



## OUR MISSION

**“Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.”**

### BOARD MEETING

**November 8, 2018 – 8:30 A.M. Boyne City City Hall**

1. CALL MEETING TO ORDER AND ROLL CALL
2. READING AND APPROVAL OF MINUTES – October 4, 2018 Regular Meeting
3. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)
4. CORRESPONDENCE
  - A. Challenge Mountain thank you note
5. MAIN STREET COMMITTEE REPORTS
  - A. Organization – Rob Swartz
    - a. Boyne Thunder
  - B. Promotions/Marketing – Chris Bandy
  - C. Design – Becky Harris
  - D. Economic Vitality/Team Boyne – Mike Cain
  - E. Farmers Market– Jodie Adams
6. MAIN STREET DIRECTOR’S REPORT
7. UNFINISHED BUSINESS
8. NEW BUSINESS
  - A. Appointment of Jodie Adams to the Farmers Market Advisory Committee  
  
Consideration to appoint Jodie Adams to the Farmers Market Advisory Committee to serve as the Main Street representative
  - B. Appointment of Adam Graef as the Chair of Design Committee  
  
Consideration to appoint Adam Graef to Chair of the Design Committee, as recommended by Design Committee

C. Façade Grant Approval

Consideration to approve a façade grant in the amount of \$5,000 for 116 S. Lake Street, as recommended by Design Committee

D. Financial Report Review

- i. BCMS
- ii. Farmers Market
- iii. Boyne Thunder

9. GOOD OF THE ORDER

10. ANNOUNCEMENTS

- A. Design Committee Meeting, Monday, Nov. 5, 4:00 p.m. – City Hall
- B. Farmers Market Committee Meeting, Monday, Nov. 12, 10:30 a.m. – City Hall
- C. Promotions/ Marketing Committee Meeting, Tuesday, Nov. 13, 9:00 a.m. – Library
- D. Organization Committee Meeting, Tuesday, Nov. 13, 3:00 p.m. – Library
- E. Economic Vitality/Team Boyne Meeting, Friday, Nov. 16, 9:00 a.m. – Library
- F. Boyne Thunder Meeting, Thursday, Nov. 29, 5:00 p.m. - Library
- G. Main Street Board Meeting, Thursday, December 6, 8:30 a.m. – City Hall

11. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334*



Approved: \_\_\_\_\_

Meeting of MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING
October 4, 2018 HELD ON THURSDAY, OCTOBER 4, 2018 at 8:30 AM CITY HALL, 319 NORTH LAKE STREET

Call to Order Chair Michelle Cortright called the meeting to order at 8:30 a.m.

Roll Call Present: Jodie Adams, Michael Cain, Michelle Cortright, Becky Harris, Patrick Little, Pat O'Brien, Don Ryde

Meeting Attendance Absent: Chris Bandy, Rob Swartz

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny

Public: 5

Excused Absences MOTION Cain moved, Ryde seconded, PASSED UNANIMOUSLY to excuse Chris Bandy and Rob Swartz.

Approval of Minutes MOTION Cain moved, Ryde seconded, PASSED UNANIMOUSLY to approve the September 6, 2018 minutes as presented.

Citizens Comments None.

Correspondence Copies of the correspondence received was provided in the agenda packet. King-Duff also provided hard copies of the Challenge Mountain Annual Report (received and filed).

Committee Reports Organization The Organization Committee is still exploring the co-working space idea. The terms for Pat O'Brien and Jodie Adams are up in January. The posting for those seats will be in December. Snow removal was discussed. Kelsie King-Duff's 2 year evaluation will take place in January.

Promotion The Committee is tracking social media each month. Harvest Fest planning continues. Earlier than the Bird will include a Rise and Dine promotion. The fall restaurant week has been cancelled.

**Design**

The façade plan for the old Sportsman’s Bar building was reviewed. Bruce Janssen and Martha Sulfridge are working with Glen Catt on the color selections. Discussion is ongoing with the DPW regarding recycling downtown. The stone garbage cans currently in the downtown area will be put in the parks and will be replaced with the green-slotted type bins. The mosaic sculpture is being placed in Peninsula Beach Park this week.

**Team Boyne**

No one from the board was present at the meeting. Minutes have been received and filed.

**Farmer’s Market**

The market will move back into City Hall for the winter season. Seventeen vendors have signed up.

**Director’s Report**

Received and filed.

**Unfinished Business**

None.

**New Business**

**Boyne Thunder Disbursements**

Boyne Thunder was a big success and brought in a record amount of \$207,934.03. Checks were presented to representatives from Camp Quality and Challenge Mountain.

**Boyne Thunder Policy and Agreements**

The Organization Committee came up with a procedural document for use by the Main Street Board which outlines the operating process of Boyne Thunder, as well as Letters of Understanding for the 2019 event. Boyne Thunder was clearly defined as a Boyne City Main Street event and the policy makes it clear what all involved parties can expect each year. The allocation percentages will remain the same for the 2019 event.

