

**Meeting of
June 15, 2015**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday, June 15, 2015 at 5:00 pm.

Call to Order

Chair MacKenzie called the meeting to order at 5:01 p.m.

Roll Call

Present: Jason Biskner, George Ellwanger, Chris Frasz, Jim Kozlowski, Jane MacKenzie and Tom Neidhamer
Absent: Andy Place (arrived at 5:04) and Joe St. Dennis
Vacancy: One

**Excused Absence(s)
MOTION

2015-6-15-02

Ellwanger moved, Biskner seconded, PASSED UNANIMOUSLY, a motion to excuse the absence of Joe St. Dennis

Meeting Attendance

City Officials/Staff: Planning and Zoning Administrator Scott McPherson, Assistant Planning and Zoning Administrator Patrick Kilkenny and Recording Secretary Pat Haver
Public Present: Consultant Mary Campbell from MC Planning & Design

**Consent Agenda
MOTION

2015-6-15-03

Ellwanger moved, Neidhamer seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda; approval of the Planning Commission minutes from April 20, 2015 as presented.

**Citizen comments on
Non-Agenda Items**

None

**Reports of Officers, Boards
and Standing Committees**

Assistant Planning and Zoning Administrator Patrick Kilkenny was introduced to the Commission. Welcome aboard

Unfinished Business

None

New Business

**Review of the Draft 2015
Master Plan**

****MOTION**

Mary Campbell from MC Planning & Design facilitated discussions on the Draft Master Plan in the agenda packet. The board liked the presented draft plan, and went through and made some minor suggested revisions. The revisions will be made, and a full version will be presented to the City Commission for their review and recommendation to proceed, at their upcoming meeting; the 23rd of June. With no further board discussion, **motion by Frasz, seconded by Kozlowski, PASSED UNANIMOUSLY**, to have the discussed revisions made, and the plan submitted to the City Commission for their approval for distribution to the adjacent townships, in accordance with State statute.

**Review Boyne City Sign
Ordinance**

This is being brought to the board for review. Section 5.1 (11) *window signs* which allows up to 50% of total window coverage; is being discussed due to a concern about the coverage amount and signs directly "adhered" to the window such as vinyl letters; 50% seems like a lot of window coverage area, perhaps 25 or 30% is more reasonable. It is not a permitted process, so it can just be done and is subjective in nature. The board felt that the definition should be cleaned up and discussed different signs for businesses in the city. Assistant Planning & Zoning Administrator Kilkenny has been tasked to take pictures and an inventory in the Central Business District and bring back to the commission for review.

Staff Report

- The Inland Sea Cruises have been scheduled for the last week in June. If anyone is interested in attending the cruise June 29th at 6:00 pm or June 30th at 9:30am or 1:00 pm get your reservations in, the cruises fill up fast.
- The city has entered into a lease agreement with 475 N. Lake St. LLC. for the use of their property as a public park. The city crews are in the process of cleaning up the site, and eventually the stockade fence will be coming down in time for the 4th of July. The lease agreement gives the city the opportunity over the next couple of years to pursue and secure grants for the purchase of the property. In the meantime, the current structure will be evaluated to see if it is possible to re-purpose or if the building will need to be taken down; but currently will be secured for safety reasons.

Good of the Order

Congratulations to Aaron and Samantha Place, for the arrival of their newest child, Norman Scott Place. Both mother and baby are doing well and the entire family is settling into their new routine.

The Walkabout Sculptures have been set up and have been getting rave reviews from the community.

Adjournment

****MOTION**

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, July 20, 2015 at 5:00 pm in the Auditorium.

2015-6-15-10

Kozlowski moved, Place seconded, PASSED UNANIMOUSLY a motion to adjourn the June 15, 2015 meeting at 6:19 p.m.


Chair Jane MacKenzie


Pat Haver, Recording Secretary