,842	70,000	67,000	178,000
TOTAL		**264,656**	**298,950**	**271,150**	**413,450**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Net Assets, Beginning of Year	935,712	237,634	234,190
Revenues Over (Under) Expenditures	(678,078)	(3,444)	(153,600)
Net Assets, End of Year	257,634	234,190	80,590

A. MISSION STATEMENT

To efficiently maintain and provide for the replacement of the City's fleet of vehicles, equipment, and supplies necessary to the operations of the City.

B. PERSONNEL

Andy Kovolski ..... Supervisor

A system of rental rates, set by the Michigan Department of Transportation, determines what each department must reimburse the motor pool when it rents a particular piece of equipment. This rental rate is designed to make the motor pool self-sufficient by providing funds to pay for the fuel to operate the equipment, repairs and maintenance of the equipment, and the capital to purchase new and replacement equipment.

The motor pool continues to improve its operation. Due to a concerted effort to account for the use of all motor pool and non-motor pool equipment, accurate charges for repairs and services are billed to the appropriate departments. Staff has been diligent in repair work as well as continual preventative maintenance. We are thus able to continually reduce supplies and equipment maintenance costs.

***Revised 4/6/17**

C. LINE-ITEM CLARIFICATION

727 - Supplies ..... ***$ 25,000***

730 - Repairs/Maintenance ..... ***$ 2,000***

These categories include all the materials, parts, and contracted work necessary to keep the equipment in operating condition, such as tune-ups, repairs, tire changes, etc.

735 - Gas and Oil ..... ***$ 40,000***

750 - Administrative Service Fee ..... ***$ 5,500***

This payment to the General Fund is for accounting, payroll, clerical, and billing services.

DOWNTOWN DEVELOPMENT AUTHORITY
DDA FUND
Fund Code: 248
REVENUES

See page 54 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
030	**REVENUES**				
400	Allocated from Fund Balance	0	41,623	0	16,994
405	Property Tax Collections	293,222	290,000	288,975	278,491
579	Grants: State	3,000	25,000	525,000	0
580	Grants	0	4,500	75	0
670	Committee Revenues	30,278	23,000	40,000	21,000
670	Walkabout Sculpture Show/Logger	29,363	6,000	6,000	6,000
675	Contributions	53	0	705	0
676	Special Events – Poker Run	36,051	36,417	36,417	36,417
	TOTAL	**391,967**	**426,540**	**897,172**	**358,902**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	92,966	218,399	246,967
Revenues Over (Under) Expenditures	125,433	28,568	(16,994)
Fund Balance, End of Year	218,399	246,967	229,973

A. LINE ITEM CLARIFICATION

405 - Tax Revenues ..... $ 278,491

The DDA generates revenue from increases in taxable value within the DDA District that occur after the district was established (1993). It levies a millage equal to those that would ordinarily be levied by other taxing authorities within the district; in other words, these other taxing units forego their increased tax collections in order that the DDA can capture them for improvements within the district. The DDA currently raises income based upon a levy of 24.2296 mills.

579 – State Grant Revenue..... $ 0

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670 – Committee Revenues..... $ 21,000

This line item is to cover revenues generated by the four standing Main Street program committees including Design, Economic Restructuring, Promotion, and Organization.

670 – Walkabout Sculpture Revenues..... .....$ 2,500

This line item is revenues generated by the four standing Main Street program committees including Design, Economic Restructuring, Promotion, and Organization.

Mission Statement:

Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.

DOWNTOWN DEVELOPMENT AUTHORITY
DDA FUND
Fund Code: 248
EXPENDITURES

See page 55 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
731	EXPENDITURES				
705	Salaries/Wages	54,580	63,500	32,213	60,700
712	Insurance: Life/AD&D	311	250	250	250
713	Medical Insurance	14,925	15,000	15,000	16,127
714	Social Security	4,074	4,850	4,850	4,614
715	Pension Costs	4,400	4,400	4,400	3,920
716	Unemployment	37	570	57	57
719	Sick/Vacation	2,115	3,200	4,986	2,827
727	Office Supplies	279	500	500	750
728	Office Operating Expense	0	1,000	0	0
730	Repairs and Maintenance	50	2,000	2,000	2,000
732	Membership Dues	3,350	3,700	3,700	3,500
733	Professional Library/Subscriptions	0	150	0	0
740	Utilities/Internet Service	686	1,020	500	492
750	Administrative Service Fee	7,500	7,500	7,500	7,500
760	Design Committee Expenses	479	52,250	52,250	2,250
761	Design Committee Engineering/Consulting	5,696	5,000	1,436	0
762	Design Capital Improvements	3,079	59,000	510,870	64,000
763	Streetscape Amenities	18,338	27,500	27,500	25,000
782	Business Recruitment/Retentions	0	8,500	8,500	8,500

790	Farmers Market Expenses	-493	0	0	0
810	Committee/Event Expenses	107	0	150	0
812	Organization Committee Expenses	6,887	4,000	4,267	4,000
818	Contracted Services	0	0	500	0
870	Education/Travel	1,685	4,000	4,000	4,000
900	Advertising/Publishing	9,305	12,500	12,500	14,815
902	Promotions Committee Expenses	7,810	13,800	13,800	15,000
910	Promotions Committee Events	41,937	45,250	71,000	32,100
940	Facilities Rent	3,600	4,800	3,575	4,200
942	Service/Maintenance Fee	75,000	75,000	75,000	75,000
990	Loan Repayment	0	6,783	6,783	7,074
991	Interest	797	517	517	226
	TOTAL	**266,534**	**426,540**	**868,604**	**358,902**

A. LINE ITEM CLARIFICATION

705 – Salaries..... $ 60,700

Includes the ED salary and addition of a part-time employee at $15/hour, 15 hours per week.

714 – Social Security..... .....$ 4,614

Includes 7.6% for the ED salary and addition of a part-time employee at $15/hour, 15 hours per week.

727 – Office Supplies..... ..... $ 750

This line item covers costs for operating the Main Street Program office.

728 – Office Operating Expense..... $ 0

760 – Design Committee Expenses..... $ 2,250

This line item is to cover costs for projects of the Design Committee including Buff Up Boyne, a potential mosaic mural ($2,000) and design education.

762– Design Capital Improvements ..... $ 64,000

This line item includes $21,000 for façade grants ($6,000 carryover from FYE 2017 for The White House), $30,000 for the Pavilion ($15,000 unused from FY 2016 and $15,000 for FY 2017, $8,000 for Marina improvements and $5,000 for maintenance and repairs.

763 – Streetscape Amenities ..... $ 25,000

This line item is to cover costs for items including way-finding signage, banners, benches, trash cans, tree maintenance, holiday decorations, other street furniture and similar items.

812 – Organization Committee Expenses ..... $ 4,000

This line item includes $3,500 for volunteer appreciation celebration, $500 web management and $500 for public relations.

902 – Promotion Committee Expenses ..... $ 15,000

This line item is to cover costs for Promotions Committee including the bike patrol $6,000, photographer $1,000 and graphic design services $5,000 and $3,000 other printed materials.

910 – Promotion Committee Events..... $32,100

This line item is to cover costs for downtown festivals and events including Stroll the Streets, Mushroom Festival, Harvest Festival, Chocolate Covered Boyne, 4th. Of July Parade, Earlier than the Bird, Santa Parade & Open House.

990 – Downtown Loan Principal Repayment ..... $ 7,074

991 - Interest ..... $ 226

These two line items represent debt service payments on the funds that were borrowed for the 2007 and 2008 projects. Last payment scheduled for FY 2018.