**Approval of Boyne Thunder Policy and Agreements  
MOTION**

**Adams moved, Cain seconded, PASSED UNANIMOUSLY** to adopt the Boyne Thunder Policy and Letters of Understanding for the 2019 event as presented.

**Design Services Form**

Michigan Main Street is requiring local communities to have a Review Committee and adopt a Design Services Form to be eligible for design services in the future. Once the forms are adopted and the Design Committee is designated as the official review committee we will be eligible for one design service per year.

**Adoption of the Design Services Forms  
MOTION**

**Cain moved, Harris seconded, PASSED UNANIMOUSLY** to adopt the Design Services Forms as required by Michigan Main Street.

**Appointment of  
the Design Review  
Committee for  
Michigan Main  
Street  
MOTION**

**Design Services Review Committee**

**Cain moved, Adams seconded, PASSED UNANIMOUSLY** to appoint the Design Committee as the review committee for design services provided by Michigan Main Street.

**Approval of the  
Holiday Lighting  
Contract  
MOTION**

**Holiday Lighting Contract**

We are in the 3<sup>rd</sup> year of a 5 year plan for holiday lighting. This year the plan includes the last phase of replacing all of the old lights. Next year additional lights will be added to trees that have lighting capability. The contract with Holiday Lighting Services is \$5,840 this year.

**Cain moved, Harris seconded, PASSED UNANIMOUSLY** to approve the 1 year contract with Holiday Lighting Services in the amount of \$5,840.

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**Financial Report Review**

The Financial Report was received and filed. The Boyne Thunder Profit and Loss statement will be included next month as well as the Farmer's Market budget.

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**Good Of The Order**

- Rich & Associates will present the final results on the parking study on October 9th at 4:30 pm at City Hall and at the City Commission meeting as well.
- The new wave attenuator has been installed at the marina.
- Final paperwork for the Open Space Project should be completed shortly.
- Some landscaping was done and a drinking fountain was installed by the Lions Club at the Open Space.
- Michelle Cortright shared some information/ideas she obtained recently at the Michigan Association of Convention & Visitors Bureau.
- Pat O'Brien thanked Ashley Cousens for her continued work on the housing issue and hosting a community workshop on the topic.
- There will be a school board candidate forum on Tuesday, October 9th at 7:00 p.m. at the Early Childhood building.
- Business after Hours is October 11th at Farley Calendar.
- The Chamber, in conjunction with the NLEA is hosting tours at local manufacturers on Nov 7th and 8th in honor of National Manufacturing Day.
- Elizabeth Looze of Challenge Mountain thanked the Board for the check from Boyne Thunder.
- Nan Winter of Camp Quality, expressed her appreciation of the support they receive from Boyne Thunder.

**Adjournment**

The October 4, 2018 meeting of the Boyne City Main Street Board was adjourned at 9:25 a.m.

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Jane Halstead, Recording Secretary

Dear Michelle and Byrne Mainstreet  
Board members -

On behalf of all the children and adults who come to CM to experience adventure and life at its fullest, I thank you for including Challenge Mtn. as a BT Charity. Because of this gift, CM is able to provide adaptive skiing, equine therapy and ropes adventure course activities to school children in Charlevoix & Emmet counties. Thank you for being part of the CM family - Elizabeth

## **Promotions & Marketing Committee Meetings**

Boyne City Main Street

Boyne District Library Conference Room

Monday, October 22, 2018 9AM

### **Agenda**

Those attending the meeting were: Karen Guzniczak, Sally Van Domelen, Jodie Adams, Justin Blohm, Linn Williams, Barb Brooks, Kecia Freed, and Ingrid Day

1. Welcome and meeting called to order at 9:05 am. Sally welcomed our new committee member, Justin Blohm, who introduced himself and his background and connections to Boyne City. The rest of the committee introduced themselves as well.

2. Website

Kelsie and Ingrid are going through the entire site to make sure it has all the information we want, all links work appropriately, etc. Sally reminded us to visit the web site often to review changes and provide feedback.

Sally also noted that the Boyne City website is consistently the top listing on web searches for the Boyne City Main Street Program. She suggests that the that the old news in the lead in article on the MS page be updated with more recent MS news/accomplishments.

3. Social Media

The current FB count is 2330 ( vs 1811 LY), and Instagram is about 710 (vs 163 LY) .

4. Veterans banner research

After speaking with the city's department heads, Kelsie recommends stepping back from this program for the time being.

5. Harvest Fest

We had another successful event despite the cold and windy weather. A survey is going out to the merchants and the farmers to gather feedback for improvements. Much discussion was had about the event in general and how to make it the best it can be.

6. Earlier Than The Bird

Karen let us know that the mugs are ordered and the color and design will be a surprise! Posters are being finalized and printed and will be distributed shortly.

