

Approved: 9/3/15

**Meeting of
 August 6, 2015**

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY AUGUST 6, 2015 AT 8:30 AM. CITY HALL, 319 NORTH LAKE STREET

Call to Order

Chair O'Brien called the meeting to order at 8:31 a.m.

Roll Call

Present: Michelle Cortright, Pat O'Brien, Rob Swartz, Larry Lenhart, Jim Jenson, Michael Cain and Robin Berry-Williams

Absent: Jodie Adams and Ben Van Dam

**Meeting
 Attendance**

City Staff: Main Street Director Lori Meeder, Assistant Planning/Zoning Administrator Patrick Kilkenny, and Recording Secretary Lisa Schrock

Public: Two

**Approval of Minutes
 MOTION**

Cain moved Jenson second PASSED UNANIMOUSLY to approve the June 4, 2015 regular minutes as presented.

**Citizens
 Comments**

None

**Manager's Report and
 Main Street Committee
 Reports**

Main Street Director Meeder gave the Committee Reports along with the Manager's Report on the following topics:

- Friggy's SOBO Pub is opening next week
- Harvest Fest is October 3
- Buy Boyne City First Campaign
- A small Boyne Thunder subcommittee has developed an RFP for a new website for the event
- Boyne Thunder—It was an intense three days. It went really well and we received an overwhelming positive response and received more sponsors for next year
- SOBO Arts Festival—Wrapped up and made a small profit
- Pavilion Project—Committee met last week, there is no guarantee we will be eligible for the MEDC Grant
- Boyne on the Water place—Great turnout for the second community input session
- Business Transition Planning—Panel discussion is set for September 21 at the library
- New Manager Training—Meeder went to Lansing last week and made great connections

**New Business
Sister Cities Initiative**

Lori Meeder introduced Becky Kuebler and said Becky worked very hard to become a sister city with Drogheda, Ireland. Becky updated the board on the process of becoming a sister city in Ireland. The county in Ireland declined our invitation. After more research Becky believes she has a new potential sister city in Slane, the county of Meath, Ireland. The city is close to the Boyne River and Becky would like to look into pursuing Slane as a sister city.

MOTION

Cortright moved Berry-Williams second PASSED UNANIMOUSLY to recommend to the City Commission that Main Street reach out to Slane, Ireland as a potential sister city.
There was discussion.

**Local Façade
Grant
Recommendations**

Meeder said the design committee met last month to review the façade grant applications. The recommendations are as follows:

1. Give Bill Noblett a six month extension with the requirement that the project start no later than August 21, 2015. The extension amount will be reduced to \$7,350 and the project must be completed within six months.
2. Northern Homes at the full \$6,000 requested.
3. Mony Wolfe at the full \$1,650 requested.
4. Chris Frasz request for reconsideration of the prior year amount was not recommended.

MOTION

Lenhart moved Jenson second PASSED UNANIMOUSLY to approve the recommendations from the design committee as presented.

**Fund Development
Plan MMS
Technical
Assistance**

Meeder said Main Street applied for a technical assistance grant and was approved. MMS has contracted with Patrice Martin, a leadership coach, to facilitate the program. The October board meeting will be extended by an hour to accommodate the board assessment for the upcoming training which will take place on November 5 and 6. There was additional discussion on the intent.

MOTION

Cain moved Cortright second PASSED UNANIMOUSLY to approve the rescheduling of the November 5, 2015 board meeting to 1 p.m. to coincide with the fund development training.

Team Boyne

Jim Baumann from the chamber updated the board on his retirement plans over the next year and staying on part-time after retirement. He mentioned the next Business Expo will be the fall of 2016. Meeder said we need to be looking for a Chair to replace Baumann. There was discussion.

No Motion

**Approval of Place
Plans Invoice**

Cortright moved Swartz second PASSED UNANIMOUSLY to add \$1,000 to the invoice from Michigan Municipal League for a total of \$5,000 to be paid for Main Street's portion of the Placed Plans local match

MOTION

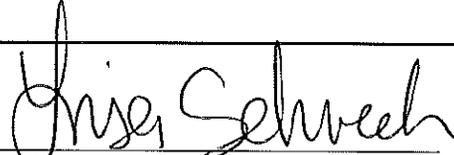
Good of the Order

Berry-Williams had residents approach her saying there was offensive t-shirts in the new shirt shop. She also wanted to know who would take the request for more crosswalk signs at special events. Cortright updated the board on the following: Main Street booth at Stroll the Streets is doing well—Ribbon cutting tomorrow at noon at Harbor House Publishing—In 2050 there is a time capsule at Harbor House Publishing—August 14 & 15 a Trail Crew is coming to town—Passed around the current edition of Mayo Clinic magazine featuring Rob Swartz. Swartz spoke about the Boyne City triathlon. Cain updated the board of the following: Kudos and congrats to the Food Truck Rally, there was a 20% increase in food vendors—November 3, is the final round for the commissioner seats—Open space project at

475 N Lake St—Significant transitions at the community playground—City facilities project, most recent rendition was on display for the board. Meeder thanked Cortright to help look for potential retail opportunities. Meeder also spoke about the Mission Moment and said she always tries to acknowledge volunteers and asked the board to do the same. O'Brien spoke about the bakery shop building that is for sale and said it would be a great potential for any retail shop.

**ADJOURNMENT
MOTION**

O'Brien moved Cortright seconded PASSED UNANIMOUSLY to adjourn the August 6, 2015 meeting of the Boyne City Main Street Board at 10 a.m.


Lisa Schrock, Recording Secretary