BOYNE THUNDER FUND
Fund Code: 242
REVENUES

See page 52 on 12 Yr History

Code	Account Title	2015 Event	2016 Event	Proposed 2017 Event
676.200	Registrations	79,236	83,000	95,000
676.220	50/50 Drawing	1,040	1,040	1,000
676.250	Auction Proceeds	17,575	22,375	17,000
676.270	Bar Proceeds	5,792	16,417	13,000
676.280	Dinner Proceeds	1,740	11,200	2,000
676.290	Merchandise Sales	14,644	23,081	20,000
676.295	Room Rental Revenues	3,308	5,191	5,000
676.340	Sponsorship	138,933	172,766	150,000
676.345	Misc	0	0	0
TOTAL		**262,268**	**335,070**	**303,000**

BOYNE THUNDER
Fund Code: 242
EXPENDITURES

See page 53 on 12 Yr History

Code	Account Title	2015 Event	2016 Event	Proposed 2017 Event
811.000	Boyne Thunder Expenditures	2,175	2,010	34,000
811.050	Bank Service Charges	3,246	4,500	5,700
811.200	Merchandise	29,160	41,728	30,000
811.210	Camp Quality / Non Profit Partner	56,652	62,000	60,000
811.215	Challenge Mountain	10,300	10,000	11,000
811.220	Contract Labor	620	820	2,000
811.230	DJ Expense	1,000	1,000	1,200
811.240	Insurance	4,108	4,018	4,750

811.250	License and Permits	175	250	300
811.260	Meals, Beverages & Entertainment	60,869	57,769	65,000
811-265	Alcohol Expense	7,962	9,161	9,000
811.270	Advertising, Publishing, Printing	4,366	5,000	5,000
811.290	Sales Tax	4,910	6,298	6,300
811.300	Supplies	322	2,180	1,000
811.305	Utilities / Web Design	6,290	1,500	1,500
811.310	Tent Rental	6,160	6,800	7,000
811.320	Utilities	695	1,000	1,100
811.350	Prizes Paid	6,000	6,000	6,000
811.360	Dockage Fees	2,267	3,000	3,000
811.370	Refund	0	8,745	0
811.380	Auction Expenses	4,092	5,439	5,000
811.385	Aerial Filming	13,715	13,424	16,000
811.390	Paypal Expenses	0	3,000	3,000
811.395	Transfer to DDA Fund	36,051	36,417	40,000
TOTAL		**261,135**	**292,059**	**317,850**

Boyne Thunder is a fund-raising initiative for Main Street in partnership with Camp Quality and Challenge Mountain. Revenues are generated from registration fees; food, beverage and merchandise sales; special events like the champagne cruise and auction; donations; and sponsorships. The weekend event is in its 13th year in 2017

A. LINE ITEM CLARIFICATION

Expenditures

200 – Merchandise: This is for clothing, boat numbers, participant gifts (as part of the registration fee all boaters receive a gift), poker-hand cards.

210 – Camp Quality / non-profit partner: This is the distribution of net proceeds.

220 – Contract labor: Payment to bartenders.

230 – DJ Expense: Music and sound system for weekend activities

240 – Insurance: One-day coverage for all on-water activities

250 – Permits: Cost for two-day liquor license

260 – Food and Entertainment: Covers all food and beverage expenses Friday evening through Saturday evening. All participant fees include two evenings meals, plus breakfast and lunch on Saturday.

270 – Advertising/Marketing: Includes website, newspaper, radio advertising, posters, banners and promotional materials.

290 – Sales tax: This is paid on food and beverage sales

300 – Supplies: This cover trash dumpsters, portable toilets, etc.

310 – Tent Rental: The covers the large tent set up in Veteran's Park, plus all tables and chairs for seating 350-400 guests

350 – Prizes paid: This is the payback for the top three poker hands

360 – Dockage Fees: Cost associated with weekend docking for seasonal boaters in City Marina

FARMERS MARKET BUDGET
DDA FUND
Fund Code: 213
REVENUES

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
030	**REVENUES**				
400	Allocated From Fund Balance	0	31,042	0	32,138
579.000	Grants: State Food Reimbursements	2,000	0	2,100	0
642.000	Misc –Food Program Reimburse	8,688	10,000	10,000	10,000
642-010	SNAP	0	170	0	0
642.100	Bag Sales	215	0	75	375
642.150	Donations	488	700	0	0
642.200	Farm Meal	360	8,500	3,000	7,500
642.250	Food Truck Rally	11,986	10,000	12,394	12,000
642.300	Special Events	300	300	349	0
642.400	Meal Sponsorship	2,300	0	800	0
642.450	Meal Ticket	6,205	0	0	0
642.500	Poinsettia Sales	468	450	85	250
642.600	T-Shirts	537	500	100	375
642.650	Market Money Purchases	525	500	100	100
642.700	Daily Vendor Fee	284	15,823	0	0
642,725	Vendor Summer Fee	13,734	0	14,198	15,000
642.775	Vendor Fees Winter	3,419	3,200	1,220	3,000
TOTAL		**51,509**	**81,185**	**44,421**	**80,738**

Summary	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	21,866	34,231	41,514
Revenues Over (Under) Expenditures	12,365	7,283	(32,138)
Fund Balance, End of Year	34,231	41,514	9,376

A. LINE ITEM CLARIFICATION

Beginning May 1, 2015, a separate general ledger accounting system was set up for Farmers Market to better report on the results of the market.

642 - Revenues ***$48,600***

Revenues are derived from vendor fees for both summer and winter markets. Vendor fees are based on the number of feet utilized. Fees per foot are $19.25. Other revenue includes fundraising activities such as the annual Food Truck Rally and Farm Meal with proceeds specifically earmarked for the Veterans Park Pavilion. Food Programs like SNAP, Double up Food Bucks, WIC, etc are pass through revenue and expenses.

FARMERS MARKET
Fund Code: 213
EXPENDITURES

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
040	EXPENDITURES				
705.000	Manager Salary	10,872	13,500	13,500	13,500
714.000	Social Security	832	1,025	1,025	950
716.000	Unemployment	9	0	18	18
727.000	Supplies/Administrative	188	350	350	350
730.000	Computer Internet	100	0	0	0
731.000	Postage	38	60	80	80
732.000	Membership Dues	380	250	400	400
740.000	Barn Expenses	39	200	440	440
750.150	Bag Inventory	368	0	0	0
750.200	Farm Meal	4,085	4,200	4,282	4,200
750.250	Food Truck Rally	5,330	5,500	5,789	6,000
750.260	Poinsettias	316	350	34	150
750.275	T-Shirt Inventory	459	500	200	200
750.300	Market Money	655	600	120	100
730.350	Outdoor Market and Park Usage	649	900	200	200
750.360	Music	931	900	900	900
750.370	Snap Reimbursement	4,123	3,500	1,950	3,500
750.380	Double Up Food Bucks Reimbursement	2,380	2,500	1,400	2,500
750.390	Senior Project Fresh	1,514	1,700	2,508	2,500
750.400	WIC	2,180	2,300	1,592	2,300
770.000	SNAP Expenses	544	250	150	150
771.000	Vendor Reimbursement	541	200	0	0

870.000	Education/Training	15	100	100	100
900.000	Advertising/Marketing	2,073	1,000	1,000	1,000
900.200	Promotion Printing	11	0	0	100
900.300	Promotion Summer	300	700	700	700
900.400	Promotion Winter	212	600	400	400
900.500	Pavilion	0	40,000	0	40,000
TOTAL		**39,144**	**81,185**	**37,138**	**80,738**

A. LINE ITEM CLARIFICATION

Managers Salary .... $ 13,500

Food Truck Rally and Farm Meal ..... $ 10,200

The program has annual fundraising events that have helped build awareness and education around locally grown and sourced products and are specific to raising funds for the new Pavilion in Veterans Park.

SNAP Double Up Food Bucks, WIC and Sr Project Fresh ..... $ 10,250

These reimbursements to the farmers are a pass through for the market and are matched with state grants and reimbursements.

Outdoor Market ..... $ 200

This includes fees paid to the city parks for use and maintenance of Veterans Park as well as costs associated with the outdoor market.

Winter and Summer Market Promotion..... $ 1,200

Includes food demos and other promotional activities to increase awareness and traffic at market.

LOCAL DEVELOPMENT FINANCE AUTHORITY

Fund Code: 251

REVENUES

See page 57 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
030	**REVENUES**				
400	Allocated from Fund Balance	0	0	0	61,265
402	Property Tax Collections	171,600	213,106	144,232	139,735
TOTAL		**171,600**	**213,106**	**144,232**	**201,000**

	Prior FYE 2016	Current FYE 2017	Proposed FYE 2018
Fund Balance, Beginning of Year	1,069,754	794,779	811,511
Revenues Over (Under) Expenditures	(274,975)	16,732	(61,265)
Fund Balance, End of Year	794,779	811,511	750,246

The LDFA generates revenue from increases in taxable value within the LDFA District (Air Industrial Park) that occur after the district was established (1996). It levies a millage equal to those that would ordinarily be levied by other taxing authorities within the district; in other words, these other taxing units forego their increased tax collections in order that the LDFA can capture them for improvements within the district. The LDFA currently raises income based upon a levy of 25.53

. **LINE ITEM CLARIFICATION - Revenues**

Tax Revenues*.....$ *139,735

Within the LDFA District, the LDFA levies 24.56 mills on an increase in taxable value since 1996 of $6,010,258.

LOCAL DEVELOPMENT FINANCE AUTHORITY

Fund Code: 251

EXPENDITURES

See page 58 on 12 Yr History

Code	Account Title	Prior year FYE 2016	Current Year FYE 2017		Proposed FYE 2018
			Budgeted	Projected	
040	EXPENDITURES				
726	Administrative	0	500	500	500
750	Administrative Service Fee	30,000	30,000	30,000	30,000
802	Legal Services	0	5,000	1,000	2,000
808	Community Promotion	3,625	7,500	7,500	7,500
818	Contracted Services/Engineering	0	25,000	0	15,000
819	Professional Services	0	15,000	10,000	2,500
870	Training/Travel	0	1,500	500	500
871	Workforce Training Program	17,363	20,000	20,000	10,000
900	Advertising/Publishing	2,695	4,000	3,000	3,000
968	Depreciation Expense	51,971	0	55,000	55,000
971	Capital Outlay – Entrance sign	0	75,000	0	75,000
	TOTAL	**105,654**	**183,500**	**127,500**	**201,000**

A. LINE ITEM CLARIFICATION - Expenditures

750 –Administrative Fee..... $ 30,000

This expenditure covers support staff services provided from departments within the General Fund.

802 - Legal Services..... . $ 2,000

This expenditure covers legal costs associated with the sale of lots in the industrial park.

818 - Contracted Services/Engineering..... ..... $ 15,000

This expenditure covers costs to update the LDFA plan, plus miscellaneous engineering.

871 – Workforce Training Program ..... $ 10,000

971 – Capital Outlay..... ... . $ 75,000

Sign and streetlight improvements and possible broadband improvements in the Business Park.

City of Boyne City

Capital Improvement Plan
2017-2022

CIP Overview

The Capital improvement Program is a six-year schedule of proposed major capital projects, cost estimates and financing methods. The requirement for capital budgeting is found in Act 33 of the Michigan Public Acts of 2008 being the Michigan Planning Enabling Act.

The Capital Improvements Program (CIP) establishes the City's blueprint for investment in its capital infrastructure. This document is used as a tool to help ensure that the City's long and short-term capital investments are made in the context of careful consideration of the City's needs as well as the resources available to fund all projects.

The financial guidelines used in the preparation of the CIP will provide assurance that the City can meet, in a full and timely manner, both our debt service obligations and all other obligations competing for available resources. It is our objective to complete as many needed capital improvement projects as financially possible while maintaining flexibility and the ability to adapt to changes as they occur.

Capital Improvement Program vs. Annual Operating Budget

The Capital Improvement Program and Annual Operating Budget are two critical documents prepared each year. The relationship between these two documents is summarized by the following points:

Capital Improvement Program

• Represents a long-term financial plan, including funding sources.

• Establishes priorities and serves as a planning document or blueprint for the City's investment in capital infrastructure.

• Provides a breakdown of major project costs and their phasing.

• Does not appropriate money.

• As indicated by the above points, the Annual Operating Budget is the document which authorizes the actual funding for the major and non-major capital projects.

Annual Operating Budget

• Appropriates money to implement the first year of the Six-Year Capital Improvement Program.

• Appropriates money to implement current year's phase of a major, multi-year project.

• Appropriates money for operating expenditures and expenditures of a continuing nature.

Capital Improvement Program Guidelines and Benefits

There are several key guidelines the Administration utilized in determining the City's fiscal capacity to complete capital projects over the next six years. These are summarized as follows:

• The Capital Improvement Program will be reviewed and updated annually.

• The City has determined that paying cash for projects where financially possible (pay-as-you-go financing) reduces long term costs and maintains financial flexibility for the future. In utilizing pay-as-you-go financing, revenue projections and estimated fund balances will be reviewed and evaluated to assure that sufficient reserves are maintained.

• It is not economically feasible to issue debt for some projects, nor do all projects have a projected lifespan long enough to warrant the issuance of debt.

• Under current economic conditions, the ability to complete many projects will depend on identifying and obtaining outside sources of funding.

• The City's philosophy for projecting property tax revenues is conservative. Over the past few years taxable value has seen minimal decreases with a small increase in 2016. No increase in revenues is being forecasted for 2017.

• As a matter of general policy, the City will pursue, when feasible, federal, state and local assistance in the form of grants, low-interest loans, cost-sharing, etc.

There are many benefits of an effective and ongoing Capital Improvement Program, including:

• Coordination of the community's physical planning with its fiscal planning capabilities;

• Ensuring that public improvements are undertaken in the most desirable order of priority;

• Assisting in stabilization of tax and utility rates and other charges over a period of years;

• Producing savings in total project costs by promoting a "pay as you go" policy of capital financing thereby reducing interest expense and financing costs;

• Providing adequate time for planning and engineering of proposed projects;

• Ensuring the maximum benefit of the monies expended for public improvements; and

• Scheduling municipal construction activities to be better coordinated with those of other public agencies within the community.

Funding Sources

The City of Boyne City primarily uses the general fund, enterprise funds or special revenue funds for capital project funding. Outside sources of funding have also significantly contributed to capital projects and this is reflected in the current capital plan as well. Projects that identify outside funding sources have a more uncertain time-frame, but staff has attempted to be realistic with projections based on the need for a match in local funding.

Capital Improvements Program and Structure

A capital expenditure is defined as an item that has a significant value and a useful life greater than three years. Expenditures for building construction and renovation, land purchases and improvements, and major equipment are generally capital expenditures in contrast to operating costs such as salaries, supplies and services that are budgeted annually in the various department operating budgets. Significant value is defined for purposes of the Plan as any infrastructure project that costs $25,000 or more and any equipment, materials or vehicles that cost $10,000 or more. Minor capital purchases such as office furniture, computers, etc. are not included in this document.

Projects that correspond with City priorities and have a potential funding source available, are included in the Plan. The Capital Improvement Program is then presented to both the Planning Commission and then City Council. The CIP is designed to be amended on an annual basis, as projects scheduled in later years are identified on a needs basis, and may not have an available funding source. Projects can be added or subtracted as the needs and resources of the community change.

The 2017-2022 CIP provides capital expenditure information on seven major program areas including: Administration, Police, Fire, Ambulance, Parks, Streets and Sidewalks and Wastewater Treatment and Water Production.

2017 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Fire	New Equipment	New air compressor and filling staion for fire department air bottles	$50,000					
Parks	Park Improvements	Paving, curbing and drainage improvements and bury utitilities at Veterans Park.	$25,000					$75,000
Street and Sidewalks	Local and Major capital preventative maintenance	Crush and shape streets as indentified		$200,000				
Street and Sidewalks	Equipment Replacement	Purchase new kubota mower and attachments to replace 2007 Kubota	$32,000					
Police	Equipment Replacement	Repace BCPD Vehicle 331	$32,000					
Parks	Park Improvement	Renovate and upgrade Veterans Park pavillion to better accomdate farmers market and year round use.						$750,000
Parks	New Trail Construction	Construct trial head at airport and construct multi-use trail from airport to city limits connecting trail from Boyne City to Boyne Falls	$30,000					$750,000
Parks	Parks Capital Maintenance	Remodle and refurbish rivermouth bathrooms located in Veterans Park	$50,000					
Administration	New Equipment	Purchase new Plotter/Scanner	$1,000					$9,000
Wastewater Treatment and Water Production	Wastewater Line Improvement	Upgrade sewer line to Boyne Mtn						$399,000

2018 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Streets and Sidewalks	Sidewalk Construction	Replace poor sidewalk as identified	$50,000					
Parks	Park Improvement	Pave Rotary Park parking lot and resurface tennis courts	$75,000					
Streets and Sidewalks	Major street capital preventative maintenance	Crush and shape streets as identified		$85,000				
Streets and Sidewalks/Wasterwater Treatment/Water Production	Street Reconstruction	Total Reconsturction of street and underground infrastructure on Silver Street from Lynn St to Charlevoix St		$600,000			$200,000	
Streets and Sidewalks	Equipment Replacement	Purchase new cab chasis sander plow to Replace Truck 2	$130,000					
Police	Equipment Replacement	Repace BCPD Vehicle 332	$32,000					
Ambulance	Equipment Replacement	Purchase 2 new cardiac monitors	$28,000					
Fire	Equipment Replacement	Replace 19 Air Packs	$149,244					

2019 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Parks	Park Improvements	Pave Parking lot and install midslope board walk at Avalanche Park	$32,000					$98,000
Streets and Sidewalks	Sidewalk Construction	Replace sidewalk in poor condition as indentified	$50,000					
Streets and Sidewalks	Local Street capital prevantative maintenance	Crush and shape streets as identified		$90,000				
Streets and Sidewalks	Major Street capital preventative maintenance	Mill and fill North Lake from State st. to West Michigan		$355,000				
Streets and Sidewalks	Equipment Replacement	Puchase new 3 yard loader	$180,000					
Streets and Sidewalks	Equipment Replacement	Purchase new 3/4 ton pickup with plow to replace truck 12					$28,000	
Police	Equipment Replacement	Purcahse new Police Interceptor to replace Vehicle 330	$32,000					

2020 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Parks	Park Improvement	Develop new ball diamond at Rotary Park	$60,000					
Street and Sidewalks	Sidewalk Construciton	Replace sidewalks in poor condition as indentified	$30,000					
Street and Sidewalks	Major streets capital preventative maintenance	Crush and shape streets as identifed.		$80,000				
Streets and Sidewalks/Wastewater Treat/Water Production	Local street reconstruction	Reconstruct Cedar Street and underground utilities from Lake to Pleasant		$400,000			$155,000	

2021 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Parks	Parks Capital Maintenance	Repair and renovate Old City Park Gazebo	$30,000					$30,000
Streets and Sidewalks	Sidewalk Construction	Replace sidewalks in poor condition and identified		$30,000				
Streets and Sidewalks	Streets Capital Maintenance	Crush and Shape Local Streets as Identified		$90,000				
Streets and Sidewalks	Streets Capital Maintenance	Crush and Shape Major Streets as Identified		$90,000				
Streets and Sidewalks	Equipment Replacement	Purchase Trackless mower/blower	$140,000					
Waster Water Treatment and Water Production	Equipment Replacement	Replace Vactor Truck					$250,000	
Waster Water Treatment and Water Production	Water Production Capital Maintenance	Clean and epoxy tank piping					$40,000	

2022 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Street and Sidewalks/Wastewater Treat/Water Production	Street and Utility Reconstruction	Reconstruct Linclon Street		$400,000			$100,000	
Street and Sidewalks/Wastewater Treat/Water Production	Street and Utiltiy Reconstruction	Reconstruct Terrace from Second to Pleasant		$400,000			$130,000	
Streets and Sidewalks	Local Streets Capital Maintenance	Crush and Shape as Identified		$100,000				
Streets and Sidewalks	Major Streets Capital Maintenance	Crush and Shape as Identified		$100,000				
Parks	Facilities Remodle	Renovate Peninsula Beach Bathroom	$100,000					
Street and Sidewalks	Equipment Replacement	Purchase New Dumptruck	$20,000					
Fire	New Equipment	Fire Dept 12,500gal pumper truck	$100,000					

CITY OF BOYNE CITY FEE SCHEDULE

1 May 2017 - 30 April 2018

TABLE OF CONTENTS

Zoning Permits	2
Sign Permits	2
Public Hearings	2
Development Plan Review	2
General Permits/Fees	2
Administrative Copies	3
Water/Wastewater	4
Schedule of Fines	6
Street Fees	7
Park Fees	7
Airport Fees	7
Ambulance Charges	8
Emergency Vehicle Rental	8
Police Fees	8
Municipal Marina	9
Cemetery	11
City Hall Meeting Room Fees	12
City Hall Meeting Room Rules	13

ADMINISTRATIVE FEES
1 May 2017- 30 April 2018

ZONING PERMITS	2017 FYE	2018 FYE	Change	% Increase
Residential- New Dwelling (Single & Two Family)	$100.00	$100.00	$0.00	0.0%
Residential- Addition	$50.00	$50.00	$0.00	0.0%
Residential- New Accessory Building	$50.00	$50.00	$0.00	0.0%
Residential- Additions & Structures less than 100 Square Feet	N/C	N/C		
Residential- New Mutli Family	$150.00	$150.00	$0.00	0.0%
Commercial- New Construction	$150.00	$150.00	$0.00	0.0%
Commercial- Addition	$100.00	$100.00	$0.00	0.0%

Permit fees are tripled if the structure is not built as shown on the zoning permit/site plan or if the structure is not placed on the parcel as represented on the approved site plan

SIGN PERMITS	$50.00	$50.00	$0.00	0.0%
Temporary Signs (profit organizations)	$35.00	$35.00	$0.00	0.0%
PUBLIC HEARINGS	**2017 FYE**	**2018 FYE**		
IFEC's	$400.00	$400.00	$0.00	0.0%
Parcel Reconfiguration/Split	$100.00	$100.00	$0.00	0.0%
Ordinance/Rezoning Amendments	$600.00	$600.00	$0.00	0.0%
Development Plan Review				
Full Plan Review	$500.00	$500.00	$0.00	0.0%
Sketch Plan Review	$200.00	$200.00	$0.00	0.0%
Administration Review	$100.00	$100.00	$0.00	0.0%
Planning Commission Conditional Use	$450.00	$450.00	$0.00	0.0%
Planning Commission Review of Lit Signs	$75.00	$75.00	$0.00	0.0%
Street or Alley Vacation (plus requestor pays court costs)	$500.00	$500.00	$0.00	0.0%
Zoning Board of Appeals Public Hearing	$250.00	$250.00	$0.00	0.0%
Tentative Preliminary Plat Approval*	$500 plus $5.00 per lot	$500 Plus $5.00 per lot	$0.00	0.0%
Final Preliminary Plat Approval*	$250 plus $3.00 per lot	$250 plus $3.00 per lot	$0.00	0.0%
Final Plat Approval*	$30 per lot ($100 minimum)	$30 per lot ($100 minimum)	$0.00	0.0%

*Revision Fee - for each additional written technical review and recommendation provided by the staff or its consultant(s), due to a revision in the plat, there shall be an additional charge of fifty percent (50%) of the original fee, unless the City determines that the revision is of such significance that it warrants a second, full review, in which case the full fee shall be charged.