7. Christmas Open House and Santa Parade

Parade/Open House flyer and parade application are finished and being printed. Discussion was had about using a different Santa and the cost would be about \$200. Everyone was in agreement that this was a good use of funds.

8. Other

- Boyne Appetit was cancelled in October due to lack of interest by the local establishments. A review of the program will be taking place to determine how best to proceed.
- Halloween Parade has a new coordinator and Main Street is happy to create the flyers and get those posted in support of this event.

Meeting adjourned at 10:15AM.

**Next Meeting: Tues, Nov. 13, 2018 at 9AM - Boyne District Library Conf. Room**

## **Design Committee Meeting**

Boyne City Main Street  
Boyne City Hall Conference Room

Monday, October 1, 2018 4 PM

Attending: Becky Harris Patrick Kilkenny, Bruce Janssen, Pam Macksey, Martha Sulfridge, Mike Cain and Kelsie King-Duff

Meeting called to order at 4:05 pm.

### **Agenda**

#### **New Business:**

1. Old Sportsman building facade  
Update provided from Glenn Catt as follows: in the front of the building (Lake Street) the brick will be painted with bronze windows, cream trim and green cornices. The backside will be painted taupe with the same trim colors. There will be display windows in the building. The committee gave recommendations on slightly different colors. Since the meeting Glen has confirmed he will use the recommended colors.
2. Committee Chair discussion:  
After much discussion, with support from Becky and Bruce, Adam will be the chair for this committee.
3. Downtown Recycling:  
Kelsie will contact American Waste for pricing. Charlevoix uses curbside pick-up. Perhaps getting bids would be appropriate. Test a couple of bin options with digital wraps to help people properly recycle and place refuse.
4. Downtown Streetscape (benches, waste receptacles; \$3,500 available):  
We should speak with Mike and Darcy (DPW) about the trash can and recycle recommendations. Bruce and Martha: color preview. Also discussed Mountable Mural for the spring.

#### **Project Updates:**

- 1) National Historic Trust Signage:

Bruce update us and discussed ordering from Gemini might be cheaper and will hold up better. If any extra in budget can use that towards the base.

- 2) Mosaic Sculpture: the base has been created and the artwork is being finished.

**Next Meeting: Mon, Nov. 5 at 4PM – Boyne City Hall Conference Room**

# Economic Vitality/Team Boyne Committee

Friday, October 19, 2018 9:00AM

Boyne District Library Community Room

Members Attending: 14

## Call to Order: 9:00 AM

John asked the attending members to introduce themselves. We are pleased to welcome Ron Ottney, community member, to the group.

**Speaker:** Barb Brooks, Executive Assistant and Harbor Master for Boyne City and a newly appointed member of the state-wide Waterways Commission, provided the group with an overview of the plans for the city marina expansion. This summer, the first portion of the expansion was implemented with the placement of a wave attenuator; this was a \$520,000 project. As a part of this, there is some broadside docking opportunity, with power stations, but this will only be utilized in decent weather conditions. This is the beginning of an expansion project that could double the number of docking stations and is estimated to cost around \$4 million total. There are some grants available for smaller projects but it would require us to break this up into 8 or more pieces and would then take much longer to complete. Funding options for the project will be considered, especially as the marina reapplies for the proper permitting to allow for the expansion and also the possible inclusion of additional moorings in the general area. Barb provided some details about the strength of boat registrations and boat related sales in Michigan as compared to the US and in the Great Lakes, where we rank third and then first respectively. Barb also addressed how the One Water Street docks were helpful but as time moves along, those have been sold/rented to private parties. One of the most important take-aways is that the marina has been self-funded for approximately 12 years. Mike added that much like the airport, the marina serves as a gateway to exploring Boyne City.

## Old Business

1. Housing: John told us that the second Housing meeting took place and was successful. Tom chimed in that he felt a very good energy from that meeting and groups have formed that will come to the next meeting (in November) with data, definitions and some solutions to things that have been discussed.
2. Hotel: Discussion was had about bringing a hotel to the area and the impact of the 80 to 90 rental homes that are available in our area. Mike mentioned that Boyne City and Charlevoix county have a very high percentage of airBnBs type places as compared to other entities
3. Laundromat: there was word on the street that a laundromat owner might be looking for locations in the area that is different than where the last facility was.
4. Parking Study: has been reviewed before with this group and Mike said that the actual final study is almost finished. It was being updated after the final community meeting. Some additional highlights are attention to handicapped parking, perhaps having the two hour

parking become three hour and also addressing where our business owners and employees park.

### **New Business**

- 1) Updating the Available Properties Map: members provided additional input to the map as presented. Main Street will prepare an updated document that will be presented at the next meeting.

### **Good of the Order/Updates**

1. Scott McKenzie/ Char Humane society: reminded everyone to be sure to participate in the Turkey Trot on Thanksgiving.
2. Monica Kroondyk/Boyne City Library: Monica is happy to announce that she has been asked to join the Charlevoix County Community Foundation board.
3. Larry Taylor/Lions: The Lions will be sponsoring free children's eye exams on October 24<sup>th</sup> and 25<sup>th</sup> here in Boyne City. Additionally, the Lions will be partnering with MSU Extension and Munson Healthcare for free diabetes screening on November 14 at city hall.
4. Ingrid Day/Main Street: excited to have Jessica White lead the Halloween Parade event. Harvest Fest was very successful and we are gathering input from the merchants and vendors alike. Next year this will be a Main Street event. Mark your calendars for Earlier Than the Bird on November 17<sup>th</sup> beginning at 7am. Also, Rise and Dine will be a new component this year. Lastly, looking forward to seeing everyone at the Expo, held at Boyne Mountain on October 30<sup>th</sup>.
5. John Cool/Charlevoix State Bank: John said that Ashley will be leaving the Chamber after two years to pursue a position with the Charlevoix county Foundation. This position has been posted and the Chamber board hopes to fill it prior to Ashley leaving. Our thanks to Ashley for all she has done for our city and the chamber members.

**Adjourned: 10:20 AM**

**Next Meeting: Friday, November 16, 9:00 AM, Boyne District Library Community Room**



### **Directors Report- November 2018**

Earlier than the Bird – Earlier than the Bird is taking place on Saturday, Nov. 17. New this year is “Rise and Dine” at Earlier than the Bird. We will be doing special marketing around having breakfast or brunch at one of our downtown eateries during the event.

Holiday Open House & Santa Parade – The downtown Holiday Open House & Santa Parade will take place on Friday, Nov. 23.

Mosaic Sculpture & Ribbon Cutting – The mosaic sculpture in Peninsula Beach Park is completely finished, and is absolutely beautiful. A ribbon cutting for the sculpture will take place on Thursday, Nov. 1 at 1 p.m.

Community Transformation Workshop – I attended the Main Street America Institute Community Transformation workshop last week in Tennessee. It was the best training I have been to, and I brought back some really cool ideas and tools to use. This was paid for by Michigan Main Street and counts as credit towards my MSARP credential.

Presentation to High School Civics Classes – I presented to the Boyne City High School Civics classes about Boyne City Main Street and how we work with both the state and national level organizations. I was really impressed with all of the good questions the students asked.

Farmers Market Trailer Sale – The farmers market trailer sold for \$306, and has been picked up.

Holiday Lights – The holiday lighting in the trees has been installed. The company that does the lighting fixtures will be here in early November.

Farmers Market - The farmers market has moved inside to City Hall for the winter as of Oct. 20<sup>th</sup>.



**To:** Main Street Board

**From:** Kelsie King-Duff

**Date:** October 25, 2018

**Subject:** November Agenda Items Overview

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**Overview:**

There are several items on the November 1 Main Street Board Meeting agenda which require further explanation. Addressed below are the individual items.

Appointment of Jodie Adams to the Farmers Market Advisory Committee: The Main Street representative to the farmers market committee has gone unfilled since Robin Berry resigned from the Main Street board. Jodie Adams, who filled Robin's term, is interested in serving at the Main Street representative to the farmers market committee. She attended the October farmers market committee meeting. Her term on the committee would match with her term on the Main Street board.

Appointment of Adam Graef as Chair of Design Committee: Becky Harris recently stepped down as chair of the Design Committee. Design Committee members have recommended Adam Graef to serve as chair.

Façade Grant Approval: When façade grants were approved in June, the approval of the grant recommendation for 116 S. Lake St. was held off on in hopes of being able to use it as a match for the state façade funds we had applied for. Since the funds were not received, and the project is now underway, the grant can be approved.

**RECOMMENDATION:**

Appointment of Jodie Adams to the Farmers Market Advisory Committee: I recommend appointment of Jodie Adams to the Farmers Market Advisory Committee.

Appointment of Adam Graef as Chair of Design Committee: I recommend appointment of Adam Graef to chair of Design Committee.

Façade Grant Approval: I recommend approval of the \$5,000 façade grant for 116 S. Lake.

