NOVEMBER 28, 2017 REGULAR MEETING

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY NOVEMBER 28, 2017

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch and Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Jeff Gaither, Kevin Spate, Mark Fowler, Scott McPherson, Andy Kovolski, Cindy Grice, Michael Cain, and John Lamont

Others: There were two citizens in attendance including a representative from the Charlevoix County News

CONSENT AGENDA MOTION

2017-11-107
Moved by Solomon
Second by Page

Approved of the November 14, 2017 City Commission regular meeting minutes as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

Boyne Area Chamber Director Ashley Cousens announced the upcoming Chamber Events, including their board's annual planning session, the Business After Hours on December 14 and the Annual Chamber Meeting on January 18, 2018.

CORRESPONDENCE

None

CITY MANAGERS REPORT

City Manager Cain reported:

- Repairs have been completed on the DPW sander truck. The vehicle has been returned and we are awaiting certification before it returns to service.
- Wood chipping work is scheduled to begin this week at the north Boyne site.
- Winter tax bills will be going out later this week.
- The pavilion project is progressing well. We have received a grant in the amount of $3,412 to be used for restroom improvements.

Andy Kovolski introduced Michael Peterson, who recently started his position with the City in Building Maintenance. Mike brings us experience in electrical, plumbing and heating and we are happy to welcome him to the team.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

The October, 2017 Financial Statement was received and filed.

Police Patrol Vehicle Purchase

Consideration to approve the purchase of a 2018 Police Interceptor Ford Explorer from Bob Mathers Ford in the amount of $31,525 less the rebate of $3,728 for a final cost of $27,812 and authorize the City Manager to execute the documents.

Police Chief Jeff Gaither discussed the request to purchase a Ford Police Interceptor Utility, made with the Explorer body. This SUV type of vehicle would allow us to keep all our equipment in a controlled temperature environment at all times and would allow easier access to the equipment with a lift gate door instead of a trunk. This vehicle would replace the 2013 Ford Police Interceptor. Also important in the Explorer is easier access into and out of the driver's seat. The quote received from Bob Mathers Ford is for a 2018 Police Interceptor Utility in the amount of $31,525. After the Ford rebate on the vehicle of $3,728, the final cost of the vehicle is $27,812.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Solomon inquired about the old patrol car being kept for a staff car. City Manager Cain said we would prefer to do that and retire the current Crown Victoria staff car. Mayor Pro-Tem Grunch asked if the explorer had a towing package and was informed, not. All Commissioners are in support of the recommendation.

MOTION

2017-11-108
Moved by Conklin
Second by Grunch

To approve the purchase of a 2018 Police Interceptor Ford Explorer from Bob Mathers Ford in the amount of $31,525 less the rebate of $3,728 for a final cost of $27,812 and authorize the City Manager to execute the documents.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Zoning Ordinance Amendment

Consideration of a first reading to amend language for Article V Waterfront Residential District (WRD) and Article XX Schedule of Regulations and schedule a second reading for January 9th, 2018.

Planning Director Scott McPherson stated that the Planning Commission was requested by the Zoning Board of Appeals to review and amend Article XX, Section 20.30 note I. This recommendation was made after the Zoning Board of Appeals was unable to interpret the intent of the section and found the text to be confusing and somewhat contradictory. After review by the Planning Commission it was the recommendation the language be deleted as it could not be specifically determined the intent of the section. The proposed amendment is included in the attached Article XX.

The proposed amendment to Article V was proposed by staff to address an issue of waterfront setbacks being required for parcels that do not have water frontage. There are several locations where this occurs and maps showing

the affected locations are attached. On the maps the existing waterfront setback of 35 feet is shown and the proposed 10 foot setback is also shown. As can be seen on the maps there are a number of nonconformities that were created with the 35 foot setback requirement and a number of these would become conforming if the proposed change is adopted. The proposed change would be a text amendment to the WRD district and only the waterfront setback would be changed, all other requirements of the district, including building height and mass, would remain in effect. The proposed amendment would add section 5.60 E to Article V.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioner are in agreement with the recommendation.

MOTION

2017-11-109
Moved by Solomon
Second by Conklin

To approve the first reading to amend language for Article V Waterfront Residential District (WRD) and Article XX Schedule of Regulations and schedule a second reading for January 9th, 2018.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Fund Deficit Elimination Resolution

Consideration to approve a deficit elimination plan for the State of Michigan Department of Treasury, including amending the FYE 2018 budget to add the transfer of funds from the General Fund to the Local Streets Fund in the amount of $223,119 to correct the deficit of the Local Streets Fund in the FYE 2017 Financial Report for the City of Boyne City.

Clerk/Treasurer Grice reported that in the City's FYE 2017 Financial Report, on page 75, the City reported a deficit in the Local Streets Fund Balance in the amount of $223,119. This was primarily due to approximately $313,292 budgeted as an inter-fund transfer from the General Fund to the Local Streets fund that didn't occur. The Financial statement was prepared and forwarded to the Michigan Department of Treasury. When a deficit is reported, a letter to the municipality is immediately triggered and a deficit elimination plan is required. The following motion would be certified and included with our plan to the State. Attached is a copy of the amended Local Streets budget to reflect the proposed amendment. It is being recommended that a deficit elimination plan is approved for the State of Michigan Department of Treasury, including amending the FYE 2018 budget to add the transfer of funds from the General Fund to the Local Streets Fund in the amount of $223,119 to correct the deficit of the Local Streets Fund in the FYE 2017 Financial Report for the City of Boyne City.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioners discussed the impact on the General Fund and were informed that the change would affect the General Fund in the FYE 2018 budget. However, it would not affect any planned expenditures in FYE 2018.

MOTION

2017-11-110
Moved by Grunch
Second by Page

To approve a deficit elimination plan for the State of Michigan Department of Treasury, including amending the FYE 2018 budget to add the transfer of funds from the General Fund to the Local Streets Fund in the amount of $223,119 to correct the deficit of the Local Streets Fund in the FYE 2017 Financial Report for the City of Boyne City.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Good of the Order

Commissioner Conklin commented that it may be time for the property maintenance standards discussion.

ADJOURNMENT

Motion by Mayor Neidhamer seconded by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, November 28, 2017 at 12:47 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer