



**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**

Thursday, September 27, 2018 at 5:30 p.m.
Airport Terminal
Boyne City Municipal Airport
1040 E. Main Street

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. READING AND APPROVAL OF MINUTES
Approval of the August 23, 2018 minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. Overnight Parking Summary – Richard Bouters
 - B. Runway Distance Remaining Signs Update
 - C. Drag Race Review
 - D. Other
8. NEW BUSINESS
 - A. Welcome to MAC Visitor
 - B. Airport Inspection
 - C. MAAE Conference Takeaways
 - D. Airport Terminal Equipment for Electronic Multimedia Presentations
 - E. Chamber of Commerce Presentation
 - F. Other
9. GOOD OF THE ORDER
 - A. The fuel price remains at \$4.65 per gallon as of August 13, 2018
 - B. October Meeting Topics:
 - 2018 Goals Review
 - Goals Prep for 2019
 - Mike Borda of QoE Invited
10. ANNOUNCEMENTS
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, October 25, 2018
 - The Business Expo is October 30th at Boyne Mountain
11. ADJOURNMENT



Approved: _____

**MEETING OF
August 23, 2018**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD held August 23th, 2018.**

CALL TO ORDER

Chair Richard Bouters called the meeting to order at 5:30 PM followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Richard Wright, Leon Vereruysee, Bud Chipman*, Rod Cortright*, Jerry Schmidt*, Leon Jarema*, Brian Harrington

Excused Absences: Oral Sutliff

**Ex Officio Members*

Staff: Airport/City Manager - Michael Cain

Citizens: None

**READING AND
APPROVAL OF
MINUTES**

Motion by Brian Harrington seconded by Richard Wright unanimously passed to approve the July 26th, 2018 minutes as written.

CORRESPONDENCE

None

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

None

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

None

UNFINISHED BUSINESS

A. Overnight Parking Update

1. Richard Bouters reported the July overnight parking expected revenues were \$480, actual realized were \$70. At the time of the meeting it was undetermined if the actual realized shortfall was due to undocumented parking. Further analysis is on-going to determine the above.

B. Hanger Update

1. All hangars are leased. There are eight which are monthly rentals.
2. Monthly rentals will most likely revert to long term leases.

C. Consulting Services

1. Michael Cain and Richard Wright will make a conference call to QoE Consulting (Michael Borta) regarding options available to mitigate terrain interference with the 20/1 safety approach slope to runway 27.

D. Airport Weed Control

1. On track, no problems.
2. Brian Harrington verbally thanked for his volunteer weed control measures.

E. 2018 Airport Advisory Board Goals

1. 2018 Airport Advisory Board goals will be reviewed at the October board meeting. Subjects for discussion are:
 - i. Goals Achieved
 - ii. Goals In Work
 - iii. Goals to adopt/move to 2018
 - iv. Goals to abandon

F. Experimental Aircraft Association (EAA) *Young Eagles* August 11th Activity

1. Approximately 40 aircraft rides were given to Young Eagles event attendees.

G. Other

1. Richard Wright provided brochures of a low cost automated weather observation and reporting system designed for small general aviation airports. The Richard Wright will follow-up with *SayWeather* manufacture for further information (cost, maintenance requirements etc.) for presentation at the September 2018 board meeting.
2. Richard Wright provided a Power Point presentation to the Boyne City Lions Club on August 1st. The presentation was a brief overview of the Boyne City Airport's mission, dedication to safety, pilot amenities, airport governance and citizen stewardship.

NEW BUSINESS

A. Boyne City Airport Presentation

1. Board member Bud Chipman requested Richard Wright to provide the Boyne City Airport presentation to the Rotary Club in October.

B. Charlevoix County Business Expo

1. Richard Bouters reported the Charlevoix County Business Expo is scheduled for October 30th, 2018, 3 to 7 PM, at Boyne Mountain. Richard is exploring the feasibility/cost of a professionally produced Boyne City Airport Mission Statement sign for the airport booth.
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GOOD OF THE ORDER

A. Aviation 100LL Fuel Price

1. As of August 13th, 2018 the price of 100LL at the Boyne City Airport is \$4.65 per gallon.

B. Other - None

ANNOUNCEMENTS

A. Labor Day Drag Races

1. The Airport will be closed for the annual Drag Race beginning at Noon on Saturday, September 1, 2018 until 8:00 p.m. on Sunday, September 2, 2018.

B. Department of Public Works

1. New manager is Mr. Michael Wiesner, 231 675 3212

C. Electrical Power Lines

1. Michael Cain relayed information obtained from Northern Electric that the cost of relocating the electrical power lines at the eastern end of the runway will exceed \$1m. Power line relocation is very unlikely.

D. Airport Noise Complaint

1. Complaint received that aircraft are parking close to the airport terminal building creating excess noise and exhaust fumes. Reportedly this occurs when other parking spots further from the terminal building are available. Suggested courses of action:
 - i. Paint stripes on the tarmac restricting parking near the building
 - ii. Speak to the pilot(s) for a suitable different parking space.

E. Next Meeting

1. The next regular Airport Advisory Board meeting is currently scheduled for Thursday, September 27, 2018. Michael Cain is not available to attend the meeting on that date. There are two options available:
 - i. Conduct the meeting as scheduled without Michael Cain
 - ii. Reschedule the meeting so Michael Cain can attend.

ADJOURNMENT

The meeting was adjourned at 6:27 P.M. by meeting chair, Richard Bouters.

Richard K. Wright-Secretary_____