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	10/31/2018 NORMAL (ABNORMAL)	MONTH 10/31/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-400.000	ALLOCATION FROM CUR YR FD BAL	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 030 - REVENUES						
248-030-400.000	ALLOCATION FROM CUR YR FD BAL	21,325.00	0.00	0.00	21,325.00	0.00
248-030-405.000	CURRENT YEAR TAXES	254,328.00	233,079.93	0.00	21,248.07	91.65
248-030-579.000	GRANTS: STATE	0.00	0.00	0.00	0.00	0.00
248-030-580.000	GRANTS	0.00	0.00	0.00	0.00	0.00
248-030-581.000	VETERAN'S MEMORIAL	0.00	0.00	0.00	0.00	0.00
248-030-582.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-590.000	RIVERWALK GRANT	0.00	0.00	0.00	0.00	0.00
248-030-642.000	CHARGES FOR SERVICES/FEES	0.00	0.00	0.00	0.00	0.00
248-030-660.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
248-030-664.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	15,000.00	12,174.69	325.00	2,825.31	81.16
248-030-670.100	BOYNE APPETIT	4,000.00	0.00	0.00	4,000.00	0.00
248-030-670.200	THEATER REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-670.300	WALKABOUT SCULPTURE SHOW	3,000.00	211.00	0.00	2,789.00	7.03
248-030-671.000	FACADE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-030-672.000	VSCI REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-675.000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
248-030-676.000	SPECIAL EVENTS - POKER RUN	40,000.00	0.00	0.00	40,000.00	0.00
248-030-676.100	POKER RUN 2011	0.00	0.00	0.00	0.00	0.00
248-030-677.300	RADIO SHACK FACADE FUNDS	0.00	0.00	0.00	0.00	0.00
248-030-680.000	FARMER'S MARKET REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-685.000	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
248-030-691.000	TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
248-030-698.000	WASTEWATER NOTE PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-699.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		337,653.00	245,465.62	325.00	92,187.38	72.70
TOTAL REVENUES		337,653.00	245,465.62	325.00	92,187.38	72.70
Expenditures						
Dept 731 - EXPENDITURES						
248-731-677.100	THEATER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-700.000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
248-731-705.000	SALARIES/WAGES	62,420.00	28,574.16	4,714.60	33,845.84	45.78
248-731-710.000	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
248-731-712.000	INSURANCE: LIFE/AD&D	250.00	140.52	23.42	109.48	56.21
248-731-713.000	MEDICAL INSURANCE	7,056.00	3,528.10	0.00	3,527.90	50.00
248-731-714.000	SOCIAL SECURITY	4,744.00	2,559.74	360.66	2,184.26	53.96
248-731-715.000	PENSION	4,120.00	2,207.46	310.52	1,912.54	53.58
248-731-716.000	UNEMPLOYMENT	10.00	1.66	1.66	8.34	16.60
248-731-719.000	SICK/VACATION	2,971.00	1,358.56	0.00	1,612.44	45.73
248-731-720.000	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
248-731-727.000	OFFICE SUPPLIES	1,750.00	412.87	0.00	1,337.13	23.59
248-731-728.000	OFFICE OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-729.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
248-731-730.000	REPAIRS/MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2018 NORMAL (ABNORMAL)	MONTH 10/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-731-732.000	MEMBERSHIP DUES	3,350.00	3,350.00	0.00	0.00	100.00
248-731-733.000	PROFESSIONAL LIBRARY/SUBSCRIPT	0.00	0.00	0.00	0.00	0.00
248-731-740.000	UTILITIES/INTERNET SERVICE	732.00	309.97	63.69	422.03	42.35
248-731-750.000	ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
248-731-751.000	BURIAL ELECTRICAL LINES ETC	0.00	0.00	0.00	0.00	0.00
248-731-752.000	RESTORE CITY CLOCK TOWER	0.00	0.00	0.00	0.00	0.00
248-731-753.000	DONATION TO CREATIVE PLAYGROUD	0.00	0.00	0.00	0.00	0.00
248-731-754.000	CBD BENCHES	0.00	0.00	0.00	0.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	8,950.00	6,625.00	6,625.00	2,325.00	74.02
248-731-761.000	DESIGN ENGIN/CONSULTING	0.00	0.00	0.00	0.00	0.00
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	37,000.00	10,882.55	0.00	26,117.45	29.41
248-731-763.000	STREETSCAPE AMENITIES	30,000.00	9,593.92	358.84	20,406.08	31.98
248-731-780.000	ECONOMIC RESTRUC COMM EXP	0.00	0.00	0.00	0.00	0.00
248-731-781.000	ECONC RESTRUC COMM ENG SVCS	0.00	0.00	0.00	0.00	0.00
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	8,500.00	68.36	0.00	8,431.64	0.80
248-731-783.000	VETERAN'S MEMORIAL CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00
248-731-790.000	FARMERS MARKET EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-808.000	DESIGN ENGINEERING DDA	0.00	0.00	0.00	0.00	0.00
248-731-810.000	COMMITTEE/EVENT EXPENSES	0.00	200.00	0.00	(200.00)	100.00
248-731-811.000	BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-812.000	ORGANIZATION COMM EXPENSES	4,000.00	4,337.73	190.72	(337.73)	108.44
248-731-818.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-870.000	EDUCATION/TRAVEL	4,000.00	1,464.93	712.07	2,535.07	36.62
248-731-900.000	ADVERTISING/PUBLISHING	15,000.00	5,793.74	758.40	9,206.26	38.62
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	15,000.00	3,400.00	400.00	11,600.00	22.67
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	16,100.00	25,509.74	2,594.22	(9,409.74)	158.45
248-731-910.100	BOYNE APPETIT	4,000.00	0.00	0.00	4,000.00	0.00
248-731-910.200	WALKABOUT SCULPTURE SHOW	3,000.00	0.00	0.00	3,000.00	0.00
248-731-910.300	STROLL THE STRETS	16,000.00	0.00	0.00	16,000.00	0.00
248-731-912.000	PROMOTIONS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
248-731-940.000	FACILITIES RENT	4,200.00	2,100.00	350.00	2,100.00	50.00
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
248-731-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
248-731-970.500	TRANSFERS OUT - S PARK ST	0.00	0.00	0.00	0.00	0.00
248-731-980.000	BOND INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-981.000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
248-731-982.000	BANK FEES	0.00	0.00	0.00	0.00	0.00
248-731-985.000	MAIN STREET PROGRAM	0.00	0.00	0.00	0.00	0.00
248-731-987.000	CONTRACTED CONST SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-990.000	LOAN REPAYMENT	0.00	0.00	0.00	0.00	0.00
248-731-991.000	INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-992.000	DOWNTOWN LOAN PRINCIPAL PYMT	0.00	0.00	0.00	0.00	0.00
248-731-993.000	INTEREST/DOWNTOWN LOAN	0.00	0.00	0.00	0.00	0.00
248-731-998.000	CONTRACTED CONSTRUCTED SERVCS	0.00	0.00	0.00	0.00	0.00
Total Dept 731 - EXPENDITURES		337,653.00	112,419.01	17,463.80	225,233.99	33.29
TOTAL EXPENDITURES		337,653.00	112,419.01	17,463.80	225,233.99	33.29
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		337,653.00	245,465.62	325.00	92,187.38	72.70
TOTAL EXPENDITURES		337,653.00	112,419.01	17,463.80	225,233.99	33.29

