



Approved: _____

**MEETING OF
JANUARY 16, 2012**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE
AUTHORITY MEETING DULY CALLED AND HELD ON
MONDAY, JANUARY 16, 2012 IMMEDIATELY FOLLOWING THE
ECONOMIC DEVELOPMENT CORPORATION MEETING**

CALL TO ORDER

Chair Gillette called the meeting to order at 12:13 p.m.

OATH OF OFFICE

Recording Secretary Seeley swore in new member Josette Lory

ROLL CALL

Present: Pat Anzell, Michael Cain, Richard Copeland, Michelle Cortright, Pete Friedrich, Ralph Gillett and Josette Lory
Absent: Jim Howell

**MEETING
ATTENDANCE**

Staff: DPW Supervisor Andy Kovolski and Recording Secretary Karen Seeley
Public: None

**APPROVAL OF
MINUTES
MOTION**

Cain moved, Friedrich seconded, PASSED UNANIMOUSLY to approve the September 12, 2011 minutes as presented.

**CITIZENS
COMMENTS**

None

**UNFINISHED
BUSINESS**

None

NEW BUSINESS

- **Resignation of Jim Howell:** The board reviewed the letter of resignation received from Jim Howell on January 3, 2012. **Copeland moved Friedrich seconded PASSED UNANIMOUSLY** to accept the resignation of Jim Howell.
- **Sidewalk Extensions:** Continuing discussions to extend the sidewalk from M-75 to connect with the sidewalk at Great Lakes Energy.
- **Road Improvements-Consideration of proposal from C2AE**
The board reviewed the proposal for 2012 Air Industrial Park Roadway Improvements from C2AE. Board discussion on which option is necessary. C2AE recommends full paved shoulders all the way down. The soil boring is complete. Option B2 saves the city approximately \$60,000 which is to widen the paved shoulders at five locations on LexaMar Drive and one location on Airview Drive. There will be issues and design elements that will be discussed as the project moves forward and Cain will keep the board informed.

MOTION

Cortright moved Friedrich seconded PASSED UNANIMOUSLY to approve the proposal from C2AE, project A and B Option 2 at a total cost of \$182,900 for design, bidding and construction phase services.

- **Lighting of Moll & Airview Intersection with downtown style fixtures**
The City would like to tie elements of downtown at various locations by having the same style street lights at our entrances at M-75 and the Moll Drive and Airview intersection. The electrical is already there. The lights would be more contemporary to match the old sign at Moll Dr. The board would like to see some conceptual proposals.
- **Sign updates:** The board reviewed a proposal for new lettering on the entrance sign at the M-75 changing from Boyne Air Industrial Park to Boyne Business Park from The Wood Shop. (received and filed) After board discussion regarding size of lettering and a price reduction that Bruce had mentioned to Mike for changing the business name at no charge. **Friedrich moved Cortright seconded PASSED UNANIMOUSLY** to accept the proposal to change the lettering on the M-75 entrance sign using the “uncondensed current font” for the appropriate bid amount.
- **Moll/LexaMar Directional sign:** The board reviewed a proposed directional sign for the intersection of Moll and LexaMar Drive from The Wood Shop (received and filed). Board discussion regarding making it taller and larger with extra panels to incorporated more businesses. City Manager Cain will pass these suggestions on to Bruce. Will this be vinyl reflective letters? Yes. This is a directional sign only the names can be changed if need be. **Cortright moved Friedrich seconded PASSED UNANIMOUSLY** the LDFA accepts the proposed rate with the sign to be installed by June 1, 2012.
- **Adoption of the 2012 LDFA meeting schedule: Copeland moved Cortright seconded PASSED UNANIMOUSLY** to accept the 2012 meeting calendar as presented.

MOTION

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GOOD OF THE ORDER There was a good turnout for the Goal setting session, in the near future their will be a online survey for those who couldn't attend.
The Joint Board and Commission meeting is scheduled for February 7, 2012, 6:00 p.m. City Hall Auditorium.

NEXT MEETING

The next meeting of the Local Development Finance Authority is scheduled for Monday, March 12, 2012 at Boyne City, City Hall.

ADJOURNMENT

The January 16, 2012 Local Development Finance Authority meeting was adjourned at 1:38 p.m.

Pete Friedrich, LDFA Secretary

Karen Seeley, Recording Secretary