GENERAL				
Commercial Contractor Use Permit	$500.00	$500.00	$0.00	0.0%
City Right-Of-Way Annual Use Permit	$10.00	$10.00	$0.00	0.0%
Home Occupation Permit	$35.00	$35.00	$0.00	0.0%
Historic District Application Fee	$35.00	$35.00	$0.00	0.0%
House Burn	$600.00	$600.00	$0.00	0.0%
Insufficient Fund Check	$30.00	$30.00	$0.00	0.0%
Solemnize a Marriage	$25.00	$25.00	$0.00	0.0%
"FOIA" Research	Pursuant to Statute: hourly wage of the lowest paid employee capable of retrieving the necessary information			

PLANNING/ZONING				
Special Meeting	$500.00	$500.00	$0.00	0.0%
Zoning Verification Letter	$75.00	$75.00	$0.00	0.0%
Research Fees	$75.00 per hour	$75.00 per hour	$0.00	0.0%
Motion Picture & Television Coordination Fee	$200.00 plus expenses	$200.00 plus expenses	$0.00	0.0%
Landscape Re-inspection Fee*	$50.00	$50.00	$0.00	0.0%

*Charged to the developer or landowner if initial inspection is not passed due to failure to install plants and landscaping according to the requirements of the Boyne City Ordinance and the approved site plan

*Applicant or property owner pays this one time fee to the City of Boyne City. This amount will be adjusted yearly using the Consumer Price Index (CPI)

The Planning Commission may request certain studies to be completed at the expense of the applicant. In addition, the Planning Commission may initiate certain studies for a project at the expense of the applicant.

COPIES				
Black & White	$.05 per page	$.05 per page	$0.00	0.0%
Color Copies up to 81/2 x 11	$0.10	$0.10	$0.00	0.0%
Annual Budget (indexed with binder)	$35.00	$35.00	$0.00	0.0%
Annual Budget	$.05 per page	$.05 per page	$0.00	0.0%
Boyne City Charter	$10.00	$10.00	$0.00	0.0%
Zoning Ordinance	$30.00	$30.00	$0.00	0.0%
Master Plan -CD	$10.00	$10.00	$0.00	0.0%
Master Plan- Hard Copy	$50.00	$50.00	$0.00	0.0%
Downtown Development Action Plan	$5.00	$5.00	$0.00	0.0%
Water Front Master Plan	$40.00	$40.00	$0.00	0.0%

Digital Geographic Data Fees (Use license only - not for redistribution)

Orthophotography: $150 per tile (31 tiles) $150 per tile (31 tiles) citywide: $2,500

Hard Copy Maps and Large Format Scanning and Copying

Scanning Up to 24" x 36" wide	$2.00 per sheet	$2.00 per sheet		
Copy of drawings and blue prints				
D size (24" x 36")	$5.00	$5.00	$0.00	0.00%
Tabloid (11" x 17")	$3.00	$3.00	$0.00	0.00%
Letter (8 ½" x 11")	$2.00	$2.00	$0.00	0.00%
50 ft scale Aerial Prints				
D size (24" x 36")	$10.00	$10.00	$0.00	0.00%
Tabloid (11" x 17")	$5.00	$5.00	$0.00	0.00%
Tabloid (8 1/2" x 11")	$3.00	$3.00	$0.00	0.00%

Custom orders $60.00 per hour plus materials

WATER/WASTEWATER FEES
1 May 2017 - 30 April 2018

LABORATORY FEES	**2017 FYE**	**2018 FYE**	Change	% Increase
Any Single Parameter Analysis	$15.25	$15.70	$0.45	3.0%
USER FEES				
Sewer Televising (per hour)	$102.60	$105.67	$3.07	3.0%
(From time of departure to time of return.)				
Sewer Cleaning with Vactor (per hour)	$102.60	$105.67	$3.07	3.0%
(From time of departure to time of return.)				
Sewer and water parts supplied by the City to Contractors/Homeowners	Cost plus 15%	Cost plus 15%		
WATER TURN-OFF/TURN-ON				
During Working Hours	$43.00	$44.30	$1.30	3.0%
During Non-working Hours (Overtime)	$75.50	$77.75	$2.25	3.0%
INDUSTRIAL PRE-TREATMENT FEES				
Initial Permit	$1,080.50	$1,112.90	$32.40	3.0%
Renewal Permit	$540.25	$556.45	$16.20	3.0%
(Industry pays for all expenses incurred to monitor compliance.)				
WATER USER RATES				
Water used per quarter per thousand gallons	$2.63	$2.70	$0.07	3.0%
Plus quarterly charge per meter size:				
¾"	$29.99	$30.88	$0.89	3.0%
1"	$71.69	$73.84	$2.15	3.0%
1-1/2"	$143.37	$147.67	$4.30	3.0%
2"	$229.41	$236.29	$6.88	3.0%
3"	$458.86	$472.62	$13.76	3.0%
4"	$825.99	$850.76	$24.77	3.0%
6"	$1,835.54	$1,890.60	$55.06	3.0%
Sprinkler meter fee(billed once a year)	$64.65	$66.58	$1.93	3.0%

On all multiple units, but not motels, serviced through a single meter, there shall be additional flat charge of $7 per quarter for each such separate unit. If a meter is non-functioning, usage will be estimated.

SEWER USER RATES	2017 FYE	2018 FYE	Change	% Increase
Water used per quarter per thousand gallons	$4.34	$4.47	$0.13	3.0%
Plus quarterly charge per meter size:				
3/4"or less	$30.21	$31.11	$0.90	3.0%
1"	$75.55	$77.81	$2.26	3.0%
1-1/2"	$151.14	$155.67	$4.53	3.0%
2"	$241.82	$249.07	$7.25	3.0%
3"	$483.68	$498.19	$14.51	3.0%
4"	$870.66	$896.77	$26.11	3.0%
6"	$1,934.85	$1,992.89	$58.04	3.0%
Sewer only, no water, no meter	$80.97	$83.39	$2.42	3.0%

Environmental Regulation Assessment fee 0.75% of water and sewer bill

On all multiple units, but not motels, serviced through a single meter, there shall be additional flat charge of $6 per quarter for each such separate unit. If a meter is non-functioning, usage will be estimated.

CONNECTIONS FEES
1 May 2017 - 30 April 2018

Connection charges are based on water service size:

	WATER 2017 FYE	2018 FYE	Change	% Increase
5/8" to 3/4"	$1,227.00	$1,527.00	$300.00	24.4%
1"	$1,351.00	$1,651.00	$300.00	22.2%
1.25"	$1,471.00	$1,771.00	$300.00	20.4%
1.5"	$1,840.00	$2,140.00	$300.00	16.3%
2"	$2,823.00	$3,123.00	$300.00	10.6%
3"	$5,522.00	$5,822.00	$300.00	5.4%
4"	$9,451.00	$9,751.00	$300.00	3.2%
6"	$189,974.00	$190,274.00	$300.00	0.2%
Sprinkler Meter 3/4"	$235.00	$242.00	$7.00	3.0%
Sprinkler Meter 1"	$304.00	$313.00	$9.00	3.0%

City will provide a 3/4" meter with each paid connection charge, customers wanting to install a larger meter will pay the difference in the cost for this meter.

	SEWER 2017 FYE	2018 FYE	Change	% Increase
5/8" to 3/4"	$1,227.00	$1,527.00	$300.00	24.4%
1"	$1,351.00	$1,651.00	$300.00	22.2%
1.25"	$1,471.00	$1,771.00	$300.00	20.4%
1.5"	$1,840.00	$2,140.00	$300.00	16.3%
2"	$2,823.00	$3,123.00	$300.00	10.6%
3"	$5,522.00	$5,822.00	$300.00	5.4%
4"	$9,451.00	$9,751.00	$300.00	3.2%
6"	$189,974.00	$190,274.00	$300.00	0.2%

Non-City Residents Shall Pay 1.5 times the above rates

SCHEDULE OF FINES

SECTION	ORDINANCE	1st Offense	2nd Offense	3rd Offense
15.000-16.030	The Zoning Ordinance, Ordinance No. A-28	100.00	150.00	250.00
12.350-12.359	The Harbor Area, Ordinance No. A-25	100.00	150.00	250.00
12.380-12.385	Launch Ramp Regulations, Ordinance No. A-25(1)	20.00	30.00	50.00
35.050-35.059	Garbage Collection and Disposal, Ordinance No. A-67	50.00	75.00	100.00
35.400-35.417	Dogs, Ordinance No. A-9	75.00	100.00	150.00
30.200-30.209	Sidewalks-Protection and Cleanliness, Ordinance No. 59	50.00	75.00	100.00
30.250-30.255	Sidewalks-Snow Removal, Ordinance No. 96	50.00	75.00	100.00
35.000-35.014	Nuisances, Ordinance No. 42	50.00	75.00	100.00
20.010-20.090	Sign Ordinance, Ordinance No. A-72	100.00	150.00	250.00
20.000-20.007	Skateboarding, Ordinance No. A-68	50.00	75.00	100.00
20.100-20.119	Park Shelter, Ordinance No. A-53	100.00	150.00	250.00
20.130-20.168	Parks; Beaches; Public Places, Ordinance No. A-43(1), A-43(2), A-43	75.00	100.00	125.00
20.200.20.226	Boyne River; Obstructing-Polluting, Ordinance No. 48	100.00	150.00	250.00
20.300.20.353	Minors; Contributing To Delinquency, Ordinance No. A-38	100.00	150.00	250.00
20.450.20.459	Outdoor Burning, Ordinance No. A-34	100.00	150.00	250.00
20.800-20.805	Soliciting, Ordinance No. 99	50.00	75.00	100.00
20.900-20.906	Transient Merchants, Ordinance No. 83	100.00	150.00	250.00
20.950-20.961	Circuses, Shows, Exhibitions, Ordinance No. 69A	100.00	150.00	250.00
21.200-21.320	Traffic Regulations, Use of Streets, Ordinance No. A-1 III	20.00	30.00	50.00
	IV	50.00	75.00	100.00
	V	25.00	50.00	75.00
	VI	25.00	50.00	75.00
21.450-21.454	Parking; Snow Removal, Ordinance No. A-15	20.00	30.00	50.00
21.470-21.472	Handicapper Reserved Parking, Ordinance No. A-64	100.00	150.00	250.00
21.500-21.504	Parking on Private Property, Ordinance No. A-39	50.00	75.00	100.00
21.530-21.535	School Bus Regulations, Ordinance No. A-13	100.00	150.00	250.00
21.560-21.564	Snowmobiles, Ordinance No. A-57	100.00	150.00	250.00
17.000-17.010	Property Division-Reconfiguration, Ordinance No. A-69	100.00	150.00	250.00
22.350-22.360	Dilapidated and Unsafe Buildings, Ordinance No. A-70	100.00	150.00	250.00
20.700-20.707	Electrical Interference, radios, phonograph, Ordinance No. A-81	100.00	150.00	250.00
21.600-21.605	Avalanche Mountain, Ordinance No. A-61	100.00	150.00	250.00
35.500-35.514	Cemeteries, Ordinance No. A-17	50.00	75.00	100.00

MISCELLANEOUS FEES
1 May 2017 - 30 April 2018

STREET FEES				
ROAD CUTS	2017 FYE	2018 FYE	Change	% Increase
Permit Fee	$25.00	$25.00	$0.00	0.0%
(Plus cost of Repairs)	Time and Material + 15%			
Sand/salt (5 gallons)	$10.00	$10.00	$0.00	0.0%
(1 yard)	N/A	N/A	$0.00	0.0%
PARK FEES				
Veterans Park Pavillion	$50.00	$50.00	$0.00	0.0%
Rotary Park Pavillion	$50.00	$50.00	$0.00	0.0%
Old City Park Gazebo	$50.00	$50.00	$0.00	0.0%
1910 Building	$50.00	$50.00	$0.00	0.0%
River Trail Pavillion	$0.00	$50.00	new	100.0%
Avalanche Warming House(off season only)	$50.00	$50.00	$0.00	0.0%
Non-Profit Organization	No charge	No charge		

Reservation fee is due within 2 weeks of the date the reservation is taken.
Payment is refundable if there is a minimum of two weeks notice prior to the date of the event.
If the shelter is not left clean, a fee may be assessed.

Skate Sharpening	$3.00	$3.00	$0.00	0.0%
AIRPORT FEES				
CARS				
Overnight	$2.00	$2.00	$0.00	0.0%
Weekly	$10.00	$10.00	$0.00	0.0%
Monthly	$25.00	$25.00	$0.00	0.0%
Six Month	$75.00	$75.00	$0.00	0.0%
Yearly	$125.00	$125.00	$0.00	0.0%
Boat Trailer Parking-Daily Fee	$5.00	$5.00	$0.00	0.0%
Boat Trailer Parking-Weekly Fee	$25.00	$25.00	$0.00	0.0%
Boat Trailer Parking-Monthly Fee	$50.00	$50.00	$0.00	0.0%
Boat Trailer Parking- Seasonal Fee	$150.00	$150.00	$0.00	0.0%
AIRPLANES				
Overnight	$5.00	$5.00	$0.00	0.0%
Monthly - hard surface	$30.00	$30.00	$0.00	0.0%
Monthly - grass	$30.00	$30.00	$0.00	0.0%
Fuel (Market Rate +)	$0.40	$0.40	$0.00	0.0%

AIRPORT HANGERS	2017 FYE	2018 FYE		
Airport Commercial Operator Permit (3 years)	$25.00	$25.00	$0.00	0.0%
Regular-Monthly*	$200.00	$200.00	$0.00	0.0%
Regular+Garage -Monthly*	$235.00	$235.00	$0.00	0.0%
Small Garage Only-Monthly*	$105.00	$105.00	$0.00	0.0%
Daily- Any Size	$60.00	$60.00	$0.00	0.0%
Weekend- Fri & Sat	$100.00	$100.00	$0.00	0.0%

Deposit= One Month Rate

*Pay 10 months in advance/at once get 2 months free

EMERGENCY SERVICE FEES

1 May 2017 - 30 April 2018

AMBULANCE CHARGES	2017 FYE	2018 FYE	Change	% Increase
Basic Life Support	$575.00	$575.00	$0.00	0.0%
Advanced Life Support 1	$650.00	$650.00	$0.00	0.0%
Advanced Life Support 2	$725.00	$725.00	$0.00	0.0%
Emergency Response Non-Transport	$275.00	$275.00	$0.00	0.0%
Emergency Response Non-Transport Assist Fee	$100.00	$100.00	$0.00	0.0%
Mileage (Per Mile)	$15.00	$15.00	$0.00	0.0%
Oxygen	$35.00	$35.00	$0.00	0.0%
Wait Time (per 15 minutes)	$67.00	$67.00	$0.00	0.0%
Non -Transport (ALS Response)	$45.00	$45.00	$0.00	0.0%
Life Support Call Out Fee	$325.00	$325.00	$0.00	0.0%