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		AMENDED BUDGET	10/31/2018 NORMAL (ABNORMAL)	MONTH 10/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 -	DOWNTOWN DEVELOPMENT AUTHORITY					
	NET OF REVENUES & EXPENDITURES	0.00	133,046.61	(17,138.80)	(133,046.61)	100.00

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2018 NORMAL (ABNORMAL)	MONTH 10/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-400.000	ALLOCATION FROM CUR YR FD BAL	(6,197.00)	0.00	0.00	(6,197.00)	0.00
213-030-579.000	GRANTS-STATE/FEDERAL	0.00	3,420.00	0.00	(3,420.00)	100.00
213-030-642.000	MISC INCOME	12,450.00	1,799.75	0.00	10,650.25	14.46
213-030-642.010	SNAP	400.00	0.00	0.00	400.00	0.00
213-030-642.020	DOUBLE UP	0.00	0.00	0.00	0.00	0.00
213-030-642.030	WIC	0.00	0.00	0.00	0.00	0.00
213-030-642.040	SENIOR PROJECT	0.00	0.00	0.00	0.00	0.00
213-030-642.100	BAG SALES	0.00	0.00	0.00	0.00	0.00
213-030-642.150	DONATIONS	0.00	2,196.86	0.00	(2,196.86)	100.00
213-030-642.200	FARM MEAL	5,000.00	0.00	0.00	5,000.00	0.00
213-030-642.250	FOOD TRUCK RALLY	11,000.00	11,974.77	0.00	(974.77)	108.86
213-030-642.300	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
213-030-642.350	MEAL DONATION	0.00	0.00	0.00	0.00	0.00
213-030-642.400	MEAL SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
213-030-642.450	MEAL TICKET	2,000.00	0.00	0.00	2,000.00	0.00
213-030-642.500	POINSETTIA SALES	300.00	0.00	0.00	300.00	0.00
213-030-642.550	POSTERS	0.00	0.00	0.00	0.00	0.00
213-030-642.600	T-SHIRTS	400.00	0.00	0.00	400.00	0.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	0.00	0.00	100.00	0.00
213-030-642.700	DAILY VENDOR FEE	500.00	225.00	0.00	275.00	45.00
213-030-642.725	VENDOR FEE SUMMER 10 FT	18,000.00	16,035.00	0.00	1,965.00	89.08
213-030-642.750	VENDOR FEE-SUMMER 20 FT	0.00	3,125.00	0.00	(3,125.00)	100.00
213-030-642.775	VENDOR FEE - WINTER	3,570.00	0.00	0.00	3,570.00	0.00
213-030-642.800		0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		47,523.00	38,776.38	0.00	8,746.62	81.59
TOTAL REVENUES		47,523.00	38,776.38	0.00	8,746.62	81.59
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	18,720.00	8,208.01	720.00	10,511.99	43.85
213-040-714.000	SOCIAL SECURITY	1,423.00	627.92	55.08	795.08	44.13
213-040-716.000	UNEMPLOYMENT INSURANCE	5.00	3.56	1.04	1.44	71.20
213-040-727.000	SUPPLIES	500.00	189.43	0.00	310.57	37.89
213-040-730.000	COMPUTER/INTERNET EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-730.100	EARMARK FUNDS	0.00	0.00	0.00	0.00	0.00
213-040-731.000	POSTAGE	50.00	204.88	0.00	(154.88)	409.76
213-040-732.000	MEMBERSHIP DUES/MML	400.00	0.00	0.00	400.00	0.00
213-040-735.000	GAS AND OIL	0.00	0.00	0.00	0.00	0.00
213-040-736.000	END OF YEAR ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
213-040-740.000	BARN EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-750.100	APPAREL	0.00	0.00	0.00	0.00	0.00
213-040-750.150	BAG MATERIALS	0.00	0.00	0.00	0.00	0.00
213-040-750.200	FARM MEAL	4,500.00	0.00	0.00	4,500.00	0.00
213-040-750.250	FOOD TRUCK RALLY	5,000.00	6,745.50	0.00	(1,745.50)	134.91
213-040-750.260	POINSETTIA FUNDRAISER	0.00	0.00	0.00	0.00	0.00
213-040-750.275	T SHIRTS PRINTING	200.00	0.00	0.00	200.00	0.00
213-040-750.300	MARKET MONEY	100.00	300.00	50.00	(200.00)	300.00
213-040-750.350	OUTDOOR MARKET	200.00	292.01	150.00	(92.01)	146.01
213-040-750.360	OUTDOOR MARKET MUSIC	975.00	425.00	0.00	550.00	43.59
213-040-750.370	SNAP REIMBURSEMENT	3,500.00	1,724.00	344.00	1,776.00	49.26
213-040-750.380	DOUBLE UP FOOD BUCKS	2,800.00	1,620.00	196.00	1,180.00	57.86