EMERGENCY VEHICLE RENTAL RATES
1 May 2017 - 30 April 2018

EQUIPMENT (dollars per hour)

FIRE DEPARTMENT	2017 FYE	2018 FYE	Change	% Increase
Pumper	$125.00	$300.00	$175.00	140.0%
Tanker	$125.00	$125.00	$0.00	0.0%
Jaws Vehicle w/equip	$75.00	$100.00	$25.00	33.3%
Generator	$7.50	$7.50	$0.00	0.0%
Aerial	$537.00	$537.00	$0.00	0.0%
Brush Truck	$25.00	$50.00	$25.00	100.0%
Fire Personnel	$20.00	$20.00	$0.00	0.0%

AMBULANCE DEPARTMENT				
Ambulance vehicle	$75.00	$75.00	$0.00	0.0%
Ambulance personnel	hourly rate x 27%	hourly rate x 27%	$0.00	0.0%

POLICE FEES
1 May 2017 - 30 April 2018

GENERAL	2017 FYE	2018 FYE		
Copies of reports for accidents and non-criminal	$2.00	$2.00	$0.00	0.0%
PBT Test -City Resident	$1.00	$1.00	$0.00	0.0%
PBT Test -County Resident	$2.00	$2.00	$0.00	0.0%
PBT Test- Out of County Resident	$5.00	$5.00	$0.00	0.0%
Tube	$1.00	$1.00	$0.00	0.0%
Copies - per page	$0.05	$0.05	$0.00	0.0%
Photos	$2.00	$2.00	$0.00	0.0%
CDs, DVDs, (each)	$5.00	$5.00	$0.00	0.0%
Other Media	As Determined	As Determined	$0.00	0.0%

TRAFFIC CONTROL ASSISTANCE
(when moving oversized structures, trailers or loads on City streets within City limits:

Flat fee/vehicle	$50.00	$50.00	$0.00	0.0%
Hourly rate per employee	$25.00	$25.00	$0.00	0.0%

INCIDENT REPORTS	2017 FYE	2018 FYE		
Preperation & redaction of paper copies per hour (1/4 hr min) plus applicable benefit costs	$18.65	$19.69	$1.04	5.5%
Preperation & redaction of audio/video per hour (1/4 hr min) plus applicable benefit costs	$24.64	$24.64	$0.00	0.0%

BOYNE CITY MUNICIPAL MARINA

1 May 2017 - 30 April 2018

As directed by the State of Michigan Waterways Commission

BOAT SIZE	2017 FYE PER DAY	PER SEASON	2018 FYE PER DAY	PER SEASON
20'	$30.00		$30.00	$1,772.00
21'	$30.00		$30.00	$1,860.00
22'	$30.00		$30.00	$1,949.00
23'	$30.00		$30.00	$2,037.00
24'	$30.00		$32.00	$2,126.00
25'	$30.00	$2,150.00	$32.00	$2,215.00
26'	$31.00	$2,236.00	$34.00	$2,303.00
27'	$33.00	$2,322.00	$35.00	$2,392.00
28'	$34.00	$2,408.00	$36.00	$2,480.00
29'	$35.00	$2,494.00	$37.00	$2,569.00
30'	$37.00	$2,580.00	$39.00	$2,657.00
31'	$38.00	$2,697.00	$41.00	$2,778.00
32'	$40.00	$2,784.00	$42.00	$2,868.00
33'	$41.00	$2,871.00	$43.00	$2,957.00
34'	$42.00	$2,958.00	$45.00	$3,047.00
35'	$43.00	$3,080.00	$46.00	$3,172.00
36'	$45.00	$3,240.00	$50.00	$3,337.00
37'	$46.00	$3,330.00	$51.00	$3,430.00
38'	$47.00	$3,420.00	$52.00	$3,523.00
39'	$51.00	$3,588.00	$58.00	$3,696.00
40'	$53.00	$3,680.00	$59.00	$3,790.00
41'	$54.00	$3,772.00	$61.00	$3,885.00
42'	$55.00	$3,864.00	$62.00	$3,980.00
43'	$57.00	$4,042.00	$64.00	$4,163.00
44'	$58.00	$4,136.00	$65.00	$4,260.00
45'	$60.00	$4,275.00	$67.00	$4,403.00
46'	$63.00	$4,416.00	$68.00	$4,544.00
47'	$64.00	$4,559.00	$70.00	$4,696.00
48'	$65.00	$4,704.00	$71.00	$4,845.00
49'	$67.00	$4,802.00	$73.00	$4,946.00
50'	$68.00	$4,900.00	$74.00	$5,047.00
51'	$69.00	$5,049.00	$75.00	$5,200.00
52'	$71.00	$5,200.00	$77.00	$5,356.00
53'	$72.00	$5,300.00	$78.00	$5,459.00
54'	$73.00	$5,454.00	$80.00	$5,618.00
55'	$75.00	$5,555.00	$81.00	$5,722.00
56'	$76.00	$5,656.00	$83.00	$5,826.00
57'	$78.00	$5,757.00	$84.00	$5,930.00
58'	$79.00	$5,858.00	$86.00	$6,034.00
59'	$80.00	$5,959.00	$87.00	$6,138.00
60'	$82.00	$6,120.00	$89.00	$6,304.00
61'	$83.00	ver 60'=$110.00 per	$90.00	ver 60'=$110.00 per
62'	$84.00		$92.00	
63'	$86.00		$93.00	
64'	$87.00		$95.00	
65'	$88.00		$96.00	
66'	$90.00		$98.00	
67'	$91.00		$99.00	
68'	$92.00		$101.00	
69'	$94.00		$102.00	
70'	$95.00		$104.00	
71'	$97.00		$105.00	
72'	$98.00		$107.00	
73'	$99.00		$108.00	
74'	$101.00		$110.00	
Over 75'	1.36 per ft.		1.50 per ft	
Jet Ski Auxillary dock	$10.00		$10.00	

MISCELLANEOUS FEES	2017 FYE	2018 FYE	Change	% Increase
Waiting List Fee (initial)	$25.00	$25.00	$0.00	0.0%
Waiting List Fee (annually)	$25.00	$25.00	$0.00	0.0%
Dinghy Storage - non-marina boat	$75.00	$75.00	$0.00	0.0%

LAUNCH RAMP FEES				
Daily Boat Launch Fee	$7.00	$7.00	$0.00	0.0%
Annual Commercial Boat Launch Fee	$150.00	$150.00	$0.00	0.0%
Overnight Car w/ Trailer Parking Fee (per night)	$7.00	$7.00	$0.00	0.0%

Seasonal Launch Ramp Pass:

City tax payer/Residents	No charge per taxpayer (limit one per taxpayer)			
Non-city tax payer	$35.00	$35.00	$0.00	0.0%
Additional permits*	$10.00	$10.00	$0.00	0.0%

* Additional permits can be purchased as long as all boats are registered in your name.