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY  
 PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2018 NORMAL (ABNORMAL)	MONTH 10/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Expenditures						
213-040-750.390	SENIOR PROJECT FRESH	2,800.00	1,946.00	214.00	854.00	69.50
213-040-750.400	WIC	3,000.00	1,685.00	285.00	1,315.00	56.17
213-040-770.000	SNAP	350.00	0.00	0.00	350.00	0.00
213-040-771.000	VENDOR REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
213-040-870.000	TRAINING AND SCHOOLS	500.00	800.00	0.00	(300.00)	160.00
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	880.00	0.00	120.00	88.00
213-040-900.200	PROMOTION PRINTING	100.00	0.00	0.00	100.00	0.00
213-040-900.300	SUMMER PROMOTION	700.00	0.00	0.00	700.00	0.00
213-040-900.400	WINTER PROMOTION	700.00	0.00	0.00	700.00	0.00
213-040-900.500	PAVILION	0.00	0.00	0.00	0.00	0.00
Total Dept 040 - EXPENDITURES		47,523.00	25,651.31	2,015.12	21,871.69	53.98
TOTAL EXPENDITURES		47,523.00	25,651.31	2,015.12	21,871.69	53.98
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		47,523.00	38,776.38	0.00	8,746.62	81.59
TOTAL EXPENDITURES		47,523.00	25,651.31	2,015.12	21,871.69	53.98
NET OF REVENUES & EXPENDITURES		0.00	13,125.07	(2,015.12)	(13,125.07)	100.00

**BoyneThunder**  
**Profit & Loss Prev Year Comparison**  
**January 1 through October 22, 2018**

	Jan 1 - Oct 22, 18	Jan 1 - Oct 22, 17	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
50/50 Drawing	1,040.00	1,560.00	-520.00	-33.3%
Auction	61,285.00	18,025.00	43,260.00	240.0%
Friday Bar	4,138.00	11,062.00	-6,924.00	-62.6%
Friday Dinner	0.00	9,617.25	-9,617.25	-100.0%
<b>Merchandise Sales</b>				
Boyne	6,638.65	9,082.00	-2,443.35	-26.9%
Charlevoix	18,814.00	11,422.00	7,392.00	64.7%
Merchandise Sales - Other	0.00	728.44	-728.44	-100.0%
<b>Total Merchandise Sales</b>	25,452.65	21,232.44	4,220.21	19.9%
Miscellaneous Income	1,572.25	2,800.00	-1,227.75	-43.9%
Poker Run Participant	73,926.00	66,400.00	7,526.00	11.3%
Room Rental Percentage	4,114.95	2,847.53	1,267.42	44.5%
Saturday Bar	8,762.00	8,104.00	658.00	8.1%
Saturday Dinner Donations	6,000.00	0.00	6,000.00	100.0%
Sponsorship	226,151.00	220,516.00	5,635.00	2.6%
<b>Total Income</b>	412,441.85	362,164.22	50,277.63	13.9%
<b>Gross Profit</b>	412,441.85	362,164.22	50,277.63	13.9%
<b>Expense</b>				
Advertising/Marketing Expense	1,639.00	4,480.81	-2,841.81	-63.4%
Auction Expenses	0.00	484.39	-484.39	-100.0%
<b>Bank Service Charges</b>				
Credit Card Fees	3,548.26	2,779.50	768.76	27.7%
PayPal Fees	6,032.55	3,272.79	2,759.76	84.3%
<b>Total Bank Service Charges</b>	9,580.81	6,052.29	3,528.52	58.3%
Beer & Wine	1,173.61	1,892.66	-719.05	-38.0%
<b>Branded Merchandise</b>				
Background BT	0.00	267.62	-267.62	-100.0%
Champagne Cruise	0.00	0.00	0.00	0.0%
Marshall's Gifts	0.00	277.72	-277.72	-100.0%
Merchandise Booth	18,890.81	17,188.10	1,702.71	9.9%
Participant Gifting	18,620.28	14,580.35	4,039.93	27.7%
<b>Total Branded Merchandise</b>	37,511.09	32,313.79	5,197.30	16.1%
Champagne Cruise Expense	99.00	0.00	99.00	100.0%
Contract Labor	872.50	1,530.00	-657.50	-43.0%
DJ Expense	17,000.00	1,000.00	16,000.00	1,600.0%
<b>Insurance</b>				
Liability Insurance	0.00	4,015.22	-4,015.22	-100.0%
Insurance - Other	4,016.48	0.00	4,016.48	100.0%
<b>Total Insurance</b>	4,016.48	4,015.22	1.26	0.0%
Licenses and Permits	250.00	100.00	150.00	150.0%
<b>Meals and Entertainment</b>				
Bar Expense	0.00	87.95	-87.95	-100.0%
Boyne Mountain Event	11,491.42	11,175.51	315.91	2.8%
Cruise Expense	-284.13	0.00	-284.13	-100.0%
Friday Dinner Exp	20,615.96	16,527.56	4,088.40	24.7%
Saturday Breakfast	9,475.13	10,423.77	-948.64	-9.1%
Saturday Dinner Exp	34,715.00	28,302.00	6,413.00	22.7%
Saturday Lunch	7,420.00	6,240.00	1,180.00	18.9%
Meals and Entertainment - Other	2,000.00	0.00	2,000.00	100.0%
<b>Total Meals and Entertainment</b>	85,433.38	72,756.79	12,676.59	17.4%

**BoyneThunder**  
**Profit & Loss Prev Year Comparison**  
**January 1 through October 22, 2018**

	Jan 1 - Oct 22, 18	Jan 1 - Oct 22, 17	\$ Change	% Change
Miscellaneous	287.46	0.00	287.46	100.0%
Poker Run Refunds	1,275.00	0.00	1,275.00	100.0%
Poker Run Winner	5,000.00	4,000.00	1,000.00	25.0%
Postage and Delivery	42.16	0.00	42.16	100.0%
Printing and Reproduction				
Aerial Production	13,595.00	12,950.00	645.00	5.0%
Printing	2,220.00	0.00	2,220.00	100.0%
<b>Total Printing and Reproduction</b>	<b>15,815.00</b>	<b>12,950.00</b>	<b>2,865.00</b>	<b>22.1%</b>
Rent	236.00	874.50	-638.50	-73.0%
Sales Tax	774.00	0.00	774.00	100.0%
Slip rental	5,320.00	5,079.50	240.50	4.7%
Starting Cash	0.00	2,000.00	-2,000.00	-100.0%
Supplies				
Marketing	616.79	9.63	607.16	6,304.9%
Office	104.80	724.70	-619.90	-85.5%
Paper Products	0.00	321.94	-321.94	-100.0%
Poker run supplies	629.22	26.40	602.82	2,283.4%
Supplies - Other	4,064.48	399.31	3,665.17	917.9%
<b>Total Supplies</b>	<b>5,415.29</b>	<b>1,481.98</b>	<b>3,933.31</b>	<b>265.4%</b>
Tent Rental	8,650.00	7,000.00	1,650.00	23.6%
Utilities				
Waste Removal	800.00	1,110.00	-310.00	-27.9%
<b>Total Utilities</b>	<b>800.00</b>	<b>1,110.00</b>	<b>-310.00</b>	<b>-27.9%</b>
Web design	609.99	157.50	452.49	287.3%
<b>Total Expense</b>	<b>201,800.77</b>	<b>159,279.43</b>	<b>42,521.34</b>	<b>26.7%</b>
<b>Net Ordinary Income</b>	<b>210,641.08</b>	<b>202,884.79</b>	<b>7,756.29</b>	<b>3.8%</b>
<b>Net Income</b>	<b>210,641.08</b>	<b>202,884.79</b>	<b>7,756.29</b>	<b>3.8%</b>