Boat and/or Trailer Storage Fees

Daily	$5.00	$5.00	$0.00	0.0%
Weekly	$25.00	$25.00	$0.00	0.0%
Monthly	$50.00	$50.00	$0.00	0.0%
Seasonal (May15-Oct. 15) Marina Guests	$150.00	$150.00	$0.00	0.0%
Seasonal (May15-Oct. 15) Non-Marina Guests	$200.00	$200.00	$0.00	0.0%

CITY OF BOYNE CITY
F. GRANT MOORE MUNICIPAL MARINA
WAIT LIST POLICY

1. It is the policy of the CITY OF BOYNE CITY Municipal Marina to allow current seasonal renters the option of returning for the next season. Current renters must commit by November 1 for the next season. In the event that there is a vacancy, every effort will be made to fill these vacancies by February 1. In the event that you are notified of an available slip by February 1, and you do not take the slip, you will remain on the list in your seniority order after your first refusal but will drop to the bottom of the list after your second refusal. If you are notified after February 1 and you refuse, you will remain on the list in your seniority order. After any refusal or lack of response or commitment as stated in # 4, the City will then go to the next person on the list. An offer of an available slip will only be made to a person once per season.

2. One name/person only on registration regardless if they co-own the boat with another person. Registration is **not** transferable (with the exception of his/her spouse).

3. When registering on the wait list, complete information must be given including home and work telephone numbers. Contacting by telephone speeds the process of filling vacancies. The city will try for two (2) days to contact you by telephone. If no contact is made by phone, a 1st class letter will be sent and you will have seven (7) days to respond. The seven days will start from the date of the letter. If there is no response either by phone or letter, you will be treated as described in #1. The City is not responsible for incorrect contact information.

4. There is a fee of $25 to be on the large dock list and/or small dock list initially. There is an annual fee of $25 per year to be kept on respective list(s). Fees are due by November 1, and if not paid you will be removed from the list(s). A statement will be sent the first week of October.

5. The large dock list is for boats over 20' long. The small dock list is for boats under 20' long. Failure to report correct size of boat will mean forfeiture of slip. Measurements will include extensions such a bow pulpits, and swim platforms.

Approved by the City Commission on March 11, 2008

BOYNE CITY MAPLE LAWN CEMETERY FEES
1 May 2017 - 30 April 2018

LOT FEES	**Resident**	**Non-resident**	Change	% Increase
Full Burial Lot	$420.00	$575.00	$0.00	0%
Cremains Area	$180.00	$260.00	$0.00	0%

Lot Purchase Plan* (monthly) $40 per lot

*Not to exceed 12 months from date of contract. In the event the account becomes three months (90 days) past due, the contract will become null and void unles the remaining balance is paid within 30 days. Beyond 120 days past due, the lot(s) will revert back to the City. All funds paid towards the purchase will be retained by the City of Boyne City. No burials will be made until the lot and interment fees are paid in full.

	2017 FYE	**2018 FYE**	Change	% Increase
GRAVE OPENING FEES				
April 1 - November 30				
Monday - Friday	$400.00	$400.00	$0.00	0%
Saturday, Sunday, & City Holidays	$500.00	$500.00	$0.00	0%
December 1 - March 31*				
Monday - Friday	$650.00	$650.00	$0.00	0%
Saturday, Sunday, & City Holidays	$750.00	$750.00	$0.00	0%

winter burials free

GRAVE OPENING FEES	36" grave or under	36" grave or under		
April 1 - November 30				
Monday - Friday	$250.00	$250.00	$0.00	0%
Saturday, Sunday, & City Holidays	$350.00	$350.00	$0.00	0%
December 1 - March 31*				
Monday - Friday	$450.00	$450.00	$0.00	0%
Saturday, Sunday, & City Holidays	$550.00	$550.00	$0.00	0%

*Rates will vary according to equipment used. Base rate is used plus time and material to remove snow and thaw ground. Winter burials contingent upon accessibility to gravesite.

ADDITIONAL FEES				
Over 3 feet wide	$115.00	$115.00	$0.00	0%
FEES FOR CREMATION GRAVE OPENING				
Monday - Friday	$185.00	$185.00	$0.00	0%
Saturday, Sunday and City Holidays	$285.00	$285.00	$0.00	0%

DISINTERMENT

1 1/2 above costs

REINTERMENT

Same as grave opening costs

WINTER STORAGE				
For burial other than in Maple Lawn Cemetery	$105.00	$105.00	$0.00	0%

PUBLIC CITY HALL MEETING ROOM FEES
1 May 2017- 30 April 2018

The meeting room of the city hall of the City of Boyne City shall be made available for use upon the following priorities and for th echarges hereinafter set forth:

	2017 FYE	2018 FYE	Change	% Increase
FIRST PRIORITY				
Meetings of the City Commission	N/C	N/C	$0.00	0%
SECOND PRIOIRTY				
City Advisory Boards	N/C	N/C	$0.00	0%
THIRD PRIORITY				
City Departments/Staff	N/C	N/C	$0.00	0%

FOURTH PRIORITY

Public groups, which are defined as groups of citizens meeting regarding matters of concern to the entire community, open to the entire community. Examples of such groups are: Chamber of Commerce, Junior Chamber of Commerce, Public Conservation Groups, Seniors, etc. There will be no charge for public groups.

(a) A public group which schedules regular meetings throughout the year shall have priority over other public groups which do not meet regularly. Meetings shall be limited to four a month of any one group.

(b) A meeting of public group concerning a matter of general public interest attracting the largest number of citizens shall have priority over a meeting of less public interest except a regularly scheduled meeting.

(c) A public group from within the city would have prioirty over a public group from outside the city.

FIFTH PRIORITY

Private groups based within the City of Boyne City. A private group is defined as any group other than a public group whose meetings are not open to all members of the public. Examples of private groups are clubs, associations, special purpose organizations, and any for profit organizations.

	2017 FYE	2018 FYE	Change	% Increase
Private Resident Groups (Monday-Friday)	$25.00	$25.00	$0.00	0%
Private Resident Groups (Weekends & Holidays)	$50.00	$50.00	$0.00	0%

SIXTH PRIORITY

Private Groups based outside of the City of Boyne City				
Private Non-Resident Groups (Monday-Friday)	$35.00	$35.00	$0.00	0%
Private Non-Resident Groups (Weekends & Holiday:	$60.00	$60.00	$0.00	0%

RULES AND REGULATIONS
CITY HALL PUBLIC MEETING ROOMS
GENERAL REGULATIONS

(a) In the case of groups which meet regularly, the city manager, with the advice and consent of the city commission, shall during the month of January of each year, review the scheduling of all such groups and amend, adjust, or terminate future meetings in order to equitable permit all such groups desiring to utilize the facilities to do so on an equitable sharing basis.

(b) All public o private groups shall be required to clean up and leave the premises in a clean, orderly condition including meeting room, hall-way, and restrooms. The city manager may establish a user fee for any group, with sum based upon the actual cost of cleaning and maintaining the premises. A rental fee may be charged to help defray costs of maintaining this room and area.

(c) The city manager may establish a user fee which is less for any group which uses the facility on a regular schedule (weekly, monthly, bi-monthly, quarterly) pre-arranged, and which group has left the facility in a clean, orderly condition. A greater service charge may be made to groups which do not use the facility on a regular base or which do not leave the premises clean and orderly. The city manager, or his representative, may increase or decrease the service charge to any group at any time based upon the group's care of the premises, or may immediately terminate present or future use of the facility by the group if the facility is not being properly cared for or if disorderly persons are permitted to remain on the premises.

(d) In the event of damage or unreasonable uncleanliness, the group using the premises shall be required to pay the city for such damage or uncleanliness caused by the group or any individual present at the meeting regardless of who may have been individually responsible, at actual cost of clean-up by city personnel.

(e) Under no circumstances shall alcoholic beverages or drugs be served, used, or allowed upon the premises without prior written permission of the city manager.

(f) The city manager may establish further rules and regulations for use of the premises and any group shall be responsible for compliance with such rules for the use of the premises.

(g) No smoking allowed.

(h) No pets or animals are allowed at any time on the premises with the exception of leader dogs.

(i) Children must be under adult supervision at all times especially while any meeting is in session.